



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day01	Month01	Year2025		Day31	Month12	Year2025

Section A Reference and administration details

Charity name	Woodborough Institute Trust		
Other names charity is known by			
Registered charity number (if any)	1207579		
Charity's principal address	50 Roe Hill		
	Woodborough		
	Notts		
Postcode	NG14 6DS		

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Berrisford P E			
2	Connell J R			
3	Newsome J D			
4	Warner L			
5	Whincup A R			
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year
n/a	

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Legal	Actons Solicitors	4-8 Regent St, Nottingham, NG1 5BQ

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Trust
Trustee selection methods (eg. appointed by, elected by)	Elected by incumbent trustees

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

To further or benefit the residents of Woodborough Parish and the neighbourhood, without distinction of sex, sexual orientation, race or of political, religious or other opinions by associating together the said residents and the local authorities, voluntary and other organisations in a common effort to advance education and to provide facilities in the interests of social welfare for recreation and leisure time occupation with the objective of improving the conditions of life for the residents.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

In furtherance of these objects but not otherwise, the trustees shall have power:
To establish or secure the establishment of a community centre and to maintain or manage or co-operate with any statutory authority in the maintenance and management of such a centre for activities promoted by the charity in furtherance of the above objects.
The trustees have complied with their duty to have due regard to the commission's public benefit guidance when exercising any powers or duties to which the guidance is relevant.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

The charity has provided a chargeable facility (Woodborough Institute) in which local groups may conduct their meetings.
The charity has used the income thus received to further maintain and improve the facility so as to increase its appeal and to counter the effects of wear and tear.

Section E

Financial review

Brief statement of the charity's policy on reserves

The charity's policy is to maintain a minimum of £10k cash reserves in an interest-earning bank savings account.

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Principal funding source is rental of the Woodborough Institute building, supplemented by grant funding from various bodies when available. Expenditure has all been towards maintaining and improving the fabric of the building and the facilities provided therein.

Section F

Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)



Full name(s)

Anthony Richard Whincup

Position (eg Secretary, Chair, etc)

Chair

Date

27/02/2026



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name
Woodborough Institute Trust

No (if any)
1207579

Receipts and payments accounts

CC16a

For the period from	Period start	To	Period end date
	1/1/2025		12/31/2025

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Lettings	4,330	-	-	4,330	-
Donations	160	-	-	160	-
Fundraising	687	-	-	687	-
Bank Interest	332	-	-	332	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<i>Sub total (Gross income for AR)</i>	5,509	-	-	5,509	-
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
<i>Sub total</i>	-	-	-	-	-
<i>Total receipts</i>	5,509	-	-	5,509	-
A3 Payments					
Miscellaneous	892	-	-	892	-
Maintenance	1,350	-	-	1,350	-
Cleaning	1,113	-	-	1,113	-
Bank Charges	72	-	-	72	-
Utilities	1,501	-	-	1,501	-
Insurance	565	-	-	565	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<i>Sub total</i>	5,493	-	-	5,493	-
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
<i>Sub total</i>	-	-	-	-	-
<i>Total payments</i>	5,493	-	-	5,493	-
<i>Net of receipts/(payments)</i>	16	-	-	16	-
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	-	-	-	-	-
<i>Cash funds this year end</i>	16	-	-	16	-

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Bank Savings Acct	14,195	-	-
	Bank Current Acct	2,188	-	-
		-	-	-
	Total cash funds	16,383	-	-
	(agree balances with receipts and payments account(s))	Agreement Error	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	Details	-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees		Signature	Print Name	Date of approval
		<u>A R Whincup</u>	A R WHINCUP	2/27/2026