

**Church of the Good Shepherd
Shoreham Beach**

ANNUAL REPORT

AND

FINANCIAL STATEMENTS

OF THE

PAROCHIAL CHURCH COUNCIL

For the year ended 31st December 2025

Church of the Good Shepherd, Kings Walk, Shoreham by Sea

Associate Vicar: Revd Jane Bartlett

Independent Examiner: Peter Jarman FCCA, Unit 6 Riverside Business Centre, Brighton Road, Shoreham-by-Sea, West Sussex BN43 6RE

Bankers: Barclays Bank PLC, Brighton

Administrative Information

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF THE CHURCH OF THE GOOD SHEPHERD, SHOREHAM BEACH

Charity Commission for England and Wales

Charity number: 1213732

During the year the following served as members of the Parochial Church Council [PCC]

<i>Vicar:</i>	The Reverend Dominic Fenton (from 13 th March 2025)
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<i>Associate Vicar:</i>	The Reverend Jane Bartlett
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<i>Readers:</i>	Sally Excell Derek Hansen
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<i>Churchwardens:</i>	Nix Cuthell Kay Haffenden
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<i>Hon Treasurer:</i>	Chris Diebel
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<i>Hon Secretary</i>	Jo Edwards
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<i>Representatives on</i>	Gian Tonduer
<i>the Deanery Synod</i>	Jo Edwards

Elected Members:

Hilary Jolly		2024	3 year
Jenny Stride		2025	3 year
Amy Coke		2025	3 year
Lesley Ward		2023	3 year
Gian Tondeur		2025	3 year
David Worrall		2023	3 year
Louise Durrant		2023	3 year
Dominic Elton		2025	3 year
Catherine Mann		2024	3 year
Jo Edwards		2023	3 year
Catherine Collingwood		2025	3 year
Ex-officio and co-opted members			
Revd Dominic Fenton	Vicar	n/a	n/a
Revd Jane Bartlett	Associate Vicar	n/a	n/a
Kay Haffenden	Church Warden	2024	1 year
Nix Cuthell	Church Warden	2024	1 year
Sally Excell	Lay Reader	n/a	n/a
Chris Diebel	Treasurer	2025	1 year

Structure, governance and management

Membership of the PCC is determined under the Church Representation Rules and consists of certain ex-officio members (the incumbent, assistant curate, lay readers licensed to officiate in the church), the churchwardens and members of the Deanery, Diocesan or General Synods and up to 12 members of the church who are elected at the Annual Parochial Church Meeting (APCM).

Members are warmly encouraged to stand for election to the PCC and we try to ensure a balance of skills and experience where possible.

Objectives and activities

The primary objective of the Good Shepherd PCC is the promotion of the Gospel of our Lord Jesus Christ according to the doctrines and practices of the Church of England. The PCC has the responsibility of co-operating with the Vicar in promoting in the ecclesiastical parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical.

The full PCC met five times in 2025. Some urgent matters were decided by email.

Achievement and Performance

Review of the Year 2025 – Revd Jane Bartlett, Associate Vicar

Reflecting on 2025, it's encouraging to witness how our little church on the beach has thrived as a local hub of faith and community. This year, our collective spirit has shone brightly through the service and generosity of so many. While it's impossible to thank everyone individually, the dedication of our wardens, Kay Haffenden and Nix Cuthell, deserves special mention. They are always there when needed, responsive and efficient in all that they do. Chris Diebel took on the role of treasurer and has done an excellent job navigating us through the challenges of a very tight budget. The PCC, too, has been integral in steering our governance, tackling decisions with wisdom and ensuring meetings concluded in good spirits and, happily, never later than 9pm!

Our worship flourished thanks to the choir and musicians, whose hymns—both traditional and contemporary—enlivened our services. Volunteers across the board, from sacristans, welcomers, readers, and intercessors, each added their valuable contribution. We are grateful to our retired clergy and readers who enrich our worship in many ways. It has been

a pleasure to welcome Fr Dominic Fenton into our midst and all the gifts and experience he brings. Both he and his partner Dennis quickly became warmly embraced by the church community.

Children's ministry volunteers have worked tirelessly, growing our Sunday school and welcoming increasing numbers of children—an encouraging sign of new life. Their dedication extended into the school holidays, running craft and games afternoons that were packed with families. Amy Coke became an Authorised Lay Minister in Youth Work, with the promise of a future youth club to be developed.

Our fundraising team, led by Jill Charlish, brought the church alive with events such as the Christmas Fayre, which not only raised a remarkable £3,095.26 but also drew together the wider community in festive celebration. Their creativity extended to quilt exhibitions and musical evenings, as well as an abundance of homemade cake! We have also been enthusiastic fundraisers for the six charities we support as our mission partners, alongside praying for them week by week.

The flower team, led by Linda Caffyn, adorned our church with beauty, while the church cleaners and gardeners kept it in good order. For this, special thanks must go to Liz Beeston. Week by week, coffee is offered after the Sunday services, providing space for connection. So too does the new 'Friends' group and the longstanding craft group. The Saturday morning meditation group always finishes with a breakfast of homemade bread. The St Francis Fund reached out to those experiencing financial hardship, embodying our faith in action.

Technology has played its part in fostering inclusivity, with Adam Tinworth and Martin Devereux faithfully livestreaming our 10am service each week, so that those who can't get to church can join us. Creative expressions of faith have flourished, with Revd Jess Aidley bringing Bible art to our weekly newsletter, and Adam Tinworth shaping the Shoreline magazine into a vital monthly read for parishioners. The visitor's book has become a testament to gratitude, filled with messages from those who find solace in the church's doors being open every day—a simple offering that embodies our commitment to welcome all.

Our healing team, prayer chain, and intercessors have provided spiritual support at moments of need, forming the backbone of our church's pastoral care and embodying the power of prayer. Each of these contributions, whether seen or unseen, strengthens our church, binding us together in faith and fellowship, turning water into wine.

A month-by-month summary of the year

We typically offered between five to six church regular services each week and celebrated all the major Christian festivals. Here are some month-by-month significant moments and highlights from our year together:

January

- We began the New Year with a labyrinth walk welcoming about 50 people.
- The fundraisers hosted an exhibition of Chris Diebel's beautiful quilts. This was well attended and raised £1617.05 for church funds.
- Chris Diebel took over as our church treasurer, and we thanked Barry Ward, or former treasurer, for his many years of service.
- 'Friends' was launched, an afternoon tea and friendship group (replacing the fellowship lunches). This is run by Joy Daintree and meets in a local home.

February

- We ran a busy February half-term family fun afternoon in the hall with crafts and games.
- Catherine Mann took over the role of safeguarding officer, following former safeguarding officer David Edey moving away from the parish.

March

- Fr Dominic Fenton was licensed as our new benefice vicar by Bishop Martin on 13th March at St Mary de Haura. It was a joy to welcome him and his partner Dennis to the benefice.
- We hosted Lent groups across the benefice studying 'Cries for a Lost Homeland' by Guli Francis-Dehqani.
- Our electoral roll officer Jenny Stride undertook a complete revision of our electoral roll, as is required every six years.

April

- We celebrated Holy Week with a full schedule of services, from Palm Sunday, through to Easter Sunday, including the Sunrise Communion on the beach. We welcomed about 150 people to church on Easter Sunday across the two services.

May

- We hosted a Big Brekkie and nautical themed concert (with Lancing Brass Band the Wellington Wailers) as part of our Christian Aid fundraising. Our efforts this year, along with the red envelopes, raised £2665.34
- Our house boxes for the Children's Society raised £600.

- To celebrate the artistic talent in the church, we began to exhibit community art in the side chapel on the east wall, curated by Angie Tritton.
- We experimented with a labyrinth cut into the church grass for 'No Mow May' as part of our Eco Church commitments.
- Revd Jane took a group from the benefice to Chichester Cathedral to have afternoon tea and attend the Christian Aid evensong service.
- Both Judy Short and Amy Coke were commissioned as Authorised Lay Ministers at Chichester Cathedral. Judy's elective was in worship and liturgy, and Amy's elective was in youth work.
- We hosted another popular half-term family craft afternoon, this time making parade gear for the Beach Dreams Festival.
- News came that the preschool Pebbles, which had rented our church hall over many years, would close at the end of the summer term because of a fall in the birthrate numbers. We were very saddened by the closure, which also presented a drop in church income from the hall lettings.

June

- We enjoyed our packed summer fayre with barbecue and plenty of fun. It raised £2422.97 for church funds and brought the community together.
- The church was invited to sell vegan cakes at the Beach Dreams Festival, raising £327.50 for church funds, and offered a church presence at the event.

July

- As part of our Sea Sunday celebrations, we hosted for the first time an outdoor 'Blessing of the Sea' service at the Pollinator Café. We brought together different local groups who care for the sea and those who go out to sea. Music was provided by the Durrant family, the sun shone and it proved to be popular.

August

- We hosted a summer family fun afternoon in the hall with crafts and games.
- Low tide presented the opportunity to host a morning beach labyrinth walk.

September

- Fr Dominic and Revd Jane hosted a four-week confirmation group for the benefice, focusing on a book by Rowan Williams 'Being Christian.'
- Our Pet Blessing Service took place, with tea and homemade cakes to follow sold in aid of the St Francis Fund. We had a talk by the Shoreham Dogs Trust about their work this year.
- As part of our Creationtide celebrations we had a talk in church by The Sussex Dolphin Project, and Revd Jess produced dolphin related prayer resources. We welcomed Bishop Nicholas Holtam to preach on climate and nature. He is the former Church of England lead bishop on the environment.

- A fun dog walk, between our churches, raised money for new dog bins in the benefice.

October

- We enjoyed a harvest festival service followed by a community lunch of butternut soup and fruit crumble.
- The fundraising team hosted 'Catalina', an evening of blues, grooves and jazz standards at the church. There was dancing in the aisles! The event raised £810.70 for church funds.
- We hosted a well-attended October half-term family fun afternoon.
- We welcomed Archdeacon Martin who presided and preached at the 10am service.
- Four members of our congregation were confirmed by Bishop Ruth at St Peter's West Blatchington, and many members of the Good Shepherd went along to support them.

November

- We began the month with our annual All Souls Memorial Healing Service.
- Three Advent groups ran across the benefice studying 'Listening to the Music of the Soul' by Bishop Guli Francis-Dehqani.
- Our authorised lay minister for youth Amy Coke moved forward exciting plans to launch a new monthly youth club, The Dock.
- The Posada started its Advent journey around the parish.
- The church hosted a Bungalow Town historic illustrated talk about 'The Great Storms' of past years.
- The Christmas Fayre was another great fundraising occasion and festive community gathering raising £3095.26.
- We ended the month with an Advent labyrinth walk, with live piano accompaniment by Penny Loosemore.

December

- We partnered up with Swiss Gardens Pub to offer an outdoor Christingle by their lakeside. It proved to be good outreach to those who might not come to church.
- All our Christmas services were well attended, especially the carol service. For the second year Midnight Mass was again at the earlier time of 9pm and saw an improvement in attendance. We encouraged the congregation to invite a friend to the carol service, and it was full, with mulled wine to follow in the hall.

Church Membership and Attendance

The numbers on the electoral roll as of 31st December 2025 were 134. Thanks go to Jenny Stride for looking after our electoral roll.

The numbers attending the 10am Parish Communion ranged between 60 to 80 people each week. Numbers attending the 8am Holy Communion on Sunday are between 10 to 16 people. Tuesday morning Holy Communion averages around 12 to 14 people.

The Sunrise Communion on the beach had 59 people and Easter Parish Communion had 90.

Our Christmas services had 100 at the Crib service, and 108 at the carol service, 62 at Bethlehem Midnight Mass and 52 on the Christmas Day Communion.

Saturday morning meditation had a regular weekly group of between 12 to 18 people, some joining online, others in church.

The monthly Taizé for Healing had around 18 to 28 people.

The numbers of children attending has gradually improved over the year, with as many as 14 joining us on a Sunday.

Fabric

Damp in the choir cupboard was repaired and the cupboard refurbished. There were also smaller maintenance repairs throughout the year. Much exploratory work was done in the hope of replacing our mullion windows with double glazing and new frames. The frames have deteriorated. Grants are being sought and contractors identified. We are grateful to the wardens and John Haffenden for their dedicated work.

Finance

This year was a recovery year after the major expenses of the previous year. We ended the year with a small surplus of about £3,000.

We ensured that our six mission partners all received a minimum of £1000 and our total mission giving exceeded £8,300.

The largest expenditure of the PCC was the sum of £50,860 paid to the Diocese to cover ministry costs.

Thanks go to our amazing fund-raising team and the generosity of time and donations by members of our congregation. The PCC would like to thank everyone for their efforts.

Reserve Policy

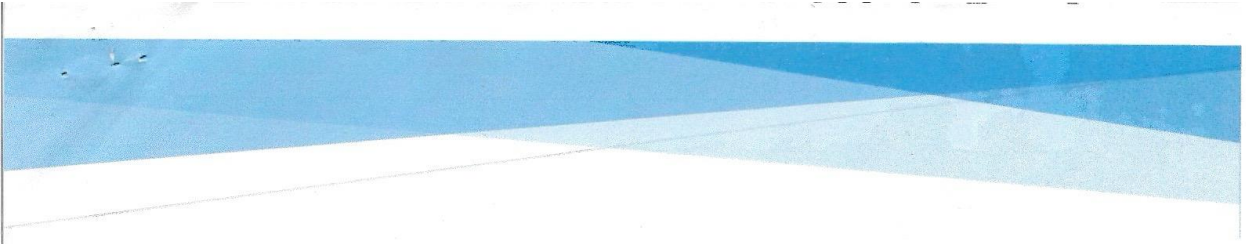
The PCC recommend that sufficient funds be retained in reserve to provide.

- The estimated essential expenditure that is required for the maintenance of the Church and the Hall over the next three years.

- Sufficient funds to meet the additional overhead costs that will arise to meet the ministry overheads.
- To ensure that, in the event of an excess of expenditure over income, we remain able to continue increasing our full parish management costs.
- An adequate reserve for the general working capital.

J Bartlett

Date 27th March 2026



Church of the Good Shepherd Financial Accounts 2025

**The Parochial Church Council of the Ecclesiastical Parish of
The Church of the Good Shepherd, Shoreham Beach**

Name of PCC Member responsible for treasury functions

Chris Diebel cogstreasurer2025@gmail.com]

Notes to the Annual Financial Report (page1)

3 Analysis of total received

	Unrestricted		Restricted	Total All Funds	Total All Funds
	General Fund	Designated Funds		2025	2024
	£	£	£	£	£
Planned giving (excl. tax refunds)	33,495.00	-	-	33,495	40,523
Planned giving (no tax refunds)	6354.00	-	-	6,354	8,008
One-off and adhoc donations	10,510.00	-	-	10,510	20,375
Special appeals	4858.00	-	-	4,858	3,665
Gift Aid recovered	13,589.00	-	-	13,589	10,637
Legacies	-	-	-	-	-
Grants	-	-	-	-	-
Donations and legacies	68,806	-	-	68,806	83,208
Fees for weddings & funerals	465	-	-	465	3
Charitable activities	465	-	-	465	3
Proceeds of events with trading/sales	7,812.00	-	-	7,812	7,401
Concert income	53.00	-	-	53	186
Small items sales (coffee/candles/Bible study notes etc)	-	-	-	-	-
Room/hall hiring fees	18,156.00	-	-	18,156	21,008
Magazine/bookstall income	660.00	-	-	660	585
Other trading activities	26,681	-	-	26,681	29,180
Bank & CBF deposit interest	-	-	-	-	-
CBF investment fund dividend	1,913	-	-	1,913	1,821
Letting of investment property	-	-	-	-	-
Investments	1,913	-	-	1,913	1,821
Other receipts	-	-	-	-	-
Total received on all funds	97,865	-	-	97,865	114,212

Notes to the Annual Financial Report (Page2)

Analysis of total paid:

	Unrestricted		Restricted	Total	Total
	General	Designated		All Funds	All Funds
	Fund	Funds	Fund/s	2025	2024
		£	£	£	£
Cost of fundraising activities/events		-	-	-	-
Other appeals expenses	-	-	-	-	-
Cost of raising funds	-	-	-	-	-
Charitable grants and donations (note2)	6494.00	£		6494.00	6705.00
Parish share to Chichester Diocese	50860.00			50860.00	49368.00
Salaries and honoraria incl NI	9008.00			9008.00	4250.00
Clergy and other people's expenses	598.00			598.00	485.00
Sunday school/Children's work					3336.00
Costs of church services	1581.00			1581.00	676.00
Printing & photocopying	471.00			471.00	1638.00
Church utilities bills	2212.00			2212.00	2278.00
Other regular church running costs					
Church maintenance & redecoration	367.00			367.00	18591.00
Churchyard upkeep					
New building work					
Insurance					
Examiner's and other financial fees					
Charitable costs	71,591	-	-	71,591	87,327
Cost of events with trading/sales	31	-	-	31	589
Costs of concerts		-	-	-	
Hall maintenance & redecoration	2,850	-	-	2,850	4,629
Church Hall utilities	5,724			5,724	4,059
Church hall running costs (other)	1,933			1,933	7,262
Magazine/bookstall costs	222	-	-	222	207
Other trading costs	8,047	-	-	8,047	7,223
Vicarage Exp	4617.00			4,617	6,407
Trading costs	23,424	-	-	23,424	30,376
				-	
Total paid on all funds	95,015	-	-	95,015	117,703

Notes to the Annual Financial Report (Page3)

Statement of funds

	Balances b/fwd 1 Jan 2025	Income	Expenditure	Transfers, other gains and losses	Balances c/fwd 31 Dec 2025
	£	£	£	£	£
			-	-	-
			-	-	-
Total of all endowed funds	-	-	-	-	-
			-	-	-
			-	-	-
			-	-	-
Total of all restricted funds	-	-	-	-	-
General fund	27,104	97,865	(95,015)		29,954
		-	-		-
Total of all unrestricted funds	27,104	97,865	(95,015)	-	29,954
Total funds	£27,104	£97,865	£(95,015)	-	£29,954

Statement of Assets and Liabilities (Page 4)

	<i>Unrestricted</i>		<i>Restricted</i>	<i>Total</i>	<i>Total</i>
	<i>General</i>	<i>Designated</i>		<i>All Funds</i>	<i>All Funds</i>
	<i>Fund</i>	<i>Funds</i>	<i>Fund/s</i>	<i>2025</i>	<i>2024</i>
	£	£	£	£	£
Assets:					
Bank current account	12,940			12,940	10,092
Cash in hand	14			14	12
PCC-owned bank balance	12,954	-	-	12,954	10,104
Diocesan Assigned Fees received		-	-	-	-
Total bank and deposit accounts	12,954	-	-	12,954	10,104
Wedding fees not yet received				-	-
Local Authority grant for churchyard				-	-
Gift Aid recoverable				-	-
Debtors	-	-	-	-	-
		-	-	-	-
Investment assets at market value	-	-	-	-	-
	-	-	-	-	-
Investment assets at cost (note1)	17,000	-	-	17,000	17,000
		-	-	-	-
Total assets	29,954	-	-	29,954	27,104
Liabilities:					
	-	-	-	-	-
		-	-	-	-
Total liabilities	-	-	-	-	-

Summary of Financial Receipts and Payments (Page5)

	<i>Unrestricted</i>		<i>Restricted</i>	<i>Total</i>	<i>All Funds</i>
	<u>General</u>	<u>Designated</u>		<u>All Funds</u>	
	<u>Fund</u>	<u>Funds</u>	<u>Fund/s</u>	<u>2025</u>	<u>2024</u>
	£	£	£	£	£
Income and endowments from:					
Donations and legacies	68,806	-	-	68,806	83,208
Charitable activities	465	-	-	465	3
Other trading activities	26,681	-	-	26,681	29,180
Investments	1,913	-	-	1,913	1,821
Other receipts	-	-	-	-	-
Total received	97,865	-	-	97,865	114,212
Expenditure on:					
Cost of raising funds	-	-	-	-	-
Charitable costs	71,591	-	-	71,591	87,327
Trading costs	23,424	-	-	23,424	30,376
Other payments	-	-	-	-	-
Total paid	95,015	-	-	95,015	117,703
<i>Reconciliation of funds:</i>					
Net income or (net expenditure)	2,850	-	-	2,850	(3,491)
Transfers between funds			-	-	-
Net movement in funds	2,850	-	-	2,850	(3,491)
Bank accounts at 1 January 2025	10,104			10,104	13,595
Bank accounts at 31 December 2025	12,954	-	-	12,954	10,104

Notes to the Annual Financial Report (Page6)

Staff costs

	<u>2025</u>	<u>2024</u>
	£	£
Wages, salaries and honoraria	9,008	4,250
Employer National Insurance		
Employer pension contributions		
	<u>9,008</u>	<u>4,250</u>

Note 2024 Cleaners salary was included in hall costs

1 These shares were valued at £34,960 On 31 December 2025


2 Charitable Gifts were made during the year as listed below

a	Christian Aid *	£2,555.00
b	Mission for Seafarers	£1,000.00
c	Turning Tides	£1,000.00
d	St Francis Fund	£343.00
e	Dogs Trust	£88.00
f	Embrace the Middle East	£1,000.00
g	SEAN Uganda	£1,072.00
h	Childrens Society*	£1,259.00

* includes donations raised in COGS name and paid in by Mission partner coordinator

Total £8,317.00

This Financial Report for the year ended 31st December 2025
was approved by the PCC and signed on its behalf by
The Reverend Jane Bartlett



Date 10th March 2026

The Independent Examiner's Report of the PCC of the Church of the Good Shepherd, Shoreham Beach.

I report on the accounts of the PCC for the year ended 31 December 2025, which are set out on pages 11 to 14.

Respective responsibilities of the PCC and the examiner

As members of the PCC you are responsible for the preparation of the accounts; you consider that the audit requirement of the Church Accounting Regulations and section 144(2) of the Charities Act 2011 (*'the 2011 Act'*) does not apply.

It is my responsibility to:

- Examine the accounts under the Church Accounting Regulations and section 145 of the 2011 Act;
- To follow the procedures laid down in the general directions of the Charity Commission under section 145(5)(b) of the 2011 Act; and
- To state whether particular matters have come to my attention.

Basis of this report

My examination was carried out in accordance with the General Directions given by the Charity Commission and to be found in the Church guidance, 2006 edition. That examination includes a review of the accounting records kept by the PCC and a comparison of the accounts with those records. It also includes considering any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with section 130 of the 2011 Act; and
 - to prepare accounts which accord with the accounting records and comply with the requirements of the Act and the Regulations have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed



Date 04/3/26

KAYVAN KHOROOSI FCCA

Peter Jarman LLP t/a PJCO Chartered Certified Accountants
Unit 6, Riverside Business Centre, Brighton Road, Shoreham-by-sea
West Sussex, BN43 6RE