

TRUSTEES' ANNUAL REPORT & ACCOUNTS

For the period: 7 January 2025 to 31 August 2025

Charity Name: 4X4 RESPONSE NORTH EAST

Charity Registered Number: 1211582



SECTION 1: REFERENCE AND ADMINISTRATIVE DETAILS

- **Principal Office Address:** 4x4 Response North East, c/o Tynemouth and District Motor Club, Billy Mill Lane, North Shields, NE29 8LP
- **Charity Trustees who managed the charity during the period:**
 - Bradley Dean
 - Gavin Duffy
- **Bankers:** *Lloyds Bank Plc.*

SECTION 2: STRUCTURE, GOVERNANCE, AND MANAGEMENT

- **Type of Governing Document:** CIO Constitution (Foundation model, registered 7 January 2025).
- **How the Charity is Constituted:** Charitable Incorporated Organisation (CIO).
- **Trustee Selection Methods:** Trustees are appointed or re-appointed by the existing board of trustees in accordance with the clauses laid out in the charity's constitution.

SECTION 3: OBJECTIVES AND ACTIVITIES

- **Summary of Objects:** To provide logistical, transport, and emergency communication assistance using 4x4 vehicles for the benefit of the public, emergency services, and local authorities during severe weather, civil emergencies, or times of need in the North East of England.
- **Public Benefit Statement:** The trustees have had regard to the Charity Commission's guidance on public benefit. All activities are undertaken to provide logistical resilience to public services and safety to local communities during adverse conditions.

SECTION 4: ACHIEVEMENTS AND PERFORMANCE

- **Successfully established and registered the CIO framework.**
- **Set up secure governance structures**

- **Attended a number of public events and shows to publicize the organization's capabilities, raise awareness, fundraise, and recruit new volunteers.**
- **Held a very successful inaugural live communications, coordination, and navigation exercise as part of the “Hamsterley Beast” Mountain biking event in May 2025 working with event organizers, participants, competitors, and members of the public to provide responder training, logistical support, and generate fundraising income.**
- **Provided vital vehicle movement, coordination, and marshaling support to regional community events, including the Slaley Show and the Simonside Show, ensuring smooth public access, testing our team’s operational logistics capabilities, and generating fundraising income.**

SECTION 5: FINANCIAL REVIEW

- **Policy on Reserves: The charity aims to hold a small operational reserve to cover basic insurance and administrative software costs to ensure continuity of emergency response capabilities.**
- **Financial Performance Summary: Total gross income for the initial setup period was £1,145. Total operational expenditure was £2,467, resulting in a net operational deficit of £1,322 which was successfully offset by internal trustee setup funding.**

SECTION 6: STATUTORY NOTES TO THE ACCOUNTS

- **Note 1: Related Party Transactions and Control Accounts**
In January 2025, a temporary control account float of £2,500.00 was transferred to Trustee Gavin Duffy. This was implemented as a temporary emergency mechanism to maintain critical operational access to emergency response funds while the charity's official bank mandates, dual-signatory authorities, and digital banking credentials were being processed. This transaction did not constitute operational charity expenditure, and no remuneration or personal benefit was provided. The float was fully repatriated to the primary CIO bank account in its entirety on 1 December 2025.

SECTION 7: RECEIPTS AND PAYMENTS SUMMARY

Receipts (Income Categories)	Amount (£)
Member Subscriptions	430.00
Response / Event Attendance Income	600.00
Radio / Telecoms Recharges	49.00
EasyFundraising / Cashback Income	17.99
Clothing / Merchandise Sales	48.00
Total Gross Income	1,145.00

Payments (Expenditure Categories)	Amount (£)
Volunteer Fuel / Mileage Reimbursement	391.08
Radio / Communications Running Costs	114.46
Response Equipment, Consumables, ID Cards and Printed Materials	1,343.10
Rent / Storage / Premises	550.00
Charity / Regulatory Compliance	60.00
Bank Charges	8.50
Total Gross Expenditure	2,467.14

SECTION 8: STATEMENT OF ASSETS AND LIABILITIES

- Closing Bank Balance (as of 31 Aug 2025): £5,315.47
- Closing Cash Balance (as of 31 Aug 2025): £167.81
- Total Cash Funds Held: £5,483.28
- *Note: Of the total cash funds held, £1,000.00 belongs to the Groundwork UK restricted training fund and remains unspent at the period end.*