

Trustees' Annual Report

For the period

From (start date)

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 to end date

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Section A Reference and administration details

Charity name	1st Cockermouth Scout Group																																
Other names the charity is known by																																	
Registered charity number (if any)	<table border="1"><tr><td>1</td><td>2</td><td>0</td><td>8</td><td>0</td><td>4</td><td>2</td></tr></table>	1	2	0	8	0	4	2																									
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HQ registration number	<table border="1"><tr><td>1</td><td>0</td><td>0</td><td>1</td><td>2</td><td>4</td><td>5</td><td>3</td></tr></table>	1	0	0	1	2	4	5	3																								
1	0	0	1	2	4	5	3																										
Charity's principal address	<table border="1"> <tr><td colspan="8">Cockermouth Scout Centre</td></tr> <tr><td colspan="8">St Helen's Street</td></tr> <tr><td colspan="8">Cockermouth</td></tr> <tr> <td>Postcode</td> <td>C</td> <td>A</td> <td>1</td> <td>3</td> <td>9</td> <td>H</td> <td>X</td> </tr> </table>	Cockermouth Scout Centre								St Helen's Street								Cockermouth								Postcode	C	A	1	3	9	H	X
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Names of the charity trustees who manage the charity

(These will be published in the annual report of the charity and the Charity Register if reporting for a Registered Charity with a charity regulator)

	Trustee Name	Office (if any)	Dates acted if not for whole year
1	Suzanne Leather	Chair	
2	Steve Dawson	Lead Volunteer	
3	Catherine Irwin	Secretary	
4	Steve Sharpe	Treasurer	
5	Steve Hardy		
6	Hannah Bradshaw		
7	Myles Hamilton		
8	Clare Dawson		
9	Jon Bradley		
10	Josh Hewer		
11	Ashley Napier		
12	Mike Fitzgerald		
13			
14			
15			

Names and addresses of advisers (optional information but encouraged as best practice)

(These will be published in the annual report of the charity)

Type of advisor	Name	Address

Description of the charity's trusts

Type of governing document

(e.g. trust deed, constitution)

The Group's governing documents are those of the The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.

How the charity is constituted

(e.g. trust, association, company)

The Group is a trust established under its rules which are common to all Scouts.

Trustee selection methods

(e.g. appointed by, elected by)

The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

Additional governance issues (optional information but encouraged as best practice)

You may choose to include additional information, where relevant, about:

The Group is managed by the Group Trustee Board, the members of which are the 'Charity Trustees' of the Scout Group which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

Policies and procedures adopted for:

The Trustee Board consists of the Chair, Treasurer, Group Lead Volunteer and 9 Trustees and meets every 2 months.

Members of the Trustee Board complete Being a Scouts Trustee learning within the first 6 months of joining the Board.

This Group Trustee Board exists to make sure the charity is well-managed, risks are assessed and mitigated, buildings and equipment are in good working order, and everyone follows legal requirements and the organisation's policies and rules. Their support helps other volunteers run high-quality and safe programmes that gives young people skills for life.

Risk and Internal Control

The Group Trustee Board has identified the major risks to which they believe the Group is exposed, these have been reviewed and systems have been established to mitigate against them. The main areas of concern that have been identified are:

> Safe scouting. Injury to leaders, helpers, supporters and members. The Group through the capitation fees contributes to the Scout Association's national accident insurance policy. Risk Assessments are undertaken before all activities and are regularly reviewed. All accidents, injuries and near misses are reported via an online form and are reviewed at Trustee meetings; any learning from these incidents is shared with leaders and risk assessments are updated.

a) the induction and training of trustees; b) trustee consideration of major risks and the systems and procedures to manage them

Section B	Structure, governance and management (continued)
	Risk and Internal Control cont > Deterioration of the Scout Centre. The building and grounds require ongoing maintenance and improvements to ensure that scouting can continue into the future in Cockermouth. The Building sub-committee lead on significant improvement works this year. Grant funding has been used to insulate internal and external walls, replace all original windows with new double glazed units and UPVC frames, clean and make repairs to the roof, replace external fire doors and front door. New signage has also been installed. Further works to replace all toilets/showers is planned for 25/26. > Reduced income. The group is reliant for income from subscriptions, fundraising, grant applications and building hire. In 24-25 subscriptions have not been increased but this will be revisited by the new trustee board. The group does hold a reserve to ensure the continuity of activities should there be a major reduction in income. The Group has sufficient buildings and contents insurance in place to mitigate against permanent loss. > Reduction or loss of leaders. The group is totally reliant upon volunteers to run and administer the activities of the group. If there was a reduction in the number of leaders to an unacceptable level in a particular section or the group as a whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the closure of the Group. > Data protection. The Group uses Online Scout Manager to manage data and follows POR regarding data protection. The trustees identified a need for CCTV at the front of the building and this requires a clear policy regarding data storage and control. The trustees want to move forward with this but will require support from an expert in this area. > Reduction or loss of members. The Group provides activities for all young people aged 4 to 18. If there was a reduction in membership in a particular section or the group as whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.

Section C	Objectives and activities
Summary of the objects of the charity set out in its governing document	The Purpose of Scouting Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society. The Values of Scouting As Scouts we are guided by these values: Integrity - We act with integrity; we are honest, trustworthy and loyal. Respect - We have self-respect and respect for others. Care - We support others and take care of the world in which we live. Belief - We explore our faiths, beliefs and attitudes. Co-operation - We make a positive difference; we co-operate with others and make friends. The Scout Method Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and: - enjoy what they are doing and have fun - take part in activities indoors and outdoors - learn by doing - share in spiritual reflection - take responsibility and make choices - undertake new and challenging activities - make and live by their Promise.
Summary of the main activities in relation to these objects	All members taking part in a balanced programme, comprising a mix of indoor, outdoor, and offsite activities. Our activities build Skills for Life and enable achievement of various staged activity badges and multi-part badges building to Chief Scouts Awards in each section. In addition, community activities, volunteering, and joint events with other sections and Groups form part of the program. Self-esteem, reliance and other life skills are built along the Scouting journey.
Additional details of the objectives and activities (optional information but encouraged as best practice)	
You may choose to include further statements, where relevant, about: • policy on grantmaking; • contribution made by volunteers; • policy on investments.	Volunteers are vital to the safe and effective Scouting. Without volunteers the Group would not exist. Cockermouth Scout Group is fortunate to have a high level of volunteer support from Scout Leaders and from the parent body/group scout council. Scout Section Leaders - Sections have committed volunteer leaders who plan and implement a varied programme. Parent Helpers with DBS provide further support in section meetings and at events such as camp. Parent Helpers support at meetings particularly in Squirrels, Beavers and Cubs. Group Supporters help in other areas such as fundraising, grant applications, safety expertise, organisation of external activities, uniform swapshop etc.
Public benefit statement	The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

Section D	Achievements and performance
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Summary of the main achievements of the charity during the year

This year the group has continued to grow with 187 young people involved across all sections. A second Explorer unit has been established and we now have 54 members in Explorers which is an exceptional achievement. The volunteer team has continued to grow with over 50 adults, including 29 team leaders and members, giving up their time to provide a wide-ranging programme which supports the personal development of our young people. Camp days and overnight opportunities have been provided for all sections including the District Camp for Squirrels, Beavers and Cubs. Chief Scout Gold and DofE expeditions have continued to stretch and challenge those in the senior sections alongside camps, manhunt and the Monopoly Run in London. The group has continued to support the local community and promote scouting values through activities including the Remembrance Day parade, Christmas lights switch on and coffee delivery, providing refreshments during Lakeland sporting events, and environmental projects. Significant improvements have been made to the Scout Centre thanks to the tireless work of the building sub-committee and grant application team. Energy efficiency has been improved, new windows and doors have been installed and a quiet breakout room has been created.

Section E	Financial Review
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Brief statement of the charity's policy on reserves

Reserves Policy

The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the group should income and fundraising activities fall short. The Group Trustee Board considers that the group should hold a sum equivalent to 6 months running costs, circa £15000.

Quantify and explain any designations

Details of any funds materially in deficit (circumstances plus steps to eliminate)

Investment Policy

The Group does not have sufficient funds to invest in longer term investments. The Group has therefore adopted a risk averse strategy to the investment of its funds. All funds are held in cash using only mainstream banks or building societies.

Further financial review details (optional information)

You **may choose** to include additional information, where relevant, about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives;

Other Optional Information

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Section F

Plans for future periods (details of any significant activities planned to achieve them)

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Section G**Declaration**

The trustees declare that they have approved the trustees' report above

Signed on behalf of the charity's trustees

Signature(s)

<i>S Leather</i>	<i>Edam</i>
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Full name(s)

Suzanne Leather	Steve Dawson
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Position (eg Secretary, Chair)

Chair of Trustees	Group Lead Volunteer
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Date

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1st Cockermouth Scout Group (Charity no. 1208042)

Receipts and payments account

Year start date

Year end date

For the year from	01/04/2024	To	31/03/2025
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Receipts and payments

	Unrestricted funds £ 2024/25	Unrestricted funds £ 2024/25
Receipts		
Donations, legacies and similar income		
Membership subscriptions	17,710	26,090
Donations	1,216	400
Legacies	-	-
Gift Aid	-	-
Other similar income	-	-
Sub total	18,926	26,490
Grants		
Maintenance grant		-
Other grants	1,500	28,320
Sub total	1,500	28,320
Fundraising events (gross)		
Camp Fees	9,523	11,991
DoE/Misc	1,707	680
Detail 3	-	-
Other fundraising activities	-	2,651
Sub total	11,230	15,322
Scout hut income		
Hire of building	7,480	8,571
Hire of equipment	-	-
Other Scout hut income	-	-
Sub total	7,480	8,571
Investment income		
Bank interest	73	71
Building Society interest	-	-
The Scout Association Short Term Investment Service	-	-
Other investment income	-	-
Sub total	73	71
Total Gross Income	39,208	78,774
Asset and investment sales, etc.	-	-
Total receipts	39,208	78,774

Receipts and payments account

Year start date

Year end date

For the year from	01/04/2024	To	31/03/2025
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Receipts and payments

	Unrestricted funds £ 2024/25	Unrestricted funds £ 2024/25
Payments		
Charitable Payments		
Membership subscriptions paid on (National/County/Area/District)	6,636	8,360
Youth programme and activities	8,016	23,502
Adult support and training	-	-
Rent	-	-
Water and Sewerage	360	441
Electricity and Gas	3,407	3,033
Insurance	136	1,551
Repairs and Renewals	8,325	30,042
Materials and equipment	1,163	1,023
Printing and photocopying	-	-
Contribution to camp costs	7,964	8,454
DoE/Misc	2,389	-
AGM and trustee expenses	-	-
Waste Contract	213	471
Fire Equipment/Surveys/Audits	3,492	1,234
Contractor	630	6,596
Staff Wages	1,031	1,200
Sub total	43,761	85,908
Fundraising expenses		
Bank Charges	139	74
Matching Funding paid to FCC	-	3,225
Detail 3	-	-
Other fundraising costs	-	-
Sub total	139	3,225
Total Gross Expenditure	43,900	89,133
Asset and investment purchases, etc.	-	-
Total payments	43,900	89,133
Net of receipts/(payments)	- 4,691	- 10,359
Cash funds last year end	48,251	48,251
Cash funds this year end	37,893	37,893

1st Cockermouth Scout Group (Charity no. 1208042)

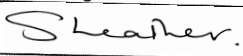
Receipts and payments account

For the year from	Year start date	To	Year end date
	01/04/202 4		31/03/202 5

Statement of assets and liabilities at the end of the year

	1st April 2024 Unrestricted funds £	1st April 2025 Unrestricted funds £
Cash funds		
Bank current account Building		
Bank current Account Operating	26,899	18,862
Bank deposit account	16,849	14,517
Building society account	4,184	4,264
The Scout Association Short Term Investment Service	-	-
Cash/Floats	-	-
Total cash funds	320	250
	48,251	37,892
(agree balances with receipts and payments account)		
Other monetary assets		
Tax claim	-	-
Debts due from the County/Area/District/Group	-	-
Insurance claim	-	-
Sub total	-	-
Investment assets		
Investment property - detail	-	-
Quoted investments	-	-
Matching funding paid to FCC	-	-
Sub total	-	3,225
Non monetary assets for charity's own use		3,225
Badge stock	-	-
Shop stock	-	-
Other stock	-	-
Land and buildings	-	-
Motor vehicles	-	-
Scouting equipment, furniture etc	-	-
Other	-	-
Sub total	-	-
Liabilities		
Accounts not yet paid	-	-
Expenses incurred but not invoiced	-	-
Subscriptions not yet paid	-	-
Loan - detail	-	-
Other liabilities	-	-
Sub total	-	-
Total net assets	48,251	41,117

The above receipts and payments account and statement of assets and liabilities were approved by the Trustees on 25th June 2025 (the date of the Trustee Board meeting that approved the accounts) and signed on their behalf by

Signature



Print Name
 Suzanne Leather Chair
 SA SHARPE Treasurer

I have reviewed the 24/25 operating Accounts with the Treasurer. Once again I find these accounts to be well run and an accurate representation of the Scout Group activities for 24/25. I note the increased automation of the financial management arrangements and again, while no issues are apparent, I would suggest shared information (receipts, invoices etc) is backed up in some way in the event of mishap / loss etc. CHRIS HENRY - Chair