



**CHARITY COMMISSION**  
FOR ENGLAND AND WALES

## Trustees' Annual Report for the period

From Period start date 01.05.2023 To Period end date 30.04.2024

Charity name: CHOBHAM POOR ALLOTMENT

Charity registration number: 200154

### Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	Provision of assistance to individuals in need and furthering such other charitable purposes within the area of benefit as the trustees may, in their discretion, decide. The 'area of benefit' is limited to the Ancient Parish of Chobham, which includes the existing civil parishes of Chobham and West End.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	The provision and support of facilities for the benefit of the poor inhabitants, for social welfare, sport and recreation, including: <ol style="list-style-type: none"><li>1. The provision and management of alms houses.</li><li>2. The provision and management of allotment Charity Land.</li></ol>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The Trustees have had full regard to the guidance issued by the Charity Commission on public benefit.

### Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	
Other		

## Achievements and Performance

	SO RP refe ren ce									
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole	Para 1.20	<p>Incoming funds of the Charity are derived mainly from Dividends on Capital Investments, Interest, Rents and Licence fees.</p> <p>Total receipts for the year were £88,436. This included an amount of £30,000 which was derived from the sale of some of its investments. Further details on this are set out below.</p> <p>Assistance given to individuals and organisations during the year was as follows:</p> <table><tr><td>Grants to Organisations</td><td>£9,700</td></tr><tr><td>Annual Distribution</td><td>£9,345</td></tr><tr><td>Loans to Organisations</td><td>£2,000</td></tr><tr><td>Grants to Individuals</td><td>£1,454</td></tr></table> <p>As usual the Trustees issued vouchers to qualifying parishioners who participated in this year's Annual Distribution and the vouchers were redeemed by local retailers. The Trustees continually seek to add new retailers where possible to ensure that parishioners have a good choice of outlets to redeem their vouchers.</p> <p>The Trustees awarded grants to organisations including Woking Hospice, Hope Hub and St Lawrence School.</p> <p>They also approved a loan to Chobham Army Cadets.</p> <p>During the year, the Charity incurred legal and professional fees in connection with the following matters:</p> <p>Ongoing investigations into the feasibility of providing Alms Houses for individuals in the area of benefit.</p> <p>Dealing with an ongoing boundary dispute on one of the Charity's landholdings.</p> <p>Dealing with various matters pertaining to a dispute arising in relation to the Charity's Constitution and proposed changes thereto.</p> <p>To help fund these costs and maintain the ongoing working capital of the Charity, the Trustees approved the sale of a small part of its investment portfolio. The transaction, which was undertaken by the investment brokers on 22<sup>nd</sup> January 2024, generated sale proceeds of £30,000 and realised a book profit of £20,789.</p> <p>The Trustees closely monitor all these ongoing costs, whilst continuing to seek the necessary specialist advice that is required in dealing with all matters pertaining to the protection and best use of the Charity's assets and reputation.</p> <p>The Trustees oversee the Charity's land and take the necessary measures to ensure that the land is kept in good order.</p> <p>All the Charity's lands are in green belt areas. Routine annual maintenance is carried out on the land to keep the sites in general good order. The Trustees endeavour to ensure that the lands are consistently well maintained and improved by adopting new methods and products where appropriate.</p>	Grants to Organisations	£9,700	Annual Distribution	£9,345	Loans to Organisations	£2,000	Grants to Individuals	£1,454
Grants to Organisations	£9,700									
Annual Distribution	£9,345									
Loans to Organisations	£2,000									
Grants to Individuals	£1,454									



		<p>Allotment rents are nominal, with maintenance costs exceeding the rental income. The Trustees hold refundable deposits from new allotment tenants and these are returned when the tenants vacate their plot, providing they leave it in good order.</p> <p>The Charity, where appropriate will provide allotments to parishioners, but the Trustees are mindful of the downward trend in demand which has been noted over the last few years.</p> <p>The Trustees, will continue to rationalise and consider alternative uses for the Charity lands to ensure that they are utilised for the long-term benefit of the Charity (ie for the benefit of the Poor of the Parish). This approach has expanded the spectrum of the land usage and reduces the risk of Charity's exposure, land becoming unused and dormant, or too reliant on one activity. Current alternative uses of land space include allotments, grazing (sheep, horses and pigs), dog training and agility classes, animal husbandry.</p> <p>The Trustees have continued to monitor their ongoing procedures having regard to charitable governance and financial controls and they are satisfied that these are sufficiently robust to enable the Charity to continue fulfilling its objectives in the foreseeable future.</p>
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#### **Additional information (optional)**

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	See Achievements & Performance section.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	A portion of accumulated funds has been set aside by the Trustees to continue arboricultural and land improvement.
Amount of reserves held	Para 1.22	See accounts
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	None
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	None

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Scheme dated 6 <sup>th</sup> September 1978 as varied by Scheme of 15 <sup>th</sup> March 1990 as amended on 25 <sup>th</sup> April 2022.
How is the charity constituted? (e.g. unincorporated association, CIO)	Para 1.25	Trust
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	<p>The Trustees are nominated and appointed by the Board of Trustees. This is to ensure that the range of skills sets available will enable the Charity to execute its objectives to the best effect, for both day to day needs and looking into the future.</p> <p>Four Trustee positions are nominated by outside Bodies, and if appropriate will be accepted by the Board. Trustees nominated in this way, are not representatives of the nominating body.</p>

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

### Reference and Administrative details

Charity name	Chobham Poor Allotments
Other name the charity uses	
Registered charity number	200154
Charity's principal address	c/o The Pavilion, Benner Lane, West End, GU24 9JP



**Names of the charity trustees who manage the charity**

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	V.M.E Tedder			Chobham Parish Council
2	W Patterson	Vice Chair		Board
3	A Astall			West End Parish Council
4	D Elliott	Chairman		Board
5	J.E Stratford			Board
6	S Bush			West End Parish Council
7				
8				
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18				
19				
20				

Corporate trustees – names of the directors at the date the report was approved

[illegible]

Name of trustees holding title to property belonging to the charity

[illegible]

**Funds held as custodian trustees on behalf of others**

Description of the assets held in this capacity	None
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

**Additional information (optional)****Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address
Bankers	Barclays	
Investments	CCLA	
Independent Examiner	Adrian Rodrigues for H.G Field & Co	

**Name of chief executive or names of senior staff members (Optional information)**

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**Exemptions from disclosure**

Reason for non-disclosure of key personnel details

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**Other optional information**

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## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		Mary Patterson
Full name(s)	DAVID ELLIOTT	MARY PATTERSON
Position (eg Secretary, Chair, etc)	CHAIR	VICE CHAIRMAN
Date	23/9/24	





CHARITY COMMISSION  
FOR ENGLAND AND WALES

Charity Name	CHOBHAM POOR ALLOTMENT CHARITY	No (if any)	200154
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## Receipts and payments accounts

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For the period from	01.05.2023	To	30.04.2024
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### Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
<b>A1 Receipts</b>					
Investment Income	40,607	-	-	40,607	40,407
Allotment rents	3,103	-	-	3,103	2,811
Licence fees	10,606	-	-	10,606	10,008
Donations & other receipts	3,020	-	-	3,020	11,976
Allotment deposits received (net)	1,100	-	-	1,100	100
Proceeds from sale of investments	30,000	-	-	30,000	-
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>88,436</b>	<b>-</b>	<b>-</b>	<b>88,436</b>	<b>65,302</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>88,436</b>	<b>-</b>	<b>-</b>	<b>88,436</b>	<b>65,302</b>
<b>A3 Payments</b>					
Annual Distribution	9,345	-	-	9,345	9,970
Assistance to organisations	7,700	-	-	7,700	7,563
Assistance to individuals	1,454	-	-	1,454	687
Property maintenance expenses (net)	18,758	-	-	18,758	10,151
Water charges	753	-	-	753	1,502
Administrative expenses (net of recharges)	17,873	-	-	17,873	11,677
Legal and professional charges	31,144	-	-	31,144	28,747
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>87,027</b>	<b>-</b>	<b>-</b>	<b>87,027</b>	<b>70,297</b>
<b>A4 Asset and investment purchases, (see table)</b>					
Loans to organisations	2,000	-	-	2,000	-
	-	-	-	-	-
<b>Sub total</b>	<b>2,000</b>	<b>-</b>	<b>-</b>	<b>2,000</b>	<b>-</b>
<b>Total payments</b>	<b>89,027</b>	<b>-</b>	<b>-</b>	<b>89,027</b>	<b>70,297</b>
<b>Net of receipts/(payments)</b>	<b>- 591</b>	<b>-</b>	<b>-</b>	<b>591</b>	<b>4,995</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>34,557</b>	<b>-</b>	<b>-</b>	<b>34,557</b>	<b>39,552</b>
<b>Cash funds this year end</b>	<b>33,966</b>	<b>-</b>	<b>-</b>	<b>33,966</b>	<b>34,557</b>

## Section B Statement of assets and liabilities at the end of the period

Account(s)	Funds		
	Unrestricted funds	Restricted funds	Endowment funds
1000 - General Fund	1000		
1001 - Capital Projects	1001		
1002 - Debt Service	1002		
1003 - Grants and Contracts	1003		
1004 - Special Projects	1004		
1005 - Other	1005		
1006 - Capital Projects	1006		
1007 - Debt Service	1007		
1008 - Grants and Contracts	1008		
1009 - Special Projects	1009		
1010 - Other	1010		
1011 - Capital Projects	1011		
1012 - Debt Service	1012		
1013 - Grants and Contracts	1013		
1014 - Special Projects	1014		
1015 - Other	1015		
1016 - Capital Projects	1016		
1017 - Debt Service	1017		
1018 - Grants and Contracts	1018		
1019 - Special Projects	1019		
1020 - Other	1020		
1021 - Capital Projects	1021		
1022 - Debt Service	1022		
1023 - Grants and Contracts	1023		
1024 - Special Projects	1024		
1025 - Other	1025		
1026 - Capital Projects	1026		
1027 - Debt Service	1027		
1028 - Grants and Contracts	1028		
1029 - Special Projects	1029		
1030 - Other	1030		
1031 - Capital Projects	1031		
1032 - Debt Service	1032		
1033 - Grants and Contracts	1033		
1034 - Special Projects	1034		
1035 - Other	1035		
1036 - Capital Projects	1036		
1037 - Debt Service	1037		
1038 - Grants and Contracts	1038		
1039 - Special Projects	1039		
1040 - Other	1040		
1041 - Capital Projects	1041		
1042 - Debt Service	1042		
1043 - Grants and Contracts	1043		
1044 - Special Projects	1044		
1045 - Other	1045		
1046 - Capital Projects	1046		
1047 - Debt Service	1047		
1048 - Grants and Contracts	1048		
1049 - Special Projects	1049		
1050 - Other			

Details	Amount to nearest £	Amount to nearest £	Amount to nearest £
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	Fund to which	Cost (optional)	Current value
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	Fund to which	Cost (optional)	Current value
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	Fund to which	Amount due	When due
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Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval
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Date of approval

23/9/24
23/9/24



# CHARITY COMMISSION FOR ENGLAND AND WALES

## Independent examiner's report on the accounts

### Section A

### Independent Examiner's Report

**Report to the trustees/  
members of**

Charity Name  
CHOBHAM POOR ALLOTMENT CHARITY

**On accounts for the year  
ended**

30<sup>TH</sup> APRIL 2024

**Charity no  
(if any)**

200154

**Set out on pages**

1 and 2

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 30<sup>th</sup> April 2024.

**Responsibilities and  
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent  
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

**Signed:**

**Date:**

24.09.2024

**Name:**

ADRIAN RODRIGUES (FOR H.G FIELD & CO)

**Relevant professional  
qualification(s) or body  
(if any):**

FCA

**Address:**

19 MASONIC HALL ROAD, CHERTSEY, SURREY  
KT16 9DH

### Section B

### Disclosure

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).



**Give here brief details of any items that the examiner wishes to disclose.**