

**TOUCHBASE CARE
TRUSTEES' REPORT AND
UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2025**

Beresfords
Chartered Certified Accountants
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CT18 7TQ

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**Touchbase Care
Reference and Administrative Details
For The Year Ended 31 March 2025**

Trustees	Mr D P Harvey - Chair Ms F Harding-White (appointed 16/07/2024) Mr S P Baker (appointed 14/05/2024) Ms S Cranage (appointed 14/05/2024) Ms I E Kendall
Charity Number	1207445
Principal Address	15-19 Tontine Street Folkestone Kent CT20 1JT
Independent Examiner	Philip Hindle FCCA Beresfords Chartered Certified Accountants 1-2 Rhodium Point Spindle Close Hawkinge, Folkestone Kent CT18 7TQ

Touchbase Care Trustees' Report For The Year Ended 31 March 2025

The trustees present their report and the financial statements for the year ended 31 March 2025.

Objectives and Activities

Aims and Objectives

Established in 2016 as a Community Interest Company, Touchbase Care CIC achieved charitable status in March 2024.

The Charity's objectives, as set out in the governing document, are to provide or assist in the provision of facilities in the interests of social welfare for recreation or other leisure time occupation of individuals who have need of such facilities by reason of their physical disability, learning difficulty, neurodiversity or sensory impairment, with the object of improving their conditions of life.

To promote social inclusion for the public benefit by preventing people from becoming socially excluded, relieving the needs of those people who are socially excluded and assisting them to integrate into society. For the purpose of this clause socially excluded means being excluded from society, or part of society, as a result of a physical disability, learning difficulty, neurodiversity or sensory impairment.

To relieve the needs of adults with a physical disability, learning difficulty, neurodiversity or a sensory impairment primarily through:

- providing a range of support, advice, training opportunities to develop abilities, learn and develop new skills including life and employment skills to enable people to live independently;
- providing recreational and leisure time activities provided in the interest of social welfare designed to improve their conditions of life;
- such other ways as the trustees may determine.

Public Benefit

We support adults with disabilities in Folkestone and surrounding districts in a day care setting offering a range of activities to enhance wellbeing, independence and social skills. We offer art and craft, massage therapy, allotment and gardening skills, film and animation, textiles, ceramics, photography, cooking and wellbeing walks and lots of trips.

The trustees confirm that they have complied with the requirements of Section 17 of the Charities Act 2011 to have due regard to the Charity Commission's guidance on public benefit.

Financial Review

Reserves Policy

What is the Touchbase Care Reserves Policy?

Touchbase Care aims to maintain a general reserve of unrestricted funds sufficient to meet its financial, legal and moral obligations to its service users (members), employees and volunteers and to all relevant authorities.

What are reserves and why does Touchbase Care need them?

Reserves are a parcel of unencumbered assets that an organisation maintains over and above those required for the day-to-day operations.

Bumps in the road

Reserves allow the organisation to deal with any 'bumps in the road', such as sudden and unexpected reductions in income or large items of expenditure that were not budgeted for.

It is typical for organisations, to maintain a general reserve comprising assets which are either cash (i.e. cleared funds at the bank) or in a form that can be converted in to cash within the required period.

Touchbase Care is no different to many other organisations; it needs a general reserve:

- To cover a shortfall in income, for example, if we were to lose funding or if our contract with Kent County Council should be stopped, the reserve could be called upon to provide the necessary cashflow until a replacement funder was found.
- To meet an unexpected expenditure, for example, if a major (but uninsured) repair was required to the building, this could be met from the reserve.

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Touchbase Care Trustees' Report (continued) For The Year Ended 31 March 2025

Reserves Policy - continued

Closure

In addition to the 'bumps in the road' scenario, the existence of adequate reserves will ensure that, if the worst happens and the organisation needs to be closed down, there will be sufficient funds to meet all of its obligations and liabilities as part of a managed exit. In Touchbase Care's case, it is envisaged that, in a closure scenario, it would require a higher level of reserves to fund a managed exit as compared to say a private company of a similar size. That is because it could not simply 'close its doors' as, in order to meet its moral obligations to its service users (members), it would need to continue operating for a period to complete the services already commenced or to arrange suitable alternative provision. In the event of closure, the general reserve would be required to fund all operations, redundancy and other closure costs.

Why does Touchbase Care need a Reserves Policy (the Policy)?

Touchbase Care needs the Policy for four principal reasons:

1. To assist the Trustees to assess what the sufficient level of reserves should be at any given time. Indeed, this will change over time as the organisation grows, the services it provides change and the risk profile of its income and expenditure changes. It should be noted that, whilst Touchbase Care like all charitable organisations should be maintaining sufficient reserves, it also has a duty to not be over-cautious and maintain excessive levels of reserves. Subject to maintaining sufficient reserves (in accordance with the Policy) Touchbase Care should apply all of its income and assets in the provision of the services detailed in its organisation's objectives.
2. To clarify the arrangements for monitoring and reviewing the level of reserves.
3. For compliance purposes, as standard accounting practice requires charities to report on its reserves and reserves policy in the annual statutory accounts. We are also bound by our contract with KCC to have sufficient reserves.
4. To assist with fundraising, as many charitable trusts and similar organisations now require details of, or even sight of, the Policy as part of their assessment of any funding application.

How will the Policy apply in practice?

The Trustees will agree a target level for the general reserve, which will be kept under review and reassessed regularly. The actual level of reserves at any time will then be measured against this target, and appropriate action taken to make up any shortfall / utilise any surplus. The target level of reserves should not fall under three months operational costs, except in exceptional circumstances.

How will the target level of general reserves be assessed?

In assessing the appropriate level for the target general reserve, the Trustees will consider each of the following:

1. Income risk: the robustness of the current income streams, Touchbase Care's sensitivity to the partial or complete withdrawal of any particular funding source and the likelihood and timing of any potential replacement / new funding.
2. Expenditure risk: the level of confidence in the expenditure budgeted for the current period, the likelihood and likely magnitude of unbudgeted costs arising and the ability of Touchbase Care to flex spending in the short to medium term in response to unexpected events.
3. General operating environment: the potential external risks / developments / changes that could impact Touchbase Care's operating position, such as changes in government legislation, changes in priorities at the local authority, activity by 'competitor' charities or the loss of key staff members.
4. Cost of closure: should an event or events occur which cause the Trustees to decide to close Touchbase Care, how closure of the charity would be managed and funded.

Arrangements for monitoring and reviewing the general reserve, and the Policy itself given that Touchbase Care is a dynamic, growing organisation, it is likely that the target general reserve will change from time to time.

The target general reserve, and indeed the Policy itself, will be the subject of a regular review between the CEO and the Trustees. Any proposed changes will be reported to, and discussed at, the following Trustee meeting. A formal assessment of the target general reserve and of actual reserves will be undertaken by the CEO on an annual basis, as part of the preparation to submit the organisation's annual Accounts. This formal assessment will be presented to, and approved by, the Trustees each year.

Structure, Governance and Management

Governing Document

The charity is governed by a CIO Foundation constitution adopted on first registrations with the Charity Commission on 14 March 2024.

Touchbase Care CIC (company number 10016662) was closed on 14 March 2024 and converted to the new CIO.

**Touchbase Care
Trustees' Report (continued)
For The Year Ended 31 March 2025**

Trustee Selection Methods

As stated in our constitution, apart from the first charity trustees, every trustee must be appointed for a term of two years by a resolution passed at a properly convened meeting of the charity trustees.

In selecting individuals for appointment as charity trustees, the charity trustees must have regard to the skills, knowledge and experience needed for the effective administration of the CIO.

Statement of Trustees' Responsibilities

The trustees are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period. In preparing the financial statements the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charity SORP;
- make judgments and accounting estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed; subject to any departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping adequate accounting records which disclose with reasonable accuracy at anytime the financial position of the charity and to enable them to ensure that the accounts comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees' report was approved by the board of trustees and signed on its behalf by:

David P Harvey

S Cranage

Mr D P Harvey

Ms S Cranage

Trustee

Trustee

05/12/2025

Touchbase Care
Independent Examiner's Report to the Trustees of Touchbase Care
For The Year Ended 31 March 2025

I report to the trustees on my examination of the accounts of Touchbase Care (the Trust) for the year ended 31 March 2025.

Responsibilities and Basis of Report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent Examiner's Statement

Since the Trust's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of The Association of Chartered Certified Accountants, which is one of the listed bodies.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and contents of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Beresfords

Philip Hindle FCCA
05/12/2025
Beresfords
Chartered Certified Accountants
1-2 Rhodium Point
Spindle Close
Hawkinge, Folkestone
Kent
CT18 7TQ

Touchbase Care
Statement of Financial Activities
For The Year Ended 31 March 2025

				2025	2024
		Unrestricted funds	Restricted funds	Total funds	Unrestricted funds
	Notes	£	£	£	£
INCOME AND ENDOWMENTS FROM:					
Donations and legacies	3	61,828	169,364	231,192	111,272
Charitable activities:	4				
Day care services		309,148	-	309,148	215,137
Catering		21,718	-	21,718	69,450
Events and trips		12,649	-	12,649	3,885
Investments	5	766	-	766	1,096
Other	6	1,262	-	1,262	3,467
		<u>407,371</u>	<u>169,364</u>	<u>576,735</u>	<u>404,307</u>
EXPENDITURE ON:					
Charitable activities:	9				
Day care services		(251,093)	(2,628)	(253,721)	(382,946)
Catering		(10,637)	-	(10,637)	(25,848)
Events and trips		(7,112)	-	(7,112)	(3,817)
Grants		-	(103,763)	(103,763)	-
Other		(8,854)	(11,114)	(19,968)	(6,153)
Governance costs		(2,100)	-	(2,100)	(940)
		<u>(279,796)</u>	<u>(117,505)</u>	<u>(397,301)</u>	<u>(419,704)</u>
NET INCOME/(EXPENDITURE)		<u>127,575</u>	<u>51,859</u>	<u>179,434</u>	<u>(15,397)</u>
NET MOVEMENT IN FUNDS		<u>127,575</u>	<u>51,859</u>	<u>179,434</u>	<u>(15,397)</u>
RECONCILIATION OF FUNDS:					
Total funds brought forward		58,388	-	58,388	73,785
TOTAL FUNDS CARRIED FORWARD	19	<u>185,963</u>	<u>51,859</u>	<u>237,822</u>	<u>58,388</u>

The notes on pages 8 to 14 form part of these financial statements.

Touchbase Care
Statement of Financial Position
As At 31 March 2025

				2025	2024
		Unrestricted funds	Restricted funds	Total funds	Total funds
	Notes	£	£	£	£
FIXED ASSETS					
Tangible Assets	14	12,447	43,197	55,644	30,973
		12,447	43,197	55,644	30,973
CURRENT ASSETS					
Debtors	15	33,555	8,662	42,217	34,532
Cash at bank and in hand		185,157	63,845	212,105	67,560
		218,712	72,507	254,322	102,092
Creditors: Amounts Falling Due Within One Year	16	(45,196)	(63,845)	(72,144)	(74,677)
NET CURRENT ASSETS (LIABILITIES)		173,516	8,662	182,178	27,415
TOTAL ASSETS LESS CURRENT LIABILITIES		185,963	51,859	237,822	58,388
NET ASSETS		185,963	51,859	237,822	58,388
FUNDS OF THE CHARITY					
Restricted Funds				51,859	-
Unrestricted Funds				185,963	58,388
TOTAL FUNDS	19			237,822	58,388

On behalf of the board

David P Harvey



Mr D P Harvey

Trustee

05/12/2025

Ms S Cranage

Trustee

The notes on pages 8 to 14 form part of these financial statements.

Touchbase Care

Notes to the Financial Statements

For The Year Ended 31 March 2025

1. General Information

Touchbase Care is a charitable incorporated organisation registered with the Charity Commission, registered charity number 1207445. The principal address is 15-19 Tontine Street, Folkestone, Kent, CT20 1JT.

2. Accounting Policies

2.1. Basis of Preparation of Financial Statements

The financial statements have been prepared in accordance with the Charities SORP (FRS 102) "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)", Financial Reporting Standard 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" and the Charities Act 2011.

The charity is a Public Benefit Entity as defined by FRS 102.

2.2. Going Concern Disclosure

The trustees have not identified any material uncertainties related to events or conditions that may cast significant doubt about the charity's ability to continue as a going concern.

2.3. Fund Accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Designated funds comprise unrestricted funds that have been set aside by the trustees for a specific purpose.

Restricted funds are to be used for specific purposes as laid down by the donor.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

2.4. Incoming Resources

Voluntary income including donations, gifts, legacies and grants that provide core funding or are of a general nature is recognised when the charity has entitlement to the income, it is probable that the income will be received and the amount can be measured with sufficient reliability.

2.5. Donated Goods and Services

Donations and legacies are recognised on a receivable basis when receipt is probable and the amount can be reliably measured.

2.6. Tangible Fixed Assets and Depreciation

Tangible fixed assets are measured at cost less accumulated depreciation and any accumulated impairment losses. Depreciation is provided at rates calculated to write off the cost of the fixed assets, less their estimated residual value, over their expected useful lives on the following bases:

Motor Vehicles	25% reducing balance
Fixtures & Fittings	10% straight line
Computer Equipment	20% straight line

2.7. Leasing and Hire Purchase Contracts

Rentals applicable to operating leases where substantially all of the benefits and risks of ownership remain with the lessor are charged to the statement of financial activities as incurred.

2.8. Cash and Cash Equivalents

Cash and cash equivalents are basic financial assets and include cash in hand and deposits held at call with banks, other short-term highly liquid investments that mature in no more than three months from the date of acquisition and are readily convertible to a known amount of cash with insignificant risk of change in value, and bank overdrafts.

Touchbase Care
Notes to the Financial Statements (continued)
For The Year Ended 31 March 2025

2.9. Taxation

The charity is exempt from tax as all its income is charitable and applied for charitable purposes.

3. Income from Donations and Legacies

	Unrestricted funds	Restricted funds	2025 Total funds
	£	£	£
Donations and gifts	17,536	-	17,536
Grants	44,292	169,364	213,656
	<u>61,828</u>	<u>169,364</u>	<u>231,192</u>
			2024
	Unrestricted funds	Restricted funds	Total funds
	£	£	£
Donations and gifts	8,985	-	8,985
Grants	102,287	-	102,287
	<u>111,272</u>	<u>-</u>	<u>111,272</u>

4. Income from Charitable Activities

	2025 Unrestricted funds	2024 Unrestricted funds
	£	£
Day care services	309,148	215,137
Catering	21,718	69,450
Events and trips	12,649	3,885
	<u>343,515</u>	<u>288,472</u>

5. Investment Income

	2025 Unrestricted funds	2024 Unrestricted funds
	£	£
Bank interest receivable	766	915
Other interest receivable	-	181
	<u>766</u>	<u>1,096</u>

6. Other Income

	2025 Unrestricted funds	2024 Unrestricted funds
	£	£
Minibus hire	1,262	3,467

Touchbase Care
Notes to the Financial Statements (continued)
For The Year Ended 31 March 2025

7. Government Grants

Government grants recognised in the accounts were as follows:

	2025	2024
	£	£
KCC Transport Grant	64,636	-

8. Net Income/(Expenditure)

The net income/(expenditure) is stated after charging/(crediting):

	2025	2024
	£	£
Depreciation of tangible fixed assets - owned	14,274	8,588
Gain/Loss on disposal of tangible fixed assets	1,501	584

9. Analysis of Expenditure

			2025
	Activities undertaken directly	Support costs (see note 10)	Total
	£	£	£
Day care services	6,309	247,412	253,721
Catering	10,637	-	10,637
Events and trips	7,112	-	7,112
Grants	3,990	99,773	103,763
Other	-	19,968	19,968
Governance costs	-	2,100	2,100
	<u>28,048</u>	<u>369,253</u>	<u>397,301</u>

			2024
	Activities undertaken directly	Support costs (see note 10)	Total
	£	£	£
Day care services	5,964	376,982	382,946
Catering	25,848	-	25,848
Events and trips	3,817	-	3,817
Other	-	6,153	6,153
Governance costs	-	940	940
	<u>35,629</u>	<u>384,075</u>	<u>419,704</u>

Touchbase Care
Notes to the Financial Statements (continued)
For The Year Ended 31 March 2025

10. Support Costs

	2025			
	Day care services	Grants	Other	Governance costs
	£	£	£	£
Employee costs	216,505	61,399	-	-
Premises expenses	14,774	32,075	-	-
General administration	15,281	6,058	4,434	-
Depreciation	-	241	15,534	-
Interest payable	852	-	-	-
Governance costs	-	-	-	2,100
	<u>247,412</u>	<u>99,773</u>	<u>19,968</u>	<u>2,100</u>
				<u>369,253</u>

	2024			
	Day care services	Other	Governance costs	Total
	£	£	£	£
Employee costs	289,788	-	-	289,788
Premises expenses	53,373	-	-	53,373
General administration	32,951	(3,019)	-	29,932
Depreciation	-	9,172	-	9,172
Interest payable	870	-	-	870
Governance costs	-	-	940	940
	<u>376,982</u>	<u>6,153</u>	<u>940</u>	<u>384,075</u>

11. Independent Examiner's Remuneration

	2025	2024
	£	£
Independent examination of the financial statements	<u>2,100</u>	<u>940</u>

12. Staff Costs

Staff costs were as follows:

	2025	2024
	£	£
Wages and salaries	231,851	230,844
Social security costs	10,533	14,723
Other pension costs	8,021	6,904
	<u>250,405</u>	<u>252,471</u>

No employees received employee benefits (excluding employer pension costs) for the reporting period of more than £60,000.

13. Average Number of Employees

Average number of employees during the year was: 14 (2024: 15)

Touchbase Care
Notes to the Financial Statements (continued)
For The Year Ended 31 March 2025

14. Tangible Assets

	Motor Vehicles	Fixtures & Fittings	Computer Equipment	Total
	£	£	£	£
Cost				
As at 1 April 2024	29,895	14,062	11,547	55,504
Additions	53,346	-	1,600	54,946
Disposals	(29,895)	-	(3,161)	(33,056)
As at 31 March 2025	53,346	14,062	9,986	77,394
Depreciation				
As at 1 April 2024	14,349	4,299	5,883	24,531
Provided during the period	11,114	1,406	1,754	14,274
Disposals	(14,349)	-	(2,706)	(17,055)
As at 31 March 2025	11,114	5,705	4,931	21,750
Net Book Value				
As at 31 March 2025	42,232	8,357	5,055	55,644
As at 1 April 2024	15,546	9,763	5,664	30,973

15. Debtors

	2025	2024
	£	£
Due within one year		
Trade debtors	29,945	31,031
Other debtors	12,272	3,501
	42,217	34,532

16. Creditors: Amounts Falling Due Within One Year

	2025	2024
	£	£
Trade creditors	951	1,013
Other creditors	983	941
Taxation and social security	3,392	29,476
Accruals and deferred income	66,818	43,247
	72,144	74,677

17. Deferred Income

Deferred income movements in the year were as follows:

	2025	2024
	£	£
Balance at the start of the period	39,322	121,842
Income deferred in the current period	63,845	39,322
Amounts released in income from previous periods	(39,322)	(121,842)
Balance at the end of the period	63,845	39,322

Touchbase Care
Notes to the Financial Statements (continued)
For The Year Ended 31 March 2025

18. Pension Commitments

The charity operates a defined contribution pension scheme. The assets of the scheme are held separately from those of the charity in an independently administered fund.

During the year the charge to the statement of financial activities in respect of defined contribution schemes was £8,021 (2024: £6,904).

At the statement of financial position date contributions of £982 (2024: £941) were due to the fund and are included in creditors.

19. Movement in Funds

	As at 1 April 2024	Income	Expenditure	As at 31 March 2025
	£	£	£	£
Unrestricted funds				
General:				
General unrestricted fund	58,388	407,371	(279,796)	185,963
Restricted funds				
KCC Transport	-	64,636	(13,742)	50,894
Spacehive	-	647	(647)	-
Amity	-	1,074	(1,074)	-
The B&Q Foundation	-	4,100	(4,100)	-
Arts4Kent	-	1,206	(241)	965
RdeHaan Charitable Trust	-	2,912	(2,912)	-
Social Enterprise Kent	-	3,619	(3,619)	-
National Lottery Community Fund	-	82,670	(82,670)	-
Cole Charitable Trust	-	237	(237)	-
CLA Charitable Trust	-	1,470	(1,470)	-
Colyer Fergusson	-	5,236	(5,236)	-
Festival	-	1,557	(1,557)	-
Total restricted funds	-	169,364	(117,505)	51,859
Total funds	58,388	576,735	(397,301)	237,822

	As at 1 April 2023	Income	Expenditure	As at 31 March 2024
	£	£	£	£
Unrestricted funds				
General:				
General unrestricted fund	73,785	404,307	(419,704)	58,388
Total funds	73,785	404,307	(419,704)	58,388

20. Transactions with Trustees

None of the trustees received any remuneration or any other benefits from an employment with the charity or a related entity during the current or previous year.

No trustee expenses have been incurred.

Touchbase Care
Notes to the Financial Statements (continued)
For The Year Ended 31 March 2025

21. Related Party Disclosures

There have been no related party transactions in the reporting period that require disclosure.

Touchbase Care
Detailed Statement of Financial Activities
For The Year Ended 31 March 2025

	2025	2024
	Total funds	Total funds
	£	£
INCOME AND ENDOWMENTS FROM:		
Donations and legacies		
Donations and gifts	17,536	8,985
Grants	149,020	102,287
Government Grants	64,636	-
	<u>231,192</u>	<u>111,272</u>
Charitable Activities:		
Day care services		
Income from charitable activities	309,148	215,137
	<u>309,148</u>	<u>215,137</u>
Catering		
Support services	21,718	69,450
	<u>21,718</u>	<u>69,450</u>
Events and trips		
Events	4,482	1,375
Trip income	8,167	2,510
	<u>12,649</u>	<u>3,885</u>
Investments		
Bank interest receivable	766	915
Other interest receivable	-	181
	<u>766</u>	<u>1,096</u>
Other		
Minibus hire	1,262	3,467
	<u>1,262</u>	<u>3,467</u>
	<u>576,735</u>	<u>404,307</u>
EXPENDITURE ON:		
Charitable Activities:		
Day care services		
Direct costs	(6,309)	(5,964)
Wages and salaries	(180,257)	(230,844)
Employers NI	(10,533)	(14,723)
Employers pensions - defined contributions scheme	(8,021)	(6,904)
Subcontractor costs	(16,405)	(36,680)
Staff training	(1,289)	(637)
Rent	(10,047)	(35,788)
Light and heat	(309)	(10,652)
Water rates	(2,639)	(1,908)
Cleaning	(1,779)	(5,025)
Hire and leasing of plant, equipment and vehicles	(245)	(204)
Vehicle running costs	(5,337)	(5,571)
Other vehicle costs	(35)	(35)
Computer software costs	(912)	(278)

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Touchbase Care
Detailed Statement of Financial Activities (continued)
For The Year Ended 31 March 2025

Repairs, renewals and maintenance	(2,738)	(3,646)
Insurance	(658)	(1,971)
Printing, postage and stationery	(1,261)	(1,157)
Advertising and marketing costs	(483)	(1,001)
Telecommunications	(935)	(668)
Legal fees	1,190	-
Subscriptions	(417)	(284)
Bookkeeping fees	(1,053)	(1,105)
Entertaining	(304)	(941)
Sundry expenses	(2,093)	(1,208)
Penalties and interest paid	-	(14,882)
Bank charges	(852)	(870)
	<u>(253,721)</u>	<u>(382,946)</u>
Catering		
Direct costs	(10,637)	(25,848)
	<u>(10,637)</u>	<u>(25,848)</u>
Events and trips		
Direct costs	(7,112)	(3,817)
	<u>(7,112)</u>	<u>(3,817)</u>
Grants		
Direct costs	(3,990)	-
Wages and salaries	(51,594)	-
Subcontractor costs	(9,400)	-
Staff training	(405)	-
Rent	(25,581)	-
Light and heat	(6,494)	-
Vehicle running costs	(1,296)	-
Insurance	(1,552)	-
Printing, postage and stationery	(500)	-
Legal fees	(2,710)	-
Depreciation of computer equipment	(241)	-
	<u>(103,763)</u>	<u>-</u>
Other		
Legal fees	(4,434)	(4,109)
Origination and reversal of timing differences	-	7,128
Depreciation of motor vehicles	(11,114)	(5,182)
Depreciation of fixtures and fittings	(1,406)	(1,406)
Depreciation of computer equipment	(1,513)	(2,000)
Loss on disposal of tangible fixed assets	(1,501)	(584)
	<u>(19,968)</u>	<u>(6,153)</u>
Governance costs		
Independent examiner's fees	(2,100)	(940)
	<u>(2,100)</u>	<u>(940)</u>
	<u>(397,301)</u>	<u>(419,704)</u>
NET INCOME/(EXPENDITURE)	<u>179,434</u>	<u>(15,397)</u>



Issuer Beresfords Accountants

Document generated Mon, 8th Dec 2025 16:22:35 GMT

Document fingerprint a42b1227676dc91262c8fde714f521f4

Parties involved with this document

Document processed	Party + Fingerprint
Thu, 11th Dec 2025 8:30:19 GMT	Mr David Philip Harvey - Signer (cff49509412697a70c2597e8e8a82f0c)
Thu, 11th Dec 2025 10:49:29 GMT	Ms Sally-Ann Cranage - Signer (00ce7d81aa69436d4e72d7f79d0f876c)
Thu, 11th Dec 2025 10:52:03 GMT	Phillip Hindle - Signer (6b2d5deb5adb26900093d2233430ab3d)
Thu, 11th Dec 2025 10:52:03 GMT	Claire Rogers - Copied In (af0bd08c8a99f3605d0ca93bd7643f6f)
Thu, 11th Dec 2025 10:52:03 GMT	Sue Robinson - Copied In (c794aa9a4eeea12f60179413fe58c0e4)

Audit history log

Date	Action
Mon, 8th Dec 2025 16:22:35 GMT	Envelope generated with fingerprint ead0ac304c3d826cc2442d7f994dd884 (35.176.231.177)
Mon, 8th Dec 2025 16:22:35 GMT	Document generated with fingerprint a42b1227676dc91262c8fde714f521f4. (35.176.231.177)
Mon, 8th Dec 2025 16:22:35 GMT	Document generated with fingerprint 9ef04930628a90dea1b733c8dc63d24e. (35.176.231.177)
Mon, 8th Dec 2025 16:22:35 GMT	Mr David Philip Harvey has been assigned to this envelope. (35.176.231.177)
Mon, 8th Dec 2025 16:22:35 GMT	Ms Sally-Ann Cranage has been assigned to this envelope. (35.176.231.177)
Mon, 8th Dec 2025 16:22:35 GMT	Phillip Hindle has been assigned to this envelope. (35.176.231.177)
Mon, 8th Dec 2025 16:22:35 GMT	Claire Rogers has been assigned to this envelope. (35.176.231.177)
Mon, 8th Dec 2025 16:22:35 GMT	Sue Robinson has been assigned to this envelope. (35.176.231.177)
Mon, 8th Dec 2025 16:22:35 GMT	Envelope has been set to automatically remind the active signer every 2 day(s). (35.176.231.177)
Mon, 8th Dec 2025 16:22:45 GMT	Envelope generated
Mon, 8th Dec 2025 16:22:45 GMT	Sent the envelope to Mr David Philip Harvey for signing
Mon, 8th Dec 2025 16:22:46 GMT	Document emailed to party email
Wed, 10th Dec 2025 16:23:06 GMT	Document emailed to party email

Thu, 11th Dec 2025 8:29:45 GMT	Mr David Philip Harvey viewed the envelope (86.147.123.119)
Thu, 11th Dec 2025 8:30:19 GMT	Mr David Philip Harvey signed the envelope (86.147.123.119)
Thu, 11th Dec 2025 8:30:19 GMT	Sent the envelope to Ms Sally-Ann Cranage for signing (86.147.123.119)
Thu, 11th Dec 2025 8:30:20 GMT	Document emailed to party email
Thu, 11th Dec 2025 10:48:55 GMT	Ms Sally-Ann Cranage viewed the envelope (82.132.222.71)
Thu, 11th Dec 2025 10:49:29 GMT	Ms Sally-Ann Cranage signed the envelope (82.132.222.71)
Thu, 11th Dec 2025 10:49:29 GMT	Sent the envelope to Phillip Hindle for signing (82.132.222.71)
Thu, 11th Dec 2025 10:49:30 GMT	Document emailed to party email
Thu, 11th Dec 2025 10:51:50 GMT	Phillip Hindle viewed the envelope (185.16.161.178)
Thu, 11th Dec 2025 10:52:03 GMT	Phillip Hindle signed the envelope (185.16.161.178)
Thu, 11th Dec 2025 10:52:03 GMT	Sent the envelope to Claire Rogers for signing (185.16.161.178)
Thu, 11th Dec 2025 10:52:03 GMT	Sent the envelope to Sue Robinson for signing (185.16.161.178)
Thu, 11th Dec 2025 10:52:03 GMT	This envelope has been signed by all parties (185.16.161.178)
Thu, 11th Dec 2025 10:52:03 GMT	Signed document confirmation emailed to party email (185.16.161.178)
Thu, 11th Dec 2025 10:52:03 GMT	Signed document confirmation emailed to party email (185.16.161.178)
Thu, 11th Dec 2025 10:52:03 GMT	Signed document confirmation emailed to party email (185.16.161.178)
Thu, 11th Dec 2025 10:52:03 GMT	Signed document confirmation emailed to party email (185.16.161.178)
Thu, 11th Dec 2025 10:52:03 GMT	Signed document confirmation emailed to party email (185.16.161.178)
Thu, 11th Dec 2025 10:52:03 GMT	Signed document confirmation emails have been sent to all parties.
	Document URL:
	https://api.signableapi.com/shareable/envelope?t=8afa017d-4439-47d0-aae3-90d031a7c1d2 (185.16.161.178)
Thu, 11th Dec 2025 10:52:06 GMT	Document emailed to party email
Thu, 11th Dec 2025 10:52:07 GMT	Document emailed to party email