



Trustees' Annual Report for the period

Period start date			Period end date		
From	01	09	2024	To	31 08 2025

Section A Reference and administration details

Charity name Panda Preschool Playgroup CIO (York)

Other names charity is known by Panda Preschool Playgroup, Panda Playgroup, Sticky Mitts and Tiny Tots

Registered charity number (if any) 1209013

Charity's principal address

Howell Hall

School Lane

Copmanthorpe, York

Postcode

YO23 3SQ

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Gloria Laycock	Chair		
2	Kathryn Surtees	Treasurer		
3	Marion Weeks	Secretary		
4	Elizabeth Tate			
5	Georgia Gibbons			
6	Jenni Reid			
7	Hannah Gray			
8	Lucy Lendhill		From January 2025	
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document
(eg. trust deed, constitution)

Constitution

How the charity is constituted
(eg. trust, association, company)

CIO

Trustee selection methods
(eg. appointed by, elected by)

Elected under the rules set out in the constitution

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The charity works for the public benefit having as its objects the development and education of children and young people in particular by:
(1) promoting their care and safety;

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

- (2) promoting their education and promoting parental involvement;
- (3) promoting their health and wellbeing;
- (4) providing services to support them and their families and carers;
- (5) providing services to individuals holding membership of the CIO
- (6) furthering the aims of the Pre-school Learning Alliance.

The main activities in relation to public benefit are in providing a preschool playgroup offering education, development and care facilities to the local community which may otherwise not be available within the local vicinity.

The group provides highly qualified staff that is able to recognise specific needs of the children and develop these areas which would not otherwise be picked up, e.g. speech and language development.

The group promotes and furthers the aims and objectives of the Early Years Alliance.

Tiny Tots and Sticky Mitts sessions offer stay and play facilities for children from birth to 5 years. A safe and interesting learning environment with qualified staff is enjoyed by babies and toddlers, while parents/carers including grandparents appreciate the social aspect.

We can confirm that the trustees have given due regard to all guidance issued by the Charity Commission on public benefit.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

Panda Preschool Playgroup CIO is reporting for the first time although it was previously an unincorporated body with the same trustees, known as Panda Playgroup. The children, staff and trustees have remained the same but during the year there has been an update to the constitution to reflect the new status; and reregistration with both the Charity Commission and Ofsted.

Panda Preschool CIO and Sticky Mitts pride themselves in having been an intrinsic part of the village community for over 40 years, with staff, trustees and other volunteers supporting village events such as the Village Carnival and Christmas Grotto.

This academic year 2024-2025 started quietly for the preschool but gradually over the year more children joined the sessions and, others increased their hours of attendance.

A generous staff to child ratio ensured that groups remained small and each child's own interests were developed within an exciting and varied learning environment. All the children also enjoyed a wide range of outside opportunities, including outings to the library, the park and walks around the village. Extracurricular experiences included animal visits, forest school, music, science and railway including an outing on the bus to the Railway Museum in York.

The knowledge, dedication and care from the staff ensured all the children thrived and those who transferred to school at the end of the year were well prepared for the next step in their learning journey.

The income at Panda Playgroup is dependent on the number of children attending, whilst the major outgoings are related to staff salaries and rent. It should be noted that government contributions do not fully cover these ever-rising costs, so it is fortunate that a dedicated and hardworking Fundraising and Grants team of volunteers and staff was able to raise a considerable amount of money through Grant bids and a variety of fundraising activities.

Successful grant bids provided funding for both statutory and Makaton training for staff. the use of Makaton has become embedded and has proved to be of particular benefit to the youngest children (from 18 months) and those experiencing speech and language difficulties.

It also enabled us to rent a hall and continue to offer the Sticky Mitts Stay and Play sessions for two mornings per week. These were well received by children, parents and other carers, noticeably more of which are grandparents. The sessions provide a welcome social opportunity for all but also act as a self-support group to help alleviate the social isolation that can be experienced by many new parents and carers. Craft and messy play activities are provided by an Early Years qualified member of staff and a sing song is enjoyed by all at the end.

Section D Achievements and performance

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Section E Financial review

Brief statement of the charity's policy on reserves

The playgroup has reserves of £15,097.17 to cover unexpected liabilities.

Details of any funds materially in deficit

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Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

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Section F Other optional information

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Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

Marion Weeks

Gloria Laycock

Full name(s)	Marion Weeks	Gloria Laycock
Position (eg Chair, etc)	Secretary	Chair
Date	09/03/2026	



CHARITY COMMISSION
FOR ENGLAND AND WALES

Panda Preschool Playgroup CIO (York)

1209012

Receipts and payments accounts

CC16a

For the period
from

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To

31st August 2025

Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
A1 Receipts					
Panda Fees Income	11,126	-	-	11,126	-
Panda Early Years Funding	57,786	-	-	57,786	-
Panda SEN Funding	2,541	-	-	2,541	-
Panda Student Funding	3,995	-	-	3,995	-
Panda Grants	4,030	-	-	4,030	-
Panda Other Income	232	-	-	232	-
Sticky Mitts Fee Income	2,205	-	-	2,205	-
Sticky Mitts Grants	4,152	-	-	4,152	-
Sticky Mitts Other Income	80	-	-	80	-
Bank Interest	136	-	-	136	-
Donations	25,653	-	-	25,653	-
Fundraising	3,324	-	-	3,324	-
Sub total (Gross income for AR)	115,260	-	-	115,260	-
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	115,260	-	-	115,260	-
A3 Payments					
Panda Salaries & Wages Costs	50,599	-	-	50,599	-
Panda Rent	5,500	-	-	5,500	-
Panda Insurance	863	-	-	863	-
Panda Other Running Costs	4,645	-	-	4,645	-
Sticky Mitts Wages	2,232	-	-	2,232	-
Sticky Mitts Rent	1,422	-	-	1,422	-
Sticky Mitts Insurance	213	-	-	213	-
Sticky Mitts Other Costs	213	-	-	213	-
Fundraising Costs	478	-	-	478	-
Bank Charges	38	-	-	38	-
Sub total	66,203	-	-	66,203	-
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	66,203	-	-	66,203	-
Net of receipts/(payments)	49,057	-	-	49,057	-
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	-	-	-	-	-
Cash funds this year end	49,057	-	-	49,057	-

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Current Account	33,916	-	-
	Savings Account	15,097	-	-
	Cash	44	-	-
	Total cash funds	49,057	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	Details	-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees		Signature	Print Name	Date of approval
		#VALUE!	Kathryn Surtees	4/13/2026



Section A

Independent Examiner's Report

Report to the trustees

Charity Name

PANDA PRESCHOOL PLAYGROUP CIO (YORK)

On accounts for the year
ended

31 AUGUST 2025

Charity no
(if any)

1209013

Set out on pages

SECTION A AND SECTION B

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended DD / MM / YYYY.

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

~~The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]. Delete [] if not applicable.~~

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Luke Phillippo

Date:

5/4/2026

Name:

LUKE PHILLIPPO

Relevant professional
qualification(s) or body

ACA

(if any):

Address:

FOXGLOVE HOUSE

EASINGWOLD ROAD

HUBY, YORK, YO61 1HJ

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

NONE