

Trustees' Annual Report

For the year ended 31 August 2025

St Bernadette's Bees Preschool CIO

Registered Charity Number: 1207753

1. Reference and Administrative Details

- **Charity Name:** St Bernadette's Bees Preschool CIO
- **Registered Charity Number:** 1207753
- **Registered Address:** St Bernadette's Catholic Primary School, Tile Barn Close, Farnborough GU14 8LS
- **Trustees:**
 - Jacquelin Hubert, Chair
 - Stephanie Stroud - Secretary
 - Rebecca Allin, Treasurer
 - Joanne Davey, Staff Trustee
 - Holly Warren, Trustee
- **Independent Examiner:** Monika Anderson

2. Structure, Governance and Management

St Bernadette's Bees Preschool is a **Charitable Incorporated Organisation (CIO)** governed by a constitution adopted on 8 April 2024. Trustees meet regularly to oversee:

- Safeguarding
- Financial management
- Staffing and HR
- Quality of education
- Risk management
- Compliance with EYFS, Ofsted, Charity Commission and CIO constitution

New trustees receive an induction covering governance, safeguarding, and operational responsibilities.

No trustee received remuneration or personal benefit during the year.

3. Charitable Purposes

The CIO's charitable purposes, as set out in its constitution, are:

- **Advancement of Education** for children aged 2–5
- **Promotion of Child Development** through play-based learning

- **Support for Families** through guidance, signposting, and inclusive practice
- **Provision of Safe, Nurturing Care** in line with the Early Years Foundation Stage (EYFS)

These purposes guide all strategic and operational decisions.

4. Objectives and Activities

During the year, the CIO carried out its charitable purposes through:

- **High-quality early education** delivered in line with the EYFS
- **Inclusive SEND support**, early identification, and graduated response
- **Family engagement**, including workshops, settling support, and signposting
- **Safeguarding practice** led by the DSL and manager as the Ofsted registered responsible person
- **Curriculum enrichment**, including outdoor learning, communication & language focus, and community events

Public benefit has been considered in all trustee decisions, in accordance with Charity Commission guidance.

5. Achievements and Performance

Key achievements this year include:

- **Attendance & engagement:** 46 children enrolled (reporting period spans two academic years – April 2024 – August 2025); average attendance 80%
- **Quality of provision:** Internal audits and external feedback indicate consistently good practice
- **SEND support:** 2 children received targeted interventions; strong partnership with health and education professionals
- **Safeguarding:** All staff completed mandatory training; no serious incidents
- **Community impact:** Strengthened links with local schools
- **Staff development:** Coaching, supervision, and CPD embedded across the team

Trustees are satisfied that the CIO continues to deliver strong public benefit and high-quality early years education.

6. Financial Review

Where Our Money Comes From

The CIO's income for the year came from:

- **Early Years Funding** — 15- and 30-hours government entitlements

- **Parent paid fees** — For additional hours and services
- **SEND funding** — Including top-up and inclusion support
- **Grants and donations** — Small community grants and ad hoc contributions
- **Fundraising activities** — Events and community engagement

Financial Position

- **Total income:** £134140.00
- **Total expenditure:** £113517.00
- **Year-end reserves:** 88135.00

The trustees consider the reserves level appropriate to ensure operational continuity and resilience.

7. Reserves Policy

The CIO aims to maintain unrestricted reserves equivalent to 8–12 weeks of operating costs. At year-end, reserves were above this target. Trustees have agreed actions to maintain or restore the target level where required.

8. Risk Management

The trustees maintain a risk register and review it termly. Key risks and mitigations include:

- **Regulatory Compliance** — Mitigated through DSL oversight, manager as Ofsted registered responsible person, audits, and trustee monitoring.
- **Safeguarding Practice** — Mitigated through training, supervision, and termly audits.
- **Staffing & Recruitment** — Mitigated through succession planning, supernumerary staff deployed into ratio, and CPD.
- **Premises & Environment** — Mitigated through controlled access, school business manager support, and inspections.
- **Financial Sustainability** — Mitigated through budgeting, forecasting, and reserves policy.
- **Data Protection** — Mitigated through secure systems and staff training.

Overall risk level assessed as Low–Moderate.

9. Safeguarding Statement

Safeguarding remains the charity's highest priority. The DSL and deputies ensured:

- All staff completed statutory training
- Policies were reviewed and updated
- Concerns were managed in line with local authority procedures

- Trustees received safeguarding oversight reports

There were no serious safeguarding incidents requiring referral to the Charity Commission.

10. Plans for the Future

Priorities for 2026–27 include:

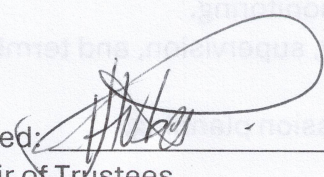
- **Strengthening EAL provision** through a whole-setting approach
- **Enhancing mathematical learning** and curriculum enrichment
- **Investing in staff development**, coaching, and supervision
- **Improving digital systems** for communication and record-keeping
- **Exploring sustainable growth** and community partnerships

11. Statement of Trustees' Responsibilities

Trustees confirm that:

- The accounts comply with the Charities Act 2011
- Proper accounting records have been kept
- The charity remains a going concern

Approved by the Board of Trustees on

Signed: 

Chair of Trustees

J. HUBERT.

St Bernadettes Bees PreSchool

No (if any)
1207753

Receipts and payments accounts

CC16a

For the period
from

Monday, April 8, 2024

To

31/8/25

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Funding	111,702	-	-	111,702	131,143
Private fees	21,159	-	-	21,159	22,319
Donations & fundraising	962	-	-	962	2,017
Interest	317	-	-	317	457
Grants	-	-	-	-	12,149
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	134,140	-	-	134,140	168,084
A2 Asset and investment sales, (see table).					
None	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	134,140	-	-	134,140	168,084
A3 Payments					
Wages and associated staff costs	101,683	-	-	101,683	107,967
Rent, insurance and office costs	7,470	-	-	7,470	9,077
Grant spend	-	-	-	-	9,502
Professional fees	1,689	-	-	1,689	2,878
Preschool consumables	2,555	-	-	2,555	4,461
Bank fees	120	-	-	120	91
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	113,517	-	-	113,517	133,977
A4 Asset and investment purchases, (see table)					
None	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	113,517	-	-	113,517	133,977
Net of receipts/(payments)	20,622	-	-	20,622	34,108
A5 Transfers between funds					
A6 Cash funds last year end	67,513			67,513	
Cash funds this year end	88,135			88,135	34,108

J. HUBERT
CHAIR

J. DAVEY
TRUSTEE

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Bank accounts & petty cash	88,135	-	-
		-	-	-
		-	-	-
	Total cash funds	88,135	-	-

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature

Print Name

Date of approval

TRUSTEE

CHAIR



CHARITY COMMISSION FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name
St Bernadettes Bees PreSchool

On accounts for the year
ended

31 August 2025

Charity no
(if any)

1207753

Set out on pages

1-2

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 August 2025.

Responsibilities and
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

Monika Anderson

Date:

15/05/26

Name:

Monika Anderson

Relevant professional
qualification(s) or body
(if any):

AAT and by experience

Address:

3 Thirlmere Close

Farnborough

GU14 0LG

Section B

Disclosure

Only complete if the examiner needs to highlight matters of concern (see CC32. Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of
any items that the
examiner wishes to
disclose.



76
Fri
2