The Church of St. Mary Bishophill Junior

PCC and Trustees' Annual Report and Financial Statements

Year Ended 31 December, 2025

The PCC of the Ecclesiastical Parish of St. Mary Bishophill Junior RCN: 1211917

Church of St. Mary Bishophill Junior
Annual Report and Financial Statements
Year Ended 31 December, 2025

Contents

	Page
Aims & Purposes	1
Objectives	1
Summary of Activities	2-3
Attendance	4
The Deanery Synod	4
Safeguarding	5
Independent Examiner's Statement	6
Financial Report and Review	7-14
Structure , Governance and Management	15
Declaration	16

Church of St. Mary Bishophill Junior

Annual Report, Aims and Purposes and Objectives

Year Ended 31 December, 2025

Aims and purposes

The Church of St. Mary, Bishophill Junior, York, Parochial Church Council carries the responsibility to work with the Right Reverend Bishop Glyn Webster in promoting the whole Mission of the Church in the Ecclesiastical Parish.

Objectives

Our objectives are to promote the Ecclesiastical Parish and the whole mission of the Church.

The Members of the PCC confirm that they have referred to the guidance contained in the Charity Commission's General Guidance on public benefit when reviewing their aims and objectives and when planning activities.

We aim, through Prayer, Worship and when planning our services and activities to encourage the promotion of the Christian Faith in our actions and by our example.

The PCC are also custodians of the Grade 1 listed 11th Century Church of St. Mary Bishophill Junior and its Churchyard and Garden and also the Churchyard of the demolished Church of St. Mary Bishophill Senior now largely maintained by the local community and York City Council.

Because of its great age and beauty the maintenance of our Church is an ongoing expense and our Quinquennial Inspection in 2020 raised many urgent issues which thanks to funds already held by us, the generous legacies we have received and to the Grace of God, we have been able to undertake all the recommended work, the final repairs to the stonework were finished during the course of 2025.

Now that the urgent work to the fabric is completed we are able to contemplate further restoration of our Reredos, Organ, Entrance doors and Tower Room.

Church of St. Mary Bishophill Junior
Summary of Activities
Year Ended 31 December, 2025

Summary of Activities

Parish Priest Bishop Glyn Webster is also the Parish Priest to All Saints Church in North Street York and we have come to join with them for some of our services and activities.

We hold services every Sunday morning at 9.15 am and Wednesday evening at 7.30 pm. We all meet for coffee, tea or hot chocolate, biscuits and conversation after each Sunday Service and this is an important time to catch up with each other and meet any new members of our congregation or visitors to our Church.

We try to keep our Church open as much as possible during the week and have established regular opening times each Saturday and Tuesday afternoons and a number of people now call for quiet prayer or to chat, as well as tourists interested in our ancient building. We are frequently visited by various groups from U3A.

Our weekly Pew Sheet gives information about the forthcoming events, matters of interest and giving.

We make a monthly donation to York Food Bank.

Many of our Congregation attend a weekend visit to The Shrine of Our Lady of Walsingham each year which is an opportunity to meet others from different Churches and share time together in prayer, worship and conversation.

Our Christmas Carol Service is a very popular local event which fills the Church each year.

The major fabric works over the last year included stonemasonry repairs to the church tower and other parts of the main building church. There are issues with the glass separating the Tower Room from the main body of the Church as the glass is not safety glass and is stained and the surrounding wood damaged and decayed.

Following the retirement of our Church Architect Geoffrey Holand this year Chris Cotton has been appointed who has a wealth of experience in ancient Church buildings.

Kathryn Knibbs retired as our organist this year after service of many years to our Church and we all thank her very much for her music. Anita Datta has acted as our replacement organist although sadly she will only be with us for six months.

Church of St. Mary Bishophill Junior
Summary of Activities
Year Ended 31 December, 2025

Summary of Activities Continued

In recognition of the generous legacies we have received in 2024 have increased our annual giving and donated a proportion of funds to Charities spreading our giving proportionately over local, national and international charities.

The Church is also used by both the Greek, Russian and Coptic Orthodox Churches for their services.

University of York use the Church for their MA students to practice Ensemble Singing and are formally examined in the Church. They have also sung for our congregation.

The Lords of Misrule and Baron Amateur Theatre Companies perform in the Church from time to time.

Church of St. Mary Bishophill Junior
Attendance, Deanery Synod
Year Ended 31 December, 2025

Attendance

Our Sunday morning service has an average attendance of 18/25 people and our Wednesday evening Service has an average attendance of around 6/8 people.

Attendance for our Christmas Carol Service being: 120

There have been:

2 Baptism

2 Funerals

1 Confirmation

There were 31 people on our electoral roll on 31st December, 2025.

The Deanery Synod

Our Deanery Synod representative Susan Gardner who attended all the three meetings held in 2025.

The Rev. Luke Tillett stepped down as Area Dean at the end of 2024 and a new structure has been agreed whereby Rev. Andrew Greedy is the new Area Dean with Liz Hassell and Richard Carew as Assistant Area Deans.

The meetings largely involved discussions and examples of Churches whose work has been successful in its reaching out to people in York.

CHURCH OF ST MARYS BISHOPHILL JUNIOR PCC

Safeguarding & Health and Safety

YEAR ENDED 31 DECEMBER 2025

Safeguarding & Health and Safety

St. Mary Bishophill Junior PCC continues to be committed to safeguarding as an integral part of the life and ministry of the Church. Our policies and procedures are aligned to the promoting of a Safer Church, safeguarding children, young people and adults according to the policy of the Church of England and the Safeguarding Handbook. The PCC has received safeguarding reports at each of its meetings and reviewed the safeguarding action plan and complied with their duty under Section 5 of the Safeguarding and Clergy Discipline Measure 2016 (duty to have regard to House of Bishop's Guidance in safeguarding of children and vulnerable adults)

Our safeguarding officer Angela Carter has ensured that all our PCC have taken part in the Diocesean Safeguarding Dashboard and reached Level 3 Compliance. We continue to review our policy and practice and PCC members have undertaken the requisite safeguarding and domestic abuse awareness training.

The Church of St. Mary Bishophill Junior York

Financial Review Year Ended 31 December, 2025

Total receipts were £34,713 in 2025, compared to £234,697 in 2024

This comprises

- £6,930 (£7,473 in 2024) in donations from parishioners and others
- £721 (£832 in 2024) from use of the Church by outside organisations
- £1,293 (£1,240 in 2024) Gift Aid reclaim
- £208 (nil in 2024) fees for services
- £8,353 (£5,687 in 2024) investment income
- £17,207 (nil in 2024) for 2 years of claim from the Listed Places of Worship scheme
- Nil (£219,465 in 2024) legacy income. The legacies received in 2024 were “one-off” donations.

Payments in 2025 totalled £124,316, compared to £117,063 in 2024.

This is split

- £16,000 (£5,500 in 2024) in Freewill Offer to the Diocese – the PCC agreed to a significant increase in this offer
- £6,052 (£6,582 in 2024) in cost of utilities and insurance
- £624 (£1,400 in 2024) in cost of cleaning
- £2,908 (£1,486 in 2024) in cost of services
- £1,633 (£320 in 2024) in payments to organist and musicians
- £783 (£667 in 2024) in administration
- £3,385 (nil in 2024) in clergy expenses – including a share of two years of utility bills for the vicarage
- £3,712 (£5,708 in 2024) in routine maintenance
- £1,678 (£1,822 in 2024) in regular charity donations
- £57,539 on major fabric work (£93,577 – including Garden – in 2024) – notably stonework repairs to the building

- £30,000 charity donations from proceeds of legacy and previous investment income

Reserves
The PCC held £476,620 at the end of 2025 (£540,503 at end-2024) – which is sufficient to fund the maintenance and refurbishment of the Church for many years to come, as well as the regular expenditure of the Church, although it is noted that this figure has reduced during 2025 due to regular expenditure exceeding income, one-off charity payments, and costs of major fabric work.

The reserves are split
- £321,707 with Rathbones (£296,695 at end-2024), from an initial investment of £300,000 agreed by the PCC during 2024
- £31,503 with CBF Church of England funds (£30,548 at end-2024)
- £25,000 with Scottish Widows bank (£25,000 at end-2024)

Church of St. Mary Bishophill Junior Financial Review continued

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- £88,082 managed on our behalf by York Diocese (£88,327 at end-2024)

£10,416 cash in Nat West and in hand (£99,933 at end-2024)Total receipts were £34,713 in 2024, compared to £234,697 in 2024

Church of St. Mary Bishophill Junior York – Statement of Financial Activities

	Note	Unrestricted Funds 2025 £	Restricted Funds 2025 £	Total Funds 2025 £	Total Funds 2024 £
INCOMING RESOURCES					
Voluntary income	**2**	25,430	0	25,430	228,177
Investment income	**3**	8.353	0	8.353	5,687
Church activities	**4**	929	0	929	832
TOTAL INCOMING RESOURCES		**34,712**	**0**	**34,712**	**234,697**
RESOURCES EXPENDED					
Church activities	**5**	53,320	0	53,320	9,042
Church expenses	**6**	13,457	0	13,457	14,444
Major Capital expenditure	**7**	57,539	0	57,539	93,577
TOTAL RESOURCES EXPENDED		**124,316**	**0**	**124,316**	**117,063**
NET INCOMING/(OUTGOING)		**(89,604)**	**0**	**(89,604)**	**117,634**

RESOURCES FOR THE YEAR

RECONCILIATION OF FUNDS				
Total funds brought forward	540,503	0	**540,503**	**385,473**
Net incoming (outgoing) resources	(89.604)	0	**(89.604)**	**117,634**
Increase in value of investments	25,721		**25,721**	**37,396**
TOTAL FUNDS CARRIED FORWARD	**476,620**	**0**	**476,620**	**540,503**

The Statement of Financial Activities includes all gains and losses in the year

All the above amounts relate to continuing activities.

The notes below form part of these financial accounts

CHURCH OF ST. MARY BISHOPHILL JUNIOR YORK

YEAR ENDED 31 December, 2025

Balance Sheet

	Note	2025	2024
		£	£
CURRENT ASSETS			
Cash at bank and in hand		**10,416**	99,933
Cash Investments with CBF		**31,503**	30,548
Investment assets held by PCC		**346,707**	321,695
Investment assets held by Diocese		**88,081**	88,327
TOTAL ASSETS		**476,707**	540.503
CURRENT LIABILITY			
Payment due to charity		**87**	0
TOTAL FUNDS		**476,620**	540.503

These financial statements were approved and signed by the Parochial Church Council on 19th April 2026

Glyn Webster
(Priest in Charge)

Angela Carter
(Churchwarden)

CHURCH OF ST. MARY BISHOPHILL JUNIOR YORK
YEAR ENDED 31 DECEMBER, 2025

Notes to the Financial Statements

1. ACCOUNTING POLICIES

Basis of accounting

The financial statements have been prepared under the historical cost convention and in accordance with applicable United Kingdom accounting standards, the Statement of Recommended Practice "Accounting and Reporting by Charities" issued in March 2005 (SORP 2005), the Church Accounting Regulations 2006 and the Charities Act 1993.

The accounts include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body, nor those that are informal gatherings of church members.

Funds

General (unrestricted) funds represent the funds of the PCC that are not subject to any restrictions regarding their use and are available for application on the general purposes of the PCC. These include funds designated for a particular purpose by the PCC.

Restricted funds represent donations or grants received for a specific object or invited by the PCC for a specific object. The funds may only be spent on the specific object for which they were given. The PCC holds no restricted funds at present.

The current designated and restricted funds held by the PCC are:

- Development fund (designated) – provision for future mission and development work in the Parish.
- Legacy fund (designated) – amount received in legacies and to be used for building and fabric work
- Giving (designated) – proportion of legacy and investment income designated by the PCC for giving to wider mission

Fixed assets

Consecrated and beneficed property is excluded from the financial statements under s.96(2) of the Charities Act 1993 (see also note 11).

No value is placed on movable church furnishings held by the churchwardens on special trust for the PCC and which require a faculty for disposal since the PCC considers this to be inalienable property. All expenditure incurred during the year on consecrated or beneficed buildings and moveable church furnishings, whether maintenance or improvement, is written off.

Receipts and payments

The accounts are produced on a “receipts and payments” basis. All receipts and payments are recognized when they are received and paid by the PCC and

CHURCH OF ST. MARY BISHOPHILL JUNIOR YORK
YEAR ENDED 31 DECEMBER, 2025

accounted for Gross. Investments are shown at their market value on 31st December

	INCOMING RESOURCES	General Fund	Designated Funds	Restricted Funds	Total Funds	Total Funds
		2025	**2025**	**2025**	**2025**	2024
2	**VOLUNTARY INCOME**					
		£	**£**	**£**	**£**	£
	Regular giving	5,315			**5,315**	4,413
	Cash collections	657			**657**	1,371
	Wall safe	341			**341**	344
	Coffee donations	462			**462**	349
	One-off Donations	155			**155**	995
	Gift Aid reclaimed	1,293			**1,293**	1,240
	Grants – Listed Places of Worship		17,207		**17,207**	0
	Legacies		0		**0**	219.465
		8,223	**17,207**	**0**	**25,430**	228,177
3	**INVESTMENT INCOME**					
	Income from investments	8.353			8,353	5,687
		8.353	**0**	**0**	**8,353**	5,687
4	**CHURCH ACTIVITIES**					
	Lettings	721			721	832
	PCC fees for funerals	208			208	0
		929	**0**	**0**	**929**	832
	TOTAL RECEIPTS	**17,505**	**17,207**		**34,712**	234,697

CHURCH OF ST. MARY BISHOPHILL JUNIOR YORK
YEAR ENDED 31 DECEMBER, 2025

OUTGOING RESOURCES	General Fund 2025 £	Designated Funds 2025 £	Restricted Funds 2025 £	Total Funds 2025 £	Total Funds 2024 £
5 CHURCH ACTIVITIES					
Missionary giving and donations	1,678	30,000		**31,678**	1,822
Freewill Offering	16,000			**5,500**	5,500
Cleaners	624			**1,400**	1,400
Organist costs	1,633			**320**	320
Clergy expenses	3,385			**0**	0
	23,320	**30,000**	**0**	**53.320**	9,042
6 CHURCH EXPENSES					
Gas and Electricity	2,823			**2,823**	3,226
Water	440			**440**	617
Insurance	2,789			**2,789**	2,740
Maintenance	3,712			**3,712**	5,708
Altar and candles	341			**341**	732
Website	194			**194**	94
Cost of services and other costs	2,567			**2,567**	754
Examination and Treasurer costs	591			**591**	574
	13,457	**0**	**0**	**13,457**	14,444
7 MAJOR CAPITAL EXPENSES					
Church fabric and redecoration		57,539		57,539	74,653
Church garden		0		0	18,925
	0	**57,539**	**0**	**57,539**	93,578
TOTAL PAYMENTS	**36,777**	**87,539**	**0**	**124,316**	117,064

8 STAFF COSTS AND EMOLUMENTS

Payments were made to the Cleaner and the Organist. Total payments were £2,257 (£1,720 in 2024).
Full time equivalent employees are less than 1.

9 RELATED PARTY TRANSACTIONS

The former Organist is a member of the PCC

CHURCH OF ST. MARY BISHOPHILL JUNIOR YORK
YEAR ENDED 31 DECEMBER, 2025

10 STATEMENT OF FUNDS

	Balance at 1 January 2025	Incoming resources	Outgoing resources	Transfers	Balance at 31 December 2025
Unrestricted funds					
General fund	314,253	43,226	36,777	20,000	340,702
Development fund	20,000	0	0	(20,000)	0
Legacy fund	168,250	17,207	57,539	0	127,918
Giving Fund	38,000	0	30,000	0	8,000
Total Unrestricted Funds	**540,503**	**60,433**	**124,316**	**0**	**476,620**
TOTAL FUNDS	**540,503**	**60,433**	**124,316**	**0**	**476,620**

Transfers agreed were

- £20,000 to close development fund and transfer balance to General fund

Structure, Governance and Management

The Parochial Church Council of the Ecclesiastical Parish of St. Mary Bishophill Junior York is a Charity Registered on 29th January 2025 under Registered Charity Number 1211917

Official Address: St. Mary's Church Bishophill Junior York YO1 6EN

The Charity's governing document is Parochial Church Council Powers Measure (1956) as amended and Church Representation Rules that came into force on 2nd January, 1957.

Charitable Objects: Promoting the Ecclesiastical Parish the Whole Mission of the Church.

Our Trustees are:

Rt. Rev. Glyn Webster Parish Priest

Parochial Church Council:

Graeme Gordon Thomas Church Warden

Angela Carter Church Warden & Safeguarding Officer

David Edwin Wilson

Edward Knibbs

Kathryn Una Knibbs

Susan Patricia Gardner

Sheila Elizabeth Dickson

Lena Schibel Mason

Anthony Simmonds

Madeline Elizabeth Leslie

Honorary Treasurer is Adrian Fuller

The Trustees declare that they have approved the trustees' report (including Trustees' report) above.

Signed on behalf of the Charity's Trustees

Signed: .....
Rt. Rev. Glyn Webster
Parish Priest

Signed: .....
Graeme Thomas
Church Warden

Signed: .....
Angela Carter
Church Warden

Dated: .....