



Henrician Archaeological Research Foundation

Trustees' Annual Report

and Receipts and Payments Accounts

For the first reporting period from 30 May 2025 to 1 February 2026

Registered charity number 1213472

GROSS INCOME	GROSS EXPENDITURE	CLOSING FUNDS
£65	£15	£50

Foundation-model Charitable Incorporated Organisation

C/O Badlesmere Lees Parish Hall, Badlesmere Lees, Faversham, ME13 0NX



Trustees' Annual Report

The trustees present their first annual report for The Henrician Archaeological Research Foundation for the period from 30 May 2025 to 1 February 2026. The report should be read together with the receipts and payments accounts that follow.

1. Reference and administrative information

Registered name	The Henrician Archaeological Research Foundation
Charity number	1213472
Legal form	Foundation-model Charitable Incorporated Organisation (CIO)
Date registered	30 May 2025
Reporting period	30 May 2025 to 1 February 2026
Principal address	C/O Badlesmere Lees Parish Hall Badlesmere Lees Faversham ME13 ONX

Trustees

Name	Role	Appointed	Status for this report
Dr Christopher Moore FSA	Chair	30 May 2025	Served throughout the period
Emily Moore BA Hons	Trustee	30 May 2025	Served throughout the period
Raymond Granger BA Hons	Trustee	30 May 2025	Served throughout the period
Dr Manolo Guerri FSA	Trustee	2 March 2026	Appointed after the period end

The first three trustees listed above served during the reporting period. Dr Manolo Guerri FSA was appointed after the year end and is shown for completeness because he is a trustee at the date of preparation of this report.

2. Structure, governance and management

The charity is constituted as a foundation-model CIO and is governed by its constitution. Its charity trustees are also its only voting members. The trustees are collectively responsible for the charity's strategic direction, governance, financial control and compliance with its charitable purposes.

Trustees are appointed in accordance with the constitution. During this first reporting period the trustees held four meetings. Decisions on governance, finance and prospective projects were considered collectively and recorded through the charity's meeting arrangements.

The charity had no employees and no formally appointed volunteers during the period. Its establishment and appraisal work was undertaken by the trustees without remuneration.

Risk management and financial controls

The charity's activity during the period was limited and preparatory. The trustees managed risk by keeping expenditure within available unrestricted funds, using the charity's bank account for all recorded transactions, considering prospective projects against the charity's objects and public benefit, and avoiding financial commitments before suitable funding and approvals were available.

3. Objectives and activities

CHARITABLE PURPOSE



To advance education, for the public benefit, in the architecture and archaeology of Henrician castles and associated heritage by promoting understanding of Henrician and Tudor architecture in England through research and scholarly collaboration, and by disseminating the results of research to the public for the benefit of heritage and education.

Public benefit

In planning and reviewing the charity's activities, the trustees had due regard to the Charity Commission's guidance on public benefit. The trustees considered that establishing a sound governance and research framework, appraising potential projects and developing future research and publication activity were necessary first steps towards advancing public education and understanding of Henrician castles and associated heritage.

Grant-making and project appraisal

No grants were paid during the reporting period. The trustees began appraising potential archaeological and academic projects and developing an approach under which future funding proposals would be considered against the charity's objects, public benefit, available resources and the ability of a project to produce useful research and public dissemination.

4. Activities, achievements and performance

FIRST REPORTING PERIOD

This was a short establishment period of approximately eight months. The charity's work was therefore focused on creating the governance, administrative and financial foundations needed for future research and grant-making activity.

- Completed the initial establishment and governance arrangements for the CIO.
- Held four trustee meetings to oversee the charity's formation, priorities and prospective activities.
- Established and maintained the charity's banking and basic financial-control arrangements.
- Appraised potential archaeological, academic and grant-funded projects relevant to the charity's objects.
- Developed initial priorities for collaborative research, publication and public dissemination.
- Considered the practical and financial requirements for future fieldwork and academic support.
- Developed placeholder organizational website

Although no grant or research payment was made during the period, the trustees consider that the preparatory work created an appropriate platform from which the charity can undertake carefully governed, evidence-led projects for public benefit.

5. Plans for the next reporting period

The trustees intend to develop the Foundation from its establishment phase into active research and grant-making, subject in each case to funding, permissions, appropriate professional oversight and the trustees being satisfied that the proposed work furthers the charity's objects.

- Develop and, subject to the necessary permissions and funding, undertake or support an archaeological excavation at a site on the North Downs.
- Fund or contribute towards a postdoctoral research position or placement at the University of Kent.
- Support the preparation and publication of research relating to Henrician castles, Tudor architecture and associated heritage.
- Disseminate research findings to academic and public audiences through publications and other appropriate outputs.
- Build collaborative relationships with universities, heritage bodies, archaeologists, architectural historians and other specialist researchers.



6. Financial review

Gross income	£65
Gross expenditure	£15
Net receipts for the period	£50
Closing unrestricted funds	£50
Restricted and endowment funds	£0

Principal source of funds

The charity's income consisted entirely of unrestricted seed funding provided by trustees to meet establishment and incidental costs. No public fundraising, trading income, grants or restricted income were received during the period.

Bank charges

The charity incurred £15 in bank charges during the reporting period. The trustees subsequently negotiated with HSBC, which agreed to waive routine account charges going forward. No refund of the charges already incurred has been recognised in these accounts.

Reserves policy

At 1 February 2026 the charity held £50 of unrestricted funds. The trustees did not set a fixed numerical reserves target during this first, preparatory period because the charity had no employees, contractual programmes or other fixed liabilities. The closing balance was retained as working funds for incidental administration. The reserves policy will be reviewed before the charity enters into material project or grant commitments.

Going concern

The trustees consider that the charity has adequate arrangements to continue its present activities. Future research and grant commitments will be undertaken only when the trustees are satisfied that appropriate funding and resources are available.

7. Other disclosures

Employees and volunteers	There were no employees and no formally appointed volunteers during the period.
Trustee remuneration and expenses	No trustee received remuneration, benefits or reimbursement of expenses.
Overseas activities	The charity carried out no overseas activities.
Custodian funds	The charity held no funds or assets as custodian trustee on behalf of another person or organisation.
Restricted funds	The charity received and held no restricted or endowment funds.
Investments and borrowing	The charity held no investments and had no borrowing, guarantees or secured debts.



Receipts and Payments Accounts

For the period from 30 May 2025 to 1 February 2026

Registered charity number 1213472

Statement of receipts and payments

Description	Unrestricted £	Restricted £	Total £
RECEIPTS			
Unrestricted seed funds transferred to the CIO on registration	60	0	60
Additional unrestricted trustee seed funding	5	0	5
Total receipts	65	0	65
PAYMENTS			
Bank charges	15	0	15
Total payments	15	0	15
Net receipts for the period	50	0	50
Cash funds brought forward at 30 May 2025	0	0	0
Cash funds carried forward at 1 February 2026	50	0	50

All funds were unrestricted. This is the charity's first reporting period and no comparative figures are available.

Statement of assets and liabilities at 1 February 2026

Asset or liability	£
Cash at bank	50
Other monetary assets	0
Investment assets	0
Assets retained for the charity's own use	0
Total assets	50
Liabilities	0
Net assets represented by unrestricted funds	50

The statement of assets and liabilities does not constitute a balance sheet prepared on an accruals basis.

Trustees' responsibilities for the accounts

The trustees are responsible for keeping accounting records sufficient to show and explain the charity's transactions, safeguarding the charity's assets and preparing annual accounts in accordance with the Charities Act 2011. The trustees have chosen the receipts and payments basis, which records cash received and cash paid during the period together with the charity's assets and liabilities at the period end.

Notes to the accounts

1. Basis of preparation

These accounts have been prepared on the receipts and payments basis for a non-company charity. Receipts are recorded when received and payments when paid. The accounts therefore do not include accruals, prepayments, debtors, creditors or depreciation. This is the charity's first set of accounts.



2. Fund accounting

Unrestricted funds may be used for any purpose within the charity's objects. Restricted funds may be used only for the purpose specified by the donor or grant-maker. The charity received and held only unrestricted funds during the period.

3. Establishment and trustee seed funding

Before registration, trustees provided seed funds to establish the proposed charity and meet incidental banking costs. At registration on 30 May 2025, £60 remained in the pre-registration bank account and became the unrestricted property of the CIO. It is included above as unrestricted seed funding transferred on registration. A further unrestricted seed contribution of £5 was received from a trustee on 6 September 2025. The total trustee seed funding recognised in this reporting period was therefore £65 and none is repayable.

4. Bank charges

Bank charges of £15 were paid during the period. Following representations by the trustees, HSBC agreed to waive routine bank charges in future. No refund of the £15 paid during this period has been recognised.

5. Trustee remuneration, expenses and related parties

No trustee received remuneration, benefits or reimbursement of expenses during the period. The only transactions with trustees were the unrestricted seed funds described in note 3. No amount was due to or from a trustee at 1 February 2026.

6. Employees and volunteers

The charity had no employees and no formally appointed volunteers during the period.

7. Assets, liabilities and commitments

At 1 February 2026 the charity held £50 in its bank account. It had no other monetary assets, investments or assets retained for its own use. It had no liabilities, grant commitments, guarantees, secured debts or other borrowing at the period end.

8. Independent examination

The charity's gross income did not exceed £25,000 and no independent examination was otherwise required for this reporting period. Accordingly, no independent examiner's report is attached.

Approval of the Trustees' Annual Report and accounts

The Trustees' Annual Report and the receipts and payments accounts for the period ended 1 February 2026 were approved by the trustees and signed on their behalf by an authorised trustee.

Signature

Name and role

Dr Christopher Moore, Chair

Date approved

07/09/2026