



Board meeting agenda
The Polish Saturday School in Oldham



Polska Szkoła Sobotnia im. Ks Bolesława Polaka w Oldham

Minutes of the meeting held on Teams 25th May 2026

Attendance

Chair: Teresa Kurkiewicz

Attendees: Teresa Kobyra, Anna Platek, Iga Plant

In attendance: n/a

Apologies: none

Absent: none

Minutes of the meeting

<u>Agenda item</u>	<u>Summary of the discussion</u>	<u>Actions agreed (by whom and by when)</u>
2	Declaration of pecuniary interest – non declared	all
3	Review of actions from previous meeting – Finances see below	
4	Approval of previous minutes – Approved as true and accurate	
5	Finances –The schools year end 2024-25 finances were discussed. The audit for the school finances were reviewed by the trust members. The accounts were presented and the school audit was discussed. The carry forward into the year 2025/26 is £7115.46. It was agreed that to ease accounting for the trust a software package would be purchased. Xero uk have a non-profit software package and this was agreed by the members to purchase. The chair had reviewed various finance packages and this package was deemed as being most suitable for the school's needs.	
6	It was agreed that a full trust meeting will be held in September 2026.	

Date and next meeting: TBA

Minutes approved by Chair: *Teresa Kurkiewicz*.

Polska Szkoła

Income & Expenditure Account for the period 1st September 2024 to 31st August 2025

INCOME

[illegible]

£44,782.25

EXPENDITURE

Postage	£21.25
Copier Paper/ ink	£246.92
Curriculum Expenses	£948.24
Akademia- Show Meals	£0.00
Free Places	£0.00
Easter/Christmas/end of year Gifts/Prizes	£568.81
DBS	£125.60
Miscellaneous	£250.81
Cleaning Charges	£1,120.88
Club payment for usage	£6,400.00
School support Allowances	£20,820.00
Internet Hosting/Design	£750.00
Text Books/podręczniki	£2,957.98
Refund to parent	£621.78
Akademia-Shows	£0.00
Stationery	£150.39
IT equipment	£18.09
Furniture	£0.00
First Aid	£0.00
Refreshments	£299.63
YORK CURR Closing Balance	£7,115.46
	£42,415.84

AUDIT CERTIFICATE

ORGANISATION DETAILS:-

Name of School: The Polish Saturday School - Polska Szkola Sobotnia im. Ks Boleslaw Polaka

Director: Teresa Kurkiewicz

Signature: _____



Name of Officer responsible for Polish School accounts administration: Teresa Kobyra

The accounts for the Polish School Accounts relate to the Financial Year ended 31st August 2025.

CERTIFICATION BY AUDITOR

I hereby certify that I have examined the accounts for the above named Polish School Accounts and I am satisfied that they accurately reflect the position of the accounts.

Auditor's Name: S. GLYNN

Signed: SGlynn

Date: 23/5/26

BOARD MEETING RESOLUTION

The audited accounts of the above named Polish School Accounts will be presented at the Board meeting dated 25/5/2026

Chairperson of the Board [Print Name]: Teresa Kurkiewicz

Signature: _____

