

SAINT STEPHEN'S

LIFESTREAMS



Saint Stephen's Church, Prittlewell
90 Alton Gardens, Prittlewell,
Southend-on-sea, Essex.
SS2 6QZ

ANNUAL REPORT AND FINANCIAL STATEMENTS OF THE PAROCHIAL CHURCH COUNCIL FOR THE YEAR ENDED 31ST DECEMBER 2024

Incumbent:

Revd Colin S Baldwin
26 Eastbourne Grove
Westcliff-on-sea
Essex
SS0 0QF

Bank:

Barclays Bank
127 High Street
Southend-on-sea
SS1 1JS

Independent

Examiner:

Mr Danny Keech



Administrative Information:

Saint Stephen's Church is situated in the Parish of Saint Stephen, Prittlewell. It is part of the Diocese of Chelmsford within the Church of England. The Parochial Church Council is a body corporate (PCC Powers Measure 1956 and Church Representation Rules 2006) and a charity currently excepted from registration with the Charity Commission.

The church currently operates from within the former vicarage at 213 Manners Way, in what is referred to as the 213 project, or just "213."

PCC members who have served at any time from APCM 2023 until the date this report was approved are:

- Revd Colin S Baldwin (Priest-in-charge)
- Sue Reynolds (Churchwarden)
- Allan Lassam (Churchwarden)
- Sandra Bull (Deanery Synod)
- Steve Palmer (until 2026)
- Vi Baldwin (PCC Secretary)

Structure, Governance and management:

The method of appointment of PCC members at Saint Stephen's is in accordance with the Church Representation Rules. At Saint Stephen's the membership of the PCC consists of the incumbent, churchwarden and those elected by members on the electoral roll. Saint Stephen's actively encourages all eligible members to register on the electoral roll and stand for election in order to reflect our small but diverse congregation.

Aims and Purposes:

Saint Stephen's Parochial Church Council has the responsibility to co-operate with the incumbent, Revd Colin Baldwin, in promoting in the parish the whole mission of the church, pastoral, evangelistic, social and ecumenical. The PCC also have the responsibility for the

maintenance and care of the church buildings, 213 Manners Way and associated land, including the adjacent play space.

We value story, relationships, scripture, mission, worship, creativity, respect and integrity, inclusivity, generosity, play and promoting a life balance of rest, work, play, worship quiet and prayer.

Objectives : Performance : Activities

Our aim is to provide a place for the community; creating an environment that is both supportive and encouraging; where peace and the relevance of God throughout life can be found for all people - of faith or none.

We seek to engage with and serve the community in all kinds of ways. Growth has probably been slower than hoped but there has been much activity on the campus, supporting people in need, operating the community fridge on weekdays, reducing waste, celebrating 75 years of Saint Stephen's Church on the site, developing plans for the refurbishment of the church building.

The biggest project was the demolition of the garage and building of the coffeehouse and public access to community fridge.

For 2025 the PCC aims to begin works on site for the refurbishment project, achieve more regular participation in the garden and build on the customer base and associated activities for the coffeehouse.

The main objectives for the PCC, were to:

- make more use of the garden for the community the garden project
- promote widely the Community Fridge
- progress development of new building project

The PCC is aware of the Charity Commission's guidance on public benefit. The PCC believes

it provides a benefit to the public by:

- Providing resources and facilities for public worship and prayer.
- Providing support in the community and by providing pastoral care for residents, workers and visitors within the Parish.
- Providing a warm space and support services for those who are struggling with cost-of-living issues
- Promoting Christian values to the benefit of individuals and the community as a whole.

AGENDA

1.00 Preliminaries

2.00 Electoral Roll - Report on revised roll

As it is the sixth year of the ecclesiastical cycle, the electoral roll had to be fully revised. There were 28 people on the roll for 2024.

As at 2025 there are 13.

3.00 Annual report on the proceedings of PCC

PCC meets regularly during the year - minutes of the meetings are available. During the summer these take place on site while during the winter months we utilise 'Zoom' in order to reduce our carbon impact.

PCC takes seriously Safeguarding, Health & Safety and environmental issues and reviews the relevant policies annually.

4.00 Financial statements of the PCC

We are grateful for the generosity of those who attend worship and donate to the mission of the church. The rent of the flat and church and office have been consistent and help with covering essential costs. Thanks to KMAC and Church of Pentecost for positively helping out with covering extra energy costs.

Income was higher this year because of some one off grants, and expenditure down because

we did not have major renovation works. Other than that, funds remain on a similar level to the previous year.

We are dependent upon grant funding for much of our planned activities and mission.

Grants raised for 2024 for Saint Stephen's, totalling £42,885, consist of:

Co-op Community Fridge Investment Fund / Hubbub towards Project leader salary Aug-Dec 2024 £4,992

Fowler, Smith & Jones Trust towards Project Leader salary end 2024 £2,000

Postcode Places Trust towards Garden Leader salary £2,500

Nineveh towards Garden leader salary 2025 £3,380

Food Hub towards garden work, activities and 2 x 32 staff hrs to deliver £9,000

VCSE / Groundworks Independent Energy Assessment

National Lottery for Garden and Project leader salaries £19,379

Essex Community Fund towards Project Leader salary 2025 £1,634

Please refer to examined accounts pages 13ff.

5.00 Churchwardens' report including Fabric, goods and ornaments

It is my great pleasure to present the report this year. It has been another busy year; although we are only a small PCC in numbers we work well together and with Colin and Vi to keep Saint Stephen's going.

The Garden Project is thriving and the garden itself looks wonderful; thanks to all those who put so much effort into making the Garden so special. Workshops are often arranged during the school holidays and the children all seem to gain from activities in the garden. Many adult visitors find the garden a great source of relaxation in the summer months.

A few weeks ago we had a working group tidying the polytunnel, this now looks much better. Many thanks to all those who took part. The Community Fridge is a boon to many folk, as will have been echoed in Dawn's report.

Friday evening worship continues at full strength although there will be a gap for a while with Colin on sabbatical. Numbers attending have remained strong although we have lost a couple of people recently. It is hoped to recommence worship next May when it may be possible to switch worship to the church itself, all being well. As far as I can recall we only had one session of worship in the Garden itself last year mainly due to the difficulties of setting up all the apparatus. People certainly look forward to the comradery and informality of worship.

Wednesday morning communion continues once a month at 213 and again is well attended and much anticipated.

From other reports you will have seen that we are striving to re-open Saint Stephen's in the next few months; this will be a step-by-step operation, necessitated as such by our financial situation but we are very much looking forward to being able to worship in the church regularly again.

Many thanks go to Colin and Vi, to Dawn, to Jenny and to Sue and other PCC members for the great efforts they put in to keep our church going to the glory of God.

Allan Lassam and Sue Reynolds -
Churchwardens

6.00 Report on the proceedings of the Deanery Synod

Deanery meetings continued under the leadership of Area Dean Revd Louise Willimas who has brought in a new style of meeting that is sharing more amongst members regarding the practice of our churches, including worship and prayer and youth and children's work.

7.00 Election of representatives for PCC

N/A

8.00 Appoint independent examiner

Proposal - Mr Danny Keech has agreed to stand as Independent Examiner for next year.

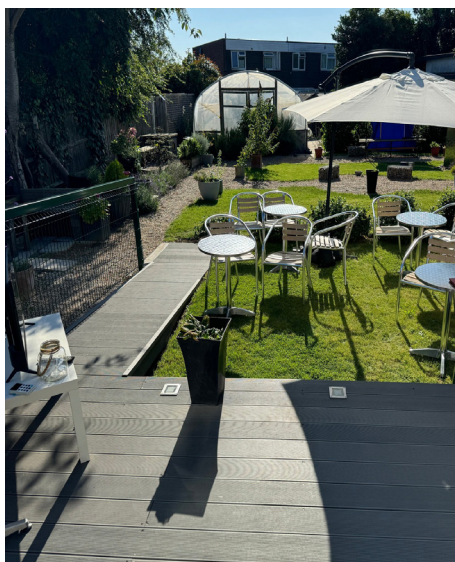
10.00 Reports - Priest-in-charge

At the time of writing Rev Colin Baldwin is on sabbatical leave.

10.00 Any other business

11.00 Date and time of next meeting

Saturday 21st March 2026,
10:30am



Breakfast IN THE GARDEN 10th August

Two sittings: First - 9:30am
Second - 10:30am

Children (10yrs & under) - £6
Adults (11yrs+) - £10

Join us to raise money for our 213 community project by experiencing breakfast in the garden. Booking is essential.

213 Manners Way, SS2 6QS

For more info & to book, scan below

HALF TERM FUN!

AT: 213 The Garden Manners Way

CUPCAKE DECORATING SESSION

Tuesday 28th May at 12:30pm

COME ALONG DECORATE A CAKE AND TAKE HOME!

Just 50p per person

All welcome!

LifeStreams

Cream Tea in the Garden

Join us for a free cream tea in the garden at 213.

Saturday 24th August 2pm

213 Manners way SS2 6QS

Easter Egg Hunt @213

Please Join us on **Saturday 30th March at 3pm** for a **FREE Easter Egg Hunt!** limited spaces, to book yours please call: 01702 300402

213 The Garden
The old Vicarage
Manners way
Southend
SS2 6QS

STEPPING Stones

STROKE SUPPORT GROUP

EVERY SECOND AND FOURTH MONDAY OF THE MONTH

11AM - 1PM | FREE

A welcoming group for stroke survivors and carers to share their experiences and build relationships in a safe environment.

213 MANNERS WAY SS2 6QS

REFRESHMENTS AVAILABLE TO PURCHASE FROM OUR LIFESTREAMS COFFEE HOUSE

CAROL : 07722809609

TEDDY BEAR'S picnic

We are having a teddy bear's picnic at 213. you all are invited! There will be games & story time, bring your picnics, blankets and of course your TEDDY BEAR!

FREE Wednesday 14th August 11:30am-1pm

For 0-7yrs (Siblings welcome)

213 Manners Way, Prittlewell, SS2 6QS

Minutes of
The Annual Meeting of Parishioners and
The Annual Parochial Church Meeting
held on Saturday 24th February 2024
at 213, Saint Stephen's Church, 10.30am

Annual Meeting of Parishioners

Attendance - 7 adults. Revd Colin Baldwin, Sue Reynolds, Allan Lassam, Sandra Bull, Steve Palmer, Moira Palmer and Vi Baldwin (Minutes)

Apologies - None received

Opening prayer - Revd. Colin Baldwin opened the meeting with prayer and welcomed parishioners to the meetings.

Appointment/Election of Churchwardens -

The meeting were in agreement that both Sue Reynolds and Allan Lassam were re-appointed as Churchwardens.

Colin closed the Parishioners meeting with prayer.

Annual Parochial Church Meeting

1.00 - 1.01 - Colin opened the APCM meeting in prayer.

1.02 - Present and Apologies

Attendance - 7 Adults. As above.

Apologies - As above.

1.03 - Minutes of the previous APCM

Minutes of the previous meeting held on 25th February 2023 having been previously circulated with reports attached were approved as a correct record.

1.04 - Matters arising from last year's meeting

Clerical error of 2 on electoral roll recorded

2.00 - Electoral Roll -

2.01 - The Electoral Roll has been renewed - There is 1 new member and 1 lost person on the roll this year making the total 28

3.00 - Annual Report on the proceedings of the PCC

3.01 - See separate report.

4.00 - Financial statements of the PCC

4.01 - Treasurer Report - See separate report. Sue expressed her thanks to Colin for acting as Treasurer over the last year. PCC in agreement.

5.00 - Churchwarden's report - See separate report. Colin thanked Sue and Allan for the support and work they have done over the last year.

6.00 - Deanery Synod - None

7.00 - Election of Representatives for the PCC

7.01 - No nominations - PCC representatives as last year.

8.00 - Appoint Independent Examiner

8.01 - Danny Keech was proposed as our Independent Examiner again for next year. PCC agreed.

9.00 - Reports - Report from Priest-in-charge - see separate report.

10.00 - Any Other Business

10.01 - Getting quotes for re-carpeting downstairs at 213, possibly laminate.

10.02 - Getting quotes this week for the decking outside.

11.00 - Date of next meeting

Date of next meeting Saturday 22nd February 2025, 10.30am at 213 Manners Way

Colin closed the meeting with prayer.

Signed as a correct record of the meeting:



.....(Chair)

25 March 2024

Date.....

Project Lead Report - Dawn Gilbert

2024 has been a busy year!

Community Fridge

Our community fridge has remained popular this year with many new people visiting to see what we have available. Thank you to Co-op Rochford Road for their daily donations which keeps our fridge supplied. We are also grateful to those who have made donations and dropped items off for others to make use of. The Community Fridge has saved the following amounts from landfill:

January: 129kg	April: 110kg	July: 71kg	October: 76kg
February: 120kg	May: 53kg	August: 117kg	November: 55kg
March: 99kg	June: 68kg	September: 69kg	December: 62kg

Coffeehouse

The coffeehouse at 213 has been gaining customers and has a regular customer base. We are at our busiest during the spring / summer months when the garden is accessible with friends meeting and socialising with refreshments in the warmer weather. The winter months are a little quieter as less people are out.

I am looking to expand our menu in the coming months and offer some summer specials. While I try to keep the prices as low as possible, there will be a few small increases in April due to rising costs.

Community Garden

The garden was well used throughout 2024 with many people using it as a meeting place for refreshments.

Heidi grew a variety of tomatoes, cucumbers, and strawberries as well as onions and potatoes which were given to those visiting as well as being used in the coffeehouse. Many children who visited were given tomato or strawberry plants to take home.

Saint Christopher's Year 10 students used the garden in the autumn term as part of their outdoor learning. They worked extremely hard helping the garden look its best.

We received some funding from Hubbub which we were able to use for a new fence. This has made an enormous difference to the garden, making it feel more open but secure, it also allows us to be seen better when approaching along Manners Way.

Groups and Events

Project 49 are still attending regularly on a Tuesday Morning, they either participate in some gardening activities or play games in the lounge.

The stroke group run by Carol has been renamed Stepping Stones, it runs from 11am-1pm on the 2nd and 4th Monday of the month. Anyone who has been affected by a stroke including family members or carers are welcome to attend to share their experiences and difficulties in a safe and welcoming environment.

If you have an activity that you would like to run but need a venue, please do get in touch and we would be happy to facilitate this.

Throughout the year, we held a variety of events aimed at all areas of the community.

We held a workshop with Friends of the Earth for the pupils in the Eco Group at Prince Avenue Primary School. The children talked about eco systems and nature and helped to build a bug hotel.

Several children and their parents / carers attended a cupcake decorating afternoon. The cakes were made earlier in the day by Project 49. It was a lot of fun, and very messy, we were finding 100s and 1000s for quite a while afterwards!

We had a good turnout for our first community breakfast. The weather was on our side, and we were able to sit in the garden on a Saturday morning. Everyone who attended had cereals, juice, teas coffees and a full English breakfast with the tomatoes coming from the garden.

Our summer Artstreams was run by Heidi and was popular, again the weather was perfect for the event and families made the most of creating some great art using leaves, herbs and flowers from the garden.

The Teddy Bears Picnic was well attended, families brought along their packed lunches and teddy bears and enjoyed time in the garden together playing and listening to a story.

Unfortunately, the weather was not so good for our cream tea event, but we were grateful to those who came along in the pouring rain to enjoy homemade scones with homemade jam. The event was enjoyed by all despite the weather conditions and the fact that we had to be inside rather than in the garden.

We are looking forward to hosting more events in the coming year.

Work Experience and Volunteers

We have hosted work experience for several students through the year from a variety of schools in the area, all of which have been very successful for both Lifestreams and the student. We are looking forward to helping more students in the months ahead.

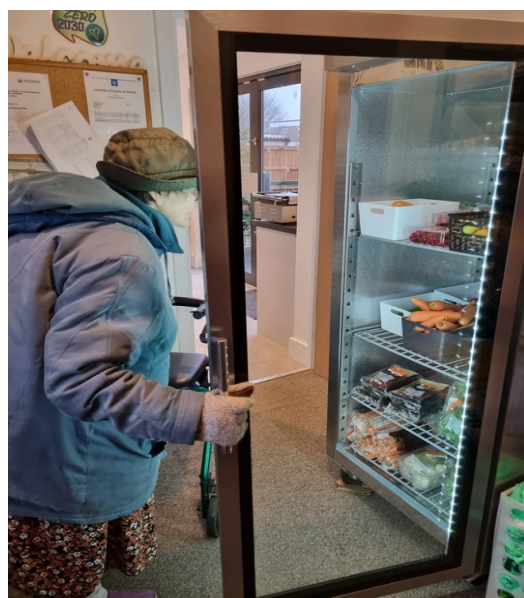
A huge Thank You to our volunteers, Keith, David, Suzanne, Stewart, Summer, Rebecca and Graham for all that they do to help - it would not be possible to run 213 without them. Thank you also to the Churchwardens and the PCC for supporting our projects.



Left: Our Garden



Right: The New Fence



Left: The Community Fridge



Right: Our Harvest



Breakfast and Summer Picnics



Lifestreams... 'living life to the full'

Independent examiner's report to the PCC of Prittlewell, Saint Stephen

I report on the accounts of the PCC for the year ended 31 December 2024, which are attached.

Respective responsibilities of the PCC and the examiner

The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to

- Examine the accounts under section 145 of the 2011 Act.
- Follow procedures laid down in the general directions given by the Charity Commissioners section 145(5)(b) of the 2011 Act: and
- State whether particular matters have come to my attention.

Basis of Independent Examiners Statement.

My examination was carried out remotely this year and in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the management committee concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in a full audit, and consequently I do not express an opinion on the accounts.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with s.130 of the 2011 Act: or
 - to prepare accounts, which accord with these accounting records have not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Danny Keech
38 Shepard Close
Leigh on Sea
SS9 5YR



28 January 2025

Lifestreams - Saint Stephen's

Statement of Assets and Liabilities (by fund) As at: 31 December 2024

		Balance	Previous balance
Tangible Assets			
9000: Freehold Church Hall			
Buildings fund (Capital)	Designated	55,000.00	55,000.00
		55,000.00	55,000.00
	Tangible Assets	55,000.00	55,000.00
Cash At Bank And In Hand			
6501: Bank Current Account			
Community Fridge	Restricted	300.00	-
Garden Project 213	Restricted	11,283.24	(3,596.76)
thegarden@lifestreams	Designated	3,430.00	-
Project Leader Salary	Restricted	16,903.31	9,861.69
General fund	Unrestricted	7,542.81	(7,330.64)
Outreach Fund	Designated	1,087.71	467.71
Outreach Fund	Restricted	(1,191.96)	2,150.73
Youth Fund	Designated	283.89	283.89
Youth Fund	Restricted	329.99	329.99
Building Fund	Designated	(203.88)	348.12
Building Fund	Restricted	8,783.05	9,049.05
Giving Away Fund	Designated	3,872.66	3,872.66
Music Fund	Designated	203.63	203.63
Music Fund	Restricted	0.01	0.01
Agency collection	Restricted	-	105.00
		52,624.46	15,745.08
P100: Petty Cash 1			
General fund	Unrestricted	25.21	81.70
Youth Fund	Designated	(21.21)	(21.21)
Building Fund	Designated	(4.00)	(4.00)
		-	56.49
	Cash At Bank And In Hand	52,624.46	15,801.57
Agency Accounts			
6699: Agency collections			
Agency collection	Restricted	-	105.00
		-	105.00
	Agency Accounts	-	105.00
	Grand Total	107,624.46	70,696.57

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Lifestreams - Saint Stephen's

Analysis of Receipts and Payments Selected period: 01 January 2024 to 31 December 2024

	General	Designated	Restricted	This year	Total Last year
Receipts					
Planned giving					
0101 - Gift Aid - Direct Into Bank	5,127.00	-	600.00	5,727.00	5,019.00
0102 - Gift Aid - Outreach	-	600.00	220.00	820.00	840.00
0110 - Gift Aid - Envelopes	1,040.00	20.00	-	1,060.00	1,200.00
0203 - Non Gift Aid - Direct to Bank	-	180.00	360.00	540.00	620.00
Planned giving Totals	6,167.00	800.00	1,180.00	8,147.00	7,679.00
Collections and other giving					
0301 - Loose Plate	1,636.61	-	-	1,636.61	1,896.99
0405 - New Building Fund Income	-	-	-	-	165.00
0501 - One Off Donation/Gift Day - GIFT AIDED	5,715.00	-	10.00	5,725.00	802.00
0502 - One Off Donation/Gift Day-NOT GIFT AIDED	500.00	-	-	500.00	-
Collections and other giving Totals	7,851.61	-	10.00	7,861.61	2,863.99
Other voluntary receipts					
0550 - Donations Special Appeals Etc	3,900.00	-	-	3,900.00	417.86
0551 - gifts for Livestreaming	-	-	-	-	2.00
08A1 - Non Recurring One Off Grants	28,823.00	15,535.00	27,650.00	72,008.00	25,900.00
Other voluntary receipts Totals	32,723.00	15,535.00	27,650.00	75,908.00	26,319.86
Gift Aid recovered					
0601 - Tax Recoverable On Gift Aid	-	-	-	-	4,994.65
Gift Aid recovered Totals	-	-	-	-	4,994.65
Activities for generating funds					
0901 - Other Funds Generated - Fundraising	527.78	-	-	527.78	1,780.77
0910 - Jumble,Fetes Etc - Primary Is Fundraisin	-	-	-	-	1,360.17
1220 - Bookstall Sales - Profit Not Primary Reas	77.25	-	-	77.25	55.00
1240 - Church Hall Lettings	9,125.00	-	-	9,125.00	8,575.00
Activities for generating funds Totals	9,730.03	-	-	9,730.03	11,770.94
Investment Income					
1030 - Rent From Lands and Buildings	13,750.00	-	-	13,750.00	12,000.00
Investment Income Totals	13,750.00	-	-	13,750.00	12,000.00
Receipts from church activities					
1101 - Fees For Weddings And Funerals	101.00	-	-	101.00	72.00
12286 - Youth Activities	-	-	-	-	300.00
12287 - Children Activities	700.00	-	-	700.00	-
1229 - Community Cafe -coffeehouse	5,243.42	-	-	5,243.42	2,670.26
1261 - Admin - Use Of Office Equip eg Photocopi	-	-	-	-	14.89

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28/1/25

	Total				
	General	Designated	Restricted	This year	Last year
Receipts from church activities Totals	6,044.42	-	-	6,044.42	3,057.15
Receipts Grand Totals	76,266.06	16,335.00	28,840.00	121,441.06	68,685.59
Payments					
Cost of generating funds					
1730 - Costs Fundraising Events-Fetes Etc	147.77	-	-	147.77	(1,582.71)
2510 - Trading - Bookstall	40.00	-	-	40.00	(11.07)
Cost of generating funds Totals	187.77	-	-	187.77	(1,593.78)
Parish Share					
1910 - Diocese Parish Share	13,598.64	-	-	13,598.64	14,002.56
Parish Share Totals	13,598.64	-	-	13,598.64	14,002.56
Clergy and Staffing costs					
2001 - Salary Assistant Staff Costs	4,920.50	-	2,300.00	7,220.50	5,197.10
2020 - Salary Project Leader	50.96	-	15,736.62	15,787.58	15,323.48
2050 - Salary Parish Administrator	3,120.00	-	-	3,120.00	3,439.59
2101 - Incumbent Expenses	872.64	-	-	872.64	314.15
2120 - Clergy Expenses	-	-	-	-	51.42
Clergy and Staffing costs Totals	8,964.10	-	18,036.62	27,000.72	24,325.74
Church Running Expenses					
2170 - Education and training	537.78	-	-	537.78	521.51
2201 - Mission Focused Education/Training	79.39	-	-	79.39	433.91
2202 - Mission Focused Exp-Outreach	-	41.70	42.33	84.03	63.78
2227 - Youth Group - faith based	(21.00)	-	-	(21.00)	-
2228 - Youth Group - other	(153.43)	-	-	(153.43)	(3.50)
2230 - Community Cafe - coffeehouse	2,773.95	-	-	2,773.95	1,077.24
2240 - Events	179.98	-	-	179.98	217.56
2250 - Garden project general	-	14,415.97	260.00	14,675.97	92.59
2260 - Volunteers	26.00	-	-	26.00	-
2270 - Children's Ministry	86.88	-	-	86.88	(58.15)
2280 - Youth Ministry	137.85	-	-	137.85	14.00
2301 - Church Running - Insurance	1,996.44	-	-	1,996.44	1,946.97
2310 - Church Running - Telephone/Broadband	734.40	-	-	734.40	734.28
2320 - Provision Of Services - Music etc	24.48	-	-	24.48	33.70
2330 - Church Running - Maintenance Inc Grounds	2,810.56	-	-	2,810.56	3,637.47
2331 - Church Running - Cleaning	185.99	-	-	185.99	146.29
2340 - Provision Of Services - Upkeep	141.73	-	-	141.73	517.91
2341 - Church Running - Equipment	85.99	-	-	85.99	366.33
2360 - Church Running - Administration	277.00	-	289.98	566.98	5,494.72
2361 - Church shares - St Peters	337.29	-	-	337.29	(2,116.04)
2362 - Church shares - St. Cedd's	311.50	-	-	311.50	84.00
2380 - Tech costs	33.55	-	-	33.55	211.27
2401 - Church Utility-Electric	1,846.80	-	-	1,846.80	1,594.35
2410 - Church Utility-Gas	-	-	-	-	194.58
2420 - Church Utility-Water	1,176.86	-	-	1,176.86	1,073.06
2430 - 213 Utility - Electric	2,738.77	-	-	2,738.77	1,076.07

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28/1/25

				Total	
	General	Designated	Restricted	This year	Last year
2440 - 213 Utility - Gas	3,613.58	-	-	3,613.58	2,898.74
2450 - 213 Utility - water	(21.24)	-	-	(21.24)	-
Church Running Expenses Totals	19,941.10	14,457.67	592.31	34,991.08	20,252.64
Hall Running Costs					
2530 - Trading Hall - Electricity	772.86	-	-	772.86	1,851.38
2540 - Trading Hall - Gas	181.27	-	-	181.27	148.12
2560 - Trading Hall - Maintenance	159.58	-	-	159.58	-
2580 - Trading Hall - Water	429.25	-	-	429.25	76.39
Hall Running Costs Totals	1,542.96	-	-	1,542.96	2,075.89
Church Repairs & Maintenance					
2701 - Capital - Church Major Repairs-Non Routi	-	-	-	-	67,906.22
2710 - Capital - Church Major Repairs-Replace I	1,585.00	-	-	1,585.00	-
Church Repairs & Maintenance Totals	1,585.00	-	-	1,585.00	67,906.22
New Building work					
2900 - Capital - Church building	1,854.00	732.00	1,236.00	3,822.00	8,750.00
2920 - Capital - other	1,730.00	-	-	1,730.00	362.00
New Building work Totals	3,584.00	732.00	1,236.00	5,552.00	9,112.00
Governance Costs					
2601 - Governance Costs-Audit Fee	55.00	-	-	55.00	50.00
Governance Costs Totals	55.00	-	-	55.00	50.00
Payments Grand Totals	49,458.57	15,189.67	19,864.93	84,513.17	136,131.27

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28/1/25

Lifestreams - Saint Stephen's

Balance Sheet detailed

		As at 31/12/2024	As at 31/12/2023
Fixed assets			
	9000: Freehold Church Hall	55,000.00	55,000.00
	Total Fixed assets	55,000.00	55,000.00
Current assets			
	6501: Bank Current Account	52,624.46	15,745.08
	P100: Petty Cash 1	-	56.49
	Total Current assets	52,624.46	15,801.57
Liabilities			
	6699: Agency collections	-	105.00
	Total Liabilities	-	105.00
	Net Asset surplus (deficit)	107,624.46	70,696.57
Reserves			
	Excess/(deficit) to date	36,927.89	(67,445.68)
	Z01: Starting balances	70,696.57	138,142.25
	Total Reserves	107,624.46	70,696.57

Represented by Funds

General (Unrestricted)	7,568.02	(7,248.94)
Designated	63,648.80	60,150.80
Restricted	36,407.64	17,794.71
Total	107,624.46	70,696.57

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Lifestreams - Saint Stephen's
Fund movement summary

Selected period: 01 January 2024 to 31 December 2024

Fund	Fund balances brought forward	Incoming Resources	Outgoing Resources	Transfers	Gains and Losses	Journal Entries	Fund balances Carried forward
ComFig - Community Fridge	-	300.00	-	-	-	-	300.00
GardenProj - Garden Project 213	(3,596.76)	5,880.00	-	9,000.00	-	-	11,283.24
gdn - thegarden@lifestreams	-	15,535.00	14,457.67	2,352.67	-	-	3,430.00
PL Salary - Project Leader Salary	9,861.69	21,470.00	14,428.38	-	-	-	16,903.31
General - General fund	(7,248.94)	76,266.06	49,458.57	(11,990.53)	-	-	7,568.02
Outreach - Outreach Fund	2,618.44	840.00	4,200.55	637.86	-	-	(104.25)
Youth - Youth Fund	592.67	-	-	-	-	-	592.67
Bldg - Building Fund	9,393.17	1,150.00	1,968.00	-	-	-	8,575.17
GivingAway - Giving Away Fund	3,872.66	-	-	-	-	-	3,872.66
Music - Music Fund	203.64	-	-	-	-	-	203.64
Buildings - Buildings fund (Capital)	55,000.00	-	-	-	-	-	55,000.00
Totals	70,696.57	121,441.06	84,513.17	-	-	-	107,624.46

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Lifestreams - Saint Stephen's
Fund movement summary

Selected period: 01 January 2024 to 31 December 2024

Fund	Fund balances brought forward	Incoming Resources	Outgoing Resources	Transfers	Gains and Losses	Journal Entries	Fund balances Carried forward
ComFrg							
Restricted	-	300.00	-	-	-	-	300.00
Sub-totals	-	300.00	-	-	-	-	300.00
GardenProj							
Restricted	(3,596.76)	5,880.00	-	9,000.00	-	-	11,283.24
Sub-totals	(3,596.76)	5,880.00	-	9,000.00	-	-	11,283.24
gdn							
Designated	-	15,535.00	14,457.67	2,352.67	-	-	3,430.00
Sub-totals	-	15,535.00	14,457.67	2,352.67	-	-	3,430.00
PL Salary							
Restricted	9,861.69	21,470.00	14,428.38	-	-	-	16,903.31
Sub-totals	9,861.69	21,470.00	14,428.38	-	-	-	16,903.31
General							
Unrestricted	(7,248.94)	76,266.06	49,458.57	(11,990.53)	-	-	7,568.02
Sub-totals	(7,248.94)	76,266.06	49,458.57	(11,990.53)	-	-	7,568.02
Outreach							
Designated	467.71	620.00	-	-	-	-	1,087.71
Restricted	2,150.73	220.00	4,200.55	637.86	-	-	(1,191.96)
Sub-totals	2,618.44	840.00	4,200.55	637.86	-	-	(104.25)
Youth							
Designated	262.68	-	-	-	-	-	262.68
Restricted	329.99	-	-	-	-	-	329.99
Sub-totals	592.67	-	-	-	-	-	592.67

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Fund	Fund balances brought forward	Incoming Resources	Outgoing Resources	Transfers	Gains and Losses	Journal Entries	Fund balances Carried forward
Bldg							
Designated	344.12	180.00	732.00	-	-	-	(207.88)
Restricted	9,049.05	970.00	1,236.00	-	-	-	8,783.05
Sub-totals	9,393.17	1,150.00	1,968.00	-	-	-	8,575.17
GivingAway							
Designated	3,872.66	-	-	-	-	-	3,872.66
Sub-totals	3,872.66	-	-	-	-	-	3,872.66
Music							
Designated	203.63	-	-	-	-	-	203.63
Restricted	0.01	-	-	-	-	-	0.01
Sub-totals	203.64	-	-	-	-	-	203.64
Buildings							
Designated	55,000.00	-	-	-	-	-	55,000.00
Sub-totals	55,000.00	-	-	-	-	-	55,000.00
Totals	70,696.57	121,441.06	84,513.17	-	-	-	107,624.46

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Lifestreams - Saint Stephen's
Monthly Income / Expenditure totals - Details
As at: 31 December 2024

Nominal code	Jan_24	Feb_24	Mar_24	Apr_24	May_24	Jun_24	Jul_24	Aug_24	Sep_24	Oct_24	Nov_24	Dec_24	Code total
Income													
0101: Gift Aid - Direct Into Bank	416.00	446.00	396.00	503.00	459.00	404.00	824.00	458.00	404.00	474.00	489.00	454.00	5,727.00
0102: Gift Aid - Outreach	50.00	50.00	90.00	70.00	50.00	70.00	50.00	90.00	50.00	70.00	50.00	130.00	820.00
0110: Gift Aid - Envelopes	-	-	160.00	100.00	100.00	80.00	-	180.00	-	100.00	-	340.00	1,060.00
0203: Non Gift Aid - Direct to Bank	45.00	45.00	45.00	45.00	45.00	45.00	45.00	45.00	45.00	45.00	45.00	45.00	540.00
0301: Loose Plate	78.94	22.23	394.47	103.96	183.88	120.00	14.81	214.69	122.65	191.35	64.88	124.75	1,636.61
0501: One Off Donation/Gift Day - GIFT AIDED	-	-	5,510.00	-	-	-	-	-	-	215.00	-	-	5,725.00
0502: One Off Donation/Gift Day-NOT GIFT AIDED	-	-	-	-	-	-	-	-	-	500.00	-	-	500.00
0550: Donations Special Appeals Etc	3,900.00	-	-	-	-	-	-	-	-	-	-	-	3,900.00
08A1: Non Recurring One Off Grants	300.00	33,815.00	2,000.00	-	2,500.00	12,380.00	19,379.00	-	-	-	1,634.00	-	72,008.00
0901: Other Funds Generated - Fundraising	81.00	27.82	27.00	67.00	37.46	-	45.00	70.50	51.00	-	-	121.00	527.78
1030: Rent From Lands and Buildings	1,700.00	1,000.00	1,075.00	1,075.00	1,075.00	1,075.00	1,075.00	1,075.00	1,150.00	1,150.00	1,150.00	1,150.00	13,750.00
1101: Fees For Weddings And Funerals	-	-	-	-	-	-	-	16.00	-	-	-	85.00	101.00
1220: Bookstall Sales - Profit Not Primary Reas	-	-	12.25	-	-	65.00	-	-	-	-	-	-	77.25
12287: Children Activities	-	-	-	-	-	-	-	-	-	700.00	-	-	700.00
1229: Community Cafe-coffeehouse	362.74	136.11	259.85	314.51	626.07	305.33	189.44	1,289.75	445.87	838.57	266.22	208.96	5,243.42
1240: Church Hall Lettings	625.00	1,250.00	-	1,300.00	625.00	625.00	625.00	1,375.00	825.00	625.00	625.00	625.00	9,125.00
Income totals	7,558.68	36,792.16	9,969.57	3,578.47	5,701.41	15,169.33	22,247.25	4,813.94	3,093.52	4,908.92	4,324.10	3,283.71	121,441.06
Expenditure													
1730: Costs Fundraising Events-Fetes Etc	-	-	-	-	-	-	-	-	-	-	-	147.77	147.77
1910: Diocese Parish Share	1,133.22	1,133.22	1,133.22	1,133.22	1,133.22	1,133.22	1,133.22	1,133.22	1,133.22	1,133.22	1,133.22	1,133.22	13,598.64
2001: Salary Assistant Staff Costs	357.50	422.50	1,162.50	682.50	682.50	682.50	682.50	682.50	682.50	422.50	429.00	331.50	7,220.50
2020: Salary Project Leader	1,210.56	1,210.84	1,562.20	1,324.73	1,214.84	1,379.64	1,215.04	1,265.80	1,486.76	1,234.60	1,338.92	1,343.65	15,787.58
2050: Salary Parish Administrator	260.00	260.00	260.00	260.00	260.00	260.00	260.00	260.00	260.00	260.00	260.00	260.00	3,120.00
2101: Incumbent Expenses	-	-	-	365.41	-	-	(243.63)	-	-	387.85	-	363.01	872.64
2170: Education and training	74.00	-	-	-	-	-	-	-	-	-	463.78	-	537.78
2201: Mission Focused Education/Training	-	-	99.40	124.76	-	-	(182.77)	-	-	-	-	(250.00)	79.39
2202: Mission Focused Exp-Outreach	-	288.00	-	-	164.80	-	(82.07)	-	-	-	-	1.30	84.03
2227: Youth Group - faith based	-	-	-	-	-	-	-	-	-	-	-	(21.00)	(21.00)
2228: Youth Group - other	-	-	-	-	-	-	-	-	-	-	-	(153.43)	(153.43)
2230: Community Cafe - coffeehouse	98.36	-	51.20	287.26	139.17	122.30	575.65	882.89	174.37	159.00	103.76	199.99	2,773.95
2240: Events	-	-	-	25.71	-	-	(4.29)	-	-	-	-	158.56	179.98
2250: Garden project general	-	260.00	6,930.19	1,787.82	96.98	30.98	-	-	-	-	-	-	14,675.97
2260: Volunteers	-	-	-	-	-	12.00	-	14.00	-	5,570.00	-	-	26.00
2270: Children's Ministry	3.50	3.50	3.50	3.50	3.50	3.50	3.50	3.50	111.38	3.50	3.50	(59.50)	86.88
2280: Youth Ministry	3.50	3.50	3.50	3.50	3.50	3.50	3.50	3.50	3.50	150.49	3.50	(47.64)	137.85
2301: Church Running - Insurance	-	-	-	-	-	-	-	1,996.44	-	-	-	-	1,996.44
2310: Church Running - Telephone/Broadband	61.20	61.20	61.20	61.20	61.20	61.20	61.20	61.20	61.20	61.20	61.20	61.20	734.40
2320: Provision Of Services - Music etc	-	-	-	-	-	-	-	-	-	-	24.48	-	24.48

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Nominal code	Jan_24	Feb_24	Mar_24	Apr_24	May_24	Jun_24	Jul_24	Aug_24	Sep_24	Oct_24	Nov_24	Dec_24	Code total
2330: Church Running - Maintenance Inc Grounds	-	-	1,090.00	-	876.40	80.57	477.60	3.99	264.00	-	-	18.00	2,810.56
2331: Church Running - Cleaning	-	-	-	-	-	-	147.00	38.99	-	-	-	-	185.99
2340: Provision Of Services - Upkeep	24.94	31.68	12.97	243.29	4.99	4.99	(206.05)	8.98	4.99	4.99	4.99	0.97	141.73
2341: Church Running - Equipment	-	-	-	-	-	-	-	-	-	-	85.99	-	85.99
2360: Church Running - Administration	(255.02)	166.16	(322.20)	59.19	490.19	(33.60)	(316.39)	311.00	95.40	23.40	27.39	321.46	566.98
2361: Church shares - St Peters	281.94	113.70	7.00	7.00	7.00	7.00	4,722.75	7.00	7.00	7.00	7.00	(4,837.10)	337.29
2362: Church shares - St Cedd's	32.00	7.00	7.00	7.00	7.00	7.00	(63.00)	7.00	7.00	7.00	7.00	269.50	311.50
2380: Tech costs	-	-	-	-	-	-	-	-	33.55	-	-	-	33.55
2401: Church Utility-Electric	117.20	(11.44)	8.46	81.76	1,249.80	-	(100.00)	76.22	-	129.45	125.04	170.31	1,848.80
2420: Church Utility-Water	74.00	74.00	74.00	74.00	69.00	228.94	69.00	69.00	69.00	69.00	61.00	245.92	1,176.86
2430: 213 Utility- Electric	100.00	114.00	142.08	228.05	171.08	200.00	200.00	370.89	200.00	370.89	370.89	270.89	2,738.77
2440: 213 Utility- Gas	187.80	228.08	200.00	114.03	171.00	470.89	470.89	300.00	470.89	300.00	300.00	400.00	3,613.58
2450: 213 Utility- water	-	-	-	(21.24)	-	-	-	-	-	-	-	-	(21.24)
2510: Trading - Bookstall	120.00	-	-	-	-	-	(80.00)	-	-	-	-	-	40.00
2530: Trading Hall - Electricity	71.11	11.44	154.49	88.01	60.91	-	100.00	57.33	16.02	91.17	60.67	61.71	772.86
2540: Trading Hall - Gas	9.04	9.04	10.00	9.04	8.75	21.02	26.66	21.02	5.00	20.34	21.02	20.34	181.27
2560: Trading Hall - Maintenance	-	-	-	12.95	-	-	-	-	-	146.63	-	-	159.58
2580: Trading Hall - Water	7.68	-	-	46.85	46.84	46.84	46.84	46.84	46.84	46.84	46.84	46.84	429.25
2601: Governance Costs-Audit Fee	-	55.00	-	-	-	-	-	-	-	-	-	-	55.00
2710: Capital - Church Major Repairs-Replace I	-	-	-	-	1,585.00	-	-	-	-	-	-	-	1,585.00
2900: Capital - Church building	-	-	-	-	-	1,236.00	1,854.00	732.00	-	-	-	-	3,822.00
2920: Capital - other	-	-	-	-	-	-	-	750.00	-	-	-	980.00	1,730.00
Expenditure totals	3,972.53	4,441.42	12,650.71	6,989.54	8,507.67	5,958.49	10,781.15	9,103.31	5,132.62	10,599.07	4,939.19	1,437.47	84,513.17

Balance (income - expenditure) 36,927.89

Sheel 28/1/25

Lifestreams - Saint Stephen's
Fund totals - Details
Selected period: 01 January 2024 to 31 December 2024

Fund	Opening balance	Closing balance
ComFrg - Community Fridge		
Designated	-	-
Restricted	-	300.00
	-	300.00
GardenProj - Garden Project 213		
Restricted	(3,596.76)	11,283.24
	(3,596.76)	11,283.24
gdn - thegarden@lifestreams		
Designated	-	3,430.00
	-	3,430.00
PL Salary - Project Leader Salary		
Restricted	9,861.69	16,903.31
	9,861.69	16,903.31
General - General fund		
Unrestricted	(7,248.94)	7,568.02
	(7,248.94)	7,568.02
Outreach - Outreach Fund		
Designated	467.71	1,087.71
Restricted	2,150.73	(1,191.96)
	2,618.44	(104.25)
Youth - Youth Fund		
Designated	262.68	262.68
Restricted	329.99	329.99
	592.67	592.67
Bldg - Building Fund		
Designated	344.12	(207.88)
Restricted	9,049.05	8,783.05
	9,393.17	8,575.17
GivingAway - Giving Away Fund		
Designated	3,872.66	3,872.66
	3,872.66	3,872.66
Music - Music Fund		
Designated	203.63	203.63
Restricted	0.01	0.01
	203.64	203.64
HallFab - Hall Fabric Fund		
Designated	-	-
Restricted	-	-

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	-	-
ChFab - Church Fabric Fund		
Designated	-	-
Restricted	-	-
	-	-
Buildings - Buildings fund (Capital)		
Designated	55,000.00	55,000.00
	55,000.00	55,000.00
Overall totals	70,696.57	107,624.46

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**ANNUAL MEETING OF
PARISHIONERS**

22ND MARCH 2025 10:30AM

**1.00
Welcome/apologies/attending:**

**2.00
Appointment/election of
Churchwardens**

**3.00
Close of meeting**

Prayer

**ANNUAL PAROCHIAL CHURCH
MEETING**

22ND MARCH 2025 10:35AM

**1.00 Preliminaries
1.01 Prayer
1.02 Attending and apologies
1.03 Approval of Minutes of last
year's meeting
1.04 Matters arising from last
year's meeting**

**2.00 Electoral Roll - Report on
changes/new roll**

**3.00 Annual report on the
proceedings of PCC**

4.00 Financial statements of the PCC

**5.00 Churchwardens' report
Fabric, goods and ornaments**

**6.00 Report on the proceedings of
the Deanery Synod**

**7.00 Election of representatives for
PCC
Deanery Synod**

8.00 Appoint independent examiner

**9.00 Reports - Priest-in-charge
Projects**

10.00 Any other business

11.00 Date and time of next meeting

Prayers