



**CHARITY COMMISSION**  
FOR ENGLAND AND WALES

## Trustees' Annual Report for the period

From 1/4/2024 To 31/3/25

Charity name: OXFORD THEOLOGY RESOURCES LINK

Charity registration number: 1207712

## Objectives and Activities

|                                                                                                                                                                      | SORP reference     |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Summary of the purposes of the charity as set out in its governing document                                                                                          | Para 1.17          | Oxford Theology Resources Link (OTRL) exists to advance theological education and research by redistributing surplus academic theological books from the UK to theological libraries and training institutions in the majority world where access to such resources is limited. The charity also seeks to prevent book waste by promoting the reuse of high-quality theological books, contributing to environmental sustainability. In addition, OTRL provides professional advice, training, and guidance on the establishment, management, and maintenance of theological libraries, supporting librarians and institutions to use resources effectively and sustainably.                                                                                                                                                                                                                                                                                                                                                        |
| Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts. | Para 1.17 and 1.19 | <p>During the reporting period, OTRL carried out its charitable purposes primarily through the collection, sorting, and redistribution of donated theological books to partner institutions overseas, including seminaries, universities, and theological training centres. The charity coordinated multiple international shipments to regions experiencing economic hardship or disruption due to conflict, ensuring that books reached institutions where they could be actively used for teaching, learning, and research.</p> <p>In addition to physical book provision, OTRL delivered professional library support by advising on cataloguing, classification, book care, and sustainable library systems. This included the provision of training materials and guidance to partner organisations and volunteers involved in establishing or developing theological libraries.</p> <p>These activities directly benefited students, clergy, academics, and church leaders by improving access to theological resources,</p> |

|                                                                                                                              |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
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|                                                                                                                              |           | strengthening institutional capacity, and supporting long-term educational sustainability.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
| Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit | Para 1.18 | The trustees have had due regard to the Charity Commission's guidance on public benefit. They are satisfied that OTRL's activities provide clear public benefit by advancing education and religious learning, particularly in contexts where financial, infrastructural, or political challenges restrict access to academic resources. The charity's work benefits a wide range of beneficiaries, including theological students, educators, clergy, and faith communities, and contributes to the wider public good through educational development and environmental sustainability. |

## Achievements and Performance

|                                                                                                                                                                                                 | SORP reference |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole. | Para 1.20      | <p>During the year ended 31 March 2025, OTRL supported theological education in <b>Ukraine, Uganda, South Sudan, and Sierra Leone</b> through the provision of books and professional library expertise. In <b>Ukraine</b>, OTRL coordinated <b>nine consignments</b> delivered to partner institutions in Kyiv, comprising <b>43 boxes containing approximately 1,220 theological books and journals</b>, despite ongoing conflict. These shipments helped to rebuild and sustain library collections disrupted by war.</p> <p>In <b>Africa</b>, OTRL facilitated the distribution of <b>2,530 theological books</b> to <b>Uganda and South Sudan</b>. Of these, <b>1,508 books</b> were allocated to institutions in Uganda, strengthening academic provision, while <b>1,022 books</b> were designated for South</p> |

|  |  |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
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|  |  | <p>Sudan Bethel Theological Seminary to support future library development once appropriate facilities are in place.</p> <p>In <b>Sierra Leone</b>, OTRL contributed professional training, systems, and guidance that enabled the successful cataloguing of <b>1,197 theological books</b> and the establishment of a theological library at Mount Zion Training Centre.</p> <p>Across all projects, OTRL improved access to high-quality theological resources, strengthened local institutional capacity, and ensured that donated books were used effectively and sustainably. The trustees believe that these activities made a meaningful difference to beneficiaries and advanced the charity's educational objects for the public benefit.</p> |
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## Financial Review

|                                                                                  |           |                                                                                                                                                                                                                     |
|----------------------------------------------------------------------------------|-----------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Review of the charity's financial position at the end of the period              | Para 1.21 | Income and expenditure<br>Data for financial year ending 31 March 2025<br>Total income: £10,963<br>Total expenditure: £7,605                                                                                        |
| Statement explaining the policy for holding reserves stating why they are held   | Para 1.22 | No policy written. Will write and be agreed in the current financial year                                                                                                                                           |
| Amount of reserves held                                                          | Para 1.22 | No reserves held. However, the balance of unrestricted funds as at the end of March 2025 was £3,358                                                                                                                 |
| Reasons for holding zero reserves                                                | Para 1.22 | We are planning to: <ul style="list-style-type: none"> <li>• Implement a reserves policy</li> <li>• raise the necessary funds</li> <li>• diversify our funding base</li> <li>• mitigate associated risks</li> </ul> |
| Details of fund materially in deficit                                            | Para 1.24 | n/a                                                                                                                                                                                                                 |
| Explanation of any uncertainties about the charity continuing as a going concern | Para 1.23 | n/a                                                                                                                                                                                                                 |

## Structure, Governance and Management

|                                                                                                                                                                           |           |                                                                                                                                                                                                                                                                                                                                                                                        |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Description of charity's trusts:                                                                                                                                          |           |                                                                                                                                                                                                                                                                                                                                                                                        |
| Type of governing document<br>(trust deed, royal charter)                                                                                                                 | Para 1.25 | CIO registration on 3/4/2024                                                                                                                                                                                                                                                                                                                                                           |
| How is the charity constituted?<br>(e.g unincorporated association, CIO)                                                                                                  | Para 1.25 | CIO                                                                                                                                                                                                                                                                                                                                                                                    |
| Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees | Para 1.25 | Apart from the first charity trustees, every trustee must be appointed for a term of three years by a resolution passed at a properly convened meeting of the charity trustees.<br><br>In selecting individuals for appointment as charity trustees, the charity trustees must have regard to the skills, knowledge and experience needed for the effective administration of the CIO. |

## Reference and Administrative details

|                             |                                |
|-----------------------------|--------------------------------|
| Charity name                | OXFORD THEOLOGY RESOURCES LINK |
| Other name the charity uses | n/a                            |
| Registered charity number   | 1207712                        |

|                             |                                                              |
|-----------------------------|--------------------------------------------------------------|
| Charity's principal address | c/o WYCLIFFE HALL<br>52-54 BANBURY ROAD<br>OXFORD<br>OX2 6PW |
|                             |                                                              |

**Names of the charity trustees who manage the charity**

|    | Trustee name   | Office (if any) | Dates acted if not for whole year | Name of person (or body) entitled to appoint trustee (if any) |
|----|----------------|-----------------|-----------------------------------|---------------------------------------------------------------|
| 1  | Ha Yea Riley   | Chair           |                                   |                                                               |
| 2  | Christian Kim  | Secretary       |                                   |                                                               |
| 3  | Nicholas Riley | Treasurer       |                                   |                                                               |
| 4  | Daniel Drury   |                 |                                   |                                                               |
| 5  |                |                 |                                   |                                                               |
| 6  |                |                 |                                   |                                                               |
| 7  |                |                 |                                   |                                                               |
| 8  |                |                 |                                   |                                                               |
| 9  |                |                 |                                   |                                                               |
| 10 |                |                 |                                   |                                                               |
| 11 |                |                 |                                   |                                                               |
| 12 |                |                 |                                   |                                                               |
| 13 |                |                 |                                   |                                                               |
| 14 |                |                 |                                   |                                                               |
| 15 |                |                 |                                   |                                                               |
| 16 |                |                 |                                   |                                                               |
| 17 |                |                 |                                   |                                                               |
| 18 |                |                 |                                   |                                                               |
| 19 |                |                 |                                   |                                                               |
| 20 |                |                 |                                   |                                                               |

**Corporate trustees – names of the directors at the date the report was approved**

| Director name |  |  |
|---------------|--|--|
| n/a           |  |  |
|               |  |  |
|               |  |  |
|               |  |  |
|               |  |  |
|               |  |  |

**Name of trustees holding title to property belonging to the charity**

| Trustee name | Dates acted if not for whole year |  |
|--------------|-----------------------------------|--|
| n/a          |                                   |  |
|              |                                   |  |
|              |                                   |  |
|              |                                   |  |
|              |                                   |  |
|              |                                   |  |

## Funds held as custodian trustees on behalf of others

|                                                                                                                               |     |
|-------------------------------------------------------------------------------------------------------------------------------|-----|
| Description of the assets held in this capacity                                                                               | n/a |
| Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects | n/a |
| Details of arrangements for safe custody and segregation of such assets from the charity's own assets                         | n/a |

## Exemptions from disclosure

Reason for non-disclosure of key personnel details

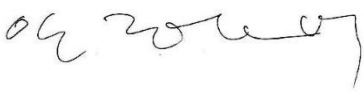
No exemptions from disclosure have been applied.

## Other optional information

## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

|                                     |                                                                                   |                                                                                    |
|-------------------------------------|-----------------------------------------------------------------------------------|------------------------------------------------------------------------------------|
| Signature(s)                        |  |  |
| Full name(s)                        | Ha Yea Riley                                                                      | Nicholas Riley                                                                     |
| Position (eg Secretary, Chair, etc) | Chair                                                                             | Treasurer                                                                          |
| Date                                | 27/1/26                                                                           |                                                                                    |