



**THE TRUSTEES ANNUAL REPORT AND
STATEMENT OF RECEIPTS & PAYMENTS**

for the year ended 31 August 2025

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MANNAHOUSE
TRUSTEES' ANNUAL REPORT
FOR THE YEAR ENDED 31 AUGUST 2025

The trustees present their annual report together with the financial statements for the period 25/03/2024 to 31/08/2025 inclusive.

Legal and Administration Details

Full Charity Name:
MannaHouse

Registered Charity Number
1207804

Names of Trustees

Dr Lydia Moyo - Executive Director
Mr. Philemon Semwayo - Chair of Trustees
Mr. Godfrey Sitotombe – Treasurer
Dr Shinga Masango – Secretary

Principal Address
131 Guildford Avenue
Norfolk Park
Sheffield
S2 2PR

Independent Examiner

An independent examiner is not required as MannaHouse's income is less than £25,000 per annum.

Governance and management

The Charity was registered as Charitable Incorporated Organisation (CIO) on the 14th of April 2024 and is operated under the rules of its Constitution adopted on the 24th of January 2024, amended on the 30th of June 2024.

MannaHouse Charity is run by voluntary Trustees who have no beneficial interest in the charity and are not remunerated. As a charity, MannaHouse exists to provide and encourage unconditional service to individuals, families, the rough sleepers/homeless, asylum seekers, refugees and the elderly within our communities. We have a commitment to the marginalized and less privileged families, and we are passionate about building strong families by supporting them to fulfil their goods.

Objects and Activities of the Charity

The objects of the CIO are, for the benefit of the public:

- The prevention or relief of poverty to people by the provision of food, items (that includes clothing), services and advice to help individuals experiencing financial hardship, sickness or distress in Sheffield and the surrounding areas as the trustees may from time to time think fit.

This object of the CIO is fulfilled in several ways as follows:

- The provision of refreshments and freshly prepared two course lunch meals fortnightly on Saturdays for diverse groups of people that include the homeless/rough sleepers, asylum seekers, refugees, new arrivals in the city, elderly people and families/individuals facing financial hardships in Sheffield.
- The provision of dried and tinned food items via the food bank fortnightly for the less privileged.

- To facilitate and ensure welfare provision for asylum seekers and refugees in partnership with local organisations such as ASSIST by purchasing toiletries, socks, and undergarments on a monthly basis.
- Mentoring of families done in partnership with Redeeming Of Communities (ROC) Mentors, which is a community strengthening programme equipping volunteers to support families and young people through one to one mentoring. The mentoring process enables individuals to cope better with the challenges they are facing, by having a 'friend with purpose' who come alongside them, helping them reach life goals and improve their resilience and wellbeing helping them and reach their full potential.
- To provide warm clothing – jackets, jumpers, gloves, hats and scarves - for winter to families in need, the homeless people, asylum seekers and refugees in the city of Sheffield on an annual basis in November.
- Signposting to other agencies and projects who can help the vulnerable and less privileged who we refer to as the VIPs (Very Important People).
- To work with other organisations and projects to improve help for the diverse group of people we serve/support.
- To provide a good quality volunteering experience to our volunteers from the community, corporate sector, faith community, secondary school, college and University students.

Summary of the main activities undertaken for the public benefit

The trustees have given due regard to the public benefit guidance as issued by the Charity Commission.

The charity worked with local organisations such as Sheffield Community Church, ASSIST Sheffield, M&S, Gripple Foundation, ROC Mentors (Manchester), COACH (Australia based organisation), Shelter, and The Early Help Partnership hubs to maximize the impact of our work throughout many different local communities. It meets the needs of a diverse group (listed above) in Sheffield and surrounding cities such as Rotherham and Chesterfield on a weekly, fortnightly and monthly basis throughout the year, closing only during the six weeks school summer break. A bus provided by Sheffield Community Church is used to fetch our guests to and from the city centre to Sheffield Christian Centre where we serve them the meals.

Here is a list of the main activities undertaken during this financial period.

- Total meals served average monthly is 360 meals (dine in, takeaway or delivery) – that's an average of 3,960 meals per year. Some people come as whole families. We open doors for the VIPs anytime from 10:30am and serve hot and cold refreshments until 1230pm when we serve them a hot two course meal. Once the meal is out of the way, we continue serving them refreshments until 2:30pm when they are all transported back into the city centre.
- Total food parcels served fortnightly average between 20-30 parcels.
- Hosted a Christmas meal dinner party and give an average of 100 Christmas gifts to the VIPs.
- Welfare provision beneficiaries average 160 men and women per month. That's a total of 1 920 beneficiaries per year.
- Total winter coats and jackets donated per year average 180 items.
- Total number of families who received one to one mentoring in 2025/26 were 10. Each family receive 26 individual sessions delivered by their mentor.

We have good information about sources of professional help and support within the city (e.g. medical help, advice about housing, substance mis-use services, immigration services etc.) and can signpost our guests to those sources of help effectively.

Volunteers

Throughout the period covered by this annual report, we have hosted more than 300 volunteers of predominately from the local faith community, the corporate sector and Lighthouse Rehabilitation Centre. MannaHouse couldn't provide the services we do without the participation of these wonderful volunteers. Their support is invaluable.

TRUSTEES ANNUAL REPORT

FOR THE YEAR ENDED 31 AUGUST 2025

Financial Review

Two grants of £13,449 and £200 were received from Faith Ministries UK Churches and The Gripple Foundation respectively for the financial period ending 31st August 2025. The £13,449 grant comprises £3,300 of restricted funds from Faith Ministries UK Churches for training in family services by ROC charity. In addition to the charity received individual donations for £200. Total expenditure for the year under review is £13,909. Free reserves were £56 at the end of the financial year ending August 2025.

The Charity's Policy on Reserves

We do not normally have any financial obligations, and our only essential need is to purchase food items for VIP project. Our reserve policy is that we should have enough funds to enable us to pay the food items for the next 6 months, which is approximately £2,500.00 This would normally be topped up by available unrestricted funds if necessary.

Approval of Annual report

The Trustees declare that they have approved the MannaHouse annual report for the financial reporting period 01 March 2024 to 31 August 2025 as the first set of accounts for the charity.

Approved by the trustees on 21 June 2026 and signed on their behalf by

Signed: *L. Moyo*

Full Name: Lydia Moyo

Position/Title: Executive Director

MANNAHOUSE
STATEMENT OF RECEIPTS AND PAYMENTS
 FOR THE YEAR ENDED 31 AUGUST 2025

		Unrestricted Fund £	Restricted Fund £	Total 2025 £
	Notes			
Receipts	1			
Grants	2 & 3	10,369	3,300	13,669
Donations		296		296
Fundraising				
Bank Interest				
Other receipts				
Total receipts		10,665	3,300	13,965
Payments				
Food items		7,193		7,193
Toiletries (for ASSIST Sheffield)		3,168		3,168
Clothing items		44		44
IT expenses		148		148
Administration costs		15		15
Training costs (Family Services by ROC)			3,300	3,300
Fundraising costs				
Sundry expenses		41		41
Website service				
Total payments		10,609	3,300	13,909
Net receipts/(payments) for the year		56	0	56
Bank balance at 25 March 2024		0	0	0
Transfers between funds				
Closing Balance at 31 Aug 2025	3	56	0	56

MANNAHOUSE
STATEMENT OF ASSETS AND LIABILITIES
 FOR THE YEAR ENDED 31 AUGUST 2025

Monetary Assets	Notes	Unrestricted Funds	Restricted Funds	Total 2025
		£	£	£
Bank and cash		56		56
		56		56
Liabilities				
Independent examination		0	0	0
		0	0	0

The Trustees declare that they have approved the Financial Statements above.

Signed on behalf of the Charity's Board of Trustees:

Signed: *P. Semwayo*

Dated *21/06/2026*

Name and Position: Chair of Trustees

Signed: *L. Moyo*

Dated *21/06/2026*

Name and Position: Executive Director

MANNAHOUSE
NOTES TO THE FINANCIAL STATEMENTS
 FOR THE YEAR ENDED 31 AUGUST 2025

1. Accounting Policies

The principal accounting policies adopted in the preparation of the financial statements are set out below.

Basis of Preparation

The financial statements have been prepared using the receipts and payments basis. Receipts and payments accounts are statements that summarise the movement of cash into and out of the charity during the financial year. In this context "cash" includes cash equivalents, for example, bank accounts where cash can be readily withdrawn to pay for debts as they become due.

Fund Accounting

Endowment Funds are funds, the capital of which must be maintained; only income arising from the investment may be used either as restricted or unrestricted funds depending upon the purpose for which the endowment was established.

Restricted Funds represent (a) income from trusts and endowments which may be expended only on those restricted objects provided in the terms of the trust or bequest, and (b) donations or grants received for a specific purpose for which they were given. Any balance remaining unspent at the end of the period is carried forward as a balance on that fund.

Unrestricted Funds are general funds that can be used by the charity for any ordinary purposes. They include designated funds and free reserves. Free reserves are those funds available to be used at the discretion of the charity that have not been designated for any particular purpose and have not been invested in fixed assets.

2. Grants and donations

	Unrestricted Fund £	Restricted Fund £	Total £
Faith Ministries UK Churches	10,169	3,300	13,449
Gripple Foundation	200		
Individual Donations	296		296
Total	10,665	3,300	13,965

3. Movement of Restricted Funds

	Opening Bal. 25/03/24 £	Receipts £	Payments £	Transfers £	Closing Bal. 31/08/25 £
Faith Ministries UK Churches		3,300	3,300		0
		3,300	3,300		0

MANNAHOUSE
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 AUGUST 2025

4. Trustees' remuneration

Trustees received no expenses, remuneration or benefits in this period.