



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day	Month	Year		Day	Month	Year

Section A Reference and administration details

Charity name	Dover Stage Festival
Other names charity is known by	
Registered charity number (if any)	1209082
Charity's principal address	33 Wordsworth Gardens
	Aylesham
	Canterbury
Postcode	CT3 3LY

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Kimberley Jane Foulkes	Chair		
2	Jessica Elizabeth Kay	Trustee		
3	Emma Louise Findeis	Trustee		

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

Samantha Hooper Joint CEO and Kelly Henderson Joint CEO

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Charitable Incorporated Organisation Foundation Constitution
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How the charity is constituted (eg. trust, association, company)	Charitable Incorporated Organisation
Trustee selection methods (eg. appointed by, elected by)	Appointed by Board

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Dover Stage Festival is a CIO with registered charity (number 1209082), set up by foundation on 10 July 2024 and governed as a charitable incorporated organisation.

The charity is overseen by a Board of Trustees, supported by a volunteer management team, who together provide strategic leadership and operational oversight.

Trustees are appointed through open recruitment, with a focus on diversifying skills and experiences to strengthen the charity's governance.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

Promoting Artistic Excellence: Our festival aims to provide a prestigious platform for dancers of all genres and backgrounds to showcase their talent, creativity, and dedication to the art of dance. By offering opportunities for amateur dancers to compete and perform, we seek to elevate the standards of artistic excellence within the dance community.

Fostering Community Engagement: Through our festival, we aim to cultivate a vibrant and inclusive community of dancers, choreographers, instructors, and enthusiasts who share a passion for dance. By organising workshops, masterclasses, and networking events, we strive to facilitate meaningful connections and collaborations that enrich the dance experience for participants and audiences alike. **Supporting Social**

Causes: At the core of our charity's objectives is a commitment to using the power of dance to drive positive social change. Through fundraising initiatives, awareness campaigns, and partnerships with charitable organisations, we aim to leverage the reach and influence of our festival to support important social causes such as education, environmental sustainability, and social justice.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

We have planned and organised and carried out the first event which was a great success.

We have established the categories, age groups, syllabus and specific rules or regulations. Entry forms have been drawn up and sent out to invited schools. Marketing of the event on social media and through the dance community. Interested dancers and dance groups registered for the competition through an online registration portal or by submitting forms.

The organisation manages participant information, ensuring that all necessary details are collected accurately.

The Adjudicator was been appointed and is a respected member of the British and International Federation of Festivals.

The organisation managed the hire of the venue, arranging for facilities, equipment, and technical support (such as sound systems and lighting), as well as coordinating with vendors for any additional services required.

A detailed schedule was created to outline the order of performances, break times etc.

On the day of the competition, the organisation oversaw various aspects of the event, including registration check-ins, backstage coordination and safety, and ensuring that all technical aspects are functioning properly.

At the conclusion of the competition, awards and prizes were presented to the winning participants and dance groups.

This includes trophies, medals and, certificates.

After the event, the organiser we gathered feedback from participants, judges, and spectators to assess the success of the festival and identify areas for improvement.

Participation in our festival provides dancers with valuable opportunities for personal growth, skill development, and self-expression.

By challenging themselves to perform at their best and receiving constructive feedback from esteemed judges and mentors, dancers can enhance their technique, confidence, and stage presence.

Our festival serves as a catalyst for building strong bonds and fostering a sense of belonging within the dance community. By bringing together dancers from diverse backgrounds and cultures, we create a supportive and inclusive environment where mutual respect, collaboration, and camaraderie thrive. By aligning our festival with important social causes and leveraging our platform to raise awareness and funds, we aim to make a meaningful difference in the lives of individuals and communities in need.

Our charity is dedicated to using dance as a force for positive change.

Throughout the year, the trustees of the charity acted with due regard to the Charity Commissions guidance on acting in the interest of public benefit.

Additional details of objectives and activities (Optional information)

N/a

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

We had an amazing 500 entries in the first year. This was spread over 10 local dance schools. 150 performers came to the event in February 2025 half term. We had really positive feedback about the organisation, the volunteers and the positive atmosphere from the dance schools, parents and adjudicator.

Section E

Financial review

Brief statement of the charity's policy on reserves

Dover Stage Festival is a very small charity that wants to hold reserves to ensure sustainability, enabling us to continue delivering the festival during periods of financial uncertainty.

The Board will review this annually, with a target of maintaining a small buffer for operating costs.

As a Board of Trustees, we are currently reviewing the reserves policy in light of our first year's accounts.

Details of any funds materially in deficit

N/a

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

N/a

Section F

Other optional information

N/a

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	<i>Kimberley Jane Foulkes</i>	
Full name(s)	Kimberley Jane Foulkes	
Position (eg Secretary, Chair, etc)	Chair of Trustees	
Date	21/03/2026	



CHARITY COMMISSION
FOR ENGLAND AND WALES

Dover Stage Festival

1209082

Receipts and payments accounts

CC16a

For the period
from

10/07/2024

To

31/05/2025

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Donations and voluntary	1,100	-	-	1,100	-
Charitable activities	7,185	-	-	7,185	-
Sub total (Gross income for AR)	8,285	-	-	8,285	-
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	8,285	-	-	8,285	-
A3 Payments					
Costs of charitable activities	8,345	-	-	8,345	-
Sub total	8,345	-	-	8,345	-
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	8,345	-	-	8,345	-
Net of receipts/(payments)	- 60	-	-	- 60	-
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	-	-	-	-	-
Cash funds this year end	60	-	-	60	-

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds			-	-
			-	-
		-	-	-
	Total cash funds	-	-	-
	(agree balances with receipts and payments account(s))	Agreement Error	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets				
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use				
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities				
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
	<i>Kimberley Lane Foulkes</i>	Kimberley Foulkes	21/03/2026	