

Station Hill Baptist Church

Annual Report and Accounts 2025

Registered Charity number 1208219
2-4 Station Hill, Chippenham SN15 1EG

Annual Report for the period to 31 January 2025

This report has been collated with input from various members of the church and approved by the Trustees. It should be read in conjunction with the accompanying independently examined financial statements of the charitable incorporated organisation for the period ended 31 January 2025.

A) The Church and its Governance

Station Hill Baptist Church was formed in 1854 and has occupied the site ever since. As part of the process of becoming a charity in 2009, the Church updated its governing document to conform to a standard approved governing document for Baptist Union of Great Britain churches. The Charity is governed with due regard to the Charity Commission's guidance on public benefit. Following a vote by Members at a Special Church Meeting on 26 November 2023, The Church became a Charitable Incorporated Organisation with all assets and liabilities and activities of the charity being legally transferred from 1 February 2025. A separate report has been prepared for the Charity reflecting the activities of the Church during the year to 31 January 2025. This charitable incorporated organisation has been dormant during this accounting period other than receiving funds to allow its operation to commence from 1 February 2025.

Objectives of the Church

The principal purpose of the Church is the advancement of the Christian faith according to the principles of the Baptist denomination. Station Hill Baptist Church has a vision to be the visible presence of Christ in Chippenham and North Wiltshire, and together with other churches to be active in society to minister to the whole community. Our task is that we will bring people into contact with Christ and His good news, to enable them to develop a personal relationship and friendship with God, to be filled with the Holy Spirit and active in sharing their faith with other people.

Trustees

The Church Meeting appoints Charity Trustees from among the church members. The Church Meeting will appoint other Trustees in accordance with CIO regulations. The Charity Trustees who served during the period are:

David Brown (until 18 December 2024) (Elder)

Donna Cairns (from 20 May 2025)

Vicky Hempstead (Treasurer)

Todd Nightingale (Minister)

Peter Whitby (Elder)

Christopher Wilson (from 21 May 2025)

David Wright (Elder and Secretary)

The current Chair is Peter Whitby

Church Meetings and Church Council

The Church is governed and regulated by its own members who meet every two months in formal Church Meetings; this is the ultimate authority for decisions under God. The Church Council consists of a representation of members, appointed by the Church Meeting, who also meet bi-monthly (usually two weeks prior to church meetings) to plan and carry out tasks relating to various aspects of the life and work of the church and taking decisions more involves with the day to day running of the church.

The church members who served on Church Council during the year were:

- David Brown (Elder and representing Premises)
- Charmaine Elkerton (representing Evangelism and Outreach)
- Steve Hardy (Administrator until his retirement in July 2024)
- Vicky Hempstead (Treasurer)
- Caroline Hiorns (representing House Groups)
- Rachel Lambert (Elder and representing Worship and Word)
- Todd Nightingale (Minister)
- Paul Phillips (representing Pastoral Care)
- David Thompson (representing Seniors)
- Peter Whitby (Elder)
- David Wright (Elder)

Jenny Budgell (ACME) has been re-appointed as Independent Examiner of the Financial Statements.

Safeguarding

Station Hill Baptist Church is committed to the nurturing, protection and safeguarding of all, especially children, young people and adults at risk. Everyone has a part to play in the prevention of physical, sexual and emotional abuse of children and young people, and a responsibility to report any abuse discovered or suspected. SHBC follows the 'Safe to Grow' guidance which is published by the Baptist Union for implementing and adopting safeguarding policies and procedures when working with children and young people.

Safeguarding Team:

- Designated Person for Safeguarding: *Charmaine Elkerton*
- Deputy Designated Person for Safeguarding: *Vacant (as at 31st January 2025)*
- Safeguarding Trustee: *Peter Whitby*
- Administrator: *Julian House*

- DBS Administrator: *Simona Baker*

We undertake to exercise proper care in the selection and appointment of those working with children and young people, whether in a paid role or as volunteers.

Adults who work or volunteer with children at SHBC are required to undertake Level 2 Safeguarding training which is refreshed every 4 years. The Leadership Team (Minister, Elders, Designated and Deputy Person for Safeguarding) undertake Level 3 training which is also refreshed every 4 years.

In addition to the above, all adults who work or volunteer with children at SHBC are required annually to read the church's agreed procedures (including the Safeguarding Policy and good practice guidelines) and sign to confirm they have read and understood the information.

Baptist Affiliation

The Church is part of the wider national body, the Baptist Union of Great Britain, and is also a member of the West of England Baptist Network (Webnet). The Church pays an annual subscription to the Baptist Union of Great Britain based upon its membership numbers. The Church also made donations to the Webnet's Partnership in Mission fund and Baptist Missionary Society during the year.

Church Building Trustees

The Church Building Trustees are the West of England Baptist Network (Webnet).

B) Church Financial Report

Financial Summary

The charitable incorporated organisation was dormant through this accounting period. In anticipation of the transfer of all assets and liabilities to this organisation from 1 February 2025 £20,000 was received prior to the 31 January 2025 to ensure the smooth transition of payments across, along with a small number of individual receipts being received.

The accompanying financial statements have been prepared on a payment and receipts basis.

Principal Funding Sources

The main source of funding for the Church Revenue Account is offerings given by members of the congregation.

Reserves Policy

The Church has adopted a formal reserving policy in line with Charity Commission guidance.

General Reserve

Liquid funds will be held to ensure that the committed running costs of the church could be met for 3 months in the unforeseen event of the need to wind up the charity. This would enable the Trustees to take appropriate action to stem the costs by giving notice to employees of the church and/or to liquidate other assets to meet liabilities.

Restricted Funds

We will continue the practice of holding funds for mission work in restricted funds set apart from our general funds. The restricted mission funds include our mission tenth (10% of our general giving that is set aside for mission work including training people for mission), donations collected for missionaries that the church regularly supports, and our Fellowship Fund to meet the needs of those in our Church fellowship.

Signature and Declaration

I declare, in my capacity as a Trustee, that:

- The Trustees have approved the report above; and
- Have authorised me to sign it on their behalf.

Signed:

Name:

Date:



PETER WHITELY

25th SEPTEMBER 2025



Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name
Station Hill Baptist Church

On accounts for the year
ended

31 January 2025

Charity no
(if any)

1208219

Set out on pages

7 and 8

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the period ended 31 January 2025.

Responsibilities and
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Date:

22/9/2025

Name:

JENNIFER BUDGET

Relevant professional
qualification(s) or body
(if any):

ACMA

Address:

14 Cavatier Court, Bumpers Farm
Chippingham SN14 6LH



Charity name: Station Hill Baptist Church

Charity Number:
1208219

CC16a

Receipts and payments accounts

For the period from	13-May-24	To	31 January 2025
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Transfer from previous charity	20,000	-	-	20,000	-
Donations and legacies	180	40	-	220	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	20,180	40	-	20,220	-
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	20,180	40	-	20,220	-
A3 Payments					
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	-	-	-	-	-
Net of receipts/(payments)	20,180	40	-	20,220	-
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	-	-	-	-	-
Cash funds this year end	20,180	40	-	20,220	-

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Cash at bank	20,180	40	-
		-	-	-
		-	-	-
	Total cash funds	20,180	40	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
B2 Other monetary assets	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature

Print Name

Date of approval

Peter

PETER WHITEN

SEPTEMBER 28TH 2025