

Buckfastleigh Town Hall Chair/Trustee's Report

For the year ended 31.03.23

Annual General Meeting

Constitution

The Charity is constituted under a trust deed dated 13th June 1952 registered by the Charity Commission on 22nd December 1961. Its charitable objects are "for a Town Hall, Institute, Technical School, Free Library for the use of inhabitants of Buckfastleigh and the neighbourhood or such other purpose..... as might be agreed upon by (the Trustee)."

Trustees

Buckfastleigh Town Council is the sole Trustee.

The Trust is administered by the Acting Secretary to the Trust: -

Mrs Clair S. Stevens
Town Hall
Bossell Road
Buckfastleigh
Devon
TQ11 0DD

Chair's Update

The Town Hall & Institute has had a good year. Bookings are slowly but surely increasing. This period has seen the Town Hall provide space for a variety of Community Groups, Choirs, Buckfastleigh Scout Group, Christmas Fairs & Education services to name a few.

The Town Council also funded a Citizens Advice Outreach Service which consisted of a video booth service once a week for the community. We also saw the return on Police Surgery's where members of the community could come and discuss their concerns with a officer once a month.

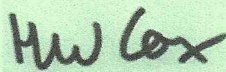
The staff team continue to support each other well. There is awareness from the Trustees that the building needs work and this is being addressed.

The Trust is pleased to confirm that the Town Hall continues to pursue the objectives and purpose originally designated by its founders and trustees in 1887 and reinforced by its Constitution in 1952. We would like once again to thank all the town hall customers, staff and volunteers for their continued support.

The Trustees confirm that they have complied with the duty to have regard to the guidance on public benefit published by the Charity Commission in exercising their powers.

Statement approved at the Buckfastleigh Town Hall & Institute Annual General Meeting held on:

Date: 15th November 2023



Chair



Deputy Chair

BUCKFASTLEIGH TOWN HALL & INSTITUTE

(Registered Charity No: 200623)

Income & Expenditure Account for the year ended 31st March 2023

Income	2021/2022	2022/2023
Lettings & Rents	22,944.53	29,602.70
Town Council Revenue Grant	16,880.00	17,049.00
Cinema	248.05	90.00
Other income (Coronavirus Business Grant/Donations)	7.80	15.00
Job Retention Scheme	1978.14	0
Total Income	42,058.52	46,756.70
Revenue Expenditure	2021/22	2022/23
Salaries & Wages	20,167.90	21,816.48
Gas & Electricity	7,803.30	11,467.83
Bank Fees	21.93	77.09
Cinema Costs	207.19	339.60
Insurance	3,301.84	3,417.33
Water Rates	850.00	901.50
Repairs & Maintenance	6,756.64	15,585.80
Printing & Stationery	1,644.63	1,345.03
IT, Software & Consumables	973.40	1,804.16
Telephone & Internet	908.53	716.70
Postage	0	0
Cleaning & Refuse	525.11	1,030.39
General Expenses	934.59	2,442.62
Subscriptions & Licences (Legal Expenses)	220.00	980.52
PAYE	340.92	36.23
Payroll costs	325.00	173.65
Pension costs	515.48	58.39
Staff Training	0	0
Advertising & Marketing	0	0
Audit & Accountancy Fees	164.00	164.00
Travel expenses	0	0
Total Revenue Expenditure	45,660.46	62,357.32

Town Council Capital Grants

	2021/2022	2022/23
	0	0
Total	0	0


Total Capital Expenditure from Earmarked Reserves including Capital Grants and Loans as detailed above

	2021/2022	2022/23
	0	0
Total	0	0

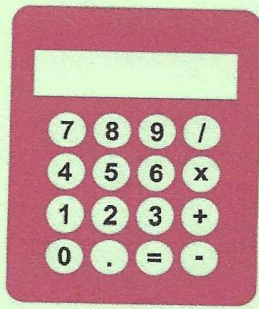
Assets retained for the Charity's Own Use

	2021/2022	2022/23
Premises (Insurance Value)	2, 250,000	2, 250,000
Fixtures & Fittings	37,481.34	37,481.34
<u>Total</u>	2,288,481.34	2, 288,481.34

Signed.....  (Chair of Buckfastleigh Town Hall & Institute)

Signed.....  (Acting Secretary to the Buckfastleigh Town Hall & Institute)

Date..... 15-11-23



Lee Accounting (SW) Limited

**19b Golvers Hill Road, Kingsteignton
Newton Abbot, Devon, TQ12 3BP**

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Independent Examiner's Report to the Trustees of Buckfastleigh Town Hall and Institute

I report on the accounts of the Charity for the year ended 31 March 2023, which are set out on pages...

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning such matters. The procedures undertaken do not provide all the evidence that would be required by an audit, and consequently no opinion is given as to whether the accounts represent a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements

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- to keep accounting records in accordance with section 130 of the 2011 Act;
and
- to prepare accounts which accord with the accounting records and comply
with the accounting requirements of the 2011 Act;

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper
understanding of the accounts to be reached.

Hania Lee

Signed.....*Hania Lee*.....

Association of Chartered Certified Accountants

19b Golvers Hill Road
Kingsteignton
Newton Abbot
Devon
TQ12 3BP

Date.....12 October 2022.....

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