



## **OLSJ Parents' Association**

**Registered Charity 1207397**

**Trustee's Report for the year ending 31 August 2025**

**Annex I - Independent Examiner's Report  
and Financial Statements as of 31 August 2025**



## Trustees' Annual Report

for the period 1 September 2024 to 31 August 2025

**Charity name:** OLSJ Parents' Association

**Charity registration number:** 1207397

### Reference and Administrative Details

| Item                             | Details                         |
|----------------------------------|---------------------------------|
| <b>Charity name</b>              | OLSJ Parents' Association       |
| <b>Other name</b>                | OLSJ PA                         |
| <b>Registered charity number</b> | 1207397                         |
| <b>Principal address</b>         | Buckingham Road, London, N1 4JB |

| Trustee name                                  | Office (if any)           | Dates acted            |
|-----------------------------------------------|---------------------------|------------------------|
| <b>At the time of approval of this report</b> |                           |                        |
| Emine Mustafa                                 | Chair                     | Appointed 24 June 2026 |
| Anna Webb                                     | Treasurer                 | Appointed 24 June 2026 |
| Carla Russo                                   | Secretary                 | Appointed 24 June 2026 |
| Isabel Menano Osorio                          | Committee Member          | Appointed 24 June 2026 |
| Sophie Porter-Stafford                        | Committee Member          | Appointed 24 June 2026 |
| <b>During the reporting period:</b>           |                           |                        |
| <i>AGM 11 June 2024 to AGM15 July 2025</i>    |                           |                        |
| Melissa Gomez                                 | Chair                     | Full period            |
| Emine Mustafa                                 | Treasurer                 | Full period            |
| Carla Russo                                   | Secretary                 | Full period            |
| Lucy Nguyen                                   | Committee Member (Events) | Full period            |
| Linda Ha                                      | Committee Member (Events) | Resigned 9 June 2025   |
| Dasha Selyanova                               | Committee Member (Comms)  | Full Period            |
| Sophie Porter-Stafford                        | Committee Member (Comms)  | Full Period            |
| <i>AGM 15 July 2025 to end of period</i>      |                           |                        |
| Emine Mustafa                                 | Chair                     | Full period            |
| Melissa Gomez                                 | Treasurer                 | Full period            |
| Carla Russo                                   | Secretary                 | Full period            |
| Dasha Selyanova                               | Committee Member (Comms)  | Full period            |
| Sophie Porter-Stafford                        | Committee Member (Comms)  | Full period            |
| James Seoane                                  | Committee Member (Events) | Resigned 3 June 2026   |
| Isabel Menano Osorio                          | Committee Member (Events) | Full period            |



**OLSJ Parents' Association**  
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## Chair's Statement

The school year 2024/2025 has been a successful year for OLSJ PA (the **Association**), marked by increased engagement, expanded activities and income sources, and strong fundraising outcomes.

The generosity and commitment of Our Lady and St. Joseph (the **School** or **OLSJ**) community have enabled the Association to deliver meaningful support to pupils and progress key projects such as the long-time waited outdoor classroom.

The trustees thank all volunteers, the School staff and Senior Leadership Team and supporters from the wider community and look forward to keep growing together as a community for the benefit of all OLSJ children in the coming year.

**Emine Mustafa**

Chair



## Objectives and Activities

| Requirement                               | Details                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
|-------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Summary of purposes of the charity</b> | <p>The object of the Association is to advance the education of pupils in the school in particular by:</p> <ul style="list-style-type: none"> <li>(1) developing effective relationships between staff, parents and others associated with the School; and</li> <li>(2) engaging in activities or providing facilities or equipment which support the School and advance the education of the pupils.</li> </ul>                                                                             |
| <b>Summary of main activities</b>         | <p>The Association aims to fulfil its purposes by creating frequent and fluent communication channels with the School, its members, and the local community. We bring everyone together in the organization of diverse and inclusive fundraising events and activities that strengthen these relationships across the School community.</p> <p>With the funds raised, we provide equipment, resources and enrichment opportunities to improve the School and to benefit all OLSJ pupils.</p> |
| <b>Public benefit statement</b>           | <p>The trustees confirm that they have complied with their duty to have due regard to the Charity Commission's guidance on public benefit when exercising any powers or duties to which the guidance is relevant.</p>                                                                                                                                                                                                                                                                        |
| <b>Volunteer Contribution</b>             | <p>The Association relies entirely on volunteers. Parents, carers, trustees (Committee Members) and School staff, contribute through organising events, donating resources and supporting operations, enabling the charity to achieve its objectives.</p> <p>The Association gratefully acknowledges the valuable assistance of Mr. Jonathan Higgings, who kindly volunteered in the preparation of the financial statements for the period.</p>                                             |





## Achievements and Performance

| Requirement                  | Details                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
|------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Summary of main achievements | <p>The Association delivered a strong programme of events and activities throughout the year, including a number of well-established community favourites. These included:</p> <ul style="list-style-type: none"> <li>the always fun <i>Quiz Night</i>: hosted at the De Beauvoir Block, the event was well attended and helped solidify our growing presence within the wider community;</li> <li>a series of festive <i>Christmas</i> activities such as the School Fair, Christmas tree sales, and the sale of personalised cards, tea towels and tote bags designed by the children;</li> <li>the <i>De Beauvoir Trail</i> held in the front gardens of our lovely neighbourhood;</li> <li>our much-loved <i>Movie at the Rio</i> event at our treasured local independent cinema, was once again a resounding success. These gatherings continue to strengthen our relationship with the wider community and reflect our commitment to creating inclusive and enriching experiences beyond the school gates;</li> <li>the second-hand uniform and clothes stall at the <i>Party in the Park</i> organised by the De Beauvoir Residents Association (DBA);</li> <li>the traditional <i>Summer Fair</i>, held at the school with the support of school staff, which brought the School's rich cultural tapestry to life through music, dancing, and food—a joyful celebration of diversity that united families across our community; and</li> <li>the second edition of the “<i>Run Kids Run</i>” sponsored run in Highbury Fields, in which high levels of participation helped secure additional sponsor contributions, alongside donations and Gift Aid from the last two years, to complete the funding for the outdoor classroom project, which was completed during the Summer recess.</li> </ul> <p>In addition, the Association introduced several new initiatives, contributing to both increased fundraising and greater family engagement in school life. These included:</p> <ul style="list-style-type: none"> <li>our first <i>Jumble Sale</i>: a new special event held in the School car park to kick off the year;</li> <li>the “<i>Come Dine with Me</i>” experience: delivered with the support of the school kitchen, which gave parents</li> </ul> |



## OLSJ Parents' Association

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|                                       |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
|---------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|                                       | <p>and carers the opportunity to join their children for lunch at school and received excellent feedback from families;</p> <ul style="list-style-type: none"> <li>• a fun, exciting and well-attended family <i>Bingo Night</i>, filled with buzzing, friendly competition, and community spirit. It proved to be a joyful gathering for parents, carers, and staff alike—further strengthening the bonds that make our school community so special;</li> <li>• the inaugural <i>World Book Day Disco</i>: the event was a vibrant celebration of imagination, and community spirit, reinforcing our school's enduring connection with the church;</li> <li>• an <i>Easter egg hunt</i> to welcome children back after the Easter break; and</li> <li>• regular <i>Friday afternoon tuck shops</i>, offering ice lollies and cold drinks, and even doughnuts, were an instant hit with the children, especially during the warmer weather.</li> </ul> <p>A big achievement this year was the <i>new partnership established with the local branch of Stirling Ackroyd</i>, which generously supported both the Christmas and Summer Fairs, through funding for estate board signage displayed across the school community. Another accomplishment was the addition of other revenue streams such as income from the <i>EasyFundraising scheme, contributions from Asda Cashpot and a corporate match donation</i>. These funding streams—while modest—reflect growing interest in our initiatives and provide valuable support for our goals.</p> |
| <p><b>Impact on beneficiaries</b></p> | <p>Our fundraising events and activities, which are described in more detail above, have been very successful for being fun for the children and the whole family and helping break barriers and foster community with high attendance and engagement.</p> <p>In terms of school funding, we are proud of having supported the school with most of their funding requests through the purchase of goods and equipment and the improvement of school facilities, as well as creating a positive and enriching environment for the school's pupils through the provision of a diverse array of enrichment activities. A summary of these is below:</p> <ul style="list-style-type: none"> <li>• <i>workshops</i>: the Association funded exciting workshops to all school children, including narrow boats trips in</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |



## OLSJ Parents' Association

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|----------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|                                                                            | <p>the local Regents Canal for the younger classes, and climbing and kayaking workshops for years 5 and 6 delivered by Laburnum Boat Club, and a whole school pottery workshop that sparked creativity of pupils by creating their self-portraits in clay;</p> <ul style="list-style-type: none"> <li>• <i>extracurricular activities</i>: we supported the school in sourcing and covering part of the cost of very popular lunchtime chess clubs, and funded the purchase of new board games for extended care clubs;</li> <li>• <i>Year 6 leavers' contributions</i>: we continue the tradition of funding their hoodies, yearbooks, and contributions towards their end of year play and residential trip;</li> <li>• <i>books, stationery and school facilities</i>: we supported the school with the funding of new stationery and D&amp;T equipment, new books for the libraries, subscriptions to educational magazines, and we purchased welcome books for all new reception children.</li> </ul> <p>The largest item of funding during the year related to the construction of the outdoor classroom. The project was completed in the Summer 2025 using funds raised through the two "Run Kids Run" events held at the end of the academic years 2024 and 2025, which included donations, Gift Aid, and sponsor contributions. As reflected in the financial statements for the year ended 31 August 2025, £3,148 of income associated with this activity (donations) was recognised as of 31 August 2025, with the remaining funds, including from the RunKidsRun sponsors, received after the year end and recorded in the following financial period. An amount of £12,096, representing the total income committed towards the project at year end, was recorded as committed school funding not yet paid at the balance sheet date.</p> |
| <p><b>Performance of fundraising activities against objectives set</b></p> | <p>Fundraising target for the period was set at £12,000 at the beginning of the year. With more than 10 successful events and activities organised throughout and a total income of over £30,227 from activities and donations, we have more than doubled our income target. All the events and activities organised by the Association generated profit.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |



## Financial Review

| Requirement                          | Details                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
|--------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Summary of financial position</b> | <p>As of/at 31 August 2025</p> <ul style="list-style-type: none"> <li>(a) Total gross income: £30,227 (including £26,154 income from activities, events and contributions, £86 interest income, and £3,987 income from donations)</li> <li>(b) Total expenditure: £11,480 (including £10,853 expenditure from activities, events and contributions, and £627 from donations made and other expenditures)</li> <li>(c) Net income: £18,747</li> <li>(d) Total assets £35,240</li> <li>(e) Net assets: £23,144</li> </ul> <p>Distributions to the school amounted to £9,229. The amount of £12,096 corresponding to funding towards the outdoor classroom project from proceeds derived from the “Run Kids Run” event was recorded as school funding committed but not yet paid as of 31 August 2025.</p> <p>See full financial statements attached to this report.</p> |
| <b>Reserves policy</b>               | <p>The Association has no formal reserves policy. However, the trustees aim to maintain free reserves of approximately £10,000. This level has been set to ensure the charity can meet its planned expenditure commitments and continue operations in the event of reduced fundraising income. The level is reviewed annually in light of expected activities and financial risks.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
| <b>Principal sources of funds</b>    | <p>Fundraising events, donations, small-scale sales and Gift Aid.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
| <b>Financial controls</b>            | <p>The trustees maintain oversight of financial management, with appropriate controls in place including approval of expenditure and regular monitoring of income and bank balances.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
| <b>Principal risks</b>               | <p>Key risks include reliance on fundraising events, dependence on volunteers, financial management complexity and operational risks associated with events. These risks are mitigated through diversification of income sources and events, strong accounts oversight and financial management, maintenance of adequate insurance and comprehensive risk assessments, careful planning and collaborative work.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                   |



**OLSJ Parents' Association**  
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## **Independent Examination**

The trustees have appointed Ms. Natalia Sergeeva, as independent examiner to review the financial statements for the year ended 31 August 2025. The independent examiner's report is included with the financial statements attached to this report.



## Structure, Governance and Management

| Requirement                | Details                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
|----------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Governing document</b>  | Constitution adopted 12 July 2023.                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
| <b>Legal structure</b>     | Unincorporated association.                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
| <b>Trustee appointment</b> | <p>Trustees (Committee Members) are elected in accordance with Article 6 of the Constitution, with the majority of votes cast by members present at the AGM. They hold office until the next AGM.</p> <p>The Committee Members have the power to co-opt Committee Members at any time. There are no co-opted Committee Members as of the date of this report (or for the reporting period).</p> <p>New trustees are supported through informal handover and guidance from existing Committee Members.</p> |
| <b>Safeguarding</b>        | The Association works within school safeguarding policies, ensures appropriate supervision, and reports any concerns to the school promptly.                                                                                                                                                                                                                                                                                                                                                              |



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## Declarations

The trustees confirm that they have approved this Trustees' Annual Report and that it has been prepared in accordance with applicable law and guidance.

Signed on behalf of the charity's trustees:

**Signature:** \_\_\_\_\_

**Name:** Emine Mustafa

**Position:** Chair

**Date:** 30/06/26



**OLSJ Parents' Association**  
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## **ANNEX I**

### **Independent Examiner's report and**

**Financial statements as of and for the year ended 31 August 2025**





CHARITY COMMISSION  
FOR ENGLAND AND WALES

## Independent examiner's report on the accounts

### Section A

### Independent Examiner's Report

Report to the trustees

OLSJ Parents' Association

On accounts for the year  
ended

31 August 2025

Charity no  
(if any)

1207397

Set out on pages

1 and 2

Responsibilities and  
basis of report

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/08/2025.

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Date: 21/06/2026

Name:

Natalia Sergeeva



**Relevant professional qualification(s) or body (if any):**

MSc Banking and International Finance, Bayes Business School

**Address:** 10 Burke House

E8 3GW

London, UK

## Section B

### Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**

# OLSJ Parents' Association Financial Statements

Registered Charity #1207397

|                                                | Period from              |                          | Period from              |  | Period from |  |
|------------------------------------------------|--------------------------|--------------------------|--------------------------|--|-------------|--|
|                                                | 1 Sep 2022 - 31 Aug 2023 | 1 Sep 2023 - 31 Aug 2024 | 1 Sep 2024 - 31 Aug 2025 |  |             |  |
| Income from activities (tea towel, Xmas trees) | £ 2,183                  | £ 3,233                  | £ 1,460                  |  |             |  |
| Expenditure from activities                    | (1,612)                  | (2,133)                  | (895)                    |  |             |  |
| Net income / (expenditure) from activities     | 571                      | 1,100                    | 565                      |  |             |  |
| Income from events                             | 11,368                   | 14,643                   | 19,151                   |  |             |  |
| Expenditure from events                        | (4,196)                  | (2,898)                  | (5,536)                  |  |             |  |
| Net income / (expenditure) from events         | 7,172                    | 11,745                   | 13,615                   |  |             |  |
| Chess club contributions                       | -                        | 2,316                    | 5,543                    |  |             |  |
| Chess club payments                            | -                        | (1,800)                  | (4,422)                  |  |             |  |
| Net income / (expenditure) from chess club     | -                        | 516                      | 1,121                    |  |             |  |
| Total income                                   | 13,551                   | 20,192                   | 26,154                   |  |             |  |
| Total expenditure                              | (5,808)                  | (6,831)                  | (10,853)                 |  |             |  |
|                                                | 7,743                    | 13,361                   | 15,301                   |  |             |  |
| Donations received                             | 5                        | 1,543                    | 839                      |  |             |  |
| Interest Income                                | -                        | -                        | 86                       |  |             |  |
| Run Kids Run donations                         | 13,863                   | 10,635                   | 3,148                    |  |             |  |
| Run Kids Run Gift Aid                          | -                        | 964                      | -                        |  |             |  |
| Donations made                                 | (50)                     | -                        | (155)                    |  |             |  |
| Other expenses                                 | (200)                    | (1,009)                  | (472)                    |  |             |  |
|                                                | 13,618                   | 12,133                   | 3,446                    |  |             |  |
| Net income / (expenditure) for the year        | 21,360                   | 25,494                   | 18,747                   |  |             |  |
| Distributions to OLSJ primary school           | (18,693)                 | (25,007)                 | (9,229)                  |  |             |  |
| Net movement in funds for the year             | 2,667                    | 487                      | 9,518                    |  |             |  |

**OLSJ Parents' Association Financial Statements**

Registered Charity #1207397

|                                                         | At 31 Aug 2023 | At 31 Aug 2024 | At 31 Aug 2025 |
|---------------------------------------------------------|----------------|----------------|----------------|
|                                                         | £              | £              | £              |
| Cash at Bank                                            | 22,039         | 25,254         | 22,616         |
| Savings Account                                         | -              | -              | 12,483         |
| Donations receivable                                    | -              | 964            | -              |
| Sports Day [Rosemary Gardens]- Credit                   | -              | -              | 141            |
| Total Assets                                            | 22,039         | 26,218         | 35,240         |
| <b><u>School Funding committed but not yet paid</u></b> |                |                |                |
| School Playground Equipment                             | (8,901)        | -              | -              |
| School Hall Painting                                    | -              | (879)          | -              |
| School Outdoor Classroom                                | -              | (11,574)       | (12,096)       |
| Sports Day [Rosemary Gardens]                           | -              | (140)          | -              |
| Total Liabilities                                       | (8,901)        | (12,593)       | (12,096)       |
| Net assets                                              | 13,138         | 13,625         | 23,144         |
| Total charity funds                                     | 13,138         | 13,625         | 23,144         |

Prepared by

J Higgins

Chartered Accountant