

Burgh Heath War Memorial Hall

(Registered Charity No. 200272)

**Financial Statements
for the year to 31st May 2025**

THE TRUSTEES OF THE BURGH HEATH WAR MEMORIAL HALL
ANNUAL REPORT
FOR THE YEAR ENDED 31st MAY 2025

The Burgh Heath War Memorial Hall is registered with the Charity Commissioners, (Registered Charity Number 200272), and constituted by Deed of Trust dated 23rd November 1921, as a Public Charitable Trust, for the purpose of a Village Hall for the use of the inhabitants of Burgh Heath and the neighbouring areas of benefit including parts of Banstead, Kingswood, Tadworth, Tattenhams, and Nork.

The Charity is administered by a management committee, (who are in law the Trustees), comprising:-

Mrs Brenda Harrison	(Treasurer/Secretary)
Mr Robert Harrison	
Mrs Veronica Stevens	
Mr Victor Stevens	
Mr Alan Sherren	
Mrs Patricia Sherren	
Mrs Ruth Eardley	

New members are elected at the Annual General Meeting, and the constitution allows for up to two other members to be co-opted onto the Committee within each constitutional year. All committee members act in a voluntary capacity.

Community and Business Premium Accounts are held with Barclays Bank, PLC.

The accounts for the year ended 31st May, 2025 were examined by Brooks Carling Accountants, of Highview House, Tattenham Crescent, Epsom, Surrey, KT18 5QJ.

The Hall is insured with Allied Westminster (Insurance Services) Ltd, under a 'Villageguard' insurance policy. Policy number BS 71817 432103.

The object of the Charity is to maintain the Burgh Heath War Memorial Hall for the communal benefit of the inhabitants of the village and its surrounding area. The Management Committees' aim is to provide first class hall facilities at an affordable cost to organisations serving the community.

The Management Committee also seek to maintain cash reserves to pay for twelve months operating expenditure. Funds are kept available to pay for necessary major repairs or alterations and regular maintenance bills.

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Maintenance and Repairs

General maintenance and repairs are carried out by self employed or professional persons. Routine maintenance, inspection and testing of the fire alarm system were carried out twice during the year by Fire Alarm Fabrication Services, Ltd., of Chessington. Annual servicing of the central heating boiler was carried out by Gas Link, Epsom. Interior redecoration and remedial work was carried out as deemed necessary. A permanent sign was purchased to replace the centenary banner on the main road elevation, identifying the building more clearly. Old light fittings in the kitchen and ladies toilets were replaced with new LED fittings.

An application was made for a Community Infrastructure Levy grant (CIL) for 50% of the cost of repairs and re-decoration of the outside of the Hall to complete the exterior refurbishment of the hall started in 2024 with the re-tiling of the roof, and this was granted. £10,000-00 was received during this financial year. The work was carried out in May 2024, but was not invoiced until July 2024, so payment for this work does not appear in this year's accounts.

Licences

A Performing Rights Society licence is required for Halls using music in any form. The charges are based on defined annual income. No public licence is required from Reigate & Banstead Borough Council.

Income from Hire Fees

During the year nine groups or organisations hired the hall on a regular weekly basis, and six private individuals hired the Hall for short term periods, all for various leisure and recreational activities. The Hall was not used as a polling station this year, due to local government reorganisation, and party bookings are no longer accepted. Community events were also held, organised by Burgh Heath Residents Association, who use the Hall at a reduced hourly rate on a reciprocal agreement, allowing the Hall free advertising space in their News Letter.

Consideration is given to any group wishing to hire the Hall, other than for private adult parties or events serving alcohol. Hourly hire rates are reviewed annually. The increase, which comes into operation on the 1st September each year, is kept to a minimum and generally reflects the current rate of inflation. Hirers are informed in writing during April or May to allow them to adjust their class fees or subscriptions accordingly.

The Hall continues to be financially sound.



Mrs Brenda Harrison (Treasurer/Secretary)
For and on behalf of
The Management Committee of Trustees of
The Burgh Heath War Memorial Hall

Date: 9th June 2025

**INDEPENDENT EXAMINER'S REPORT
TO THE TRUSTEES OF
BURGH HEATH WAR MEMORIAL HALL**

We report to the Trustees on my examination of the accounts of Burgh Heath War Memorial Hall ('the Trust') for the year ended 31st May 2025, which are set out on pages 2 and 3.

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

We report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, We have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

We have completed my examination. We confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

We have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



David Earwicker FCA
Brooks Carling Accountants Limited
Accountants and Independent Examiners
The Studio, 1 Canons Lane
Burgh Heath
KT20 6DP

Date: 7th July 2025

**BURGH HEATH WAR MEMORIAL HALL
RECEIPTS AND PAYMENTS ACCOUNT
FOR THE YEAR ENDED 31st MAY 2025**

	2025		2024	
	£	£	£	£
Income				
Hire charges for use of hall		18,788.25		16,597.72
Bank interest		605.58		485.52
CIL Grant		10,000.00		
Total Receipts		<u>29,393.83</u>		<u>17,083.24</u>
Refunds for overpayments and deposits	-	250.00		
Net Receipts		<u>29,143.83</u>		<u>17,083.24</u>
Expenditure				
Repairs and maintenance	21,268.21		2,259.00	
Cleaning	714.46		729.65	
Lighting and heating	3,887.27		4,176.30	
Insurance and rates	2,956.28		1,663.62	
Telephone & internet	480.00		330.00	
Car park rent	250.00		250.00	
Printing, postage & stationery	119.09		69.72	
Accountancy fees	-		-	
Sundries	185.45		484.30	
Total Expenditure		<u>29,860.76</u>		<u>9,962.59</u>
Net Receipts for year	-	716.93		7,120.65
Cash & Bank Balances 1st June 2024		75,777.38		68,656.73
Cash & Bank Balances 31st May 2025		<u><u>75,060.45</u></u>		<u><u>75,777.38</u></u>

**BURGH HEATH WAR MEMORIAL HALL
STATEMENT OF ASSETS AND LIABILITIES
AS AT 31st MAY 2025**

	2025	2024
	£	£
Cash Funds		
Barclays community account	33,434.33	34,739.54
Barclays business premium account	41,419.13	40,813.55
Cash float	206.99	224.29
<u>Total</u>	<u>75,060.45</u>	<u>75,777.38</u>

Non-monetary assets

The title of the Hall land and buildings is vested in the Official Custodian for Charities.

Reimbursed Expenses

£480.00 telephone and internet expenses were reimbursed to one Trustee during the year.
(2024: £330.00)

B A Harrison

Brenda Harrison (Mrs) (Treasurer/Secretary)

For and on behalf of

The Management Committee of Trustees of
The Burgh Heath War Memorial Hall

Date: 7th June 2025