



THE DIOCESE OF LEEDS

The Parochial Church Council of the Ecclesiastical Parish of Holy Trinity, Cookridge.

**Charity's principal address: Holy Trinity Church, Green Lane , Cookridge , Leeds
LS16 7LP**

Registered Charity No. 1210020

Agenda for the Annual Meetings To be held 22nd March 2026

Annual Report and Financial Statements of the Parochial Church Council for the year ended 31st December 2024

Minutes of the Annual Meeting of Parishioners held 23rd March 2025

Minutes of Annual Parochial Church Meeting held 23rd March 2025

Incumbent:

The Revd. Fr. Paul Atkinson
The Vicarage
53 Green Lane
Cookridge
Leeds
LS16 7LW

Independent Examiner:

Mr P Bainbridge
47 Alexandra Road
Pudsey
Leeds
LS28 8BX

Bankers:

HSBC PLC
City Branch
33 Park Row
Leeds
LS1 1LD

The Parochial Church Council of the Ecclesiastical Parish of Holy Trinity, Cookridge.

ANNUAL MEETINGS 2026

**The Annual Meetings will take place in the Church on Sunday 22nd March 2025 at
11.45am**

AGENDAS

Annual Meeting of Parishioners

Item Number	Item	Led by
1.	Welcome	Chairman
2.	Apologies for Absence	PCC Secretary
3.	Minutes of Last Year's Annual Meeting of Parishioners	PCC Secretary
4.	Election of 2 Churchwardens & Deputy Warden	Chairman

Annual Parochial Church Meeting

Item Number	Item	Led by
1.	Welcome	Chairman
2.	Apologies for Absence	PCC Secretary
3.	Minutes of the Annual Parochial Church Meeting of 19 th March 202	PCC Secretary
4.	Matters Arising not already on the Agenda	Chairman
5.	Election of PCC members. 4 Vacancies.	Chairman
	Election of Deanery Synod Representatives .2 Vacancies	Chairman
6.	Annual Reports: Electoral Roll Report PCC Annual Report Financial Report Fabric Report Deanery Synod Report	Electoral Roll Officer PCC Secretary Treasurer Churchwardens Deanery Synod Reps
7.	Appointment of Independent Examiner	Treasurer
8.	Parish Priest's Report	Parish Priest Fr Paul Atkinson

Minutes of the Annual Parishioners Meeting
held at Holy Trinity Church on Sunday, 23rd March 2025 at 11.40 am.

Present

28 (list with the Secretary)

Chairman: Fr Paul

1. Welcome

Fr Paul opened the meeting and welcomed all attendees.

2. Apologies

8 (list with the PCC Secretary).

3. Minutes of the 2024 Meeting

The minutes of the 17th March 2024 had been circulated and made available in advance. They were proposed by A Smithson-Brook seconded by D Swann and unanimously agreed.

4. Election of Churchwardens

Two nominations had been received, proposed, and seconded, namely, Alan Michael Thorpe (proposed D Swann, seconded S Firth) and Sally Firth (Proposed E Snowden Seconded P Swann). There being no other nominations, they were proposed, seconded, and unanimously elected by a show of hands.

The meeting closed at 11.50 am.

Minutes of the Annual Parochial Church Meeting
held at Holy Trinity Church on Sunday 23rd March 2025

Present:

1. 28 (list with the Secretary)

Chairman: Fr. Paul

Welcome: Fr Paul opened the meeting and welcomed all attendees

2. Apologies:

8 (list with the PCC Secretary)

3. Minutes of the 2024 Meeting

The minutes of the meeting of 17th March 2024 had been circulated and made available in advance. They were proposed by J Whitaker, seconded by J Hardy and unanimously agreed.

4. Matters arising from the above Minutes (not already on the agenda)

There were no matters arising from 17th March 2024

5. Election to the Parochial Church Council – (two to serve for 3 years)

There were two nominations:

Margaret Workman(proposed by D Swann Seconded by E Snowden)
Debbie Allen(proposed by L Ogle Seconded by S Thorpe)
Both were duly elected with a unanimous show of hands.

6. The Annual Report for 2024

The reports were as per the printed documents, available prior to the meeting.

Electoral Roll Report- as per the printed report. M Workman added that we have 53 names on the roll, 19 of whom are not residents of the parish.

PCC Annual Report- as per the printed document from J Bove

Churchwardens' Fabric Report- as per the printed report but S Firth gave a precis and summarised the main works carried out this year. The work on the side aisles will begin in approximately 3-4 weeks . Help will be needed afterwards to paint the walls and clean the church before Easter. SF thanked all those who had helped with the cleaning last year when the scaffolding was in place. Our architect has recently sent the Quinquennial Report- in the next 12 months we need to start work on the flat roof and the driveway. The 56 page document can be made available in a digital format should anyone wish to read it.

Deanery Synod Report- as per the printed report. D Snowden added that we have again paid our Parish Share , something which is often mentioned at Deanery Synod meetings.

Mission Group report.- as per the printed report. Fr Paul made particular reference to the fifth Sunday initiative , the first 'Catch ' service being on 39th March at 4pm. He asked for support to help with readings, prayers, music and refreshments afterwards.

Safeguarding Report- as per printed report from S Firth.

7. Presentation of Accounts for the year ended 31st December 2024

David Swann spoke to the meeting and mentioned that we used the services of a new Independent Examiner this year who passed the accounts. He also mentioned the many grants from which we had benefitted over the last year.

There were no questions to the Treasurer.

The formally examined accounts were then presented, proposed and unanimously adopted.

8. Appointment of Independent Examiner

It was unanimously agreed to re-appoint Peter Bainbridge for a further year. D Swann proposed the motion and S Firth seconded it.

9. Parish Priest's Report

Fr Paul's report was circulated prior to the meeting.

10. AoB

M Thorpe mentioned the Kirk Trust , of which both he and Fr Pauk are trustees. It is a fairly small family trust which supports the work of the Church and other Christian organisations, MT wished to raise awareness of its existence.

There was discussion around the possibility of storing a wheelchair which would make our building more accessible.

Fr Paul thanked S Prestwich for his work as Churchwarden over the past year.

The Parochial Church Council of the Ecclesiastical Parish of Holy Trinity, Cookridge.

Annual Report 2025

The Parochial Church Council (PCC) of the Parish Church of Holy Trinity Cookridge has the responsibility of co-operating with the Incumbent in promoting within the ecclesiastical parish the mission of the Church. The PCC also has the responsibility for the care and maintenance of the Parish Church of Holy Trinity. The PCC duly nominate a number of parishioners to serve on the Governing Body of Holy Trinity Church of England (Aided) Primary School. The Incumbent is a member ex-officio of the Governing Body.

Membership

Members of the PCC are either ex-officio or elected by the Annual Parochial Church Meeting (APCM) in accordance with the Church Representation Rules 2022. During the year the following served as members of the PCC:

Ex-officio members

Incumbent: The Revd. Fr. Paul Atkinson (Chairman)

Lay Reader: Mr David Swann (Treasurer)(Deceased 9th October 2025)

Wardens: Mrs Sally Firth
Mr Alan Michael Thorpe (from 23rd March 2025)

Deputy Warden: Mr Stewart Prestwich

Deanery Synod

Representatives: Mrs Elizabeth Snowdon
Mr Donald Snowdon

Elected Members: Mrs Janet Bove (Secretary)
Mrs Pat Holden
Mrs Judith Hardy
Ms Anna Smithson-Brook
Mrs Sara Nix
Mrs Patricia Swann
Mr John Whitaker
Mrs Debra Allan (re-elected 23rd March 2025)
Mrs Margaret Workman (re-elected 23rd March 2025)

Committees

The PCC has two committees:

Standing Committee:

This is the only committee required by law. It has the power to transact the business of the PCC between its meetings, subject to any directions given by the Council.

Future Three Fundraising Committee:

This committee is charged with organising the publicity and fund-raising activities associated with the Future Three project. It has powers to act in this area, subject to any directions given by the Council.

Electoral Roll report

There are 53 parishioners on the Church Electoral Roll, 21 of whom are not resident within the parish. The revision was completed on 7th March 2026.

Church Attendance & Activities

The weekly average attendance at Sunday Mass during 2025 was 46 adults and 11 children, with 40 communicants.

Mass is offered at Holy Trinity every day except Friday. It is in these mid-week masses that we have witnessed the greatest growth with average weekly attendance of 123 with 68 communicants.

In preparing this Report the PCC has complied with the duty in section 4 of the Charities Act 2006, to have due regard to public benefit guidance published by the Charity Commission and have sought to demonstrate that the PCC provides identifiable benefits which relate directly to its aims, and which outweigh any potential detriment or harm. Furthermore, the benefits are publicly available to all and are not in any way restricted to those able to pay. Any private benefits to members of the PCC are incidental.

In addition to the regular Masses the PCC has organised the following activities to enable ordinary people to live out their faith as part of the parish community.

The Family Stations of the Cross was walked on Good Friday in 2025, and 58 people attended that service. During 2025 we held several non-Eucharistic services during Advent with overall attendance of 363. Average attendance at the Play and Praise sessions held on alternate Mondays during term time was 9 children and 8 adults.

We held three of our new non-Eucharistic “Catch “ services led by our Junior members of our congregation with an average attendance of 27.

Our Lent Course and the Friday Stations of the Cross were held during Lent with average attendances at both of 12 adults.

Risk Management

The PCC’s primary concern and objective is the glory of God, but it also acknowledges that it has a responsibility, both as individual members and as a body of members, for the identification and proper management of the risks faced by the church in achieving its primary aim. The PCC has therefore assessed the major risks faced by the church to which the church is exposed, in particular those relating to the specific operational areas of the charity and its finances. The PCC believes that by monitoring income, expenditure and reserve levels, by ensuring that controls exist over key financial systems, and by examining the operational risks faced by the PCC, it has established effective systems, procedures and policies to mitigate those risks.

PCC Annual Report

The PCC has continued its usual practice of meeting face-to-face over the last year, latterly in the refurbished Lady Chapel. As it was a popular and successful initiative, we have maintained our drive to be inclusive by holding the meetings after mass on a Sunday morning when more members are available as they are already in church. We did try reverting to a weekday evening to cater for everyone's commitments, but this proved less successful.

As a body, the PCC has continued to thrive and carry out its duties diligently and in line with the statutory guidance from the Diocese and The Charity Commission. This has involved holding regular meetings, of which there were four (23rd March 2025, 1st June 2025, 23rd September 2025, and 18th January 2026). One extraordinary meeting was required on 23rd November 2025 regarding membership and the election of temporary postholders until 22nd March 2026.

Throughout the year the number of members on the PCC remained constant at 16, thus providing stability and continuity. It has been pleasing to see high attendance at meetings, with members also responding quickly and efficiently when matters have required approval via an online vote, for example for the Community Christmas Lights. There has also been stability and continuity regarding most post-holders (Chair, Secretary, 2 Churchwardens, 1 Deputy Churchwarden and 2 Deanery Synod Representatives. Unfortunately, due to the very sad loss of our Treasurer and long-standing PCC member David Swann (to whom we are eternally indebted for his commitment and contribution to church life), it was necessary to elect Sara Nix as Vice-Chair and Safeguarding Officer, Sally Firth as Treasurer (instead of Safeguarding Officer) and Neil Nortcliffe to fill a casual vacancy. All appointments were made in line with Diocesan policy.

The agendas have been varied, dealing with a wide range of topics concerning the life of the church and the on-going building improvements. Agenda items have therefore covered legal requirements such as safeguarding (training, risk assessments and DBS checks), our fee structure, attendance at services and functions, our financial situation, updates on Junior Church, policy reviews, fundraising, reports from church officers and our all-important outreach and mission work. Given our desire to reach out to the wider community and become a spiritual and social hub in the local area, it was pertinent that a significant part of each meeting would have a focus on the building project, grant and faculty applications to facilitate the building work and ongoing improvements to our place of worship.

The PCC has continued to support Fr Paul in his plans for church growth, mission and outreach, giving its full backing to all plans for seasonal worship/services, links with Cookridge Holy Trinity Primary School and the new Headteacher, the Non-Eucharistic Fifth Sunday Services as well as fundraising initiatives for Future 3. Many PCC members are, and have been, actively involved in the latter (the Christmas Lights Switch-on and Fayre, coffee mornings, The Monday Club, Craft Group to name but a few), thus opening the church up and making it accessible to the local community. It is also pleasing to recognise the dedicated and regular service of members of the PCC in Junior Church.

J Bove
PCC Secretary

Fabric Report for 2025

This Fabric Report is submitted in accordance with the Care of Churches and Ecclesiastical Jurisdiction Measure 1991, which came into force in March 1993 and imposes a legal requirement on Churchwardens to inspect the fabric of the church and all the articles belonging to it at least once a year, to make an annual fabric report to the PCC and to make the same report (subject to any alterations decided on by the PCC) to the Annual Parochial Church Meeting. After the APCM, a copy is to be sent to the Archdeacon and the Church's inspecting Architect.

The Terrier and Inventory, which describes all property and articles appertaining to the church, has been checked by the Churchwardens, amended where necessary, and submitted to the PCC. The Logbook which is a record of alterations, additions, removals or repairs to the fabric, fixtures and fittings has also been submitted to the PCC.

General maintenance has been carried out during the year on the fabric of the church , together with church grounds. Specific items are as follow:

- Annual maintenance service of the central heating system
- Inspection of fire extinguishers
- Outside lighting wiring and lockable sockets installed.
- Broken Manhole covers replaced
- Organ maintenance and tuning
- Routine maintenance of grounds , including grass and hedges
- Repairs to sound system
- Purchase of Oak Library Book Trolley
- Remove old lighting and replace with LED lighting in side aisles & lower ceiling
- Replace tarmac, edging and manhole covers on Driveway and car park
- Repaint outside of church
- Routine Pat testing
- Purchase and installation of flagpole & flags
- Repairs to shelf in Lady Chapel damaged on Maundy Thursday
- Purchase of griddle for kitchen
- Purchase outside lights for Community Christmas Tree

Thank you to all the members of the congregation who give their time to repair items, clean and maintain the building and grounds.

S. Firth/ A M Thorpe/S Prestwich
Churchwardens

Safeguarding

The Safeguarding Officer keeps a track of all DBS checks up to date. Any relevant DBS checks have been undertaken and required training has been completed or is in progress for all as necessary. All volunteers at the Community Café have also undertaken the necessary safeguarding training as required by Leeds City Council under the Warm Space grant conditions

In June 2025 we reapproved the decision to follow safeguarding procedures as set out in the guidance provided by the House of Bishops

In September 2025 the PCC approved the policy for the Recruitment of Ex-offenders if the case should ever arise.

The Diocesan Safeguarding dashboard is maintained on a regular basis and is used to provide update reports to every PCC meeting.

The PCC confirmed that no non-church activities (by 3rd parties) involved children.

The Room hire agreement is up to date and includes a requirement for hirers to either produce their own safeguarding policy or to sign that they accept the church's safeguarding policy.

In December 2025 Sally Firth stood down as Parish Safeguarding Officer and the PCC approved the appointment of Sara Nix to that role. The changeover process is currently in the hands of Leeds Diocese.

S Firth
Parish Safeguarding Officer

Deanery Synod Report

Three meetings were held in 2025, with visits from the Bishop of Kirkstall, Bishop Arun Arora on February 10.

A presentation at the June meeting was given by Jonathan Wood, Diocesan Secretary, on his primary role, concerning outreach and mission including the work of "Barnabas"; financial sustainability, and strategy. He mentioned at the time that 229 parishes were actively engaged with "Barnabas".

The 13 October meeting was mainly about safeguarding along with a presentation given by Alex Burbridge on the Growing Faith Foundation. He is the Diocesan GFF lead for the Children, Young People and Young Families team.

On the Agenda for the meeting on 2 March included:

- A discussion on Church growth, incl. A bank of volunteer role descriptions
- A volunteer agreement template

There was a report on "Quiet Revival", Zoom training sessions, prioritising among others discipleship and spiritual development; "making space for intergenerational conversations"; building Bible confidence with particularly those new or returning to faith.

D Snowdon/ E Snowdon
Deanery Synod Representatives

Treasurer's Review of the Financial Position

During the period of illness and subsequent death of David Swann ,who had served the PCC for many years, Sally Firth, as Churchwarden , took over the role of Treasurer and have taken responsibility for the preparation of these annual accounts.

These accounts show that we have paid approx. 96% of the amount of Parish Share requested. When all income for the year was banked after Christmas the position was reviewed and the churchwardens and Fr Paul considered how much we could afford to pay without leaving ourselves in a position where we could not pay the insurance and utility bills in January. The conclusion reached was that we would only be able to pay £45353 (£2000 less than what was demanded, the amount by which our planned giving has fallen in 2026)

Cash collection have remained consistent with previous years.

Donations towards flowers are included in sundry donations.

Specific donations includes collections at funerals and funds donated for a specific purpose to cover a particular expense

Income from service fees has fallen as we had no weddings in 2025.

The lettings income was significantly greater than in 2024 but that will fall now as Slimming World has ceased.

During 2025 the main event was the Christmas Fayre which produced an income similar to 2024 but has been included as General income for this year due to increased costs and falling revenue.

Our church maintenance costs have risen during 2025 with necessary general repair works , which we may have managed to encourage contractors to undertake as part of refurbishment building works during the previous year . Utility costs have risen by 20% in common with all consumers. It is interesting to note however that our electric bill for December 2025 involving running the outside community lights amounted to £171.70 (similar period 2024 £278.37without the lights) .

We have finally in 2025 caught up with outstanding clergy expenses which had not been claimed since 2022. The figures claimed are in line with budgeted expectations.

The regulations relating to Charity Accounts indicate that items should not be netted off but should rather be shown as income with corresponding expenditure. We have moved to this practice, and you may notice in these accounts certain categories appear which may have shown as zero in the past.

During the year £200 was paid to one of the Trustees in respect of organists fees for funerals.

The item shown in 2025 as donations to other charities relates to the split of the collection at funerals.

We are required to process any funds raised in Holy Trinity through our bank and pay over to the other charity the agreed proportion as the funds are collected in a church building. We have been advised that the previous practice operated by undertakers to leave a box for the collection and remove the funds after the service is incorrect.

These regulations also apply to such events as coffee mornings where funds are raised for two charities , organisers must pay the total funds into the church bank account ,and the appropriate percentage will then be paid over to the other charity and a receipt requested.

Sadly, the picture for 2026 is not good. We have rising costs, increased demands for parish share and significant falls in projected planned giving and room hire income. Our budget for 2026 and the following two years all indicate a significant deficit at the end of each year. The PCC are aware of this and are actively looking for ways to increase income including a stewardship campaign and possible gift day in 2026.

S Firth

Treasurer

Reverend Fr Paul Atkinson Review of the Year 2025/26

I begin my report as usual, by thanking all of those who have worked so hard for our parish during the past year, particularly our Church Wardens: Sally & Mick who along with Stewart have worked very hard again this year, along with our PCC members as we continue to grow the Kingdom of God in our lives, in our church and in the Community of Cookridge. Furthermore, I would also like to thank our Junior Church leaders, Fundraising Group members, as well as those who help prepare food and drink at our numerous events, in fact everyone who works hard for Holy Trinity giving so generously of their time and talents for the benefit of our church. We have a great team at Holy Trinity whom it is my privilege to lead. Thank you.

Financial

Despite my concerns about our financial situation outlined at the beginning of 2025, we did remain solvent during the year. However, I must also say that Holy Trinity is not a rich parish, and we don't have reserves to call on in the event of an emergency. Therefore, it is fair to say that the finances at Holy Trinity continue to be of concern as our Parish Share continues to rise as do our energy bills and general running costs. However, despite this we have still been able to meet all our commitments during the past year.

Church Growth

In the last year we have continued to attract new people to Holy Trinity, but I am concerned that attendance on Sunday mornings is stagnant. Last year our Easter and Christmas attendances rose again building on an increase the year before. However, as a church moving forward we must give serious thought to mission and ministry and in particular we will need to allocate funding and properly resource mission to ensure an effective approach to evangelism, without which Holy Trinity will decline.

Holy Trinity School

Our relationship with Holy Trinity School continues to go from strength to strength and the newly appointed Headteacher Mr Daniel Hemming is very keen to build on and grow the school's relationship with Holy Trinity Church. In the meantime, we continue to have regularly Masses both in school and in church, which the children and staff attend and we continue to offer Holy Communion to all in year 4, the latest cohort of whom will be admitted to Holy Communion by the Bishop of Beverley, + Stephen in May 2026 and we also continue to offer the Sacrament of Confirmation to all in year 6 as they prepare to leave for High School. Our next Confirmation will be held on Trinity Sunday 2026.

Future Three

As our Future three project continues, we have replaced the lighting in the Nave and side aisles which have also been redecorated.

We continue to raise funds for future 3 currently we are trying to raise funding to re-tile the church floors, which are in desperate need. To date the response to this project has been slow and attracting grants for such work is notoriously difficult, but we will continue to work hard on this project and once we have the funding in place work will begin.

Faith and Worship

Faith and Worship are as I always say the central tenets of the Christian life, with the Eucharist being the central point and summit of our lives as Christians. Remember Jesus taught a lot about faith throughout his ministry, teaching that we must trust God completely as he leads us onward into the future. Jesus knew that without God's guidance and without being fortified by the Sacraments, we cannot really do what we need to do to build the Kingdom, and it is only in being faithful that we can achieve our aims and remember faith is not an inert object, it is a calling as we surrender our lives to God making our personal commitment and sacrifice, which is after all the only way we can grow both our own lives of faith and the lives of those who don't yet know God. .

The Future

We have come a long way at Holy Trinity during my tenure, but we do still have work to do, both in restoring our church and building the Kingdom and we have to acknowledge, that even though some masses are well attended, there are others which aren't, and we need to work hard to encourage everyone, especially those who would call themselves committed Christians to think very seriously about how you can help to improve this aspect of life at Holy Trinity.

No one knows what the future holds, however, if we are faithful and if we worship the God who loves us, believing and trusting in Him, then we know that the future will be very bright.

We have in the last year or so seen lots of good things, happening at Holy Trinity, much of which is recognised and acknowledged by the wider church in the Diocese of Leeds and even nationally, but this doesn't mean we can relax; we can't and so the work will continue in 2026 as we seek to work together to grow God's Kingdom both in our lives, in our church and in our community.

✠ May the Lord bless you and keep you; the Lord make his face to shine upon you and be gracious to you; the Lord lift up his countenance upon you and give you peace.

Fr Paul.

The Parochial Church Council of the Ecclesiastical Parish of Holy Trinity, Cookridge

Financial Statements for the period ended 31 December 2025

Receipts and Payments Accounts				2025		2024
	Notes	General Fund	Designated Funds	Restricted Funds	Total	Total
		£	£	£	£	£
Receipts						
Voluntary receipts	2a	59593.76	0.00	81026.34	140620.10	135539.88
Church activities	2b	1146.70		0.00	1146.70	1879.60
Activities for generating funds	2c	6891.21		5485.39	12376.60	5850.96
Investments	2d	9.57		0.00	9.57	46.94
Other Receipts		5.00		0.00	5.00	0.00
Total Receipts		67646.24	0.00	86511.73	154157.97	143317.38
Payments						
Work of the Church	3a	65589.54	0.00	88767.48	154357.02	119115.85
Mission & charitable giving	3b	341.00	0.00	0.00	341.00	0.00
Costs of fundraising	3c	206.00	0.00	0.00	206.00	467.44
Church office & administration	3d	2503.41	0.00		2503.41	3135.03
Other payments		0.00			0.00	625.53
Total Payments		68639.95	0.00	88767.48	157407.43	123343.85
Net Receipts (Payments)		(993.71)	0.00	(2255.75)	(3249.46)	19973.53
Transfers between funds		0.00	0.00	0.00	0.00	0.00
		(993.71)	0.00	(2255.75)	(3249.46)	19973.53
Cash at bank & in hand at 1st January		2971.77	0.00	19324.85	22296.62	2323.09
Balances carried forward						
31st December 2025		1978.06	0.00	17069.10	19047.16	22296.62

The notes on the following pages form part of these accounts.

Statement of Assets and Liabilities as at 31 December 2025

14

Notes to the Financial Statements for the period ended 31 December 2025

1 Accounting policies

a Basis of Accounting

These financial statements have been prepared in accordance with the Statements of Recommended Practice, Accounting and Reporting by Charities 2005, the applicable accounting standards and the Church Accounting Regulations 2006, using the Receipts & Payments method. The accounts include all transactions, assets and liabilities for which the PCC is responsible in law.

b Funds

Unrestricted Funds are general funding which can be used by the PCC for any purpose.

Funds shown as Restricted are (a) donations or grants received for or invited by the PCC for a specific object: the funding may only be expended on the specific ends for which it was given. Or (b) income from trusts which may be expended only on those restricted ends provided in the terms of the trust or bequest. Any balance remaining unspent at the year end is carried forward as a balance on that fund. General unrestricted funding set aside by the PCC for particular church activity is listed separately, as Designated Funds.

The PCC does not usually bank each fund separately.

c Assets

In accordance with s96(2)(a) of the Charities Act 1993, consecrated and beneficed property is not included in the accounts.

Movable church furnishings held by the Vicar and Churchwardens on a special trust for the PCC and which require a faculty for disposal are inalienable property, listed in the Church's inventory which can be inspected at any reasonable time.

2a Voluntary receipts	Unrestricted	Designated	Restricted	Total	2024
	£	£	£	£	£
Gift Aided Planned Giving	40067.20		0.00	40067.20	41214.45
Tax reclaimed on Gift Aid	11368.71		6093.32	17462.03	17333.81
Other planned giving	470.00		0.00	470.00	0.00
Collections	4024.85		0.00	4024.85	4159.85
Sundry donations	1624.60		0.00	1624.60	1101.78
Specific donations	1013.40		26183.02	27196.42	32066.07
Legacies	0.00		0.00	0.00	0.00
Grants	1025.00		48750.00	49775.00	39663.92
	59593.76	0.00	81026.34	140620.10	135539.88

2b Church activities

Service fees	1146.70			1146.70	1879.60
Events (coffee mornings etc)	0.00			0.00	0.00
	1146.70	0.00	0.00	1146.70	1879.60

The Parochial Church Council of the Ecclesiastical Parish of Holy Trinity, Cookridge

Notes to the Financial Statements for the period ended 31 December 2025 - continued

	Unrestricted	Designated	Restricted	Total	2024
	£	£	£	£	£
2c Activities for generating funds					
Lettings	3810.00			3810.00	2345.00
Events – activities	3081.21		5334.64	8415.85	3341.30
Easy Fundraising			150.75	150.75	164.66
	<u>6891.21</u>	<u>0.00</u>	<u>5485.39</u>	<u>12376.60</u>	<u>2345.00</u>
2d Investments					
£9.57(2025-£4.89) as interest on cash on deposit.					
3a Work of the Church					
Diocesan Share	45353.00			45353.00	45937.00
Clergy expenses	2461.78			2461.78	0.00
Church service expenses	3368.52			3368.52	3133.28
Heating, lighting & water	4267.12			4267.12	3614.09
Insurance	2048.38			2048.38	2288.14
Cleaning	1240.47			1240.47	954.52
Church maintenance	3176.82		87237.08	90413.90	62433.20
Flowers	2291.18			2291.18	755.62
Outreach & Mission	617.56		1361.19	1978.75	0.00
Children & youth work	46.58		169.21	215.79	0.00
Training & education	248.11			248.11	0.00
Other premises' running cos	470.02			470.02	0.00
	<u>65589.54</u>	<u>0.00</u>	<u>88767.48</u>	<u>154357.02</u>	<u>119115.85</u>
3b Mission giving and donations					
Church overseas	0.00		0.00	0.00	0.00
Relief & development agency	0.00		0.00	0.00	0.00
Home mission & other					
Church societies	0.00		0.00	0.00	0.00
Other charities	341.00		0.00	341.00	0.00
	<u>341.00</u>	<u>0.00</u>	<u>0.00</u>	<u>341.00</u>	<u>0.00</u>

It is the policy of Holy Trinity PCC to seek donations from time to time (for example at services during Lent or Christian Aid week) for other charities with a demonstrable Christian basis.

The Parochial Church Council of the Ecclesiastical Parish of Holy Trinity, Cookridge

Notes to the Financial Statements for the period ended 31 December 2025 - continued

3b Reserves Policy

It is the policy of the PCC to hold reserves in the General Fund sufficient to cover approximately two months of payments from the General Fund and reserves in the Building Funds which have been specifically raised towards the general refurbishment of the building.

The level of the General Fund reserves is currently below our policy objective .

It is hoped that this will be corrected during 2026

						2024
3c Costs of fundraising	£	£	£	£	£	
Cost of activities	206.00	0.00	0.00	206.00		467.44
Draws and raffles	0.00		0.00	0.00		0.00
	206.00	0.00	0.00	206.00		467.44

3d Church office & administration

Church office costs	2067.41			2067.41		3135.03
Other payments	436.00			436.00		625.53
	2503.41	0.00	0.00	2503.41		3760.56

4 Restricted Funds	Balance at 1st January	Receipts	Payments	Transfers	Balance at 31st December
	£	£	£	£	£
Future 3	7168.02	25236.27	12084.18	(10665.99)	9654.12
Tile the Aisles & Pave the Nav	0.00	1970.65	0.00		1970.65
Outside Cross	3638.73	1474.81	0.00		5113.54
Give to Go Green Side Aisles	8018.10	17830.00	36514.09	10665.99	0.00
New Congregations Fund	500.00	0.00	169.21		330.79
Resurfacing & Outside Project	0.00	40000.00	40000.00		0.00
Warmer Spaces 2025/26	0.00	0.00	0.00		0.00
	19324.85	86511.73	88767.48	0.00	17069.10

5 Designated Funds	Balance at 1st January	Receipts	Payments	Transfers	Balance at 31st December
	£	£	£	£	£
Special Envelopes	0.00	0.00	0.00	0.00	0.00
	0.00	0.00	0.00	0.00	0.00

Independent Examiner's Report to the Trustees of the Parish Church Council of the Ecclesiastical Parish of Holy Trinity, Cookridge.

I report on the accounts of the church council for the year ended 31 December 2025 which are attached.

Respective Responsibilities of Trustees and Examiner

The church's trustees are responsible for the preparation of the accounts. The church's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- ☐ Examine the accounts under section 145 of the 2011 Act
- ☐ To follow the procedures laid down in the General Directions given by the Charity Commissioners (under section 145(5)(b) of the 2011 Act); and
- ☐ To state whether particular matters have come to my attention.

Basis of Independent Examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a "true and fair view", and the report is limited to those matters set out in the statement below.

Independent Examiner's statement

In connection with my examination, no matter has come to my attention:

- 1 Which gives me reasonable cause to believe that in any material respect the requirements
 - ☐ to keep accounting records in accordance with section 130 of the 2011 Act: and
 - ☐ to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act have not been met: or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Peter Bainbridge FCA
47 Alexandra Road
Pudsey
LS28 8BX

Dated: 23rd January 2026

