

Trustees Annual Report for the period 2 April 2024 to 30 Sept 2025

Charity name: Seaford Action for Nature CIO

Charity number: 1207678

Objectives and activities:

Seaford Action for Nature is a CIO whose objects are for the public benefit and in particular the inhabitants of Seaford, East Sussex and its surrounding areas, namely to:

- a. Raise awareness of the need to increase biodiversity in Seaford
- b. To support our communities in taking practical steps to achieve an increase in the biodiversity of Seaford

Trustees have had regard to the guidance issued by the Charity Commission on public benefit

All activities rely on our network of committed volunteers.

We aim to achieve our objectives in the following ways

1. Sharing information about how to increase and biodiversity in Seaford

The main activities we provided during this period included:

Continued to develop and expand the **Renaturing Seaford website**, regularly adding and updating content and encouraging other groups and individuals to participate. We also used facebook and Instagram to raise awareness of the website content.

Producing regular **email newsletters** which were managed through Mailchimp. We encouraged people to sign up to these newsletters on our website and via sign-up sheets at events.

Updating the content in our **noticeboards** situated in Seaford green spaces.

We ran occasional **campaigns/competitions** to engage people on certain themes, for example we had a wildflower spotting competition, and encouraged people to participate in other national events such as Big Garden birdwatch, 12 days wild and the Big Butterfly count.

2. Taking Action for nature

We carried out various activities which helped to collate data about our green spaces. We try to engage wider group of volunteers and the public for this work. Once we have this data, we can approach stakeholders with advice about managing these spaces for both people and wildlife.

The action we took during this period included:

- Participating in an annual **BSBI New Year plant count**
- Two evening **moth trapping events** in the Pump field
- **Annual Plant surveys** in several Seaford Town Council green spaces over both summers
- **Monthly plant surveys** in the "Sea Meadows" fields

- In September 2025, a member of the group Dr S McKenzie published a valuable report “**Seaford Action for Nature Geographical Information System (GIS) mapping project – Green Spaces report**”
3. **Positively support other groups, stakeholders and the public**

The action we took during this period included:

- Supporting Seaford Natural History Society with their **Saturday events**, supporting with marketing, equipment and with volunteers
- We hosted a **Winter social event** for our volunteers and partners.
- We gave a **biodiversity/mini meadow talk** to various social groups in the town, reaching new audiences.
- We attended the fantastic **Sustainable Seaford event** at Seaford Head school and engaged the public (with snail games and a worm “soil health” learning game). These events were also great for networking with other groups and volunteers.
- Supported a **church wildlife event**, helping with a survey and images for spotting sheets
- At **Seaford Primary school**, helped children plant pond plants, ran pond dipping events, planted wildflower seeds and assisted financially by funding a new pond liner.
- At **Cradle Hill school** supported children to maintain new trees, plant wildflowers and ran a bioblitz
- At **Annecy School**, we worked with the gardening club, to help prune trees and maintain a hedgerow. We also funded and helped with new raised beds and planting wildflowers
- At **Chyngton primary school**, we cleared the pond, ran pond dipping and wildflower planting with the children. We also organised environment activities in the wildlife area.
- At **Tower house school** we gave advice and provided plants and seeds for new raised beds.
- At **Seaford Head 6th form**, we supported designs for a new herb garden.
- We joined volunteers at **Walmer Road** recreation ground and led a wildflower identification event there.
- We committed £500 towards new information boards for Friends of Last Wood and Meadow and also obtained a further £500 from Seaford Rotary club which was also forwarded to the group towards the boards.

Achievements and performance

We are proud of our dedicated volunteers and what they have achieved in the year. In particular with the continued engagement with children in schools and people of all ages who attended our presentations, and events.

We are gradually increasing the number of botanical survey records, and we have published a report which builds on that data.

We continue to widen the reach of our website and mailing list and encourage participation of other local groups.

Financial Review

During the year we continued to spend our grant fund from Ouse Valley Climate Action (OVCA) which was originally awarded for three years. The reported income for the year of £32,265 included £19,601 carried forward from before the conversion to a CIO, £11,944 from OVCA, £500 restricted fund for Friends of Last Wood, and £220 in unrestricted donations.

Expenditure totalling £17,793 continued as planned, with £11,102 to GIS mapping project (£10,000 of this being a transfer to Seaford Trees for Seaford who are continuing to progress the mapping project). The remainder was split between equipment, plants and seeds and other materials, communications and publicity and activities and training.

This gave a deficit for the year of £5,129 (after deduction of carried over income), and closing reserves of £14,472 which was all held as cash at bank. Of that £14,223 is restricted funds from OVCA.

We have been able to retain funds from OVCA to be spent in accordance with a legacy funding agreement with them.

SAFN prepares accounts on a cash not accruals basis.

We have few ongoing financial obligations and our reserves policy reflects that only a small amount of reserves is needed to continue in the future. We aim therefore to hold a minimum of 6 months' running costs as reserves. Trustees believe that all running costs including insurance, website hosting and newsletter costs can be covered from fundraising activities and donations once the grant funding ends.

There are no funds in deficit or financial uncertainties about the charity continuing as a going concern.

Structure Governance and Management

The charity holds no trusts

The governing document is here https://register-of-charities.charitycommission.gov.uk/en/charity-search/-/charity-details/5234494/governing-document?uk_gov_ccew_onereg_charitydetails_web_portlet_CharityDetailsPortlet_organisationNumber=5234494

Trustees are appointed for three years by a resolution passed at properly convened meetings of the trustees. In selecting individuals for appointment, the committee has regard to the skills, knowledge and experience needed for the effective administration of the CIO.

Reference and Administrative details

Charity name:	Seaford Action for Nature
Other name	SAFN
Registered charity number	1207678
Charity address:	4 Clinton place, Seaford BN25 1NL

Names of trustees April 2024 to September 2025

Margery Diamand appointed 2 April 2024

Dinah Mary Pryor appointed 2 April 2024

Tina Ann Harris-Ross appointed 2 April 2024

Michael James Vingoe appointed 2 April 2024

There were no corporate trustees at the date the report was approved

There were no trustees holding title to property belonging to the charity

There were no funds held as custodian trustees on behalf of others

Declaration

The trustees declare that they approve the Trustees Report above.

Signed on behalf of the trustees:

Signature:



Full name: TINA ANN HARRIS-ROSS

Position: Trustee

Date: 9/3/26



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name
Seaford Action For Nature

No (if any)
1207678

Receipts and payments accounts

CC16a

For the period
from

Period start date
2/4/2024

To

Period end date
30/09/25

Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
A1 Receipts					
Donation/transfer from CIC to CIO	28	19,572	-	19,600	-
Seaford Rotary Grant for signboards	-	500	-	500	-
Donations	220	-	-	220	-
OVCA grant received this period		11,944	-	11,944	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	248	32,016	-	32,264	-
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	248	32,016	-	32,264	-
A3 Payments					
Equipment & Materials	-	2,003	-	2,003	-
Communication & Publicity	-	1,767	-	1,767	-
Plants, Seeds & Bulbs	-	976	-	976	-
GIS Mapping Project	-	11,102	-	11,102	-
Events, Activities & Training	-	1,945	-	1,945	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	17,793	-	17,793	-
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	-	17,793	-	17,793	-
Net of receipts/(payments)	248	14,223	-	14,471	-
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	-	-	-	-	-
Cash funds this year end	248	14,223	-	14,471	-

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds		248	14,423	-
		-		-
		-	-	-
	Total cash funds	248	14,223	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	Details	-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
	Final payment for GIS Mapping Project report (already completed).	Restricted	990	03 October 2025
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
		Tina Harris-Ross		



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name
Seaford Action For Nature CIO

**On accounts for the year
ended**

30 September 2025

**Charity no
(if any)**

1207678

Set out on pages

3 and 4

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended DD / MM / YYYY.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

Date:

10/06/2026

Name:

Sharon Bishop

**Relevant professional
qualification(s) or body
(if any):**

FCCA

Address:

3C Cavendish House

New Road

Newhaven BN9 0ES

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

N/A



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name
Seaford Action For Nature

No (if any)
1207678

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CC16a

For the period
from

Period start date
04/02/2024

To

Period end date
30/09/25

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		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets				
			-	-
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use				
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
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B5 Liabilities				
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			-	
			-	
			-	
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
		Tina Harris-Ross		