

Annual Reports and Accounts for the year ended 31 December 2024

Address of the Church:	Military Road, Canterbury, CT1 1PA
Priest in Charge and Chair of PCC:	Rev. Patrick Ellidson
Vice-Chair of the PCC:	Jack Fellows
Bankers:	Lloyds Banking Group Plc 49 High Street, Canterbury, CT1 2SE
Independent Examiner:	David Clarke IIA 6 The Friars, Canterbury CT1 2AS

Annual PCC Report for the year ended 31 December 2024

Structure, Governance and Management

The Parochial Church Council (PCC) of All Saints, Canterbury, is a corporate body established by the Church of England. The PCC operates under the Parochial Church Council (Powers) Measures Act of 1956. The PCC is a charity excepted from registration with the Charity Commission.

The appointment of PCC members is governed by and set out in the Church Representation Rules. Members of the PCC are responsible for ensuring compliance with legislation governing matters including health and safety, safeguarding, discrimination and employment.

The PCC meets approximately 10 times each calendar year in order to discuss matters relevant to its responsibilities. Day-to-day management decisions are delegated by the PCC to the Standing Committee which consists of the Clergy, Churchwardens, Treasurer and PCC Secretary. The Standing Committee generally meets on an ad-hoc basis.

Aims and purposes

The PCC together with the priest-in-charge is responsible for promoting the whole mission of the Church: pastoral, spiritual, evangelical, social and ecumenical.

The congregation of All Saints is on a mission. We seek to be the focus for a Christian family that worships God joyfully each day while serving God in our community.

Objectives and activities

Church activities focused on worship include: two weekly Sunday morning services, one monthly Sunday evening service, midweek services, Bible study, prayer meetings, youth group and Sunday school (Superstars). Church activities focused on fellowship include: house groups, socials, events, fundraising. Church activities focused on mission and outreach include: mental health art group, Vauxhall Avenue events, running the Community Larder and 'Warm Space' with tea and toast over winter, schools' ministry, and partnering with other community groups.

Priest in Charge and Curate

Rev Canon Patrick Ellison was licensed and installed in the parish in June 2023. Rev Angela Swindley joined the parish in November 2023 and was ordained curate on 14 July 2024.

Risk Management

The PCC has adopted a policy of continuing consideration and review of the major risks which impact on the activities of the church. Risk assessments covering health and safety and fire safety are undertaken and regularly reviewed. An insurance policy is in place to cover consecrated and beneficed buildings and their contents. Policies are in place for food safety, data protection, and safeguarding children and vulnerable adults. In view of the cash and other donations received by the PCC, the requirements of the Gift Aid tax reclamation scheme and the audit trail requirements of Charities legislation, the financial procedures for handling all donations are regularly reviewed. Confidentiality of individuals takes a high priority in the accounting records.

Annual PCC Report for the year ended 31 December 2024

Membership of the Parochial Church Council at 31 December 2024:

Priest in Charge: Rev. Patrick Ellisdon
Curate: Rev. Angela Swindley (since July 2024)
Lay Reader: Gavin Netherton

Churchwardens: Jack Fellows (reappointed April 2024)
Will Gravenor (reappointed April 2024)

Members of PCC:	David Bedford (Secretary)	Amanda Monk Peak
	Debbie Ellisdon (joined April 2024)	Helen Netherton
	Jack Fellows (Deanery Synod)	Judith Thomson
	Sarah Fellows (Deanery Synod)	Emma Twyman
	Carole Jeff (Treasurer)	Lillie Swain (co-opted)
	Rebecca Levings	

Left the PCC: Katie Gravenor (resigned April 2024)

PCC attendance review

The PCC met 10 times during the year, using video conferencing when necessary, including an away day in September at Minster Abbey. The average level of attendance at PCC meetings was 78.7%. Various reports from the representatives of the Church who are either members of the PCC or volunteers are presented for consideration during these meetings.

Achievements and performance

The PCC defined priorities for 2024 were to continue to enhance the worship, fellowship and mission and outreach of our church. One particular area of focus was around actions we could take to be a more inclusive church and this was again the topic of an additional PCC session. The services provided by the Community Larder grew and have been really well used throughout the year, including continuing to host a 'Warm Space' through the year with tea & toast available. We ran a number of successful events including reinstating the advent carol service. The church leadership continued to work well with community partners to provide support and care to our local community. A new house group has started this year, meaning 4 groups operating with 33 members in total.

Church Attendance and Electoral Roll

The electoral roll includes 65 parishioners (2023: 66). The average weekly attendance for Sunday services counted during October was 58.5 individuals over the age of 16 years (2023: 45.4 adults) and 9 young people under the age of 16 (2023: 8.8 young people).

Volunteers

At the heart of much of the work of the Church there is a huge foundation of generous support, hard work and love which is supplied voluntarily by members of the congregation. This is often expressed in long hours spent serving in groups, in social action work, welcoming, stewarding, leading children's and youth groups, prayer meetings, training programmes and other areas of service. A huge 'thank you' is extended to all those who serve so willingly to make these events possible and for being the 'church life' of All Saints.

Financial review

There was a deficit on Unrestricted Funds for the year amounting to £11,630 (2023: £986 surplus). This deficit was slightly larger than budgeted entirely due to higher energy costs than anticipated. Due to a significant reduction in Parish Share request in 2025, the unrestricted budget deficit for next year is significantly decreased to £3,642 (before contribution towards heating from Community Larder restricted fund). All assets owned by the PCC are held in Lloyds Bank accounts and CCLA investment accounts.

Reserves Policy

It is the policy of the PCC to maintain at least the equivalent of 3 months unrestricted expenditure in available cash resources to cover unexpected situations that could lead to a cash flow problem. That criterion is currently met. Given the next few years are more financially challenging due to continued high energy costs, the liquid reserves held currently exceed this requirement but have depleted significantly through 2024.

Annual PCC Report for the year ended 31 December 2024

Statement of responsibilities of the PCC members

The PCC members are responsible for ensuring that the annual reports and accounts are prepared in accordance with applicable law and regulations and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales requires the PCC members to ensure that financial statements are prepared for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period.

In preparing these accounts, the PCC members are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP (Statement of Recommended Practice);
- make judgements and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the accounts on a going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The PCC members are responsible for keeping adequate accounting records that are sufficient to show and explain the charity's transactions and disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the accounts comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations, and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

At the date of signing these reports and financial statements, the PCC considers that there are no material financial uncertainties about the PCC's ability to continue to operate.



Rev. Patrick Ellisdon (PCC Chair)

Dated: 28-Apr-2025

**Independent Examiner's Report to the Parochial Church Council of
The Ecclesiastical Parish of All Saints, Canterbury.**

I report on the accounts of the Parochial Church Council for the year ended 31 December 2024, which are set out on pages 5, 6 and 7.

Respective responsibilities of the PCC members and the examiner

The members of the PCC are responsible for the preparation of the accounts. The members of the PCC consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 ('the 2011 Act') and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act, and in accordance with the Regulations;
- follow the procedures laid down in the General Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

Basis of the Independent Examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission.

An examination includes a review of the accounting records kept by the PCC and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view'. The report is limited to those matters set out in the statement below.

Independent Examiner's statement

In connection with my examination, no matter has come to my attention:

- 1) which gives me reasonable cause to believe that, in any material respect, the requirements:
 - (a) to keep accounting records in accordance with section 130 of the 2011 Act; and
 - (b) to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act;have not been met; or
- 2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

I recommend two documents are drawn up;

1. With the basic process steps including weekly cash sheets, bank statements, cash handling and sign-offs.
2. The end of year process of populating the spreadsheet and an appendix showing the structure of the spreadsheet and how data flows through from data population to the final end of year figures.



David Clarke IIA
Independent Examiner
6 The Friars, Canterbury
CT1 2AS

Dated: 28-Apr-2025

Receipts and Payments Account for the year ended 31 December 2024

				Total Funds	
		Unrestricted	Restricted	2024	2023
		£	£	£	£
RECEIPTS	Voluntary receipts:				
	Regular giving	27,082	909	27,991	22,394
	Collections at services and via card-reader or online	3,814		3,814	2,593
	Other giving Note 5	2,539	440	2,979	1,604
	Grants received Note 6	0	47,900	47,900	34,949
	Gift Aid tax recovered	6,699		6,699	5,614
	Fundraising events	1,550	2,174	3,724	1,832
		41,684	51,423	93,107	68,986
	Activities for generating funds:				
	Hire of Church premises	17,462		17,462	18,853
	Investment & interest income	762	1,057	1,819	1,284
	Parochial fees charged	1,428		1,428	3,120
	VAT recovered (Listed Place of Worship Grant Scheme)	0	16,234	16,234	0
	Other income	20		20	775
Total Receipts		61,356	68,713	130,069	93,018
PAYMENTS	Parish Share	44,061		44,061	36,029
	Cost of mission and ministry				
	Worship costs	797		797	1,246
	Mission costs	320		320	125
	Children and youth ministry	379		379	389
	Community Larder		9,083	9,083	4,743
	Church running costs				
	Servicing (grounds and building)	2,260		2,260	1,457
	Building maintenance and repairs (incl. Building Project)	1,168	48,106	49,274	5,788
	Insurance	2,783		2,783	2,732
	Utilities (gas, electric, water etc.)	17,602		17,602	10,868
	Salaries	1,576		1,576	1,576
	Administration				
	PCC and clergy expenses Note 3	302		302	242
	Digital and IT	289		289	1,049
	Fundraising expenses	0		0	203
	Missing giving and donations				
	Donations to other charities	810		810	450
	Missional giving & gifts	269		269	406
	Parochial fees paid to Diocese	1,404		1,404	802
	Other	6		6	80
Total Payments		74,026	57,189	131,216	68,186
Excess of Receipts over Payments		-12,670	11,524	-1,146	24,832
	Transfer between funds	750	-750	0	0
	Gain/(Loss) on revaluation of investments	291	482	773	2,903
SURPLUS/(DEFICIT) for the year		-11,630	11,256	-374	27,735
Balance brought forward at 1 January 2024				114,651	86,916
Balance carried forward at 31 December 2024				114,277	114,651

Notes to the Receipts and Payments Account for the year ended 31 December 2024

1 Accounting policies

1 (a) These accounts have been prepared on a cash basis.

1 (b) The accounts of the PCC have been prepared in accordance with the Church Accounting Regulations using the receipts and payments basis. They have been prepared under the historical cost convention except for the valuation of investment assets, which values are adjusted to show the mid-market value on 31 December 2024.

1 (c) Investments are revalued at the balance sheet date. Realised and unrealised gains and losses on investments are taken to the Receipts and Payments Account.

2 The Priest in Charge and Curate are remunerated by the Diocese. Part of the Diocesan parish share disclosed above contributes towards these costs.

3 No member of the PCC received remuneration or benefits in respect of their services as members of the PCC during the year (2023: None). No PCC members were reimbursed expenses during the year other than for operating costs incurred on behalf of the PCC (2023: £Nil).

4 The income and costs accounted for in the Receipts and Payments Account all relate to the sole activity of the PCC.

5 Unrestricted Other voluntary receipts are mainly one-off additional donations from Regular Givers (£2,251).

6 Grants received comprised of restricted grants towards the Building Project (£38,650) and Community Larder (£9,250) only.

Major grant providers for the Building Project were: Garfield Western (£25,000), Benefact Trust (£10,500), Canticorum (£1050), Beerling Trust (£1000), SMB Charitable Trust (£1000).

Major grant providers for Community Larder were: Kent County Council (£1500); Asda (£1024); Community of the Presentation (£1000); Marlowe Consulting (£1000); Canterbury Cathedral (£1000); Canterbury Deanery (£500); Strensham Trust (£500); St Stephen's (£380); Soroptimist International Canterbury (£300).

Statement of Assets and Liabilities at 31 December 2024

	Unrestricted £	Restricted £	Total Funds	
			2024 £	2023 £
Investment Assets				
CCLA Investment Accounts	12,984	21,548	34,533	33,760
Cash Funds				
Lloyds Bank Current Account	17,039	8,424	25,463	37,381
Lloyds Building Project Accounts		40,465	40,465	31,290
CCLA Deposit Accounts	8,419	5,398	13,816	12,221
Total Cash Funds held	25,458	54,287	79,745	80,891
Total Assets Held at 31 December 2024	38,442	75,835	114,277	114,651

Approved by the Parochial Church Council on 28-Apr-2025 and signed on its behalf by:

Rev. Patrick Ellisdon (PCC Chair)

Carole Jeff (Honorary Treasurer)




Notes to the Balance Sheet at 31 December 2024

7 Investments

	Unrestricted £	Note 8 Restricted £	Total Investments	
			2024 £	2023 £
Market value 1 January 2024	12,694	21,066	33,760	30,857
Investments sold	-	-	0	0
Revaluation gain/(loss)	291	482	773	2,903
Market value at 31 December 2024	12,984	21,548	34,533	33,760

The unrestricted investment consists of 561.54 income shares (2023: 561.54 income shares) in the CBF Church of England Investment Fund in general investment funds.

The restricted investment consists of 931.91 income shares (2023: 931.91 income shares) in the CBF Church of England Investment Fund in general investment funds.

8 Restricted Investment Funds

	Fabric £	Ministry £	Total Investment Funds	
			2024 £	2023 £
Balance at 1 January 2024	18,704	2,362	21,066	19,255
Receipts	-	-	0	0
Revaluation of investments	428	54	482	1,812
Transfer between funds	-	-	0	0
Payments	-	-	0	0
Balance at 31 December 2024	19,132	2,417	21,548	21,066

9 Restricted Cash Accounts

	Fabric £	Ministry £	Building Project £	Community Larder £	Total Cash Funds	
					2024 £	2023 £
Balance at 1 January 2024	4,046	518	31,290	7,659	43,513	18,575
Receipts (incl. interest income)	739	94	57,282	10,599	68,713	34,906
Transfer between funds	-	-	-	-	0	275
Payments	-	-	-48,106	-9,833	-57,939	-10,243
Balance at 31 December 2024	4,786	612	40,465	8,424	54,287	43,513