

**FELPHAM METHODIST CHURCH
REPORT AND ACCOUNTS
FOR THE YEAR ENDED 31st AUGUST, 2025**

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CHURCH ORGANISATION STRUCTURE

The Church Leader is Rev Tongayi Matamba (Minister).

Felpham Methodist Church (FMC) Church Council (CC) has met three times during the year and is responsible for cooperating with the Minister and the Leadership team to promote the whole mission of the church which includes spiritual and administrative aspects such as managing finances, pastoral care, and property. Each CC member is a trustee and is registered as such with the Charity Commission.

The CC delegates some of these responsibilities to a leadership team which has oversight in spiritual guidance, including preaching and teaching; pastoral care for the congregation; strategic leadership, setting vision, managing church operations, discipleship, fostering spiritual growth and leadership development within the community. Specific roles of ministers, lay leaders, and Church Council members share these responsibilities at different levels, working collaboratively to fulfil the church's mission. Responsibilities for the buildings and contents are delegated to a Finance & Property Committee which formally meets three times per year but its members communicate regularly outside of these meetings.

AIMS AND PURPOSES

The CC is committed to enabling as many people as possible to worship at our church and to become a valuable part of our church community. FMC has no defined parish or area within which it operates although its facilities and resources are generally only used by those in the local community. Our mission is to offer opportunities to 'Discover God, to Welcome All, and to Serve the Community'.

PUBLIC BENEFIT

When planning our activities for the year, the Minister, Leadership Team, and CC have considered the Commission's guidance on public benefit and, specifically, the guidance on charities for the advancement of religion. In particular, we encourage people to live out their Christian faith as part of the community through;

- Worship, prayer, learning about the Gospel of Jesus Christ, and developing their knowledge and trust in Him.
- Provision of pastoral care to any in need
- Missionary and outreach work

To facilitate this work, it is important to maintain the fabric of the church and church halls.

ACTIVITIES WHICH PROMOTE OUR PUBLIC BENEFIT

Sunday Worship – we meet as a congregation for worship on a weekly basis at 10.30am, and services are led by our Minister, Supernumerary Ministers, Local Preachers from within FMC and the Methodist Church Circuit, and our Families Worker. Holy Communion is offered once a month and is led by an ordained minister. After-service refreshments are available for the opportunity to meet informally to welcome newcomers and get to know each other better. The services include pre-recorded music for which appropriate licences are held and offer an opportunity to those unable to attend by using Zoom access.

Special seasonal services are held to celebrate Christmas, Easter, Harvest, and Covenanting

The Four – meets monthly, offering an opportunity for a more informal style of family worship, food, and activity.

Junior Church – meets on Sunday mornings while the adult service is in progress,

Worship on Wednesday – a shorter service offering a time of reflection.

Young people's activities – all in term-time

- **Toddlers** – a twice-weekly group for parents and toddlers (under 5) to meet and play. They celebrated their 40th anniversary in September, 2024.
- **Rocky Road** – for children aged 6-10 years - meets weekly. Games, crafts, activities, and Bible stories.
- **Pulse** – for young people in school years 6-11 – meets weekly for activities and Bible teaching.

- **Annual Holiday Club** – Takes place in July/August each year over 5 days and provides a wide variety of games, crafts, activities, entertainment, and Christian Bible teaching for young people across the school years. Parents are invited to join us at the end of the week for free food and see and hear an account of what has taken place. Over 100 children and young people attend and the Holiday Club groups are staffed by several volunteers.
- **Stay and Play** – occasional family event which also raises funds for local and national charities.

Tea & Chat and Coffee Stop – 2 monthly activities offering refreshments and a time to meet and make new friends.

House Groups – We have 2 groups which meet regularly to study the Bible, to discuss what we learn, and to pray. These are open to anyone.

Everywoman – meets monthly, and despite its title, is open to anyone. Interesting topics, usually with a speaker (Christian or secular) and occasional excursions.

Men's lunch – meets monthly in a local pub for a meal and informal fellowship – open to all men.

Men's breakfast – a monthly event held in a pub in Fishbourne and organised by a Chichester church. An opportunity to invite friends to hear very interesting speakers who often share how their Christian faith has been woven into their careers.

SPECIAL EVENTS

- Harvest Quiz & Pizza evening which raised £100 donation to Bognor Foodbank.
- Christmas – a number of different services and activities to celebrate Christmas were held, with something for everyone to enjoy. Many invitations were delivered to the Felpham community.
- World Day of Prayer was hosted by FMC in March and was prepared by Christian women of the Cook Islands.
- Easter services and activities were held, including an Easter Day breakfast and activities afternoon for parents and children.
- Felpham Village Fair – FMC runs a stall providing games with prizes. An opportunity to talk to visitors about what goes on at FMC with a welcome to our services and events.
- The Annual Holiday Club for young people
- Joint Services take place with other churches and organisations occasionally, either at FMC or on other premises. It is a great way to foster new relationships, and worship with other congregations.

RELATIONSHIPS

FMC is an active prayer and financial supporter of Bognor Christians Against Poverty (CAP), and Bognor Foodbank. Along with other churches for which our Minister is responsible, we contribute funds to Bognor CAP and also provide CAP befrienders who accompany the CAP Centre Manager on visits to clients. We also pass on food donations to the foodbank and circulate news about both organisations to our church congregation. FMC is also a member of Bognor Churches Together

MISSION SUPPORT

Many of our activities are planned with the intention of reaching out and supporting others, and they provide a valuable service to the church and non-church community. We also provide financial support to Methodist charities such as Action for Children, Methodist Homes, Mission in Britain, World Mission Fund, and specific national Methodist funds to support training, property and ministers. In addition to CAP and the local foodbank, we have also provided donations to Stonepillow (a charity for the homeless), Red Nose Day, Children in Need, and Toilet Twinning.

COMMUNICATION

Formal communication to church attendees and others is transmitted via a monthly newsletter (by email and paper versions) offering details of the forthcoming church events. In addition, occasional emails are sent to a mailing distribution list providing information about other events and activities and members are generally well informed about what is going on. Our website www.felpham-methodist-church.org.uk offers useful information about our services and activities and our Facebook account www.facebook.com/FelphamMethodist has 450 followers. We have 170 people subscribed to our mailing list to receive information about church family events.

BUILDINGS

The property is used extensively during the week by church and external groups and is a valuable income source for the church. A regular pre-school group occupies and rents the small hall and kitchen facilities in term times, while other external groups use the buildings (church and hall areas) throughout the year for activities such as singing, dance, keep fit, and martial arts. Local uniformed organisations (Guides and Brownies) are provided with suitable space at reduced cost.

The Methodist Church appoint a surveyor to carry out a quinquennial survey on the premises and this took place in June 25. Some of his recommendations have already been acted upon, including an overdue full electrical installation survey, and other actions listed as priorities are being attended to. Overall, the surveyor's report was complimentary about the condition of the building and it is our intention to maintain it to a good standard. New skylights have been fitted to the large hall roof, and redecoration and refurbishment of the sanctuary and prayer room have transformed those areas.

VOLUNTEERS

We are indebted to the number of volunteers who give so much time and energy to FMC. We are blessed to have so many people who willingly contribute to the various services and activities. There is so much that goes on 'behind the scenes' without which many events would be impossible to operate. We greatly value the Leadership Team, the local preachers from within FMC and the Circuit who prepare and lead our Sunday Worship, the pastoral team, leaders of the various toddlers', children's and youth work groups (Rocky Road and Pulse), and those responsible for organising the midweek activities which provide a diverse range of social and worship activity. We also benefit from the expertise demonstrated by our Audio/Visual team.

The Finance & Property Committee is responsible for ensuring the buildings are well maintained and safe to use and a good deal of time is given by its volunteer members to achieve this.

If we were to mention names, the list would be long, but special thanks is given to Phillip Stapleton for managing the property lettings which produced nearly 29% of our income.

The economic value of time given by volunteers is not included in the accounts but their value to FMC is priceless !

FINANCIAL REVIEW

We are so grateful to God for his bountiful blessings and we are especially thankful that we have sufficient funds and resources to enable our mission to continue without having to be too concerned at this stage about our legal and financial obligations.

INCOME - Total unrestricted income for the year amounted to £82,698 (2024 £137,783). £43,481 (a slight reduction compared with 2024) was from personal giving which included tax reclaimed through gift aid. Property lettings continue to be a very valuable source of income and amounted to £23,740 (2024 £24,257). While it is FMC policy to ensure that sufficient funds are available at short notice for regular and unexpected expenditure, a majority of church funds are invested on deposit and interest received during the year amounted to £5,826 (2024 £3,009).

Restricted income £8521 (2024 £5,440) relates to CAP and other specific charities and organisations and includes a transfer of £89 from the General Fund to a fund set aside for the appointment of a new youth worker due to additional spending on advertising. Recruitment into this role had not been achieved during the year but we are hopeful that this will be more successful in the near future.

EXPENDITURE

General expenditure was £82,698 (2024 £80,985). The circuit assessment accounts for nearly 45% of our general expenditure £40,410 (2024 £39,935).

Major roof and heating repairs accounted for £18,340 while energy costs £6,007 were down compared with 2024 (£7,682) which was probably the result of a warmer than usual spring and summer season.

Our worship now benefits from the purchase of new Hymn technology which cost £2,650 and is supported by annual subscriptions for the appropriate licences.

Expenditure from restricted funds was £6,126 (2024 £6,698) and the balances will continue to be passed on to those organisations for whom we hold funds.

The excess of expenditure over income on General Funds was £7,113 (2024 Surplus £56,797 due to a legacy received in that year).

This deficit was lower than forecast by £2670, and although expenditure was higher than budget by £5,600 (mainly due to roof and heating costs), we did receive some unexpected income of £6,305 in the form of refunds from the Methodist Church (Great Britain), the Circuit, and a contractor to whom we had paid a deposit for work he was unable to complete.

The balance of funds held at 31st August, 2025 was £150,205 of which £8,383 is reserved for restricted use.

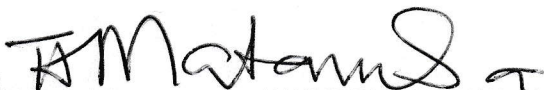
The accounts for the year ended 31st August, 2025 have been prepared on a Receipts & Payments basis, and have been examined by Peter Baldwin FCCA, of Peter Baldwin & Associates, Unit J1 Durban Road, Bognor Regis, West Sussex, PO22 9QT. We are grateful to him for the service he has provided.

CONTINGENCIES

The quinquennial report (June 2025) has made recommendations for remedial work to be attended to, some of which is more urgent than others. It is therefore our intention to set aside funds for this work to be completed within suggested time frames and the surveyor proposed that the expected costs will be in the region of £37,000 although just over £1,000 has already been spent for this purpose.

We are also pursuing the appointment of a youth worker, the cost of which will be funded equally from Methodist District, Methodist Circuit, and FMC over a minimum period of 3 years, It is expected that FMC's share of the costs will be about £40,000.

TONGAYI MATAMBA
MINISTER
FELPHAM METHODIST CHURCH
118 FELPHAM WAY,
FELPHAM,
WEST SUSSEX,
PO22 8QL

Signed..........

Date..... 12th November, 2025

THE METHODIST CHURCH
STANDARD FORM OF ACCOUNTS

FELPHAM METHODIST	Church
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FOR THE YEAR ENDED
31 August 2025

WEST SUSSEX (Coast & Downs)	Circuit	Circuit no.	36/08
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Registered Charity - Charity Registration number	1211049
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If not a registered charity His Majesty's Revenue and Customs Gift Aid number	
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(The HMRC number is equivalent to a registered charity number in terms of evidence of charitable status and may be used to give to donors or grant funders wishing to see evidence of the organisation's charitable status. Methodist charities in England and Wales that are not registered charities are excepted from registration under Statutory Instrument 2014 No.242)

Minister:

REV TONGAYI MATAMBA

Church Stewards:

MALCOLM LINDO	PAMELA NORTH
JUDITH LEE	CHRISTINE HIDE

Treasurer:

JOHN EVANS

SECTION A			Unrestricted Funds	Restricted Funds	Totals this year	Totals last year
			£	£	£	£
a1	RECEIPTS	Note				
a2	Offerings and Tax recovered	1	43,482		43,482	107,919
a3	Bank and CFB interest and Investment income	2	5,826		5,826	3,008
a4	Lettings		23,741		23,741	24,258
a5	Other receipts	3	9,649	3,205	12,854	2,597
a6	TOTAL RECEIPTS		82,698	3,205	85,903 (a7)	137,782

SECTION B						
b1	PAYMENTS					
b2	Circuit Assessment or Share		40,140		40,140	39,935
b3	Donations	4	1,898		1,898	2,232
b4	Repairs and Maintenance	5	29,984		29,984	10,909
b5	Utilities (Insurances, water charges, heating & lighting, BT)	6	9,376		9,376	10,489
b6						14,147
b7	Other payments	7	8,414	2,466	10,880	5,261
b8	TOTAL PAYMENTS		89,812	2,466	92,278 (b9)	82,973

SECTION C						
c1	NET RECEIPTS/PAYMENTS FOR THE YEAR	(a6-b8)	(7,114)	739	(6,375)	54,809
c2	Total funds brought forward from last year		148,933	2,746	151,679 (c6)	96,870
c3	Sub total	(c1+c2)	141,819	3,485	145,304	151,679
c4	Transfers and adjustments	9	(89)	89		(c7)
c5	TOTAL FUNDS AT END OF YEAR	(c3+c4)	141,730	3,574	145,304 (c8)	151,679 (c6)

SECTION D						
FOR INFORMATION ONLY: MONEY RECEIVED AND PASSED ON TO EXTERNAL ORGANISATIONS						
d	(these amounts are not to be included in total receipts/payments figures above)				£	£
d1	Balance brought forward from last year				3,244	2,515
d2	Offerings/Gifts - received for external organisations	Note 10			5,316	5,440
d3	Offerings/Gifts - passed to external organisations	Note 11			3,659	4,711
d4	BALANCE STILL TO BE PAID	(d1+d2-d3)	Note 12		4,901	3,244

SUMMARY OF CHURCH ACCOUNTS AND INTERNAL ORGANISATIONS REPORTING TO THE CHURCH COUNCIL**SECTION E****Please follow the Guidance Notes to complete this page**

Summary of the Church accounts for the year ended 31 August 2025 and Internal Organisations reporting to the Church Council/Church Meeting. Note that the funds of an Internal Organisation would normally be Restricted funds unless it could be clearly shown that they could be used for any Methodist purpose. This section must be completed to arrive at the gross income and expenditure totals of the Church. If gross income exceeds the Accruals threshold, then the Accruals method of accounting AND A DIFFERENT FORM must be used to report the accounts (see Methodist website). Please refer to the guidance notes regarding transfers between the District and connected District Organisations.

	INTERNAL ORGANISATIONS	Receipts	Payments	Net Receipts/ Payments	Adjustments	Opening balances	Closing balances
e1	TODDLERS	1,314	853	461	(200)	1,557	1,818
e2	EVERYWOMAN	801	690	111	(150)	130	91
e3	YOUTH (Pulse/Rocky Road)	1,060	914	146	(2,205)	2,314	255
e4							
e5							
e6							
e7							
e8	Sub total of Internal Organisations funds	3,175	2,457	718	(2,555)	4,001 (e11)	2,164 RRd
e9	Church accounts (totals brought forward from page 2 - totals column)	85,903 (a7)	92,278 (b9)	(6,375)	(c7)	151,679 (c6)	145,304 (c8)
e10	TOTAL CASH FUNDS HELD BY CHURCH	89,078	94,735	(5,657)	(2,555)	155,680 (x)	147,468 (y)
		TOTAL RECEIPTS	TOTAL PAYMENTS				

Continue on a separate sheet if necessary and bring the totals forward

SECTION F**STATEMENT OF ASSETS AND LIABILITIES**

	CHURCH - CASH FUNDS HELD at 31 August 2025	Note	OPENING BALANCES	Note	CLOSING BALANCES
f1	Cash in hand				
f2	Bank Current Account	13	27,682	14	20,073
f3	Bank Deposit Account				
f4	Central Finance Board		82,735		82,135
f5	Trustees for Methodist Church Purposes		41,262		43,096
f6	Other funds				
f7	SUB TOTAL - Church accounts		151,679 (c6)		145,304 (c8)
f8	Total funds held by Internal Organisations (the closing balance total from above) (e12)		4,001 (e11)		2,164 (e12)
f9	TOTAL CASH FUNDS HELD BY CHURCH		155,680 (x)		147,468 (y)

SECTION G**OTHER ASSETS and LIABILITIES**

	At 1 September 2024	Note	At 31 August 2025
g1	Investments (include Endowments)		
g2	Land & Buildings (see notes re Insurance value)	15	2,670,770
g3	Other Assets	15	183,622
g4	Loan(s) - show amount outstanding at year end		
g5	Other Liabilities		

f4 Include only Funds held at the Central Finance Board

f5 Include only Funds held at Trustees for Methodist Church Purposes

g1 Include any other investments (not the cash element of TMCP trusts accounts this is included in line f5)

Name of Church .. FELPHAM METHODIST

No. 36/08/17

Declarations and Scrutiny

I confirm that these Receipt and Payment based accounts for the year to 31 August 2025 have been prepared from the records of the Church and that they include all funds under the control of the Church trustees.

Signature of treasurer



Date.....

3rd November, 2025

Name and address of treasurer JOHN EVANS

7 SOUTHVIEW ROAD, FELPHAM, BOGNOR REGIS, WEST SUSSEX

Post Code...PO22 7JA

Presentation to the Church trustees

I confirm that the annual report and accounts for the year ended 31 August 2025 will be presented to the meeting of the Church trustees held on 12TH NOVEMBER, 2025

Signature of the Chair of the meeting



Name of the Chair of the meeting REV TONGAYI MATAMBA

Independent Examiner's Report to the Trustees of the

FELPHAM METHODIST CHURCH

Charity Number .. 1211049

Responsibilities and basis of report

I report to the trustees on my examination of the accounts of FELPHAM METHODIST Church for the year ended 31 August 2025 set out on pages 1 to 6. As the Church's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Church's accounts carried out under section 145 of the Act and, in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

* delete or circle as appropriate

Independent Examiner's Statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below*) which give me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Act; or
- the accounts do not accord with the accounting records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

I have/~~have not~~* obtained independent verification of all investments with the Trustees for Methodist Church Purposes or held in other trusts, bank balances and funds at the Central Finance Board of the Methodist Church which are individually in excess of £10,000 (ten thousand pounds) at the balance sheet date.

Signature of independent examiner



Name of independent examiner PETER BALDWIN & CO.

Relevant professional qualification of independent examiner

FCCA

Name of firm (where appropriate) PETER BALDWIN & CO

Address UNIT J1, DURBAN ROAD, BOGNOR REGIS

WEST SUSSEX Post Code PO22 9QT

Date 28th October 2025

* delete or circle as appropriate

FELPHAM METHODIST CHURCH
NOTES/CALCULATIONS TO THE STANDARD FORM OF ACCOUNTS
YEAR ENDED 31ST AUGUST 2025

REF R&P PAGE 2

- 1 Offerings and Tax recovered £43482 = Offerings etc £34850 + Gift Aid £8632
- 2 Bank and CFB interest and Investment income £5826 this year CFB £3306
+ Contingency Fund £552 + TMCP £1968
- 3 Other receipts - Unrestricted Funds £9649 = Donations £2280 + Circuit refund £2133
+ Special events £981 + Other £4255
- 4 Donations £1898 is mission support including Connexions
- 5 R&M £29984 = Gardener £429 + Special Project (Roof) £15524
+ Property Gen Mntnce £7489 + Cleaning £6542
- 6 Utilities £9376 = Water £398 + Ins £2534 + Gas & Elec £6008 + BT £436
- 7 Other payments - Unrestricted £8414 = Postage £370 + General other £2684
+ Financial charges £488 + Property Equipment £4122 + Property Misc £750
- 8 Other payments - Restricted £2466 = SU Fund £2006 + YW Fund £138
+ Youth Activities Fund £322
- 9 Transfers & adjustments £89 transferred from General Fund to
Restricted Youth Worker Fund
- 10 Offerings/Gifts - received for external organisations this year £5316 =
CAP £3832 + Methodist Charities £630 + Other charities £854
- 11 Offerings/Gifts - passed to external organisations This year £3659 =
CAP £2175 + Meth Charities £630 + Other Charities £854
- 12 Balance to be paid to external orgs £4901 = CAP £4901

REF SUMMARY OF ORGS PAGE 3

- 13 Bank Current Account - Opening balance £30927 (Actual balance)
less CAP Fund £3245 opening balance
- 14 Bank Current Account Closing balance £24974 Actual balance
less £4901 CAP fund closing balance
- 15 Land & Buildings and Contents.
Insurer's valuation increase L&B 3.49%, Contents 5.19%.