

Letters of Hope Trustees' Annual Report

For the Period: 22 October 2024 to 31 October 2025

Reference and Administration Details

- **Charity Name:** Letters of Hope
- **Charity Registration Number:** 1210602
- **Principal Address:** 25 Hodgkins Mews, Stanmore. HA7 4FJ
- **Trustees:**
 - Ope Malomo
 - Tunde Awodiji
 - Sola Onilari

Section 1: Objectives and Activities

Summary of the purposes of the charity

The charity is constituted to support individuals and families experiencing grief and loss. Our primary objective is to provide emotional support, practical resources, and community connection to those navigating bereavement.

Summary of the main activities in relation to these objects

During the reporting period, the charity carried out the following activities to further its charitable purposes:

- **Grief Therapy Support:** Grief therapy sessions for individuals requiring professional grief counseling
- **Care Packages:** Curating and distributing care packages to bereaved individuals to provide comfort and practical support
- **Community Support:** Facilitating a workshop on Bereavement Support for Church and Community Leaders

Section 2: Achievements and Performance

Summary of the main achievements of the charity during the year

The charity has had a successful year, significantly strengthening its financial position and expanding its reach.

- **Financial Growth:** We successfully secured a total income of **£6,679.51**, a substantial increase that allows us to plan for long-term support. A highlight of the year was a

significant one-off donation of **£5,000.00**, which has bolstered our reserves and capacity for future projects.

- **Community Engagement:** We have maintained a loyal base of regular supporters, with consistent monthly donations and standing orders ensuring a steady cash flow for operations.
- **Partnerships:** We continued to build relationships with wholesale partners (Faire Wholesale) and service providers to extend our reach.

Section 3: Financial Review

Review of the charity's financial position at the end of the period

The charity ends the financial period in a strong position.

- **Total Receipts (Income):** £6,679.51
- **Total Payments (Expenditure):** £2,033.14
- **Net Surplus for the Year:** +£4,646.37
- **Cash at Bank (31 Oct 2025):** £5,188.12

Current Status: With a closing balance of **£5,188.12**, the charity holds sufficient funds to cover approximately 12 months of operational costs. The Trustees are satisfied that this level of reserves is appropriate to support current activities and planned expansion in the coming year.

Section 4: Structure, Governance, and Management

The charity is governed by a CIO Foundation Model - delete as appropriate].

Trustee Selection Methods

New trustees are appointed by a resolution of the existing trustees, based on the skills and experience required to effectively govern the charity.

Section 5: Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees:

Signature	
-----------	---

Full Name	Ope Malomo
Position	Trustee
Date	10 Apr 2026

Receipts (Income)	Amount (£)	Notes / Details				
Donations & Legacies	£6,180.01					
-- Major Donations	£5,050.00	Includes £5k one-off injection (Ref: Granma Malomo)				
-- Regular Giving	£480.00	Monthly Standing Orders & recurring donors (e.g., Awodiji, O Malomo)				
-- General Donations	£675.01	Community donations (e.g., Every Nation, Onilari, Aderemi, etc.)				
Charitable Activities	£200.00	Income from Grief Therapy sessions (Ref: S Abibu)				
Other Trading Activities	£274.50	Sales of resources/merch (Stripe Payouts & PayPal Credits)				
TOTAL RECEIPTS	£6,679.51					
Payments (Expenditure)	Amount (£)	Notes / Details				
Raising Funds (Trading Costs)	£556.07	Costs to produce/ship goods (Faire Wholesale, Midpac, Hope & Ginger, Post Office)				
Charitable Activities	£1,085.61	Direct costs of support (PayPal payments, Good Grief Trust)*				
Support & Admin Costs	£341.46	Website hosting (Hostgator) and Refunds issued				
Refunds Issued	£50.00	HSMH Event Refund				
TOTAL PAYMENTS	£2,033.14					
Assets Retained for Charity Use	Details					
Stock/Inventory						
Equipment	Dell Latitude 5290 - Intel QuadCore i5 8250U					
Liabilities (Debts)	Details					
Outstanding Payments	None (based on bank statement).					

Cash Funds	Amount (£)
Cash at Bank (Opening Balance, 04 Nov 24)	£546.75
<i>Add: Total Receipts</i>	£6679.51
<i>Less: Total Payments</i>	-£2,033.14
Cash at Bank (Closing Balance, 31 Oct 25)	£5,188.12