

Mount's Bay Pilot Gig Club AGM 2024 - Minutes

27 November, 19:30, Mount's Bay Sailing Club

Present: Charlotte Roberts, James St Levan, Jo Cottam, Claire Sharp,, Sam Shah, Maxine Millichip, Andy Thorpe, Zoe Payne, Jerry Woodruff, Caroline Woodruff, Joanne Culley, Teresa Jago, George Cooper, Will Coleman, Rob Wigley, Tony Such, Dominique Trevail, Wendy Wheatley, Ross Sheppard, Mike Ellis, Nick Day, Owen Thomas, Rebecca Harvey, Ele Hague, Julie Ancell, Lucy Cudmore, Amanda Noddebode, Clare Mackness, Jess Hutchings

Apologies: Ryan Watts, Alan Cargeeg, David Elliott, Tracy Tonkin, Justin Lowell, Alex Dunkley, Colin Trundle, Kath Hawkins, Caroline Streat, Dwayne McAvoy, Angela Dolan, Susan Ranson, Siobhan McInerney, Jonathan Pollard, Vanessa Bush, Jade Banevicious, Nina Smith, Penny Bagnall, David Roberts, Hayley Jewels, Ed Cudmore.

Item	Lead	
1	Welcome Welcome to Mount’s Bay Pilot Gig Club AGM 2024. Thank you all for coming and welcome to our President/Vice Presidents. Thank you to St Aubyn Estate for their generous support both financially and through providing premises as well as arguably the best rowing waters on the circuit. Thank you to Mount’s Bay Sailing Club for providing us with the venue and for supporting the club this year with the use of the club house for monthly Management Committee meetings as well as our Presentation Evening.	Jo Cottam
2	Chair’s report Welcome Welcome to Mount’s Bay Pilot Gig Club AGM 2024. Thank you all for coming and welcome to our President/Vice Presidents. Thank you to St Aubyn Estate for their generous support both financially and through providing premises as well as arguably the best rowing waters on the circuit. Thank you to Mount’s Bay Sailing Club for providing us with the venue and for supporting the club this year with the use of the club house for monthly Management Committee meetings as well as our Presentation Evening. Committee Update This year has been a busy one with updating our policies and procedures. Thank you to all who have helped with these. We are still aware of some areas for development and this will be high on the agenda for the new Management Committee meeting. We now have a website again and thank you to Naomi Watts for her work on this.	Jo Cottam

Fundraising

Fundraising has been great this year with the Duck Race, a film night at Culdrose and our regatta and hamper raffles as well as our regatta. Thank you to Julie Ancell and the team of people who have made this such a successful fundraising year. We constantly have to replace and repair equipment due to accidental damage as well as wear and tear so this is invaluable.

MBPGC Regatta

Our regatta this year was different than usual as we were asked to host the first of the CPGA Senior Summer Series. The event was a great success and this was due to our Event Committee as well as members who helped throughout the weekend. We have learnt that we are able to run a well organised and enjoyable event on a larger scale but we aim to include more sections in future events to ensure we are meeting the needs of all our members.

CPGA Consultation

Zoe Payne, Claire Sharp, Charlotte Roberts and I all attended the West Cornwall area CPGA Consultation. We put forward your concerns regarding the short notice of announcing the Senior Summer Series and other feedback about the season that we had received from our members. Hopefully this will lead to some positive changes for next year. When discussing the WPGC we (along with all other clubs represented) discussed the difficulties faced with crew selection with limited gigs being permitted, as well as the possibility of loan boats if available. The CPGA representatives have taken these points to the WPGC committee although there is no sign of a change for the near future.

Premises

We have recently renewed our lease on the Seed Store for another year and this is in line with the lease on the gig shed. There have been some issues with water ingress and thank you to Clare Mackness who has come up with a solution for this and has met with Henry Mathews to discuss ways in which we can maintain both these properties to comply with the expectations of our leases. If any members are able to help with the maintenance of these buildings please let the committee know. We continue to be extremely grateful to St Aubyn's Estates for allowing us to use these fantastic facilities.

MBPGC CIO Application.

We have been registered as a CASC/Community Amateur Sports Club which many of you will know is an organisation which has been granted special tax status by HMRC in recognition of the fact that it meets certain criteria. Basically, a CASC is a local or regional sports club that is non-profit making and open to the whole community. The reason we are converting to a Charitable Incorporated Organisation is that unincorporated club's legal relationships are held through individual committee members in their personal capacity, as opposed to through a legal entity. If something goes wrong, there is a risk that committee members can be held personally liable. Many clubs that have grown over the years have taken the view that it is no longer appropriate

	for voluntary committee members to bear this risk. There are other factors which have supported the decision voted for by members at the AGM in 2018, including the potential to access additional funding streams through achieving charitable status. As an amateur sports club which is truly open to the whole community we are likely to qualify as a charitable organisation advancing amateur sport and there has been a working party on the Management Committee who are now liaising with a Charity Expert who has been employed to ensure we are legally compliant in our conversion to a CIO. Charitable status does come with a different and more robust level of regulation and there are six club members who will become charity trustees. This does not necessarily change their overall role in carrying out the strategic management of the club but it does mean that they take on certain legal duties. We hope to complete the conversion in early 2025 and will keep members informed of the progress of our application. I would like to thank Sam Shah for doing such a great job as Treasurer for the last twelve years. She is now stepping down to take a well-deserved break as she has an important year ahead! We will be asking for members who are interested in this and other committee positions later in this meeting. You will need a proposer and a seconder for the voting process in accordance with our constitution. Thank you to the Management Committee for your continued hard work and to those who are stepping down. Thank you to the Water Committee for working so hard to get crews out and to events throughout the season and to those who are stepping down. Thanks must also go to the maintenance crew led by Maxine and Andy as well as Claire Sharp for taking on the Bosun role in the latter part of this year. Thank you to all members who contribute so much to our club and let's look forward to a great winter of training leading to a fantastic 2025 season. Jo Cottam, Chair of Mount's Bay Pilot Gig Club	
3	Water Committee, senior and junior rowing report As we come together to reflect on another year at MBPGC, I am filled with pride at the incredible achievements of our club across all sections. The hard work, dedication, and passion of our members, from rowers and coxswains to committee members and volunteers, have been the driving force throughout 2024. This report will highlight the successes of the Ladies', Men's, and Junior sections, showcasing the collective effort that makes our club such a special community. Director of Rowing I am both proud and humbled to have been appointed as MBPGC's Director of Rowing. It is a privilege to serve our rowing community, and I am committed to fulfilling this role with dedication, passion, and vision for the future. Over the past weeks, I've shared my belief in the importance of equality, inclusiveness, and diversity within our club. These values will be central to our growth as we work towards fostering a positive and collaborative mindset across MBPGC. My goal is to see the club thrive and grow,	Ed Cudmore (as read out by Charlotte Roberts)

positioning ourselves for a successful 2025 season and beyond. Last Saturday's awards evening was a true testament to the incredible talent, determination, and commitment that define MBPGC. It's essential that we harness these positive traits and embed them into every facet of the club's culture. By doing so, we will build a stronger, more unified MBPGC—a club that is not only a force to be reckoned with but one that is poised to thrive for another 38 years. The recent appointment of our Ladies' and Men's section Captains and Vice Captains marks the beginning of a streamlined and more effective approach to leadership. This structure is designed to promote more agile decision-making, greater collaboration, and stronger alignment across the club. While we recognise that this transition may present challenges, I am confident that, together with this leadership team and the Water Committee, we will rise to meet them for the benefit of MBPGC. Work is already underway to review and enhance key processes, including our selection criteria and land training programs. We are introducing a more robust, data-driven testing regime designed to maximise potential while remaining sensitive to individual training needs. Land training will also be tailored to address specific requirements, ensuring that every member is equipped to perform at their best. The Junior and Novice sections are the lifeblood of our club. They represent not only our present but also our future. I am excited to work closely with these sections to nurture their growth, cultivate the next generation of MBPGC rowers and leaders, whilst ensuring they are supported by our dedicated volunteers and mentors. Equally important is our social section, offering a valuable opportunity for members to enjoy the breathtaking natural beauty of Mounts Bay while spending quality time with friends, away from the hustle and bustle of everyday life. Looking ahead, my vision is to build a club that not only succeeds on the water but also fosters a culture of respect, inclusiveness, and shared purpose. I am confident that, with the collective effort of our members, we will achieve these goals and continue to set a high standard for rowing excellence.

Ladies' Section

The Ladies' Section enjoyed a fantastic season, delivering impressive performances across all categories. The commitment and skill of our rowers shone through at every competition, earning results to be proud of:

- Scilly Isles Gig Championships:
 - o Open Category: 13th and 33rd
 - o Super Vets Category: 1st and 27th
- Summer Series:
 - o Newquay Championships:
 - Four crews entered!
 - A Crew: 7th place
 - B Crew: Joint 28th
 - C Crew: 3rd in Round 2
 - D Crew: 6th in Round 2
- County Championships:

o Olive, Louisa, Jess, Ele, and Teresa delivered strong performances.

- Vets and Super Vets Competitions:
- o Vets at Brixham: 3rd and 11th placings
- o Super Vets at Appledore: 3rd place

Special thanks go to Hayley, Collette, Naomi and Jade for their exceptional work as vice representatives, with a particular acknowledgment of Jade's contributions since 2019.

Awards:

- Rower of the Year: Jess
- Most Improved Rower: Lucy Cudmore

Men's Section

The Men's Section also enjoyed a strong season, showing great determination and teamwork throughout the year.

- Scilly Isles Gig Championships:
- o Super Vets: 25th
- o Vets: 4th
- o Men's A: 17th
- o Men's B: 42nd
- Newquay Championships:
- o Men's A: Reached the quarterfinals
- o Men's B: Competed in the first round
- Summer Series:
- o Men's A: 12th place
- o Men's B: 19th place
- Men's Vets Championship:
- o Secured 3rd place

County Representation (Winning their respective categories)

- Tony Such - Super Vets,
- Kieran Metter and Joe Seaton – U25

Awards

- Joe Seaton – Men's rowers rower
- Ross Sheppard – Men's Most Improved

Junior Section

Our Junior Section had a fantastic year, with both the U16 and U14 teams attending multiple local events and gaining valuable points that contributed to the club winning the overall trophy.

- Highlights:
- o Hayle Championships: The U14 crew reached the quarterfinals
- o Newquay U16 Championships: Won the Plate Race
- o Adult Newquay Championships: Three U16 rowers—Olive, Amelie, and Joe—

	stepped up to compete alongside adult crews, demonstrating exceptional talent and composure. • County Championships - o Olive – 1st in u16s and mixed ladies - o Teresa and Ele – 1st in Super Vets - o Louisa – 2nd in u18s and U25s - o Jess – 1 st u25s • International Success: - o Olive and Joe represented the club at the Junior International CPG Championships in Plymouth, bringing home an impressive collection of medals. - o The U14 crew also attended the Junior International Championships, winning silver in the free mixed category—a fantastic achievement to cap off the season. The leadership of the Junior Section transitioned smoothly, with Ele taking over from Shirley in August. The U16 rowers have moved up to the adult sections, continuing their success and making valuable contributions to the club’s performance. As we look ahead, the Junior Section is gearing up for another exciting year, balancing water and indoor seed store training to ensure readiness for the 2025 season. Closing Remarks This year has truly been a testament to the hard work, dedication, and passion of everyone involved in MBPGC. From individual triumphs to team successes, you have achieved so much together and laid a strong foundation for the future. It is your unwavering commitment that keeps this club thriving and continually pushing forward. To achieve success in rowing, as in life, you don’t need to be extraordinary—you need to be what many are not: consistent, determined, and willing to work hard. There are no shortcuts to excellence. Integrity, purpose, determination, and discipline are the cornerstones of becoming a champion both on and off the water. This mindset embodies the spirit of MBPGC: Row for One - Row for All. As we reflect on this year’s accomplishments, let’s carry that same spirit into the seasons ahead. Together, we will continue to build on our successes and strive for even greater achievements. Here’s to another successful year for MBPGC! Best regards, Ed Cudmore Director of Rowing, MBPGC ZP - the Ladies Masters Championships result was not covered.	
4	Accounts and budget for 2024/25 See attached sheet Budget proposed by: Clare Mackness Budget seconded by: Wendy Wheatley	Sam Shah

Budget approved: All in favour Expenditure Overspent due to lifejackets and radios, the budget this year increased to accommodate this. Repairs to Kensa and Cormoran. Trailers have all been serviced externally. We are now looking to keep them maintained internally This year we purchased new oars, a reminder to all to look after oars, please be careful with them as they are expensive to replace. We have improved the gym offering with new equipment. Please look after the equipment, especially the ergos. Amenities £1500 on amenities, please be aware that we are on a water meter. We are having smart meters installed. Training and courses We have money in the budget for training, but we rarely use it, so members are welcome to come to the committee with suggestions. Fees We have spent a lot of money on entry fees this year, large increase on last year We have to pay for DBS checks for those working or are rowing with under 18's Website We now have a website up and running, thanks to Naomi Watts for the website. We now own our domain name. Parking We have just received our parking invoice for 2023/2024, we have paid it and are now looking to recoup the charges. Donations	
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	Very generous donation from St Aubyn Estate, which largely goes on the junior section. Thank you to Zoe, the novices often donate money. Thank you to Gill Hutchings who generously donates to the club each year. George Cooper has bought the flashboat, Zoe Payne has bought the Piglet. Goran Gig Club have purchased our 4th trailer. Our event £8054.00 profit was made this year, taking over £11,000 in total. We have great facilities and we have the support of Marazion Town Council now as well as St Aubyn Estate. Towing and Transport We pay for shipping to Scillies as well as mileage for towers, this is recouped in the transport fees you pay each regatta, we generally draw even on that. Fundraising This year we held a Duck Race, a film showing and a Quiz night. Total profit of £2490.58. Despite a lot of income, we have had to pay out a lot this year, including using outside contractors.	
5	Membership rates for 2024/25 See attached sheet New rates proposed by: Claire Sharp New rates seconded by: Mike Ellis New rates approved: Majority vote in favour The committee has reviewed the fees paid at events. It was acknowledged that the juniors currently don't pay fees, but use the boats and oars. So we propose that the juniors pay transport fees now. The committee have been discussing the increase in entry fees for events and have proposed that rather than increase membership rates, that instead there will be an increase in the fees due for racing to £6 per person for all CPGA and Championship events, this is an increase of £2.50 to contribute to the entry fees. There were no objections to this proposal and it was accepted.	Sam Dimmock

7	Election of Interim Executive Committee including Chair and Vice Chair See attached sheet. Chair - Jo Cottam Proposer - Ele Hague Second - Julie Ancell Vote - all in favour Vice-Chair - Hayley Jewels Proposer - Maxine Millichip Second - Lucy Cudmore Vote - All in favour Honorary Secretary - Charlotte Roberts Proposer - Sam Shah Second - Nick Day Vote - All in favour Charlotte welcomes anyone to shadow with a view to taking this role in the future. Honorary Treasurer - Kath Hawkins Proposer - Wendy Wheatley Second - George Cooper Vote - All in favour Director of Rowing - Ed Cudmore This post is selected by the Management Committee prior to the AGM	Jo Cottam
8	Election of Interim Management Committee See attached sheet. Committee member - Lucy Cudmore Proposer Maxine Millichip Second by Rob Wigley Vote all in favour Remaining committee members wishing to remain voted in en bloc.	Jo Cottam
9	Officer Posts See attached sheet There are number of officer posts which remain unfilled, please contact a Committee member if you wish to take on one of these roles:	Jo Cottam

	• Safety rep - Now filled by Kath Hawkins since the AGM • Membership Secretary - this is a vital function and needs to be filled by someone with strong administration skills, and will be the Data Controller for the club so discretion is required. • Sailing Officer • Social Secretary	
10	Any Other Business Sam Shah - thanked Jo for her work as Chair Maxine Millichip - call for help with maintenance is coming soon Charlotte Roberts - volunteer needed to coordinate the Garrison camping booking Charlotte Roberts - Thanked Jo Cottam and Hayley Jewels for their work and leadership this year	Jo Cottam
11	Closing Thank you to the sailing club for their support this year. Thank you to Claire for running the bar this evening. Thanks to all members, we now have the strength and depth to make 2025 the best year yet. We have some enthusiastic support and people who actually want to be here to drive the club forward.	Jo Cottam

Mounts Bay Pilot Gig Club
ACCOUNTS FOR THE PERIOD ENDED 31 OCTOBER 2025

STATEMENT OF FINANCIAL ACTIVITIES

	Note	Unrestricted Funds £	Restricted Funds £	Total 2025 £
Incoming Resources				
Donations		-	200	200
Grants	1	-	2,500	2,500
Membership		11,524		11,524
Fundraising		14,978		
Other Income		6,538		
Total Incoming Resources		33,040	2,700	35,740
Resources Expended				
Charitable Activities	2	24,581	5,060	29,641
Total Resources Expended		24,581	5,060	29,641
Net Movement in Funds		8,459	(2,360)	
Transfers between funds		(2,360)	2,360	
Total Funds Brought Forward		165,441		
Total Funds Carried Forward		171,540	-	

BALANCE SHEET AT 31 OCTOBER 2025

		2025
Current Assets		
Cash at Bank and In Hand		86,385
Debtors	3	-
Fixed Assets	7	85,880
		<u>172,265</u>
Current Liabilities		
Accruals	4	725
		<u>725</u>
Net Assets of the Charity		<u>171,540</u>
Funds of the Charity		
Unrestricted Funds		171,540
Reserves		-
Restricted Funds	6	-
Total Funds		<u>171,540</u>

Signed



Chair of Trustees

Date

24/08/2026

1 Accounting Policies

a) Basis of preparation

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) - (Charities SORP (FRS 102)), and the Companies Act 2006

The charity meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note(s)

b) Fund accounting

Unrestricted funds are available for use at the discretion of the Trustees in furtherance of the objectives of the charity. These include grants given under services level agreements.

Restricted funds are funds which are used in accordance with specific restrictions imposed by donors which have been raised by the charity for particular purposes. The aim and use of each restricted fund is set out in the notes to the financial statements.

c) Incoming Resources

All incoming resources are included in the Statement of Financial Activities when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy.

d) Resources expended

All expenditure is accounted for on an accruals basis and has been included under expenses categories that aggregate all costs for allocation to activities.

Governance costs are those incurred in connection with enabling the charity to comply with external regulation, constitution and statutory requirements and in providing support to the trustees in the discharge of their statutory duties.

e) Tangible fixed assets

Individual fixed assets costing £1000 or more are capitalised at cost and are depreciated over their estimated useful economic lives. No depreciation is provided on assets which have not yet been brought into use, and is not applicable to Land or Buildings. Depreciation rate is 5% per annum

i) VAT

The charity is not registered for VAT. In common with many other similar charities Nance Mill Engines Preservation Association's expenses are included VAT, which cannot be removed.

1 Income from grants

	Unrestricted	Restricted	Total
St Aubyn	-	2,500	2,500
	-	2,500	2,500

2 Charitable activities

	Unrestricted	Restricted	Total
Accountancy Fee	500		500
Insurance	3,375		3,375
Boat Equipment	5,053	4,860	9,913
Utilities	1,828		1,828
Subscriptions	2,748		2,748
Printing, Stationery & Sundry	73		73
Fundraising	4,320	200	4,520
Trophies	30		30
Kit	171		171
Parking	1,500		1,500
Towing & Transport	654		654
Training	2,018		2,018
Boat repairs	2,311		2,311
	24,581	5,060	29,641

3 Debtors & prepayments

Debtors	-
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4 Creditors & accruals

Accruals	500
Refunds	225

5 Transactions relating to the Trustees

None of the trustees were remunerated directly or indirectly. During the year no expenses for travelling were paid to the trustees. (2025 - Nil). There were no transactions with parties related to the trustees or senior management. Some trustees use the services of the charity. This is in line with the charity's stated objective that service users should be represented on the management committee.

6 Restricted funds

	Balance 01.11.2024	Movement in funds		Transfers	Balance 31.10.25
		Incoming	Expeniture		
St Aubyn	-	2,500	-	4,860	2,360

St Aubyn was to be solely for new Oars

7. Tangible fixed assets

Equipment

Cost	
At 1 November 2024	90,400
Additions	-
At 31 October 2025	<u>90400</u>
Depreciation and impairment	
	-
At 31 October 2025	4,520.00
Carrying amount	<u><u>85,880</u></u>

8. Related Parties

There are no related parties

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF MOUNTS BAY PILOT GIG CLUB

I report on the accounts Mounts Bay Pilot Gig Club for the year ended 31 October 2025

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (The 2011 Act) and that an independent examination is needed.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 of the 2011 Act
- follow the procedures laid down in the General Directions given by the Charity Commissioners under section 145(5)(b) of the 2011 Act and;
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with section 130 of the 2011 Act; and
 - to prepare accounts which accord with the accounting records, comply with the accounting requirements of the 2011 Acthave not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Laura Parfitt-Marr FMAAT
First Floor Front Office, 13-14 Market Place
Penzance, Cornwall, TR18 2JB

Date: 20th August 2026