

BYFLEET VILLAGE HALL, WORKING MEN'S CLUB AND INSTITUTE

England & Wales · Charity number 200352

Details

Status Registered

Legal form Other

Registered 1961-09-05

Register [View on the Charity Commission register](#)

Contact

Address 54 High Road
Byfleet
West Byfleet
Surrey
KT14 7QL

Phone 01932345226

Email info@ByfleetVillageHall.org

Website www.byfleetvillagehall.org

Activities

Objects: TO PROMOTE THE RELIGIOUS, MORAL, SOCIAL OR INTELLECTUAL WELFARE OR THE RATIONAL RECREATION OF THE INHABITANTS OF AND VISITORS TO BYFLEET AND THEIR FRIENDS.

Activities: Provides for hire a wide range of accommodation and facilities in an attractive environment for use by individual groups and businesses at moderate cost.

Classification

- **How:** Provides Buildings/facilities/open Space
- **What:** Education/training, Arts/culture/heritage/science, Amateur Sport, Animals, Economic/community Development/employment, Recreation
- **Who:** Children/young People, Elderly/old People, People With Disabilities, Other Charities Or Voluntary Bodies, The General Public/mankind

Geography

- **Area of benefit:** ANCIENT PARISH OF BYFLEET
- Surrey

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£47,298	£42,697	-	-
2024-03-31	£55,317	£67,493	-	-
2023-03-31	£48,263	£42,754	-	-
2022-03-31	£45,706	£41,406	-	-
2021-03-31	£15,892	£27,265	-	-

Trustees

Name	Role	Appointed
KAREN WELLS	Chair	2016-03-31
Grahame Keith Osborn		2020-04-01
James Christian		2024-11-13
Julie Withers		2022-12-07
KATE GILL		
Stephen Howe		2020-01-21

BYFLEET VILLAGE HALL, WORKING MEN'S CLUB AND INSTITUTE

England & Wales - Charity number 200352

Accounts



BYFLEET VILLAGE HALL

54 High Road, Byfleet, Surrey, KT14 7QL

Tel: 07436790899

Website: www.ByfleetVillageHall.org Email: info@ByfleetVillageHall.org

BYFLEET VILLAGE HALL

Trustees Annual Report for 2025

This year has continued from last year with almost 100% occupancy, and classes offered to a wide range of the village population, and again we have hosted events for other village groups, such as the Village Pantomime and the Horticultural Show. We have also hosted weekend events such as a Psychic Fair and the village Amenities group Christmas Fair.

Refurbishment of the "Caretaker's Flat" has been completed, with a new bathroom and boiler being fitted, and a full survey, and upgrade, of the hall's water system been carried out. Also, an inspection of the clock tower has taken place, and any necessary repairs carried out.

We will continue to work towards ensuring the fabric of the building remains safe and secure, and that the building remains an asset to the village, and all residents.

On behalf of the Hall Trustees

Karen Wells

Byfleet Village Hall Trustee Board

CHARITY REGISTRATION NUMBER 200352

BYFLEET VILLAGE HALL
FINANCIAL STATEMENTS

31 MARCH 2025

BYFLEET VILLAGE HALL

REPORT OF THE TRUSTEES

FOR THE YEAR ENDED 31 MARCH 2025

The Trustees present their report with the financial statements of the charity for the year ended 31 March 2025. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) effective 1 January 2019.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, a deed of trust and constitutes an unincorporated charity.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Charity Number 200352

Principal address

54 High Road
Byfleet
West Byfleet
KT14 7L

Trustees

Ms Karen Wells	Chair
Ms K Gill	
Mr S Howe	
Mr G Osborn	
Mrs J Smith	
Mr J Christian	(appointed 13.11.24)

Approved by order of the board of trustees on

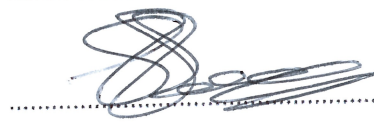
2025 and signed on its behalf by:



Karen Wells

Chair

16/12/25



Steve Howe

Trustee

16/12/25

Independently validated by Lesley Marshall ACA

BYFLEET VILLAGE HALL

STATEMENT OF FINANCIAL ACTIVITIES

FOR THE YEAR ENDED 31 MARCH 2025

	Notes	2025	2024
		£	£
INCOME FROM			
Charitable activities:			
Hire Income		28,560	30,910
Club		6,600	6,600
Room C & Back Room		2,747	4,987
Flat Rent		7,586	9,000
Woking BC		0	3,820
		<u>45,493</u>	<u>55,317</u>
Investment income	2	1,805	0
Total		<u>47,298</u>	<u>55,317</u>
EXPENDITURE ON			
Paul Briley Flat Xmas Lights		490	181
Maintenance		11,251	37,250
Utilities		8,602	7,729
Insurance		2,190	2,170
Accounts		180	0
Manager		18,926	18,726
Advert		100	100
British Telecom		920	1,304
Bank charges		14	0
Depreciation		25	33
		<u>42,697</u>	<u>67,493</u>
NET INCOME/(EXPENDITURE)		<u>4,601</u>	<u>-12,176</u>

BYFLEET VILLAGE HALL

BALANCE SHEET

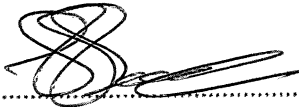
FOR THE YEAR ENDED 31 MARCH 2025

	Note	2025 £	2024 £
FIXED ASSETS			
Tangible assets	4	74	99
CURRENT ASSETS			
Debtors	5	1,297	1,263
Cash at Bank		<u>81,588</u>	<u>76,997</u>
		82,886	78,260
CURRENT LIABILITIES			
Accruals		<u>0</u>	<u>0</u>
NET CURRENT ASSETS			
		82,886	78,260
TOTAL ASSETS LESS CURRENT LIABILITIES			
		<u><u>82,960</u></u>	<u><u>78,359</u></u>
FUNDS			
Unrestricted funds	6	82,960	78,359
TOTAL FUNDS			
		<u><u>82,960</u></u>	<u><u>78,359</u></u>

The financial statements were approved by the Board of Trustees and authorised for issue on 2025 and were signed on its behalf by:

K Wells
Chairman

16/12/25


Trustee

16/12/25

BYFLEET VILLAGE HALL

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2025

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2011. The financial statements have been prepared under the historical cost convention.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Equipment 25% reducing balance

Taxation

The charity is exempt from tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

2. INVESTMENT INCOME

	31.03.25	31.03.24
	£	£
Deposit account interest	<u>1,805</u>	<u>-</u>

BYFLEET VILLAGE HALL
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2025

3. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 December 2024 nor for the year ended 31 March 2025.

4. TANGIBLE FIXED ASSETS

	Equipment
COST	
At 1 April 2024	7,423
Additions	<u>-</u>
At 31 March 2025	<u><u>7,423</u></u>
DEPRECIATION	
At 1 April 2024	7,324
Charge for the year	<u>25</u>
At 31 March 2025	<u><u>7,349</u></u>
NET BOOK VALUE	
At 31 March 2025	<u><u>74</u></u>
At 31 March 2024	<u><u>99</u></u>

5. DEBTORS FALLING DUE WITHIN ONE YEAR

Prepayments	<u>1,297</u>	<u>1,263</u>
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6. MOVEMENT IN FUNDS

	At 01.04.24	Net movements in funds	At 31.03.25
	£	£	£
Unrestricted funds			
General fund	78,359	4,601	82,960
TOTAL FUNDS	<u><u>78,359</u></u>	<u><u>4,601</u></u>	<u><u>82,960</u></u>



Section A

Independent Examiner's Report

Report to the
trustees/directors/
members of

Charity Name
Byfleet Village Hall

On accounts for the year
ended

31st March 2025

Charity no.:

200352

Company no.:

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the charity trustees on my examination of the accounts of the Company for the year ended DD / MM / YYYY.

Responsibilities and
basis of report

As the charity's trustees of the Company (who are also the directors of the company for the purposes of company law), you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ("the 2006 Act").

Having satisfied myself that the accounts of the Company are not required to be audited for this year under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ("the 2011 Act"). In carrying out my examination, I have followed the Directions given by the Charity Commission (under section 145(5)(b) of the 2011 Act.

Independent
examiner's statement

~~[The company's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [] if not applicable.~~

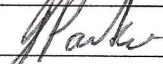
I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) which gives me cause to believe that:

- accounting records were not kept in accordance with section 386 of the Companies Act 2006; or
- the accounts do not accord with such records; or
- the accounts do not comply with relevant accounting requirements under section 396 of the Companies Act 2006 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
- the accounts have not been prepared in accordance with the Charities SORP (FRS102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:



Date:

29th January 2026

Name:

John A Parker

Relevant professional qualification(s) or body (if any):

Address:

3 Westerton

Blackdown Avenue

Pyrford, Surrey GU22 8QH

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

BYFLEET VILLAGE HALL, WORKING MEN'S CLUB AND INSTITUTE

England & Wales - Charity number 200352

Accounts



BYFLEET VILLAGE HALL

54 High Road, Byfleet, Surrey, KT14 7QL

Telephone: 01932 336 236 Mobile: 07436790899

Website: www.ByfleetVillageHall.org Email: info@ByfleetVillageHall.org

Trustees Annual Report for 2024

This year has been generally successful with almost 100% occupancy, with classes ranging from baby care to martial arts, from Zumba exercise to crafting, and several long-term tenants. The Hall has also hosted village events such as the annual Horticultural Show and the Village Pantomime, as well as 'Big Band' concerts and acted as an election polling station.

Repairs to certain areas of the roof have been undertaken, and the re-decoration of areas in the main hall, which were affected by water damage, has been completed. The front entrance area has also been decorated, and a 'Byfleet Village Hall' sign erected.

Signage regarding use of the car park has been erected, and the CCTV camera system now covers the internal foyer and the majority of the exterior of the building.

Rental agreements have been reviewed and updated.

A new trustee, the director of a local company, has been appointed and will bring general business management skills to the Trustee Board.

Although the general economic situation is difficult at present, the Hall has maintained reasonable reserves, and has balanced expenditure with income.

Our continued goal is for the Hall to continue to thrive and remain an asset to the village and its residents.

On behalf of the Hall Trustees

Karen Wells
Chair of Byfleet Village Hall Trustee Board

CHARITY REGISTRATION NUMBER 200352

BYFLEET VILLAGE HALL
FINANCIAL STATEMENTS
31 MARCH 2024

BYFLEET VILLAGE HALL

REPORT OF THE MANAGEMENT COMMITTEE

FOR THE YEAR ENDED 31 MARCH 2024

The Management Committee has pleasure in presenting its Report and the unaudited statements of the charity for the year ended 31 March 2024.

PRINCIPAL ACTIVITIES

The principal activity of the charity during the year was the provision of accommodation and facilities for hire to the local community.

TRUSTEES

The Trustees who served the charity during the year were:

Ms Karen Wells	Chair
Ms K Gill	
Mr S Howe	
Mr G Osborn	
Mrs J Smith	
K Richardson	(died 10.03.24)

Signed on behalf of the Trustees

K. Wells

.....
Karen Wells

Chair



.....
Steve Howe

Trustee

Approved by the Management Committee on 5 February 2025

Independently validated by Lesley Marshall ACA

BYFLEET VILLAGE HALL

PROFIT AND LOSS ACCOUNT

FOR THE YEAR ENDED 31 MARCH 2024

	2024	2023
	£	£
INCOME		
Hire Income	30,910	30,998
Club	6,600	6,150
Room C & Back Room	4,987	1,795
Flat Rent	9,000	9,000
Woking BC	3,820	320
	<u>55,317</u>	<u>48,263</u>
EXPENSES		
Paul Briley Flat Xmas Lights	181	494
Maintenance	37,250	13,111
Utilities	7,729	5,206
Ground Maintenance	0	1,148
Insurance	2,170	1,213
IT	0	182
Accounts	0	400
Manager	18,726	18,768
Advert	100	-
British Telecom	1,304	1,108
Depreciation	33	44
	<u>67,493</u>	<u>41,674</u>
Net (Loss)/ Profit	<u><u>-12,176</u></u>	<u><u>6,589</u></u>

BYFLEET VILLAGE HALL

BALANCE SHEET

FOR THE YEAR ENDED 31 MARCH 2024

	Note	2024 £	2023 £
FIXED ASSETS			
Tangible assets	4	99	132
CURRENT ASSETS			
Prepayments	5	1,263	1,268
Cash at Bank		<u>76,997</u>	<u>86,162</u>
		78,260	87,430
CURRENT LIABILITIES			
Accruals		<u>0</u>	<u>0</u>
NET CURRENT ASSETS		78,260	87,430
TOTAL ASSETS LESS CURRENT LIABILITIES		<u><u>78,359</u></u>	<u><u>87,562</u></u>
RESERVES			
Profit & Loss Account		75,386	87,562
TOTAL FUNDS		<u><u>75,386</u></u>	<u><u>87,562</u></u>

The Trustees of the Management Committee acknowledge their responsibilities for:

- i) ensuring that the charity keeps proper accounting records which comply with section 29 of the Friendly Societies Act 1974 (the Act)
- ii) establishing and maintaining a satisfactory statement of its books and accounts, its cash holdings and all its receipts and remittances in order to comply with section 29 of the Act
- iii) preparing financial statements which give a true and fair view of the state of affairs of the charity as at the end of the financial year and of its profit and loss for the financial year in accordance with the requirements of section 30, which otherwise comply with the requirements of the Act relating to financial statements, so far as is applicable to the charity.

These financial statements have been prepared in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008).

The financial statements were approved by the Management Committee and authorised for issue on the 5 February and signed on their behalf by:

K. Wells

.....
Chairman



.....
Trustee

BYFLEET VILLAGE HALL

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2024

1. ACCOUNTING POLICIES

Basis of accounting

The financial statements have been prepared under the historical cost convention, modified to include the revaluation of financial instruments, and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008).

Cash Flow Statement

The Management Committee has taken advantage of the exemption in Financial Reporting Standard for Smaller Entities (effective January 2007) from including a cash flow statement in the financial statements on the grounds that the charity is small.

Turnover represents monies received from the provision of hire of accommodation and other activities. The charity is not registered for VAT.

Fixed assets

All fixed assets are recorded at cost.

Depreciation is calculated so as to write off the cost of an asset, less its estimated residual value over the useful economic life of that asset as follows:

Equipment 25% reducing balance

2. OPERATING (LOSS)/PROFIT

Operating (loss)/ profit is stated after charging:

	2024	2023
	£	£
Trustees remuneration	-	-
Depreciation of owned fixed assets	33	44
	<u>33</u>	<u>44</u>

BYFLEET VILLAGE HALL

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2024

3. PARTICULARS OF EMPLOYEES

The aggregate payroll costs of the above were:

	2024	2023
	£	£
Wages and salaries (contract)	18,768	15,881
Social security costs	-	-
	<u>18,768</u>	<u>15,881</u>

4. TANGIBLE FIXED ASSETS

	Equipment
COST	
At 1 April 2023	7,423
Additions	-
At 31 March 2024	<u>7,423</u>
DEPRECIATION	
At 1 April 2023	7,291
Charge for the year	33
At 31 March 2024	<u>7,324</u>
NET BOOK VALUE	
At 31 March 2024	<u>99</u>
At 31 March 2023	<u>132</u>

5. PREPAYMENTS

Insurance	<u>1,263</u>	<u>1,268</u>
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6. CREDITORS FALLING DUE WITHIN ONE YEAR

Accruals	<u>-</u>	<u>-</u>
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BYFLEET VILLAGE HALL
REPORT OF THE MANAGEMENT COMMITTEE
FOR THE YEAR ENDED 31 MARCH 2024

The Management Committee has pleasure in presenting its Report and the unaudited statements of the charity for the year ended 31 March 2024.

PRINCIPAL ACTIVITIES

The principal activity of the charity during the year was the provision of accommodation and facilities for hire to the local community.

TRUSTEES

The Trustees who served the charity during the year were:

Ms Karen Wells	Chair
Ms K Gill	
Mr S Howe	
Mr G Osborn	
Mrs J Smith	
K Richardson	(died 10.03.24)

Signed on behalf of the Trustees

K. Wells

.....
Karen Wells

Chair



.....
Steve Howe

Trustee

Approved by the Management Committee on 5 February 2025

Independently validated by Lesley Marshall ACA

BYFLEET VILLAGE HALL, WORKING MEN'S CLUB AND INSTITUTE

England & Wales - Charity number 200352

Accounts



BYFLEET VILLAGE HALL

54 High Road, Byfleet, Surrey, KT14 7QL

Telephone: 01932 336 236 Mobile: 07980 974 577

Website: www.ByfleetVillageHall.org Email: info@ByfleetVillageHall.org

Trustees Annual Report for 2023

2023 has proved to be a difficult but significant year of recovery.

Bookings have been added to so that it is busy most of the time with few regular slots left. The Trustees and Hall manager are actively working to fill these.

A rent increase applied to all bookings and slightly lower for regular users.

There will be some changes in roles among the trustees in order to maximise their contribution and as planned new trustee roles are filled. In particular two new trustees have been identified, the chair will stand down to concentrate on maintaining accounts.

We have lost the small contribution Woking used to make in relation to the carpark being used by the public. This situation will need reviewing.

While noting the car park all the gutter stones have been reseated in order to ensure there are no trip hazards.

Roof work was completed where it was damaged by the local youth, and further roof work undertaken bearing its age.

- Replace flat roof areas and refelt

- Ensure gutterwork is not leaking
- Cap stone coping over arched windows with lead capping
- Replace other timberwork associated with the higher roof areas.
- Remove risk of dead tree hanging over building front.

In addition

- Replace all exposed wooden doors with UPVC for security and energy reasons
- Loos have been overhauled to ensure no leaks. Next year we hope to see them decorated.
- Hall was recently decorated and will be patched now roof repairs are done.

We have shopped around for best utility rates.

We have good reserves still, having balanced expenditure.

Our goal is to continue to strive with the same balanced approach as we have a listed building.

On behalf of the Hall Trustees

Kim Richardson
Chair

CHARITY REGISTRATION NUMBER 200352

BYFLEET VILLAGE HALL

FINANCIAL STATEMENTS

31st March 2023

Profit & Loss Account

Byfleet Village Hall - Period 1st April 2022 to 31st March 2023

Last Year

INCOME

Hire Income	£ 31,098.26	
Club	£ 6,150.00	
Room C & Back Room	£ 1,795.00	
Flat Rent	£ 9,000.00	
Woking BC	£ 320.00	
Roof Ins Payment	£ -	
Refunds	-£ 100.00	
Total Income	£ 48,263.26	cashbook 48,263.26

Hire Income	23389.61
Club	6000
Room C & Back Room	3515
Flat Rent	7500
Woking BC	2800
Roof Ins Payment	2502
Total Income	45706.61

timing 22 to 23
not ongoing terminated
no roof repairs

Expenses

Paul Briley Flat Xmas Lights	494	
Maintenance	13,111	
Utilities	5,206	
Gound Maint	1,148	
Insurance	1,921	
IT	182	
Accounts	400	
Manager	18,768	
Accrual	400	
British Telecom	1,108	cash book 2376036
	41,630	41,630
£ 44.06	£ 44.06	

Refunds	105
Paul Briley Flat Xmas L	3,700
Maintenance	8,108
Utilities	7,733
Gounds Maint	1,998
Insurance	1,828
IT	182
Accounts	550
Manager	15,900
British Telecom	1,304
	41,407

others fit lights
23/24 roof/doors/decs

web host

new books person

Gross Profit

£ 6,589.63

£ 4,299.69 £ 4,299.69

Notes - c/fwd

Prepayments £ 1,268.02

Insurance

insurance

BYFLEET VILLAGE HALL

BALANCE SHEET

FOR THE YEAR ENDED 31ST MARCH 2023

			2023		2022
	Note		£		£
FIXED ASSETS					
Tangible assets	4		132.19	44.06	176.25
CURRENT ASSETS					
Prepayments	5	£ 1,268.02		761.57	
Cash at bank		<u>86,161.55</u>	87,429.57	<u>67,812.15</u>	68,573.72
CURRENT LIABILITIES					
Accruals	5	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
NET CURRENT ASSETS			<u>87,561.76</u>		<u>71,585.71</u>
			<u>87,561.76</u>		<u>71,585.71</u>
CAPITAL &					
Profit & Loss Account			<u>87,561.76</u>		<u>71,585.71</u>
MEMBERS' FUNDS			<u>87,561.76</u>		<u>71,585.71</u>

The Trustees of the Management Committee acknowledge their responsibilities for:

- (i) ensuring that the charity keeps proper accounting records which comply with section 29 of the Friendly Societies Act 1974 (the Act.)
- (ii) establishing and maintaining a satisfactory system of its books and accounts, its cash holdings and all its receipts and remittances in order to comply with section 29 of the Act and
- (iii) preparing financial statements which give a true and fair view of the state of affairs of the charity as at the end of the financial year and of its profit for the financial year in accordance with the requirements of section 30, and which otherwise comply with the requirements of the Act relating to financial statements, so far as is applicable to the charity.

These financial statements have been prepared in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008)

These financial statements were approved by the Management Committee and authorised for issue on the _____ and signed on their behalf by:

Chairman _____

Trustee _____

BYFLEET VILLAGE HALL
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST MARCH 2023

NOTES

1 ACCOUNTING POLICIES

Basis of accounting

The financial statements have been prepared under the historical cost convention, modified to include the revaluation of financial instruments, and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008)

Cash flow statement

The Management Committee has taken advantage of the exemption in Financial Reporting Standard for Smaller Entities (effective January 2007) from including a cash flow statement in the financial statements on the grounds that the charity is small.

Turnover represents monies received (excluding Value Added Tax) from the provision of hire of accommodation and other activities.

Fixed assets

All fixed assets are initially recorded at cost

Depreciation is calculated so as to write off the costs of an asset, less its estimated residual value over the useful economic life of that asset as follows:

Equipment 25% reducing balance

2 OPERATING PROFIT/(LOSS)

Operating profit/(loss) is stated after charging:

	2022	2021
	£	£
Trustees' remuneration	-	-
Depreciation of owned fixed assets	<u>58.75</u>	<u>78.00</u>

BYFLEET VILLAGE HALL
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST MARCH 2023

NOTES

3 PARTICULARS OF EMPLOYEES

The aggregate payroll costs of the above were:	2022	2021
	£	£
Wages and salaries (Contract)	15,880.60	13,245.00
Social security costs	-	-
	<u>15,880.60</u>	<u>13,245.00</u>

4 TANGIBLE FIXED ASSETS

	Equipment	Equipment
COST		
At 1st April 2021	7,423.00	7,423.00
	<u>0.00</u>	<u>0.00</u>
At 31st March 2022	<u>7,423.00</u>	<u>7,423.00</u>
DEPRECIATION		
At 1st April 2021	7,188.00	7,110.00
Change for the year	<u>58.75</u>	<u>78.00</u>
At 31st March 2022	<u>7,246.75</u>	<u>7,188.00</u>
NET BOOK VALUE		
At 31st March 2021	<u>235.00</u>	<u>235.00</u>
At 31st March 2022	<u>176.25</u>	<u>235.00</u>

5

Prepayments (insurance)	761.57	1,234.50
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CREDITORS: Amounts falling due within one year

6

Accruals	<u>0.00</u>	<u>550.00</u>
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FINAL DRAFT ACCOUNTS - Village Hall

3 messages

Paula Hopkins <paula.hopkins@btopenworld.com>
To: kim.richardson6115@gmail.com

Mon, 2 May 2022 at 17:21

Hi Kim,

I have made the changes you sent through and adjusted the P&L Account accordingly.

The total Bank Balances as at the year-end is £71,780.29

Prepayments at year-end £761.57 - Insurance

Accruals at year-end £550.00 - Accountants

Profit for the period: £3,881.91

Copy of Bank cash books for both accounts attached plus P&L Account.

I think this is now ready to send to the accountant.

Let me know if you have any queries.

Best wishes

Paula

kim richardson <kim.richardson6115@gmail.com>
To: Paula Hopkins <paula.hopkins@btopenworld.com>

Thu, 23 Jun 2022 at 17:15

Hi Paula

The trustees approved the accounts last night so many thanks for your checking.

Now I can submit them but the website also needs an address for you and either profession, qualification, job or membership of a body

Hope that is OK

Many thanks

Kim

[Quoted text hidden]

Paula Hopkins <paula.hopkins@btopenworld.com>

Fri, 24 Jun 2022 at 08:08

To: kim richardson <kim.richardson6115@gmail.com>

Hi Kim,

Pleased to hear you have completed the accounts, and I am not sure why you would need my details to submit them as I understood that the Trust has an accountant that would finalise matters, but anyway

Mrs Paula Hopkins
High Pine
6, Fairway Heights
Camberley
Surrey GU15 1NJ

Retired Company Secretary

Kind regards

Paula

Sent from my iPhone

On 23 Jun 2022, at 17:16, kim richardson <kim.richardson6115@gmail.com> wrote:

[Quoted text hidden]

BYFLEET VILLAGE HALL, WORKING MEN'S CLUB AND INSTITUTE

England & Wales - Charity number 200352

Accounts



Byfleet Village Hall

Trustees Report for Financial Year 2012 - 2022

Firstly the Hall remained affected by the Covid crisis, reducing income, however over the year we have successfully re-established hall use and income.

We have controlled costs to essentials such as the Hall Management and Fire/Electrical safety tests along with a small amount of decorations. We still hold a contingency fund in case of any significant building maintenance issues.

We have renegotiated with energy suppliers and make use of any government assistance in this respect for Charities.

We continue to offer the same set of hall activities in line with our constitution.

More commentary can be found in the accounts notes.

The Trustees

54 High Road, Byfleet, Surrey. KT14 7QL
Telephone: 01932 336 236 Mobile: 07980 974 577 - Manager Kim SULLIVAN
Email: info@ByfleetVillageHall.org website: www.ByfleetVillageHall.org
Registered charity No: 200.352 Trustees K Richardson, K Gill, G Chapples, O Knights, A
Roberts, D Farrant

CHARITY REGISTRATION NUMBER 200352

BYFLEET VILLAGE HALL

FINANCIAL STATEMENTS

31st March 2022

Profit & Loss Account

Byfleet Village Hall - Period 1st April 2021 to 31st March 2022

INCOME

Hire Income	£ 23,389.61
Club	£ 6,000.00
Room C & Back Room	£ 3,515.00
Flat Rent	£ 7,500.00
Woking BC	£ 2,800.00
Roof Ins Payment	£ 2,502.00

Total Income **£ 45,706.61**

Expenses

Refunds	-£ 105.00
Paul Briley Flat Xmas Lights	-£ 3,700.00
Maintenance	-£ 8,107.54
Utilities	-£ 7,732.66
Gounds Maint	-£ 1,998.27
Insurance	-£ 1,827.77
IT	-£ 182.48
Accounts	-£ 550.00
Manager	-£ 15,899.50
British Telecom	-£ 1,303.70
	-£ 41,406.92

Depreciation -£ 58.75 -£ 58.75

Gross Profit **£ 4,240.94**

Notes - c/fwd

Prepayments £ 761.57 Insurance

BYFLEET VILLAGE HALL

BALANCE SHEET

FOR THE YEAR ENDED 31ST MARCH 2022

			2022	2021
	Note		£	£
FIXED ASSETS				
Tangible assets	4		176.25	235.00
CURRENT ASSETS				
Prepayments	5	761.57	1,234.50	
Cash at bank		<u>70,824.14</u>	<u>71,585.71</u>	68,573.72
			<u>67,339.22</u>	
CURRENT LIABILITIES				
Accruals	5	<u>0.00</u>	<u>0.00</u>	<u>550.00</u>
			<u>550.00</u>	
NET CURRENT ASSETS			<u>71,585.71</u>	<u>68,023.72</u>
			<u>71,585.71</u>	<u>67,473.72</u>
CAPITAL & RESERVES				
Profit & Loss Account			<u>71,585.71</u>	<u>67,473.72</u>
MEMBERS' FUNDS			<u>71,585.71</u>	<u>67,473.72</u>

The Trustees of the Management Committee acknowledge their responsibilities for:

- (i) ensuring that the charity keeps proper accounting records which comply with section 29 of the Friendly Societies Act 1974 (the Act.)
- (ii) establishing and maintaining a satisfactory system of its books and accounts, its cash holdings and all its receipts and remittances in order to comply with section 29 of the Act and
- (iii) preparing financial statements which give a true and fair view of the state of affairs of the charity as at the end of the financial year and of its profit for the financial year in accordance with the requirements of section 30, and which otherwise comply with the requirements of the Act relating to financial statements, so far as is applicable to the charity.

These financial statements have been prepared in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008)

These financial statements were approved by the Management Committee and authorised for issue on the _____ and signed on their behalf by:

Chairman _____

Trustee _____

BYFLEET VILLAGE HALL
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST MARCH 2022

NOTES

1 ACCOUNTING POLICIES

Basis of accounting

The financial statements have been prepared under the historical cost convention, modified include the revaluation of financial instruments, and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008)

Cash flow statement

The Management Committee has taken advantage of the exemption in Financial Reporting Standard for Smaller Entities (effective January 2007) from including a cash flow statement the financial statements on the grounds that the charity is small.

Turnover

Turnover represents monies received (excluding Value Added Tax) from the provision of hir of accommodation and other activities.

Fixed assets

All fixed assets are initially recorded at cost

Depreciation

Depreciation is calculated so as to write off the costs of an asset, less its estimated residual value over the useful economic life of that asset as follows:

Equipment 25% reducing balance

2 OPERATING PROFIT/(LOSS)

Operating profit/(loss) is stated after charging:

	2022	2021
	£	£
Trustees' remuneration	-	-
Depreciation of owned fixed assets	<u>58.75</u>	<u>78.00</u>

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BYFLEET VILLAGE HALL
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST MARCH 2022

NOTES

3	PARTICULARS OF EMPLOYEES		
	The aggregate payroll costs of the above were:	2022	2021
		£	£
	Wages and salaries (Contract)	15,880.60	13,245.00
	Social security costs	-	-
		<u>15,880.60</u>	<u>13,245.00</u>
4	TANGIBLE FIXED ASSETS		
		Equipment	Equipment
	COST		
	At 1st April 2021	7,423.00	7,423.00
	Additions during the year	<u>0.00</u>	<u>0.00</u>
	At 31st March 2022	<u>7,423.00</u>	<u>7,423.00</u>
	DEPRECIATION		
	At 1st April 2021	7,188.00	7,110.00
	Change for the year	<u>58.75</u>	<u>78.00</u>
	At 31st March 2022	<u>7,246.75</u>	<u>7,188.00</u>
	NET BOOK VALUE		
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5	Prepayments (insurance)	761.57	1,234.50
	CREDITORS: Amounts falling due within one year		
6	Accruals	<u>0.00</u>	<u>550.00</u>



Section A

Independent Examiner's Report

Report to the trustees/ members of

Charity Name

Byfleet Village Hall, Working Mens Club and Institute

On accounts for the year ended

2021 - 2022

Charity no (if any)

200352

Set out on pages

As submitted (1-6)

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31/03/2022**

Responsibilities and basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

[Signature box]

Date:

8th September 2022

Name:

Paula Hopkins

Relevant professional qualification(s) or body (if any):

Company Secretary (retired)

Address:

High Pines

6 Fairway Heights, Camberley

Surrey GU15 1NJ

Section B

Disclosure

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

A large, empty rectangular box with a thin black border, occupying the central portion of the page. It is intended for the user to provide details as instructed in the text to its left.