



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From: 08/03/24 **Period start date** **To:** 31/12/24 **Period end date**

Charity name: Woodseats Community Garden Charitable Incorporated Organisation

Charity registration number: 1207363

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The objects of the CIO are 1. To provide facilities for recreation or other leisure time occupation by providing an area for use as a community garden and other activities for individuals in Norton Woodseats and the surrounding area, who have need of such facilities by reason of their youth, age, infirmity or disablement, financial hardship or social and economic circumstances or for the public at large in the interests of social welfare and with the object of improving the condition of life of the said inhabitants. 2. To advance education for the public benefit in particular by providing opportunities for learning about nature, horticulture, the environment, and connections to healthy living and eating, through the community garden. 3. To promote for the benefit of the public the conservation, protection and improvement of the physical and natural environment of the community garden and surrounding natural areas by enhancing biodiversity."
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Over the past year the Charity has opened the site of the Community Garden to allow visitors to relax and to participate in its upkeep and development of the Garden as they choose. The garden is available for hire and has hosted a number of wedding and birthday parties. Additionally the Charity has held a number of social events, both as fund raising events and also celebrating the changing seasons.

Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The Trustees are aware of and have had regard to the guidance issued by the Charity Commission on public benefit.
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Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	N/A - The Woodseats Community Garden CIO was not in this period in a financial position to make grants to individuals or groups.
Policy on social investment including program related investment	Para 1.38	During this reporting period the Woodseats Community Garden CIO does not have a formal policy on social investment and / or program related investment. This is something the Trustees are committed to developing as the charity grows / develops. All investment to date has been into Garden Infrastructure (paths, planting etc).
Contribution made by volunteers	Para 1.38	The Woodseats Garden CIO has NO formal volunteers. All activities are undertaken by the Garden Trustees and by visitors to the Garden strictly on ad hoc basis.
Other		n/a

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	Main achievements: - Continued development of the garden for biodiversity enhancement and well being. A survey undertaken during this period (75 respondents) identified that 47% identified as being more connected to nature as a result of the Garden. The same survey identified that 42% of respondents stated an improvement in their overall mental health. - Increased visitor numbers and consequential growth and support of the local community - Increased attendance at social events - Networking with other community groups to provide mutual support and coordinated social events.

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	Achievements against objectives for this period include: - Infrastructural progress with limited resources - Growth in visitor numbers - Improved accessibility for those with impaired mobility - Construction of a storage facility
Performance of fundraising activities against objectives set	Para 1.41	The Woodseats Community Garden CIO Trustees have been successful in securing a grant of £150K, although receipt of the grant is not available until the period 1 January 2025 - 31st December 2025.
Investment performance against objectives	Para 1.41	All fundraising has been invested in the garden with no income arising from the funding received. The garden maintains a small surplus for the period but this is allocated for spend in the following period.
Other		n/a

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	See Accounts Initial Balance £ 2285.23 Income £4129.06 Loan £1140 Expenditure £4760.50 Final Balance £ 2793.79
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	There is no reserve policy for the reporting period. The garden maintains a small surplus for the period but this is allocated for spend in the following period.
Amount of reserves held	Para 1.22	508.56 (not including loan liability)
Reasons for holding zero reserves	Para 1.22	n/a
Details of fund materially in deficit	Para 1.24	n/a
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	In the reporting period the Woodseats Community Garden did not have any committed expenses that would represent a Going Concern risk. The Woodseats Community Garden CIO Trustees have been successful in securing a grant of £150K, although receipt of the grant is not available until the period 1 January 2025 - 31st December 2025. This demonstrates the ongoing financial health of the charity.

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	During the reporting period the charity's principal source of funds were donations, legacies and loans £4056, Income from fundraising £1053 and other trading activities (plant sales etc) £160.
Investment policy and objectives including any social investment policy adopted	Para 1.46	n/a
A description of the principal risks facing the charity	Para 1.46	The principal risks for the charity are associated with a decline in visitor numbers, restricting our ability to meet our charitable objectives and to secure further funding.
Other		n/a

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document	Para 1.25	Trust Deed
How is the charity constituted?	Para 1.25	Constituted as a CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Selected by votes of Members. Appointed for a Term of 3 Years. 1/3 of Trustees retire each year. Option to stand for office is open to all members. Voting takes place ahead of each AGM.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	The charity has fully adopted the Charity Commission information for Trustees All Trustees undergo First aid and Safeguarding Training. A charity handbook is in draft and will be available in the next reporting period.
The charity's organisational structure and any wider network with which the charity works	Para 1.51	n/a
Relationship with any related parties	Para 1.51	n/a
Other		n/a

Reference and Administrative details

Charity name	Woodseats Community Garden Charitable Incorporated Organisation
Other name the charity uses	Woodseats Community Garden (WCG)
Registered charity number	1207363
Charity's principal address	42 Linden Avenue Woodseats Sheffield S8 0GA

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Rupert Allen			
2	Andrew Beechey	Secretary		
3	Ben Crozier	Treasurer		
4	Jo Edwards			
5	Nathan Edwards	Chair		
6	Cristina Judge			
7	Bruce Laver			
8	Richard Nicolle			

Corporate trustees – names of the directors at the date the report was approved

Director name		
N/A		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
No one in this reporting period		

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	n/a no funds held for others
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	n/a no funds held for others
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	n/a no funds held for others

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

None

Other optional information

None

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signatures		
Full names	Nathan Edwards	Andrew Beechey

Position		
Date		

Woodseats Community Garden

Expenditure and Receipts 8/3/2024-31/12/2024

Date	Person	Company	Description	Spent	Received	Balance
			Balance brought forward			£2,285.23
11/03/2024	Rupert Allen	Rupert Allen	Petrol to support the collection of materials for use in the Garden	£30.03		£2,255.20
25/03/2024		Cash	Plant Sales		£5.00	£2,260.20
25/03/2024	Christina Judge	Argos		£61.97		£2,198.23
25/03/2024	Christina Judge	Amazon	Gloves and safety glasses bought for the garden	£72.11		£2,126.12
23/04/2024	Bruce Laver	Toolstation	Postcrete for the compost bin and a new padlock for security	£23.10		£2,103.02
03/05/2024	Ben Crozier	Pagets Sheffield	Hardcore and delivery for smoothing out the accessibility ramp.	£271.20		£1,831.82
07/05/2024	Nathan Edwards	Homebase	Handrail materials for the accessibility ramp	£150.42		£1,681.40
07/05/2024	Nathan Edwards	Amazon	Water carafes and storage for the Garden	£98.08		£1,583.32
10/05/2024	Ben Crozier	Pagets Sheffield	Crush for the ramp	£284.40		£1,298.92
21/05/2024	Nathan Edwards			£368.67		£930.25
28/05/2024	Christopher Brown		Materials for the compost toilet	£83.60		£846.65
31/05/2024	Anon		Donation		£500.00	£1,346.65
17/06/2024	St Chads			£60.00		£1,286.65
12/07/2024		Abbeydale Brewery	Beer for Woodseats Festival	£90.34		£1,196.31
12/07/2024		Edenfield Solution	First aid training	£510.00		£686.31

27/08/2024	Emily Gannon		Site Hire		£40.00	£726.31
27/08/2024	Jack Scourfield		Site Hire		£50.00	£776.31
07/10/2024	Andrew Beechey	Costco	Lights and food for Oktoberfest	£155.46		£620.85
07/10/2024	Andrew Beechey		Loan - Solicitor fee		£1,140.00	£1,760.85
07/10/2024		Wake Smith Solicitors	Solicitor fees - Lease	£1,140.00		£620.85
01/11/2024		Woodseats Festival	Cash donation		£100.00	£720.85
03/11/2024		Boston Arms	Cash donation from Pub Quiz		£150.00	£870.85
03/11/2024		Boston Arms	Cheque from Paypal giving		£166.16	£1,037.01
05/11/2024	Cristina Judge		Marshmallows for Oktoberfest	£22.55		£1,014.46
13/11/2024	Chris Brown Folks		Donation for lease costs		£2,000.00	£3,014.46
14/11/2024		Woodseats Festival	Fundraising from Festival + Oktoberfest		£706.40	£3,720.86
14/11/2024	Andrew Beechey	Costco	Assorted items for Oktoberfest	£179.12		£3,541.74
14/11/2024	Nathan Edwards			£129.97		£3,411.77
14/11/2024	Jo Edwards			£131.48		£3,280.29
14/11/2024		Banner Jones Solicitors	Initial fee for lease legal support	£250.00		£3,030.29
21/11/2024	Charlotte Iantorno		Site Hire		£65.00	£3,095.29
19/12/2024	St Chads Church		Payments from Woodseats Festival		£346.50	£3,441.79
20/12/2024	St Chads		Lease Costs	£648.00		£2,793.79
31/12/2024			Total	£4,760.50	£5,269.06	
			Surplus 8/3/24-31/12/24		£508.56	
			Balance C/F			£2,793.79
			Outstanding loan	£1,140.00		
			Funds available			£1,653.79