



Trustees' Annual Report for the period

From 1 January 2025 to 31 December 2025

Charity name: The Parochial Church Council of the Ecclesiastical Parish of Holy Trinity, Henley-on-Thames, in the Diocese of Oxford

Charity registration number: 1212097

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The purpose of the charity is, for the public benefit, the advancement of the Christian faith in such ways as the Trustees shall, from time to time, decide.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<ul style="list-style-type: none">• Weekly worship services for the community• Weekly mid-week groups for parents of babies and toddler, children's and youth activities• Involvement in local school assemblies and care homes• Community events around Christian festivals (e.g. Easter and Christmas)• Practical short-term support for those experiencing financial hardship• Support for organisations providing practical support centred around the Christian faith, in the UK and overseas
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	When planning activities for the year, the Trustees and Church leaders have considered the Charity Commission's guidance on public benefit, in particular those relating to the advancement of religion.

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>Over 2025, attendance at church services was on average 160 across morning and afternoon services. There are 128 persons on the Parish electoral roll. Particular achievements of relevance:</p> <ul style="list-style-type: none">• Bringing together morning and afternoon services under one ministry team• Integrating congregations of both services <p>Popularity of regular mid-week activities and special events (e.g. Easter and Christmas)</p>

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The charity had receipts of £368,768, payments of £224,613, including reserved funds for a refurbishment and development project of the church building. Receipts primarily came from personal donations and Gift Aid There was some income from grants, fees for weddings and funerals, and bank interest.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	As most of our costs are fixed (e.g. salaries), the Trustees' policy is to create reserves of 3 months' operating costs. The Trustees' have a clear plan for 2026 to build on the reserves created in 2025 to achieve that objective.
Amount of reserves held	Para 1.22	There was £5k cash reserves on 31 December 2025, excluding reserved funds for the building refurbishment and development project.
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	N/A

Reference and Administrative details

Charity name	The Parochial Church Council of the Ecclesiastical Parish of Holy Trinity, Henley-on-Thames, in the Diocese of Oxford
Other name the charity uses	Holy Trinity PCC
Registered charity number	1212097
Charity's principal address	Church Street, Henley-on-Thames, RG9 1SE

	Trustee name	Office (if any)	Dates acted
1	Rev. Samuel Brewster	Chair	1 October 2018
2	Sarah Lane	Trustee	15 May 2025
3	John Nystrum	Trustee	15 May 2025
4	Deborah Bruwer	Trustee	15 May 2025
5	Amanda Wright	Trustee	15 May 2025
6	Elizabeth Chambers	Trustee	14 January 2025
7	Simon Wright	Trustee	15 April 2024
8	Gillian Ryeland	Trustee	15 April 2024
9	Abbie Nimmo	Trustee	15 April 2024
10	Peter Thomas	Trustee	15 April 2024

	Trustee name	Office (if any)	Dates acted
11	Simon Cook	Trustee	8 May 2022
12	Peter Jones	Trustee	18 October 2020
13	Stefan Kotas	Trustee	9 May 2019

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

	
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Full name(s)

Sam Brewster	Stefan Kotas
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Position

Chair of Trustees	Trustee & Treasurer
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Date

25 April 2026

TRINITY CHURCH HENELY

FINANCIAL STATEMENTS

FOR THE YEAR ENDED
31 DECEMBER 2025

Charity No: 1212097

Chelmer Company Services Limited
Chartered Accountants

TRINITY CHURCH HENELY

TRUSTEES

Reverend Samual Brewster
 Sarah Lane
 John Nystrom
 Deborah Bruwer
 Amanda Wright
 Elizabeth Chambers
 Simon Wright
 Gillian Ryeland
 Abbie Nimmo
 Peter Thomas
 Simon Cook
 Peter Jones
 Stefan Kotas

PRINCIPAL OFFICE

Trinity Church
 16 Church Street
 Henley upon Thames
 RG9 1SE

CHARITY REGISTRATION

1212097

INDEPENDENT EXAMINER

Chelmer Company Services Limited
 Chartered Accountants
 37 Fraser Close
 Chelmsford
 Essex CM2 0TD

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TRINITY CHURCH HENELY

REPORT OF THE TRUSTEES

FOR THE YEAR ENDED 31 DECEMBER 2025

The trustees present their report along with the financial statements of the charity for the period ended 31 December 2025. The financial statements have been prepared in accordance with standard accounting policies and comply with the charity's trust deed and applicable law.

Constitution and objects

Trinity Church Henley was registered as a Charity 11 February 2025 and is governed under the Parochial Church Council Powers Measure (12956) as amended and Church Representation Rules as amended by the Scheme dated 2 January 1957.

The charity's objects are the promotion in the ecclesiastical parish of the whole mission of the Church. All regular worship is provided free of charge to all. In addition, activities have further public benefits, like teaching and taking assemblies. Projects also provide public benefit in the relief of poverty and need, whether within or outside the ecclesiastical parish, often minority groups such as the elderly.

Organisation

The trustees who have served during the period are set out on page 1. Under Church of England rules, Trustees must stand for re-election every 3 years and may act as a Trustee for a maximum of 6 years.

Reserves Policy

The charity's policy is to maintain sufficient reserves to cover its operational costs for at least 3 months. The Trustees have committed to build on the current reserves and reach that level of cover as soon as possible in 2026.

Risk Management

The trustees have examined the major operational, strategic and business risks which the charity faces and confirm that appropriate systems are in place to mitigate the effects of these risks.

Public Benefit

The Trustees have complied with the duty in Section 17 of the Charities Act 2011 to have due regard to public benefit guidance published by the Charities Commission. They have referred to the guidance in the Charity Commission's general guidance on Public Benefit when reviewing the Trust's aims and objectives and in planning future activities as demonstrated above.

TRINITY CHURCH HENELY

REPORT OF THE TRUSTEES

FOR THE YEAR ENDED 31 DECEMBER 2025

Trustee's responsibilities in relation to the financial statements

Law applicable to charities in England and Wales requires the trustees to prepare financial statements of the charity's financial activities during the period and of its financial position at the end of the period. In preparing those financial statements, the trustees are required to:

- Select suitable accounting policies and then apply them consistently.
- Make judgements and estimates that are reasonable and prudent.
- State whether applicable accounting standards and statements of recommended practice have been followed subject to any departures disclosed and explained in the financial statements; and
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the trustees and signed on their behalf by:



Sam Brewster

Chair of trustees
Trinity Church Henley
13 April 2026

INDEPENDENT EXAMINER'S REPORT TO
THE TRUSTEES OF TRINITY CHURCH HENELY

This report on the accounts of the trustees for the year ended 31 December 2025, which are set out on pages 5 to 8, is in respect of an examination carried out under Section 145 of the Charities Act 2011.

Respective responsibilities of the trustees and examiner

The charity's trustees are responsible for the preparation of the accounts; The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (The Charities Act) and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts under section 145 of the Charities Act.
- To follow the procedures laid down in the General Directions given by the Charity Commissioners (under section 145(5)9(b) of the Charities Act); and
- To state whether matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view, and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in, any material respect, the requirements.
 - to keep accounting records in accordance with Section 130 of the Charities Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
- (2) to which, in my opinion, attention should be drawn to enable a proper understanding of the accounts to be reached.

C Pardoe FCA
For Chelmer Company Services Limited
Chartered Accountants
37 Fraser Close
Chelmsford
Essex CM2 0TD

Date: 16 April 2026

TRINITY CHURCH HENELY
RECEIPTS & PAYMENTS ACCOUNT
FOR THE YEAR ENDED 31 DECEMBER 2025

	<u>2025</u>
<u>RECEIPTS</u>	
Voluntary receipts – Note 2	251,983.53
Receipts from Charitable activities – Note 3	113,195.00
Other income – Note 4	3,567.66
TOTAL RECEIPTS	<u>368,746.19</u>
<u>PAYMENTS</u>	
Charitable payments – Note 5	14,298.99
Costs of Charitable activities – Note 6	40,837.82
TOTAL CHARITABLE PAYMENTS	<u>55,136.81</u>
RECEIPTS LESS CHARITABLE PAYMENTS	<u>313,609.38</u>
ADMINISTRATION COSTS	
Payroll - Note 7	36,599.23
Diocese payments	64,576.67
Property costs - Note 8	43,413.10
Office costs - Note 9	17,599.06
Marketing	1,671.54
Insurance	4,318.04
Professional fees	933.60
Bank costs	367.09
TOTAL ADMINISTRATION COSTS	<u>169,478.33</u>
EXCESS OF RECEIPTS OVER PAYMENTS	<u>144,131.05</u>

TRINITY CHURCH HENELY
BALANCE SHEET AT 31 DECEMBER 2025

	<u>2025</u>
<u>CURRENT ASSETS</u>	
Cash at bank and in hand	
HT Bonus Saver - RFG	111,199.05
HT Current Account	22,545.83
HT Fees	3,210.00
Liquidity Manager	5,027.40
Soldo GBP	1,656.47
Stripe GBP	492.30
Total Cash at bank and in hand	144,131.05
 <u>CURRENT LIABILITIES</u>	 0.00
 <u>NET ASSETS</u>	 144,131.05
 <u>UNRESTRICITED FUNDS</u>	
Balance at 1 January 2025	0
Excess of Receipts over Payments	144,131.05
<u>TOTAL CAPITAL</u>	144,131.05

Approved by the Trustees and signed on their behalf by:



Sam Brewster
Chair of trustees
13 April 2026

TRINITY CHURCH HENELY

NOTES TO THE FINANCIAL STATEMENTS – 31 DECEMBER 2025

1. PRINCIPAL ACCOUNTING POLICIES OF THE TRUST

The financial statements have been prepared under historical cost convention and in accordance with the Financial Reporting Standard for Small Entities (effective January 2007), the Statement of Recommended Practice 'Accounting and Reporting by Charities' issued in March 2005 (SORP 2005) and the Charities Act 1993.

The principal accounting policies of the Trust are set out below.

Fund accounting

The Trust's general reserves consist of reserves which the Trust may use for its purpose at its own discretion.

Taxation

The Trust has charitable status and is afforded the tax exemptions set out in the Income and Corporation Taxes Act 1988.

Governance

The number of employees at the end of the year was 3.
No employee received more than £60,000 in emoluments during the year.

Trustee remuneration and expenses:

No trustees were remunerated during the year.

Related party transactions:

Elizabeth Chambers and Peter Greenman, Trustees, were also employees of the Trust and were paid modest salaries. There were no other related party transactions during the year.

TRINITY CHURCH HENELY**NOTES TO THE FINANCIAL STATEMENTS – 31 DECEMBER 2025****2. VOLUNTARY RECEIPTS**

	<u>2025</u>
GASDS	3,401.58
Gift Aid Reclaimed General Giving	28,218.40
Giving - Gift Aid Eligible	156,645.73
Giving - Not Gift Aid Eligible	5,089.01
Campaigns: Christmas - Gift Aid Eligible	300.00
Campaigns: Christmas - Not Gift Aid Eligible	471.39
Campaigns: Harvest - Gift Aid Eligible	5.00
Campaigns: Harvest - Not Gift Aid Eligible	638.97
Donations for Gifts	3,626.00
Grant from Henley Gospel Trust	38,199.47
Grant Income	15,387.98
	251,983.53

3. RECEIPTS FROM CHARITABLE ACTIVITIES

	<u>2025</u>
Room For Growth - Gift Aid Eligible	89,525.00
Room For Growth - Not Gift Aid Eligible	19,830.00
Special Events Charges	3,840.00
	113,195.00

4. OTHER RECEIPTS

	<u>2025</u>
Weddings & Funeral fees	3,265.00
Bank Deposits interest	302.66
	3,567.66

5. VOLUNTARY PAYMENTS

	<u>2025</u>
Care Fund	2,000.00
Charitable Donation - Christmas	1,200.00
Charitable Donation - Harvest	635.99
Charitable Donations	8,258.00
Personal Gifts	2,205.00
	14,289.99

6. COSTS OF CHARITABLE ACTIVITIES

	<u>2025</u>
Children's Work	1,091.30
Music	572.95
Refreshments & Kids Tea	4,574.84
Room For Growth Costs	27,649.02
Special Events	3,530.82
Staffing & Volunteer Costs (Not Salaries)	3,179.88
Youth Work	239.01
	40,837.82

TRINITY CHURCH HENELY**NOTES TO THE FINANCIAL STATEMENTS – 31 DECEMBER 2025****7. PAYROLL**

	<u>2025</u>
Salaries - Staff	32,469.80
PAYE	2,930.89
Pension costs	1,198.54
	36,599.23

8. PROPERTY COSTS

	<u>2025</u>
Accommodation costs	35,277.08
Building Compliance	136.68
Building Maintenance & Repairs	4,104.00
Cleaning & Grounds Maintenance	3,643.00
Fabric Interior Design	252.34
	43,413.10

9. OFFICE COSTS

	<u>2025</u>
IT	1,107.76
Other Church administration & operating costs	7,096.77
Stationery & Printing	2,093.48
Utilities	7,301.05
	17,599.06

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees

The Parochial Church Council of the Ecclesiastical Parish of Holy Trinity, Henley-on-Thames, in the Diocese of Oxford

On accounts for the year ended

December 2025

**Charity no
(if any)**

1212097

Set out on pages

2

Responsibilities and basis of report

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 December 2025.

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

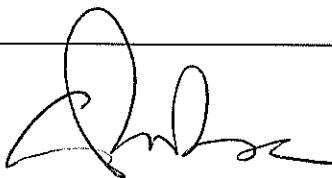
The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of the Institute of Chartered Accountants in England & Wales.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- The accounting records were not kept in accordance with section 130 of the Charities Act; or
- The accounts did not accord with the accounting records; or
- The accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



Date:

16 April 2026

Name:

Colin Pardoe, Chelmer Company Services Ltd

Relevant professional qualification(s) or body (if any):

INSTITUTE OF CHARTERED ACCOUNTANTS IN ENGLAND AND WALES

Address:

37 Fraser Close

Chelmsford

Essex CM2 0TD

Section B

Disclosure

Give here brief details of any items that the examiner wishes to disclose.

Not applicable