

BOGNOR REGIS FOODBANK

**ANNUAL REPORT AND
FINANCIAL STATEMENTS FOR
THE 10 MONTHS PERIOD ENDED 31ST MARCH 2025**

CHARITY REGISTRATION NUMBER: 1208440

Independent Examiners Ltd
Unit 2, The Broadbridge Business Centre
Delling Lane
Bosham
PO18 8NF

BOGNOR REGIS FOODBANK

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BOGNOR REGIS FOODBANK

REPORT OF THE TRUSTEES FOR THE 10 MONTHS PERIOD ENDED 31ST MARCH 2025

LEGAL AND ADMINISTRATIVE INFORMATION

CHARITY NUMBER	1208440
START OF FINANCIAL PERIOD	29 May 2024
END OF FINANCIAL PERIOD	31 March 2025
TRUSTEES AT 31 MARCH 2025	James Bartlett - Chair of trustees - Appointed on 03 June 2024 Anita Martin - Appointed on 29 April 2024 Warwick Hoddy - Treasurer - Appointed on 29 April 2024 Stephen Walden - Appointed on 29 April 2024 Rev David Green - Appointed on 29 April 2024 Daryl Martin - Appointed on 29 April 2024 Joel Mennie - Appointed on 29 April 2024 Geraldine Burn - Appointed on 29 April 2024 Dave Osbourne - Resigned on 28 July 2024 John Bond - Resigned on 22 October 2024

CORRESPONDENCE ADDRESS	St. Wilfrid Church Ellasdale Road Bognor Regis PO21 2SG
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GOVERNING DOCUMENT	CIO - FOUNDATION Registered 29 May 2024
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The charity trustees have taken the decision to incorporate the charity as a Charitable Incorporated Organisation. Therefore, on 1st June 2024, all funds and assets of Bognor Regis Foodbank (Charity registration number: 1148187) were transferred to Bognor Regis Foodbank (Charity registration number: 1208440). The aims and objectives of the charity are unchanged and so the Trustees consider this action to be in line with those objectives.

OBJECTS	THE PREVENTION OR RELIEF OF POVERTY IN BOGNOR REGIS AND THE SURROUNDING AREAS OR SUCHWIDER AREA AS MAY SEEM APPROPRIATE FROM TIME TO TIME BY PROVIDING GRANTS, ITEMS ANDSERVICES TO INDIVIDUALS IN NEED AND/OR CHARITIES, OR OTHER ORGANISATIONS WORKING TO PREVENT OR RELIEVE POVERTY AND IN PARTICULAR BY PROVIDING EMERGENCY FOOD SUPPLIES AND TO HELP THOSE IN CRISIS INCLUDING SIGNPOSTING TO OTHER AGENCIES.
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BANKERS	CAF BANK
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INDEPENDENT EXAMINER	Independent Examiners Ltd Unit 2, The Broadbridge Business Centre Delling Lane Bosham PO18 8NF
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BOGNOR REGIS FOODBANK

REPORT OF THE TRUSTEES FOR THE 10 MONTHS PERIOD ENDED 31ST MARCH 2025

Objectives and Activities

Everyday people in the UK go hungry due to various reasons including loss of income, unexpected changes in circumstances or being on a low income, exacerbated by the current cost of living crisis. Bognor Regis Foodbank provides crisis food parcels containing a minimum of three days emergency food and support to people experiencing crisis in our local community. We also seek to provide additional support from, and signposting to other services, to support underlying causes for the crisis.

Bognor Regis Foodbank's three main aims are:

1. To prevent or relieve poverty in Bognor Regis and surrounding area,
2. Raising awareness of these issues within our community,
3. Campaign to end poverty.

Bognor Regis is the 6th most deprived town in Sussex. We rely on the generosity and support of the local community through volunteering, food donations and fundraising. Much of the food we distribute is donated by the community through churches, schools, businesses, and supermarket collection baskets. We work in partnership with over 100 front-line agencies who identify people in need and provide them with a foodbank voucher. These vouchers can then be exchanged for a food parcel containing three days of nutritionally balanced food at our foodbank centre. We will often also provide toiletries, cleaning products, pet food and baby-related items. We are also, when available, able to provide seasonal fresh vegetables and fruit. We will support all our clients to ensure we can signpost them to other organisations where appropriate to address the underlying causes of their need to approach us for food support.

The Bognor Regis Foodbank is a Christian organisation motivated by Jesus' teaching on poverty and injustice as taught in the Bible. We operate according to Biblical principles of compassion, honesty, integrity, openness, kindness and care of all people, regardless of background or belief. We believe in turning faith into practical action, living out God's love for the poor... 'For I was hungry and you gave me something to eat, I was thirsty and you gave me something to drink, I was a stranger and you invited me in, I needed clothes and you clothed me, I was sick and you looked after me, I was in prison and you came to visit me.' Matthew 25:35-36. We are fully inclusive, supporting those with a faith and those with none. We believe that everyone has a basic right to have food on their plate, dignity, and hope for the future. To that end we are available to offer prayerful support.

The Last Year

This is the first year since we became a Charitable Incorporated Organisation. We have an entirely new Board of Trustees and we are grateful for the support and energy they bring to the Foodbank.

In the financial year 2024-25 the Foodbank provided food and support to 5204 people (3550 adults and 1654 children), which is a very slight decrease on the previous year. Despite this decrease, we have seen a 30% increase in the need for emergency food, support and advice since 2022. We continue to see increasing complexity in the lives of those seeking support including housing, mental health, unemployment, caring responsibilities and domestic abuse. Bognor Regis Foodbank distributed 47.793 tonnes of food in the reporting year.

In addition to providing much needed food, Bognor Regis Foodbank also provides volunteer work experience and fellowship. Our volunteers are the lifeblood of our service, as they faithfully contribute their time, energy and skills to the operations of the Bognor Regis Foodbank and serve our clients and community with a welcoming and sensitive service.

The Bognor Regis Foodbank is a member of the Trussell Trust network of foodbanks and receives ongoing support and advice from the Trussell Trust. We also benefited from large grant funding from Trussell Trust to increase our signposting support by contracting with Citizen's Advice to provide a dedicated worker who supports our clients to maximise their income, manage their debts and offers housing support.

BOGNOR REGIS FOODBANK

REPORT OF THE TRUSTEES (Continued) FOR THE 10 MONTHS PERIOD ENDED 31ST MARCH 2025

The Foodbank continues to be supported by West Sussex County Council, Arun District Council, Bognor Regis Town Council and a number of individual Parish councils who have contributed towards our overheads or specified projects which has enabled us to build our capacity to support our clients. We have also benefited considerably from public donations from individuals support either on an ongoing basis through standing orders or one off, for which we are incredibly grateful.

There have been additions and departures to the staff team. In the year we have appointed a new CEO and an Operations manager. Those leaving go with our grateful thanks for work done to support our clients.

The lease on our premises at Argyle Hall is ending in August 2025. We are very much looking forward to moving to the Hope Centre in Ellasdale Road where we gain storage space and much more beside. We will be supported financially by the Trussell Trust, which is very much appreciated, with a capital grant which will enable construction work to proceed and our new space to be available in the Summer of 2025.

Plans for the New Financial Year:

1. To relocate to the Hope Centre: -
 - This will enable our volunteers to have more space for in-depth conversations with our clients, without feeling cramped or rushed.
 - Creating a practical, safe and dignified foodbank experience.
 - Building collaborations with other local compassion agencies, in order to become a one-stop-shop for clients.
2. Increase training opportunities by enabling our volunteers to be more confident in signposting and increase the pool of volunteers.
3. Building closer connections with our referring agencies and partners.
4. Maintaining strong relationships with our local community, churches and other valued supporters.
5. Continuing to engage with Trussell Trust in support of their national vision to end UK Hunger.

Financial Review

For the financial year 2024/25 unrestricted year-end balance was £73,102. Unrestricted assets transferred from Bognor Regis Foodbank (Charity registration number: 1148187) were £68,802 at the beginning of the year. The Charity aims to have 6-9 months reserve in the value of £71,000 - £89,000.

Reserves Policy

In line with Charity Commission guidance, the Trustees have reviewed their policy on the unrestricted funds not committed or invested in tangible fixed assets ('the free reserves'). Trustees have determined that unrestricted reserves a.k.a an "Emergency Operating Reserve" should be in the range of 6-9 months of operating costs (charitable expenses less food purchased) plus rationalisation costs, in general funds, to provide:

- Funds to restructure the charity in event of the income sharply dropping;
- A foundation for security of ministry and to meet contractual obligations;
- Sufficient time to "switch off" its activities; Bognor Regis Foodbank is an organisation with local responsibilities, whose activities are not complex.

Trustees expect remedial action to be taken when reserves are predicted to fall below this level.

BOGNOR REGIS FOODBANK
REPORT OF THE TRUSTEES (Continued)
FOR THE 10 MONTHS PERIOD ENDED 31ST MARCH 2025

Statement of Responsibilities:

The Charities Act requires the Board of Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity as at the end of the financial year and of the surplus or deficit of the charity. In preparing those financial statements the Board is required to :

- select suitable accounting policies and apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards, comprising FRS 102 have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are also responsible for maintaining adequate accounting records which disclose with reasonable accuracy at any time the financial position of the charity and which are sufficient to show and explain the charity's transactions and enable them to ensure that the financial statements comply with the regulations made under the Charities Act. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are also responsible for the contents of the trustees' report, and the responsibility of the independent examiner in relation to the trustees' report is limited to examining the report and ensuring that, on the face of the report, there are no inconsistencies with the figures disclosed in the financial statements.

I approve the attached statement of financial activities and balance sheet for the year ended 31 March 2025, and confirm that I have made available all information necessary for its preparation.

Approved by the Trustees on the 23/8/25

Signed on their behalf by Trustee 

Print Name: V. BARTLETT

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF BOGNOR REGIS FOODBANK

I report to the charity trustees on my examination of the accounts of Bognor Regis Foodbank for the 10 months period ended 31st March 2025 set out on pages 8 to 16.

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the CIO's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Zita Derbak MAAT AATQB
Independent Examiners Ltd
Unit 2, The Broadbridge Business Centre
Delling Lane
Bosham
PO18 8NF

Sign:

Zita Derbak

Date:

25.06.2025

BOGNOR REGIS FOODBANK

STATEMENT OF FINANCIAL ACTIVITIES FOR THE 10 MONTHS PERIOD ENDED 31ST MARCH 2025

Incorporating income and expenditure account

	Notes	Unrestricted Funds £	Designated Funds £	Restricted Funds £	TOTAL 2025 £
INCOMING RESOURCES					
Income and Endowments from:					
Donations and Legacies	2a	39,538	0	57,109	96,647
Charitable Activities	2b	5,217	0	0	5,217
Other Trading Activities	2c	0	0	0	0
Investments	2d	1,894	0	0	1,894
TOTAL		46,649	0	57,109	103,758
RESOURCES EXPENDED					
Expenditure on:					
Raising Funds	3a	0	0	0	0
Charitable Activities	3b	42,349	0	59,205	101,554
TOTAL		42,349	0	59,205	101,554
NET INCOME/(EXPENDITURE)		4,300	0	-2,096	2,204
Transfers between funds		0	0	0	0
NET MOVEMENT IN FUNDS		4,300	0	-2,096	2,204
RECONCILIATION OF FUNDS:					
Total Funds Transferred from Bognor Regis Foodbank (Charity registration number: 1148187) on 01st June 2024		68,802	0	20,631	89,433
TOTAL FUNDS CARRIED FORWARD		73,102	0	18,535	91,637

Movements on all reserves and all recognised gains and losses are shown above. All of the organisation's operations are classed as continuing.

The notes on pages 10 to 16 form part of these financial statements.

BOGNOR REGIS FOODBANK

**BALANCE SHEET
AS AT 31 MARCH 2025**

	Note	Unrestricted Funds £	Restricted Funds £	31-Mar-25 Total £
Fixed Assets				
Tangible assets	7	0	0	0
Current Assets				
Stocks	8	4,086	0	4,086
Debtors	9	4,674	0	4,674
Cash at bank and in hand	10	68,566	18,535	87,101
Total Current Assets		77,326	18,535	95,861
Creditors: amounts falling due within 1 year	11	4,224	0	4,224
NET CURRENT ASSETS		73,102	18,535	91,637
TOTAL ASSETS less current liabilities		73,102	18,535	91,637
Creditors: amounts falling due in more than one year	12	0	0	0
NET ASSETS		73,102	18,535	91,637
Funds of the Charity				
General Funds		73,102	0	73,102
Restricted Funds	13	0	18,535	18,535
Designated Funds	14	0	0	0
		73,102	18,535	91,637

The financial statements for the 10 months period ending 31 March 2025 on pages 8 to 16 were approved by the trustees, and authorised for issue :

Approved on: 23/06/2025

Signed by: W. Hall

Print name: WARWICK HODDY

BOGNOR REGIS FOODBANK
NOTES TO THE FINANCIAL STATEMENTS
FOR THE 10 MONTHS PERIOD ENDED 31ST MARCH 2025

Basis of preparation

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts. The accounts have been prepared in accordance with: the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 and with the Charities Act 2011.

The charity constitutes a public benefit entity as defined by FRS 102.

The particular accounting policies adopted are set out below.

1. ACCOUNTING POLICIES

INCOME

Going concern

The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern.

Recognition of Income

These are included in the Statement of Financial Activities (SOFA) when:

- the charity becomes entitled to the income;
- it is more likely than not that the trustees will receive the resources; and
- the monetary value can be measured with sufficient reliability.

Offsetting

There has been no offsetting of assets and liabilities, or income and expenses, unless required or permitted by the FRS 102 SORP or FRS 102.

Grants and Donations

Grants and donations are only included in the SoFA when the general income recognition criteria are met (5.10 to 5.12 FRS 102 SORP).

Tax Reclaims on Donations and Gifts

Gift Aid receivable is included in income when there is a valid declaration from the donor. Any Gift Aid amount recovered on a donation is considered to be part of that gift and is treated as an addition to the same fund as the initial donation unless the donor or the terms of the appeal have specified otherwise.

Legacies

Legacies are included in the SOFA when receipt is probable, that is, when there has been grant of probate, the executors have established that there are sufficient assets in the estate and any conditions attached to the legacy are either within the control of the charity or have been met.

Volunteer Help

The value of any voluntary help received is not included in the accounts but is described in the Directors' annual report.

Income from interest, royalties and dividends

This is included in the accounts when receipt is probable and the amount receivable can be measured reliably.

Investment Gains and Losses

This included any gain or loss on the sale of investments and any gain or loss resulting from revaluing investments to market value at the end of the year.

Insurance claims

Insurance claims are only included in the SoFA when the general income recognition criteria are met (5.10 to 5.12 FRS 102 SORP) and are included as an item of other income in the SoFA.

BOGNOR REGIS FOODBANK

NOTES TO THE FINANCIAL STATEMENTS (Continued) FOR THE 10 MONTHS PERIOD ENDED 31ST MARCH 2025

Expenditure and liabilities

All expenditure is recognised once there is a legal or constructive obligation to that expenditure, it is probable settlement is required and the amount can be measured reliably. All costs are allocated to the applicable expenditure heading that aggregate similar costs to that category. Where costs cannot be directly attributed to particular headings they have been allocated on a basis consistent with the use of resources, with central staff costs allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use. Other support costs are allocated based on the spread of staff costs.

Liability Recognition

Liabilities are recognised where it is more likely than not that there is a legal or constructive obligation committing the charity to pay out resources and the amount of the obligation can be measured with reasonable certainty.

Governance and Support Costs

Support costs represent the cost of central functions, for example governance costs, payroll administration, information technology. Governance costs are those support costs which relate to public accountability of the charity and its compliance with regulation and good practice.

Grants with Performance Conditions

Where the charity gives a grant with conditions for its payment being a specific level of service or output to be provided, such grants are only recognised in the SOFA once the recipient of the grant has provided the specified service or output.

Grants Payable without Performance Conditions

Where there are no conditions attaching to the grant that enables the donor charity to realistically avoid the commitment, a liability for the full funding obligation must be recognised.

Employee benefits

Short term benefits including holiday pay are recognised as an expense in the period in which the service is received.

Redundancy cost

The charity made no redundancy payments during the reporting period.

Deferred income

No material item of deferred income has been included in the accounts.

Creditors

The charity has creditors which are measured at settlement amounts less any trade discounts.

Provisions for liabilities

A liability is measured on recognition at its historical cost and then subsequently measured at the best estimate of the amount required to settle the obligation at the reporting date

Stocks

Stock is valued at the lower of cost and estimated selling price less costs to complete and sell, after due regard for obsolete and slow moving stocks. Cost is determined using the first-in, first-out (FIFO).

Debtors

Debtors (including trade debtors and loans receivable) are measured on initial recognition at settlement amount after any trade discounts or amount advanced by the charity. Subsequently, they are measured at the cash or other consideration expected to be received.

BOGNOR REGIS FOODBANK

**NOTES TO THE FINANCIAL STATEMENTS (Continued)
FOR THE 10 MONTHS PERIOD ENDED 31ST MARCH 2025**

2. ANALYSIS OF INCOME

	Unrestricted Funds £	Designated Funds £	Restricted Funds £	TOTAL 2025 £
a) Donations and Legacies				
Donations and gifts	19,995	0	0	19,995
Gift Aid	1,514	0	0	1,514
Grants	6,065	0	57,109	63,174
Donations from organisations	11,916	0	0	11,916
Other	48	0	0	48
	39,538	0	57,109	96,647
b) Charitable Activities				
Changes of Stock	5,217	0	0	5,217
	5,217	0	0	5,217
c) Other Trading Activities				
N/A	0	0	0	0
	0	0	0	0
d) Investments				
Bank interest	1,894	0	0	1,894
	1,894	0	0	1,894

BOGNOR REGIS FOODBANK

**NOTES TO THE FINANCIAL STATEMENTS (Continued)
FOR THE 10 MONTHS PERIOD ENDED 31ST MARCH 2025**

3. ANALYSIS OF EXPENDITURE

	Unrestricted Funds £	Designated Funds £	Restricted Funds £	TOTAL 2025 £
a) Raising Funds				
	0	0	0	0
	0	0	0	0
b) Charitable Activities				
<u>Occupancy Costs:</u>				
Rent	2,648	0	5,771	8,419
Service Charge	610	0	0	610
Business Rates	144	0	0	144
Property Insurance	167	0	0	167
Utilities	2,558	0	0	2,558
Repairs & Maintenance	2,861	0	0	2,861
<u>Overheads:</u>				
Printing, Postage and Stationary	459	0	0	459
Computer Costs	97	0	0	97
Phone Costs	1,358	0	0	1,358
Sundry Equipment	689	0	0	689
Training	16	0	0	16
Consultancy	1,955	0	11,250	13,205
Cleaning & Bin Collections	66	0	0	66
Miscellaneous	322	0	0	322
Travel and Accommodation	206	0	0	206
Bank Charges	50	0	0	50
Other Professional Services	1,258	0	0	1,258
<u>Other Costs:</u>				
CAB - Trussel Trust Grant Financial Inclusion	0	0	21,459	21,459
NHS - CPAR	0	0	1,975	1,975
Stock - food/toiletries/cleaning	2,261	0	7,500	9,761
Hampers & Holiday Bags	341	0	0	341
<u>Staff Costs:</u>				
Salaries - Basic	17,111	0	11,250	28,361
Salaries - NI	0	0	0	0
Salaries - Pension	956	0	0	956
Temporary Labour	2,127	0	0	2,127
Self Employed Contractors	1,097	0	0	1,097
<u>Professional costs:</u>				
Independent Examination Fees	2,142	0	0	2,142
Pension and Payroll Bureau Fees	850	0	0	850
	42,349	0	59,205	101,554

BOGNOR REGIS FOODBANK

NOTES TO THE FINANCIAL STATEMENTS (Continued) FOR THE 10 MONTHS PERIOD ENDED 31ST MARCH 2025

4. DETAILS OF CERTAIN TYPES OF EXPENDITURE

	2025 £
Independent examiner's fees	912
Other fees paid to the independent examiner for consultancy, accountancy services	210
Payroll service costs	444
Accountancy service costs	220
	* 1,786

*Amounts exclude year end adjustments.

5. STAFF COSTS AND NUMBERS

	2025 £
Gross Wages and Salaries	28,361
Employer's National Insurance Costs	0
Pension Contributions	956
Temporary labour costs	2,127
Self-employed contractor costs	1,097
	32,541

No employee received emoluments in excess of £60,000. Staff are paid through the PAYE system.

The total amount paid to key management personnel as senior management for their services to the charity was £2,426. No trustees received any remuneration in the year.

Employees who were engaged in each of the following activities:

	TOTAL 2025
Costs of generating funds/fund raising	1
Activities in furtherance of organisation's objects	3
Management and administration	1

6. TRUSTEES AND OTHER RELATED PARTIES

One Trustee received a payment of £50 in the year for their out of pocket expenses. This was paid for staff recognition award.

One trustee paid a total £956 unconditional donation in the financial period ending 31st March 2025.

7. TANGIBLE FIXED ASSETS

The charity owned no fixed asset in the 10 months financial period ending 31st March 2025.

8. STOCKS

	2025 £
Stock	4,086
	4,086

9. DEBTORS AND PREPAYMENTS

	Unrestricted Fund £	Restricted Fund £	Total 31-Mar-25 £
Bankuet	1,031	0	1,031
Prepayments	3,643	0	3,643
	4,674	0	4,674

BOGNOR REGIS FOODBANK

NOTES TO THE FINANCIAL STATEMENTS (Continued) FOR THE 10 MONTHS PERIOD ENDED 31ST MARCH 2025

10. CASH AT BANK AND IN HAND

	Unrestricted Fund £	Restricted Fund £	Total 31-Mar-25 £
Short term deposits	47,369	18,535	65,904
Current bank account	21,097	0	21,097
Cash in hand	100	0	100
	68,566	18,535	87,101

11. CREDITORS AND ACCRUALS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	Unrestricted Fund £	Restricted Fund £	Total 31-Mar-25 £
Accruals	2,994	0	2,994
Independent Examiners Fees	1,230	0	1,230
	4,224	0	4,224

12. CREDITORS AND ACCRUALS: AMOUNTS FALLING DUE IN MORE THAN ONE YEAR

	Unrestricted Fund £	Restricted Fund £	Total 31-Mar-25 £
Trade Creditors	0	0	0
	0	0	0

13. RESTRICTED FUNDS

	CURRENT REPORTING PERIOD				Balance 31-Mar-25 £
	Balance 29-May-24 £	Income £	Expenditure £	Transfers £	
CAB Trussel Trust Financial Inclusion	0	27,100	-21,459	6,515	12,156
Staff Training Trussel Trust Capacity & Skills	0	0	0	2,445	2,445
NHS Community Participation Action Research	0	0	-1,975	5,900	3,925
WSCC LAN	0	0	-5,771	5,771	0
WSCC HSF5 (Household Support Fund)	0	7,500	-7,500	0	0
WSCC HSF6 (Household Support Fund)	0	11,259	-11,250	0	9
Sussex Community Foundation	0	5,000	-5,000	0	0
Chalk Cliff Trust	0	5,000	-5,000	0	0
Basil Shippam	0	750	-750	0	0
Bognor Regis Town Council	0	500	-500	0	0
	0	57,109	-59,205	20,631	18,535

Transfer amount of £20,631 represent the funds transferred to the CIO on the 01.06.2024.

BOGNOR REGIS FOODBANK

NOTES TO THE FINANCIAL STATEMENTS (Continued) FOR THE 10 MONTHS PERIOD ENDED 31ST MARCH 2025

13. RESTRICTED FUNDS (Continued)

CAB Trussel Trust Financial Inclusion: used for CAB Financial Inclusion staff costs

Staff Training Trussel Trust Capacity & Skills: used staff training cost

NHS Community Participation Action Research: used for CPAR Payroll / Self employed costs

WSCC LAN: used for rent

WSCC HSF5 (Household Support Fund): used for food purchases

WSCC HSF6 (Household Support Fund): used for food purchases and overheads

Sussex Community Foundation: used for up to 6 months of payroll costs for operations manager

Chalk Cliff Trust: used for core operating costs

Basil Shippam: used for core operating costs - rent, salaries

Bognor Regis Town Council: used for up to 3 months of operations manager salary

The restricted funds are wholly represented by cash reserves of the charity.

14. DESIGNATED FUNDS

The charity had no designated funds in the reporting period ending 31st March 2025.

15. EVENTS AFTER THE END OF THE REPORTING PERIOD

After the year end we have given notice to our landlord to vacate the property by 21st August 2025 and will be moving into the Hope Centre, St Wilfrid Church, Ellasdale Road, Bognor Regis on 26th July 2025. A capital contribution of £23,000 was paid to St Wilfrid Church to construct a mezzanine floor in their hall and a further £7,000 will be paid towards this. A rental agreement has been signed for a period of 5 years.

16. RISK ASSESSMENT

The trustees actively review the major risks which the charity faces on a regular basis and believe that maintaining the free reserves stated, combined with the annual review of the controls over key financial systems carried out on an annual basis will provide sufficient resources in the event of adverse conditions. The trustees have also examined other operational and business risks which they face and confirm that they have established systems to mitigate the significant risks.

17. RESERVES POLICY

The trustees have considered the level of reserves they wish to retain, appropriate to the charity's needs. This is based on the charity's size and the level of financial commitments held. The trustees aim to ensure the charity will be able to continue to fulfil its charitable objectives even if there is a temporary shortfall in income or unexpected expenditure. The trustees will endeavour not to set aside funds unnecessarily.

18. PUBLIC BENEFIT

The charity acknowledges its requirement to demonstrate clearly that it must have charitable purposes or 'aims' that are for the public benefit. Details of how the charity has achieved this are provided in the Trustees report. The trustees confirm that they have paid due regard to the Charity Commission guidance on public benefit before deciding what activities the charity should undertake.