



TRUSTEES' ANNUAL REPORT

Cantley Village Hall Charitable Incorporated Organisation

Charity Number: 1209574

Reporting period: 13th August 2024 to 31st March 2025

1. Reference and Administrative Details

Charity name: Cantley Village Hall Charitable Incorporated Organisation (CIO)

Charity number: 1209574

Date of registration: 13th August 2024

Principal address: Cantley Village Hall, Manor Road, Cantley, Norfolk NR13 3SD

Trustees during the period

Stephen Heard

Jan Davis

Anita Hagger

Barbara Tuck

Julie Hey

Michael Hutchings

Helen Hutchings

Matt Goodrum

Rosie Hull

Joe Aldous

Margaret Lowry

1. Structure, governance and management

Cantley Village Hall CIO is a Charitable Incorporated Organisation governed by its constitution. The CIO was established as the incorporated successor to Cantley Village Hall (Charity No. 1085313).

The trustees of the CIO are the same individuals who previously served as trustees of the unincorporated charity, ensuring continuity of governance, experience and community knowledge.

2. Charitable Purposes

The CIO's purposes are to provide and maintain a village hall for the benefit of the inhabitants of Cantley and surrounding villages within a six-mile radius, for meetings, recreation and activities that promote social welfare.

These purposes are identical to those of the predecessor charity.

3. Public Benefit

The trustees have had regard to the Charity Commission's guidance on public benefit. The CIO operates the village hall as an inclusive community asset, providing accessible facilities that support social, recreational, educational and health-related activities for local residents.

4. Activities and Achievements During the Year

The CIO commenced operations on 13th August 2024 following incorporation. During the period, it assumed responsibility for the operation and management of Cantley Village Hall as part of a structured transfer of assets and activities from the unincorporated charity.

The CIO continued the established programme of hall hires and community use, ensuring no disruption to users. Trustee focus during the period included:

- embedding incorporated governance arrangements,
- progressing plans for a new village hall, and
- supporting community engagement and service provision.

5. Financial Review

The CIO prepared its accounts on a **Receipts and Payments basis**.

Total receipts for the period amounted to **£23,084.33**, primarily from hall hire and related income. Expenditure related to the ongoing operation and maintenance of the hall. Assets and liabilities were transferred from Cantley Village Hall (Charity No. 1085313) by General Vesting Declaration as part of the incorporation process. As the charity's gross income for the period was below £25,000, an independent examination was not required

6. Reserves Policy

The trustees aim to maintain reserves sufficient to meet operational costs and provide financial resilience while developing plans for a new village hall. Reserves will be kept under regular review as activities expand.

7. Plans for Future Periods

The CIO will continue to operate and develop Cantley Village Hall as a key community asset. Strategic priorities include:

- progressing redevelopment plans for a new village hall,
- strengthening community partnerships, and
- ensuring long-term financial sustainability.

The trustees also intend to complete the formal wind-up of the predecessor unincorporated charity.

8. Trustee Declaration

The trustees declare that they have approved this Trustees' Annual Report.

Signed on behalf of the trustees:

Stephen Heard; Chair:



Date: 5th January 2026



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name Cantley Village Hall Management Committee	No (if any) 1209574
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Receipts and payments accounts

For the period from	Period start date 13th August 2024	To	Period end date 31st March 2025
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Hall Hire	1,288	-	-	1,288	-
Fundraising Apps	521	-	-	521	-
Arqiva Mast	360	-	-	360	-
Events Fundraising	3,981	-	-	3,981	-
Events Donations	275	-	-	275	-
Events Grants	-	130	-	130	-
Build Grants	-	16,529	-	16,529	-
Sub total (Gross income for AR)	6,426	16,659	-	23,084	-
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	6,426	16,659	-	23,084	-
A3 Payments					
Operating Costs	2,216	-	-	2,216	-
Repairs & Maintenance	540	-	-	540	-
Cleaning	584	-	-	584	-
Grass Cutting	380	-	-	380	-
Stationary & Postage	243	-	-	243	-
IT	117	-	-	117	-
Events Prizes	32	-	-	32	-
Events Food & Drink	65	-	-	65	-
Summer Fun Day	2,776	-	-	2,776	-
Events Plates	25	-	-	25	-
Planning Application	-	3,538	-	3,538	-
SAS Architectural	-	20,790	-	20,790	-
	-	-	-	-	-
Sub total	6,979	24,328	-	31,307	-
A4 Asset and investment purchases. (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	6,979	24,328	-	31,307	-
Net of receipts/(payments)	- 554	- 7,669	-	- 8,223	-
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	-	-	-	-	-
Cash funds this year end	- 554	- 7,669	-	- 8,223	-

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Cash Floats	200	-	-
	Barclays Bank Account	2,029	-	-
	CCLA Investment Account	224	15,042	-
	Total cash funds	2,454	15,042	-
	(agree balances with receipts and payments account(s))	Agreement Error	Agreement Error	OK
B2 Other monetary assets	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
	NA	-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	NA		-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
	Anita Hagger	Anita Hagger	08/01/2026	
	Stephen Heard	Stephen Heard	08/01/2026	