



## Trustees' Annual Report for the period

From 7<sup>th</sup> June 2024 Period start date To 30<sup>th</sup> June 2025 Period end date

Charity name: Friends of Tiverton Town Leat

Charity registration number:1208585

## Objectives and Activities

|                                                                                                                                                                      | SORP reference     |                                                                                                                                                                                                                                                                                                                  |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Summary of the purposes of the charity as set out in its governing document                                                                                          | Para 1.17          | To promote the history, preservation, maintenance, renovation and repair of the Tiverton Town Leat and associated structures from its origin in Norwood Common, through the village of Chettiscombe into and through the town of Tiverton, in Mid Devon, for the benefit of local people and the general public. |
| Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts. | Para 1.17 and 1.19 | <ol style="list-style-type: none"><li>1. Fundraising and applying for grants to further the purposes of the charity</li><li>2. Assisting the Town Council with the 2024 Perambulation</li><li>3. Organising a survey of the Leat to understand what work needs to be done</li></ol>                              |
| Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit                                         | Para 1.18          | The Trustees have had regard to the guidance issued by the Charity Commission on public benefit.                                                                                                                                                                                                                 |

## Additional information (optional)

You may choose to include further statements where relevant about:

|                                                                  | SORP reference |                                                                                                                       |
|------------------------------------------------------------------|----------------|-----------------------------------------------------------------------------------------------------------------------|
| Policy on grant making                                           | Para 1.38      |                                                                                                                       |
| Policy on social investment including program related investment | Para 1.38      |                                                                                                                       |
| Contribution made by volunteers                                  | Para 1.38      | Volunteers have been involved in helping prepare for the Perambulation, contributing to social media and fundraising. |

|       |  |  |
|-------|--|--|
|       |  |  |
| Other |  |  |

## Achievements and Performance

|                                                                                                                                                                                                 | SORP reference |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole. | Para 1.20      | <ol style="list-style-type: none"> <li>1. Fundraising to carry out the survey of the Leat</li> <li>2. Organising the survey of the Leat</li> <li>3. Assisting the Town Council with the Perambulation</li> <li>4. Liaising with Mid Devon District Council, to receive assistance with the survey</li> <li>5. Liaising with other relevant bodies</li> <li>6. Undertaking significant historical research into the Leat</li> <li>7. Keeping the public informed by press articles and social media</li> <li>8. Beginning to create an archive of Leat-related material</li> <li>9. Engaging with individuals whose properties are adjacent to the Leat.</li> </ol> |

### Additional information (optional)

You may choose to include further statements where relevant about:

|                                                              |           |  |
|--------------------------------------------------------------|-----------|--|
| Achievements against objectives set                          | Para 1.41 |  |
| Performance of fundraising activities against objectives set | Para 1.41 |  |
| Investment performance against objectives                    | Para 1.41 |  |
| Other                                                        |           |  |

## Financial Review

|                                                                                  |           |                                                                                                                                                                                                                                |
|----------------------------------------------------------------------------------|-----------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Review of the charity's financial position at the end of the period              | Para 1.21 | During the period the charity received £13,312 in donations and a £10,000 grant, and made payments of £384 for administrative items, and £12,000 for Phase 1 of the Leat survey. At the end of the period it retained £10,928. |
| Statement explaining the policy for holding reserves stating why they are held   | Para 1.22 | n/a                                                                                                                                                                                                                            |
| Amount of reserves held                                                          | Para 1.22 | £0                                                                                                                                                                                                                             |
| Reasons for holding zero reserves                                                | Para 1.22 | The charity has insufficient funds to consider the need for reserves                                                                                                                                                           |
| Details of fund materially in deficit                                            | Para 1.24 | n/a                                                                                                                                                                                                                            |
| Explanation of any uncertainties about the charity continuing as a going concern | Para 1.23 | n/a                                                                                                                                                                                                                            |

### Additional information (optional)

You may choose to include further statements where relevant about:

|                                                                                 |           |  |
|---------------------------------------------------------------------------------|-----------|--|
| The charity's principal sources of funds (including any fundraising)            | Para 1.47 |  |
| Investment policy and objectives including any social investment policy adopted | Para 1.46 |  |
| A description of the principal risks facing the charity                         | Para 1.46 |  |
| Other                                                                           |           |  |



## Structure, Governance and Management

|                                                                                                                                                                           |           |                                                                         |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|-------------------------------------------------------------------------|
| Description of charity's trusts:                                                                                                                                          |           |                                                                         |
| Type of governing document<br>(trust deed, royal charter)                                                                                                                 | Para 1.25 | Constitution                                                            |
| How is the charity constituted?<br>(e.g unincorporated association, CIO)                                                                                                  | Para 1.25 | CIO                                                                     |
| Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees | Para 1.25 | Annual election. Tiverton Town Council entitled to appoint one Trustee. |

### Additional information (optional)

You may choose to include further statements where relevant about:

|                                                                                           |           |  |
|-------------------------------------------------------------------------------------------|-----------|--|
| Policies and procedures adopted for the induction and training of trustees                | Para 1.51 |  |
| The charity's organisational structure and any wider network with which the charity works | Para 1.51 |  |
| Relationship with any related parties                                                     | Para 1.51 |  |
| Other                                                                                     |           |  |

### Reference and Administrative details

|                             |                                                             |
|-----------------------------|-------------------------------------------------------------|
| Charity name                | Friends of Tiverton Town Leat                               |
| Other name the charity uses |                                                             |
| Registered charity number   | 1208585                                                     |
| Charity's principal address | 16 Bridwell Crescent, Uffculme, Cullompton, Devon, EX15 3FU |
|                             |                                                             |

### Names of the charity trustees who manage the charity

|    | Trustee name     | Office (if any) | Dates acted if not for whole year | Name of person (or body) entitled to appoint trustee (if any) |
|----|------------------|-----------------|-----------------------------------|---------------------------------------------------------------|
| 1  | Phil Hill        | Chair           |                                   |                                                               |
| 2  | Livi Ruffle      | Treasurer       |                                   |                                                               |
| 3  | Teresa Butchers  | Secretary       |                                   |                                                               |
| 4  | Tina Cuthbert    |                 |                                   |                                                               |
| 5  | Howard Cuthbert  |                 |                                   |                                                               |
| 6  | Oliver Nicholson |                 |                                   |                                                               |
| 7  | Martin Freeman   |                 |                                   |                                                               |
| 8  |                  |                 |                                   |                                                               |
| 9  |                  |                 |                                   |                                                               |
| 10 |                  |                 |                                   |                                                               |
| 11 |                  |                 |                                   |                                                               |
| 12 |                  |                 |                                   |                                                               |
| 13 |                  |                 |                                   |                                                               |
| 14 |                  |                 |                                   |                                                               |
| 15 |                  |                 |                                   |                                                               |
| 16 |                  |                 |                                   |                                                               |
| 17 |                  |                 |                                   |                                                               |
| 18 |                  |                 |                                   |                                                               |
| 19 |                  |                 |                                   |                                                               |
| 20 |                  |                 |                                   |                                                               |

### Corporate trustees – names of the directors at the date the report was approved

| Director name |  |  |
|---------------|--|--|
|               |  |  |
|               |  |  |
|               |  |  |
|               |  |  |
|               |  |  |
|               |  |  |

### Name of trustees holding title to property belonging to the charity

| Trustee name | Dates acted if not for whole year |  |
|--------------|-----------------------------------|--|
|              |                                   |  |
|              |                                   |  |
|              |                                   |  |
|              |                                   |  |
|              |                                   |  |
|              |                                   |  |

## Funds held as custodian trustees on behalf of others

|                                                                                                                               |  |
|-------------------------------------------------------------------------------------------------------------------------------|--|
| Description of the assets held in this capacity                                                                               |  |
| Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects |  |
| Details of arrangements for safe custody and segregation of such assets from the charity's own assets                         |  |

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

| Type of adviser | Name | Address |
|-----------------|------|---------|
|                 |      |         |
|                 |      |         |
|                 |      |         |
|                 |      |         |

#### Name of chief executive or names of senior staff members (Optional information)

|  |
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## Exemptions from disclosure

Reason for non-disclosure of key personnel details

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|  |
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## Other optional information

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|  |
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## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

|                                     |                       |                          |
|-------------------------------------|-----------------------|--------------------------|
| Signature(s)                        | <i>Philip L. Hill</i> | <i>TG Butchers</i>       |
| Full name(s)                        | PHILIP LESLIE HILL    | TERESA GEORGINA BUTCHERS |
| Position (eg Secretary, Chair, etc) | CHAIR                 | Secretary                |
| Date                                | 6/11/2025             |                          |



**Friends of Tiverton Town Leat CIO**  
**Registered Charity Number 1208585**  
**Receipts and Payments to 30<sup>th</sup> June 2025**

bf £ 0

| Receipts                         | £             | £       |
|----------------------------------|---------------|---------|
| Donations                        | 13,312        |         |
| Grant from Tiverton Town Council | <u>10,000</u> |         |
| Total                            |               | £23,312 |

| Payments                          | £             | £              |
|-----------------------------------|---------------|----------------|
| Cardnet fee                       | 49            |                |
| Room Hire                         | 176           |                |
| Minibus (Perambulation)           | 39            |                |
| Poster                            | 120           |                |
| Leat clearance and survey Phase 1 | <u>12,000</u> |                |
| Total                             |               | <u>£12,384</u> |

cf £10,928

**Notes**

1. The Charity was registered on 7<sup>th</sup> June 2024
2. The estimate for Phase II of the clearance and survey work is £6352

Signed: Chair Philip L. Hill Name PHILIP LESLIE HILL Date 6<sup>th</sup> NOV 25  
Secretary T.G. Butcher Name TERESA BURTERS Date 5<sup>th</sup> Nov 25