



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From **29 November 2023** To

31 March 2025

Charity name: **Acton Field Trust**

Charity registration number: **1208011**

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To manage the field which is registered at HM Land Registry under Title No SK 265123.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	A meeting with Suffolk Wildlife Trust to establish a management plan. Creation of a path and cutting back of hedges. Plans for plank seats, a photography cradle and a sign giving ownership and contact details. A website has been created. Committee meetings publicised and open to the public.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	Acton Parish Council is sole Trustee. It is aware of the guidance and has taken it into account when making decisions to which the guidance is relevant.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	The management committee entirely consists of volunteers and there are opportunities for community volunteering on the site.
Other		

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Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	The purpose of the charity is to maintain a meadow for the support of wildlife and as an amenity for the residents of Acton Parish and potential visitors to the parish. The Summary of Main Activities above lists the main achievements of the first accounting period. Plans for the future include addition of educational information boards. If left to itself the field would become a wood. To avoid this there are plans to remove many saplings, and brambles currently growing close to neighbouring properties.

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	Cash to a value of £4,524 and investments to a value of £90,788.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Aim to generate adequate income to fund annual spending needs while maintaining real value of financial investments.
Amount of reserves held	Para 1.22	£95,312
Reasons for holding zero reserves	Para 1.22	Not applicable.
Details of fund materially in deficit	Para 1.24	Not applicable.
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	Not applicable.

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Terms of Reference agreed by Acton Parish Council October 2023 (minute 23/10 10(ii)).
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Unincorporated association.
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Acton Parish Council is sole Trustee of Acton Field Trust.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Acton Field Trust
Other name the charity uses	
Registered charity number	1208011
Charity's principal address	I High Street, Acton, Suffolk, CO10 0AN.

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Acton Parish Council	1 High Street, Acton, Suffolk, CO10 0AN		
2				
3				
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Corporate trustees – names of the directors at the date the report was approved

Director name		
Nicholas Antill		
Roberta Caradine		
Eleanore Clark		
Carol Dyer		
John Gibbens		
Christine Johnson		
Stephen le Grys		
Katie McSweeney		
Graham Round		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
Acton Parish Council		

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	Not applicable.
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	Not applicable.
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	Not applicable.

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)		
Position (eg Secretary, Chair, etc)		
Date		



CHARITY COMMISSION
FOR ENGLAND AND WALES

Acton Field Trust

1208011

Receipts and payments accounts

CC16a

For the period from	29 11 2023	To	31 03 2025
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Donations	100,743	-	-	100,743	-
Dividends	1,518	-	-	1,518	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	102,261	-	-	102,261	-
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	102,261	-	-	102,261	-
A3 Payments					
Insurance	325	-	-	325	-
Clerical	80	-	-	80	-
Legal	5,485	-	-	5,485	-
Environment Agency	28	-	-	28	-
Bank Charges	60	-	-	60	-
Maintenance	760	-	-	760	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	6,737	-	-	6,737	-
A4 Asset and investment purchases, (see table)					
Investment Purchases	91,000	-	-	91,000	-
	-	-	-	-	-
Sub total	91,000	-	-	91,000	-
Total payments	97,737	-	-	97,737	-
Net of receipts/(payments)	4,524	-	-	4,524	-
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	-	-	-	-	-
Cash funds this year end	4,524	-	-	4,524	-

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Bank account	4,524	-	-
		-	-	-
		-	-	-
	Total cash funds	4,524	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets	Cazenove Charity Equity Income Fund	Unrestricted	91,000	90,788
			-	-
			-	-
			-	-
			-	-
		Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
		Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name
Acton Field Trust

**On accounts for the year
ended**

29 November 2023 to 31 March 2025

Charity no 1208011

Set out on pages

One and Two

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the period ended 31/03/2025.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

CLW

Date:

15/07/2025

Name:

COLIN LEONARD WASH

**Relevant professional
qualification(s) or body
(if any):**

F. C. A.

Address:

BRIGHTWELL, THE GREEN, THORPE MORIEN
BURSTEDMUNDS, SUFFOLK
IP30 0NZ

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.