

SEVA DHABA UK
1207673

ANNUAL REPORT AND ACCOUNTS FOR THE
Year 01.04.24 to 01.12.2024

REGISTERED OFFICE
Unit 9, Gemini Business Park,
Sheepscar Way, Leeds
LS7 3JB

Seva Dhaba

Trustees Annual Report and Statement of Financial Activities for the year ended 01 December 2024

The trustees present their management accounts report for the year ended 01 December 2024 and confirm that it complies with the Charities Act 2011 and the trust deed.

Reference and Administrative Information

Charity Name:	Seva Dhaba
Charity Registration Number:	1207673
Principal Office:	Unit 9, Gemini Business Park LEEDS LS7 3JB

Board of Trustees

Pavandeep Singh
Lackivinder Singh
Mohammad Ahsen Jamil

Principal Administrator

Pavandeep Singh

Independent Examiner

Richmonds Bambrook Ltd
Chartered Certified Accountants
Leeds
LS7 3JB

Seva Dhaba

Report of the Trustees for the year ended 01 December 2024

Structure, governance and management

Governing document

Seva Dhaba is constituted as a charitable trust registered with the Charity Commission in April 2024 under charity number 1207673. It is governed by a deed .

Organisational structure

The charity trustees are responsible for the general control and management of the charity. The trustees give their time freely and receive no remuneration or other financial benefits.

The trustees meet together as a body three monthly and are responsible for all decisions taken in relation to running the Gurdwara and the community facilities and the activities provided by the charity. The day-to-day management of the Gurdwara and community facilities and projects are delegated to the trustees. Sub Committee running day-to-day affairs meets every week.

Recruitment and appointment of trustees

The existing trustees are responsible for the recruitment of new trustees but in so doing the trustees seek the views and recommendations of both elders and community leaders. The trustees believe this approach ensures that new trustees are respected members of the faith and local communities and ensures that good relations are fostered between the Gurdwara and the people of the local community that we serve. In selecting new trustees, we seek to identify people who regularly attend events and functions organised by the charity and are willing to volunteer to help in our broader community work. Potential trustees are invited to attend trustees' meetings as observers and are given more details of the charity's aims and activities and, if all agree, they are then proposed as new trustees at the subsequent trustees' meeting. This process allows due consideration of the person's eligibility, personal competence, specialist knowledge and skills.

Induction and training of trustees

Following appointment, new trustees are introduced to their new role and given copies of the trust deed and a guide to the policies and procedures adopted by our charity. A number of publications from the Charity Commission are also provided including the guidance on charities and public benefit and on the advancement of religion for the public benefit. This ensures that new trustees are aware of the scope of their responsibilities under the Charities Act. Initially, new trustees work with an existing trustee assisting on particular activities and projects run by the charity. After satisfactory feedback from existing trustees, they are then given the task of leading a particular activity or project, reporting progress at trustees' meetings.

Risk management

The trustees have assessed the risks the charity faces and have drawn up a risk matrix which identifies the major risks by area of activity, the nature of those risks, the likelihood of the risks happening and the measures taken to manage them. The trustees review this risk matrix regularly at their meetings and at meetings of the two subcommittees on finance and buildings. The trustees are satisfied that systems are in place, or arrangements are in hand, to manage the risks that have been identified. In particular, insurance cover is in place and the finances of the Mosque are kept under review. Appropriate Criminal Records Bureau (CRB) checks, supported by regularly reviewed policies, are made for all those who work with children or other vulnerable groups within the or community centre.

Objectives and activities

Our objectives

The relief of poverty in Leeds and the surrounding areas through the provision of hot meals and food to food banks and other organisations working to prevent food poverty.

Use of volunteers

Volunteers are an important resource in both our faith and community work. We encourage all members of our Gurdwara to be involved in voluntary activities and to share their skills with others.

Reserves policy

The trustees have reviewed the reserves of the charity. Their policy is to hold enough funds to meet four

months' operating costs of the Gurdwara.

Principal funding sources

The charity's main source of income is donations.

Statement of Trustees' responsibilities

The charity trustees are responsible for preparing an annual report and financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales requires the charity trustees to prepare financial statements for each year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that year. In preparing the financial statements, the trustees are required to:

- Select suitable accounting policies and then apply them consistently; observe the methods and principles in the Charities SORP;
- Make judgements and estimates that are reasonable and prudent;
- State whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity and hence taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees for the purposes of charity law who served during the year and up to the date of this report are set out on page 1.

Approved by the trustees and signed on its behalf by:

Pavandeep Singh
Chair Seva Dhaba
11/20/2025

**INDEPENDENT EXAMINERS' REPORT
TO THE TRUSTEES OF Seva Dhaba CHARITABLE TRUST
FOR THE year ENDED 01 December 2024**

I report on the unaudited accounts of the trust for the year ended 01 December 2024

RESPECTIVE RESPONSIBILITIES OF TRUSTEES AND INDEPENDENT EXAMINER

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under the Charities Act 2011 (previously section 43(2) of Charities Act 1993) and that an independent examination is needed.

Having been satisfied that the charity is not subject to audit and eligible for Independent Examination it is my responsibility to:

- Examine the accounts (under Charities Act 2011,(section 43(3)(a) of the Charities Act 1993);
- To follow the procedures laid down in the General Directions given by the Charity Commission Charities Act 2011 (under section 43(7) (b) of the 1993Act); and
- To state whether particular matters have come to my attention.

BASIS OF INDEPENDENT EXAMINERS' REPORT

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and the seeking of explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, no opinion is given as to whether the account present "true and fair view" and the report is limited to those matters set out in the statement below.

INDEPENDENT EXAMINERS' STATEMENT

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that, in any material respect, the requirements;
 - to keep accounting records in accordance with Charities Act 2011 (541 of the Charities Act 1993);and
 - to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the 2011 Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Richmonds Bambrook Ltd
Chartered Certified Accountants
Unit 9, Gemini Business Park
Sheepscar Way
LEEDS
LS7 3JB

Dated: 20/11/2025

Seva Dhaba
trustees' report and financial statements
1-Dec-24

Statement of financial activities	Notes	Unrestricted Funds £	Restricted Funds £	Total Funds year to 1-Dec-24 £
for the year ended 01 December 2024				
<u>Income & Expenditure</u>				
<u>Incoming Resources</u>				
Donations & Similar Income	2	-	-	-
Gift Aid	3	-	-	-
Activities in furtherance of the Charity's Objects:				
Rent Receivable	4	-	-	-
Total Incoming Resources		-	-	-
Resources Expended				
Direct Charitable Expenditure	5	-	-	-
Management and Administration of the charity	7	-	-	-
Total Resources Expended		-	-	-
Net Incoming / (Outgoing) Resources for the Year		-	-	-
Incoming Restricted Funds				-
Net Movement in Funds		-	-	-
Balance Brought Forward at 1 April 2024	11	-	-	-
Balance Carried Forward at 01 December 2024		-	-	-

The Notes on Form Part of These Accounts

Balance Sheet

for the year ending 01 December 2024

	Notes	<u>1-Dec-24</u>	
		£	£
<u>Fixed Assets</u>			
Tangible Fixed Asset	8	-	-
<u>Current Assets</u>			
Debtors		-	
Cash & Bank		-	
		-	
Liabilities			
Amount falling due within one year	10	-	
Net Current Assets			-
Total Asset Less Current Liabilities			-
<u>Liabilities</u>			
Amount falling due after more than one year			-
Net Assets			-
Funds	11		
Unrestricted		-	
Restricted		-	-
Total Funds			-

Notes to the financial statements

for the year ending 01 december 2024

1) Accounting Policies

Basis of Preparation

The accounts have been prepared under the historical cost convention and in accordance with the Charities Act 1993.

	Unrestricted Fund £	Restricted Fund £	Total Funds year To 1-Dec-24 £
2) Donations & Other Income			
Donations and others	-	-	-
	-	-	-
3) Gift Aid			
	-	-	-
	-	-	-
4) Rent Received			
Rents	-	-	-
	-	-	-
5) Direct Charitable Expenditure			
Direct expenses	-	-	-
	-	-	-
6) Donations to Other Charities			
	-	-	-
7) Management and Administration of the Charity			
Heat & Light	-	-	-
Repairs & Renewals	-	-	-
Insurance	-	-	-
Telephone	-	-	-
Water	-	-	-
Software	-	-	-
Accountancy Charges	-	-	-
Cleaning & Sundries	-	-	-
Bank Charges & Interest	-	-	-
Other legal and professional	-	-	-
	-	-	-

Notes to the financial statements

for the year ending 01 December 2024

8) Schedule of Tangible Fixed Assets

	Land & Building £	Fixture & Fittings £	Plant & Machinery £	Equipment £	Sports Equipment £	Motor Vehicle £	Total £
As At 1 April 2024	-	-	-	-	-	-	-
Additions	-	-	-	-	-	-	-
Improvements	-	-	-	-	-	-	-
Depreciation	-	-	-	-	-	-	-
As At 01 December 2024	-	-	-	-	-	-	-

9) Current Assets

	£
Sundry Debtors	-
	-

10) Liabilities: Amount falling due within one year

	£
Trade Creditors & accruals	-
	-

11)	Restricted Fund £	Unrestricted Fund £	Total
Balance as at 1 April 2024	-	-	-
Incoming Resources	-	-	-
	-	-	-
Outgoing Resources	-	-	-
Balance as at 01 December 2024	-	-	-

12) Previous Years Financial Summary

Financial Summary the for year ended 01 December 2024 includes funds for Seva Dhaba only and it doesn't consolidate income & expenditure of other associated charities.