



## Trustees' Annual Report for the period

From

Period start date

4th November 2024

To

Period end date

31st August 2025

### Section A

### Reference and administration details

Charity name Rub-A-Dub Pre-School

Other names charity is known by

Registered charity number (if any) 1210809

Charity's principal address Lansdowne Hall, Petty Lane,

Derry Hill, Nr. Calne

Wiltshire

Postcode

SN11 9QY

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Kate Checchia	Treasurer		
2	Adam Jones	Chair	16 <sup>th</sup> September – 7 <sup>th</sup> July	
3	Leah Ryan	Secretary		
4	Jennifer Wright	Chair	7 <sup>th</sup> July – 31 <sup>st</sup> August	
5	Jennifer Wright	Committee member	- 7 <sup>th</sup> July	
6	Ava Lovatt	Committee member		
7	Sophia Crow	Committee Member		
8	Jennifer Epstein	Committee Member		
9	Leah Ryan	Committee Member		
10	Imogen Flynn	Committee member		
11	Lauren Orchard	Committee member		
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)



Name	Dates acted if not for whole year

### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

### Name of chief executive or names of senior staff members (Optional information)

--

## Section B Structure, governance and management

### Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Pre-School Learning Alliance Model Constitution
How the charity is constituted (eg. trust, association, company)	CIO
Trustee selection methods (eg. appointed by, elected by)	Elected for membership by committee

### Additional governance issues (Optional information)

You may choose to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

--



**Summary of the objects of the charity set out in its governing document**

The aims of the Pre-school are to enhance the development and education of children primarily under statutory school age by encouraging parents to understand and provide for the needs of their children through community groups and by: 3.1 Offering appropriate play, education and care facilities, family learning and extended hours groups, together with the right of parents to take responsibility for and to become involved in the activities of such groups, ensuring that such groups offer opportunities for all children whatever their race, culture, religion, means or ability; 3.2 Encouraging the study of the needs of such children and their families and promoting public interest in and recognition of such needs in the local areas; 3.3 Instigating and adhering to the Statutory Framework for the Early Years Foundation Stage.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

To enhance the development and education of children under statutory school age by encouraging parents to understand and provide for the needs of their children through community groups by:  
(a) offering appropriate play, education and care facilities, family learning and extended hours groups, together with the right of parents to take responsibility for and to become involved in the activities of such groups, ensuring that such groups offer opportunities for all children whatever their race, culture, religion, means or ability; (b) encouraging the study of the needs of such children and their families and promoting public interest in and recognition of such needs in the local areas; (c) instigating and adhering to and furthering the aims and objects of the Pre-school Learning Alliance.



Additional details of objectives and activities (Optional Information)

You may choose to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

- Rub-A-Dub Pre-School was registered as a CIO on 4<sup>th</sup> November 2024. It started trading as a CIO on 29<sup>th</sup> June 2025.
- In those 5 weeks before the summer holiday, we continued to provide excellent care and ensure transitional arrangements for those moving on to school in the new academic year.

Section E

Financial review

Brief statement of the charity's policy on reserves

Ofsted advise a cash reserve of 1/3 of a year's expenditure. Year-end General cash reserve was £72118.11 for this first trading period. For any periods where the pre-school operates with a deficit of receipts over payments this reserve is used to allow the pre-school to continue to operate for a period whilst steps are taken to eliminate the operating deficit. This reserve also acts as a contingency against closure where staff notice and redundancy pay would need to be paid along with notice period to the Lansdowne Hall (the pre-school setting). Redundancy and closure costs are held in separate savings accounts from the general expenditure accounts (Lloyds). The amount in the Lloyds instant access account for this year is £49978.78. Total in the Lloyds accounts for this year is £20704.31

Details of any funds materially in deficit



**Further financial review details (Optional information)**

You may choose to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Principle source of funds is from the Early Years Entitlement allocated by central Government and distributed via our local authority Wiltshire Council.

**Section F Other optional information**

**Section G Declaration**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	Jwright	
Full name(s)	Jennifer Wright	
Position (eg Secretary, Chair, etc)	Chair	
Date	21.01.2026	





**Section A**

**Independent Examiner's Report**

**Report to the trustees/  
members of**

Charity Name  
Rub-A-Dub Pre-School

**On accounts for the  
period 29 June 25 to 31  
August 25**

29/06/2025 to 31/08/2025

**Charity no  
(if any)**

1210809

**Set out on pages**

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the period from 01/08/2024 to 28/07/25.

**Responsibilities and  
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent  
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below \*) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*\* Please delete the words in the brackets if they do not apply.*

**Signed:**

**Date:**

06/11/2025

**Name:**

Jayne Howells

**Relevant professional  
qualification(s) or body  
(if any):**

ICAEW

**Address:**

Highwood, Lowden Hill

Chippenham

Wiltshire SN15 2BT

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.



**Rub-Dub Pre-school Charity number 1030979**
**Receipts and Payments Accounts for the year ended 28th June 2025 (ftr note 1)**

<b>Receipts (£)</b>	<b>2024-2025</b>			<b>2023-2024</b>
Early Years Funding Payments	106,300.72	note 2		99,383.86
Early Years Private Fees	28,233.92			24,798.68
After school club Fees	22,354.71	note 3		9,150.90
Voluntary Family Donation	4,906.97			4,428.21
Inclusion Support Funds	1,020.00			1,832.80
Fundraising	2,801.12	note 4		4,884.99
Restricted Funding	316.00			800.00
Donations (not restricted)	0.00			450.00
Grants awarded	0.00			0.00
Training Grants	0.00			0.00
Interest Income	597.75			602.95
Miscellaneous	56.22			1,515.21
<b>Total before adjustments</b>	<b>166,587.41</b>	<b>0.00</b>	<b>0.00</b>	<b>147,847.60</b>
<b>Total</b>	<b>166,587.41</b>	<b>0.00</b>	<b>0.00</b>	<b>147,847.60</b>

<b>Payments</b>	<b>2024-2025</b>			<b>2023-2024</b>
Wages	95,639.13	note 5		87418.34
PAYE	11,120.79			7532.77
NEST Pension Employee & Employer	4,689.33			4144.23
Rent	18,633.25			17030.58
Additional staff costs	370.54			466.7
Terms consumables invoiced/credit spend	1,523.20			1130.21
Terms consumables cash spend	1,450.00			1097.06
Equipment Purchases	0.00			65
Inclusion Support and EYPP Purchases	950.82			1697.77
Legal and professional services	3,214.82			4159.8
Bank/credit card charges	50.67			67
Training costs	815.68	note 6		315
Insurance	1,068.43	note 7		887.2
Office Expenses (stationary)	431.10			361.21
Communication Expenses (Advertising expense)	5.70			45
Utilities (phone)	60.00	note 8		228.1
Fundraising purchases	1,158.37			671.77
Fundraising expenses	431.75			801.73
Restricted Funding expenditure	216.00			700
Donations (not restricted) expenditure	0.00			36.74
Miscellaneous expenses	13,759.08	note 9		1431.01
<b>Total</b>	<b>155,588.66</b>			<b>130287.22</b>

	<b>2024-2025</b>			<b>2023-2024</b>
<b>Profit/Loss (£)</b>	<b>10,998.75</b>	<b>0</b>	<b>0</b>	<b>17,560.38</b>

**Rub-Dub Pre-school Charity number 1030979**
**List of Assets and Liabilities as of 28th June 2025**

	<b>2024-2025</b>			<b>2023-2024</b>
--	------------------	--	--	------------------



<b>Assets (listed with valuation)</b>			
Bank Current Account (Lloyds)	51197.75		25903.51
Bank Savings Account (Lloyds instant accou	0		14671.03
Bank Savings Account (Lloyds 32 day notice	19841.87		19452.75
Treasurers Petty Cash	119.83		133.41
<b>Total</b>	<b>71159.45</b>		<b>60160.7</b>
<b>Represented by:</b>			
Total cash balances at 28th June 2025 (202	60160.7		42600.32
Excess of receipts over payments	10998.75		17560.38
<b>General purpose reserve</b>	<b>71159.45</b>		<b>60160.7</b>
<b>Assets (listed without valuation)</b>			
Play equipment (includes all items for child play, learning and development)			
Play support items (includes tables chairs, storage)			
Admin items (includes 3 staff laptops and 2 tablets)			
These items were expensed in year of purchase			
<b>Liabilities</b>			
<b>None</b>	<b>0</b>		<b>0</b>
<b>Notes:</b>			
1	These accounts have been prepared on a receipts and payments basis.		
2	Funding payment scheme increased during the year.		
3	Second year of trading and the afterschool club is now full.		
4	Less focus on fundraising now trading income is more reliable		
5	increased staff costs due to minimum wage cost, and employing a new administrator, more staff		
6	member of staff going through level 3 training.		
7	insurance cover increased due to new equipment		
8	new cheaper phone contract purchased.		
9	major project to replace furniture in setting.		
10			