

Trustees' Annual Report for Grace Church Leatherhead (CIO)

1. Reference and Administrative Details

- **Charity Name:** Grace Church Leatherhead
 - **Charity Registration Number:** 1209265
 - **Principal Address:** c/o Beechlands 1 Glenheadon Rise, Leatherhead
 - **Trustees:** Nicholas CARTER, Ian SNELLER, Jonathan HERRING, Robert DEAN, Benjamin PEART, Christopher DYER
 - **Bankers:** Barclays Bank Plc
 - **Independent Examiner:** Dudley Peacham
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2. Structure, Governance and Management

- Grace Church Leatherhead is a **Charitable Incorporated Organisation (CIO)** governed by its constitution dated 23rd July 2024.
 - Trustees are appointed in accordance with the constitution, typically drawn from the church membership.
 - The trustees meet regularly to oversee governance, safeguarding, financial stewardship, and compliance with Charity Commission requirements.
 - Day-to-day ministry is delegated to the leadership team, with accountability to the trustees.
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3. Objectives and Activities

- The charity's **objects**, as set out in the constitution, are:
 - To advance the Christian faith in Leatherhead and the surrounding area.
 - To provide teaching, worship, pastoral care, and community outreach in accordance with biblical principles.
 - To relieve need and hardship, and to support charitable initiatives locally and globally.
 - In pursuing these aims, the trustees have had due regard to the Charity Commission's guidance on **public benefit**.
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4. Achievements and Performance

- **Worship and Teaching:** Weekly Sunday services, midweek Bible studies, and youth groups continued, with teaching series drawing on Scripture and resources from trusted Christian leaders.

- **Community Engagement:** Partnerships with local schools, foodbanks, and community events. Seasonal outreach (e.g., Christmas carols, Easter services) welcomed many from outside the regular congregation.
 - **Pastoral Care:** Support for members through prayer, counselling, and practical help.
 - **Safeguarding:** Policies reviewed and training provided to ensure safe environments for children and vulnerable adults.
 - **Mission Support:** Financial and prayer support given to mission partners in the UK and overseas.
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5. Financial Review

- **Income:** The church's income is derived primarily from voluntary donations and Gift Aid, supplemented by occasional grants and fundraising events.
 - **Expenditure:** Main costs include staff salaries, venue hire, ministry resources, and charitable giving.
 - **Reserves Policy:** Trustees aim to maintain reserves equivalent to [e.g., three months' operating costs] to ensure stability.
 - **Financial Position:** At year-end, the charity held unrestricted funds of £53,917 restricted funds of £5,000 and designated funds of £25,392
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6. Plans for Future Periods

- Strengthen discipleship through new small groups and training courses.
 - Expand community outreach, particularly among young families and the elderly and supporting other local charities where possible.
 - Explore opportunities for a permanent meeting venue.
 - Continue to invest in safeguarding, governance, and leadership development.
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7. Statement of Trustees' Responsibilities

The trustees are responsible for preparing the Trustees' Annual Report and financial statements in accordance with applicable law and the Charities SORP (FRS 102).

8. Approval

This report was approved by the trustees on 3rd December 2025 and signed on their behalf by:

Robert DEAN
Church Secretary





Receipts and payments accounts

CC16a

For the period
from

01/04/2024

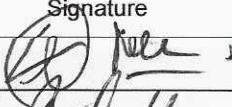
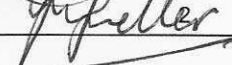
To

31/03/2025

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Offerings and Gifts	105,070	-	-	105,070	81,924
Special Offerings - CAP	-	2,611	-	2,611	-
Other Special Offerings	-	5,517	-	5,517	6,395
Pastoral Housing Gifting	-	2,740	-	2,740	10,000
Ministry Assistant Gifting	-	5,000	-	5,000	-
Gift Aid Recovered	31,727	2,206	-	33,933	-
Credit Interest - General	1,979	-	-	1,979	2,022
Credit Interest - Accomodation	-	678	-	678	-
Credit Interest - Other Funds	219	-	-	219	-
Sub total (Gross income for AR)	138,995	18,752	-	157,747	100,341
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	138,995	18,752	-	157,747	100,341
A3 Payments					
Salaries, Expenses & Accomodation	56,525	-	-	56,525	52,254
Accomodation Loan - 2 Copthorne	-	50,365	-	50,365	-
Mission Giving - CAP	1,313	4,817	-	6,130	-
Mission Giving - Other	2,678	5,517	-	8,195	12,922
Rent & Insurance	8,047	-	-	8,047	7,523
Compliance	6,535	-	-	6,535	5,183
Fees, Subscriptions, etc...	2,235	-	-	2,235	2,036
Pastoral Housing Costs	2,121	-	-	2,121	1,911
Youth Work & Sunday School	2,354	-	-	2,354	1,889
Speakers Gifts & Expenses	1,070	-	-	1,070	1,223
Repairs, Supplies & Misc	906	-	-	906	630
Printing & Publicity	643	-	-	643	614
Outreach	371	-	-	371	437
Website & Audio Visual	363	-	-	363	351
Sub total	85,161	60,699	-	145,860	86,973
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	85,161	60,699	-	145,860	86,973
Net of receipts/(payments)	53,834	- 41,947	-	11,887	13,368
A5 Transfers between funds	- 46,947	46,947	-	-	-
A6 Cash funds last year end	72,422	-	-	72,422	59,054
Cash funds this year end	79,309	5,000	-	84,309	72,422

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Barclays Current Account	200	-	-
	Barclays Savings Account	24,264	-	-
	CCLA COIF Property	10,756	-	-
	CCLA COIF General	29,453	-	-
	CCLA COIF Training / Ministry Assistant	11,324	5,000	-
	CCLA COIF Youth	3,312	-	-
	Total cash funds	79,309	5,000	-
(agree balances with receipts and payments account(s))		OK	OK	OK
B2 Other monetary assets	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees		Signature	Print Name	Date of approval
			Nicholas Carter	03/12/2025
CCXX R2 accounts (SS)			Ian Sneller	03/12/2025

Independent examiner's report on the accounts

Report to the Trustees of Grace Church Leatherhead on accounts for the year ended 31st March 2025.

Respective responsibilities of Trustees and Examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 ("the Charities Act") and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of Independent Examiner's Statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent Statement

In connection with my examination, no matter has come to my attention examiner's statement

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
 - to keep accounting records in accordance with section 130 of the Charities Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Acthave not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached

Signed:



Dudley Peacham
23 Park Street, Dunstable, Beds, LU61NL

27th October 2025