

Bradford KPA – Trustees Annual Report

29th February 2024 -31st Jan 2025

This trustees' annual report complies with 'The Charities (Accounts and Reports) Regulations 2008' and the applicable SORP (Statement of Recommended Practice).

Objectives & Activities

Our Purpose

"The objects of the CIO are to preserve and protect good health for the public benefit of patients living with kidney disease, for those on dialysis and their families/carers who attend St Lukes Dialysis Unit, BRI ADU, Ward 15, and Skipton Satellite Unit and live permanently or temporarily in the Bradford West Yorkshire area by providing such advice, information and support as the trustees may in their absolute discretion determine".

Activities

Organising fundraising events such as raffles, bake sales and tombolas through the year in order to provide day trips to include families/carers and friends and other items for patients.

Sharing Information & Awareness of CKD (Chronic Kidney Disease) by visiting St Luke's Renal Unit, BRI (Bradford Royal Infirmary) and Skipton Satellite Unit.

Promoting our charities work and receiving donations.

The Trustees have complied with the duty in section 4 of the 2006 Act to have due regard to the commission's public benefit guidance when exercising any powers or duties to which the guidance is relevant.

Achievements & Performance

Throughout the year, we held several fundraising and awareness days.

These events brought together lots of people, fostering a sense of community and support. These fundraising activities, along with donations, generated income to be able to take patients and one companion each on a day trip to the coast, providing a much-needed break and a chance to relax by the seaside.

Participants enjoyed the opportunity to connect with others in a supportive environment. The trip not only offered respite from their daily challenges but also

created lasting memories and strengthened the sense of community among attendees. It was a heartwarming experience that highlighted the importance of well being and support for patients.

Many of the patients told us that they do not get the opportunity to be able to do this, so this was a great achievement in our first few months of being a new charity.

We also funded a free raffle for patients on World Kidney Day in 2024.

To celebrate the hospital unit's 30th anniversary, we hosted a special event that brought together staff, patients, and families to reflect on the unit's achievements and the countless lives it has helped.

We also launched our own website : www.bradfordkpa.org making it easier for everyone to access information about our initiatives and events.

Looking ahead, we are excited to build on these successes and continue our mission in 2025.

Financial Review

Donations & Fundraising	£4492
	<u>-£998</u> (cost of fundraising)
	£3494

Less Expenses	£1058
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Expenses include:

Printing, Postage & Stationary, Advertising, Accountancy, Legal & Professional, Subscriptions and Cleaning

Retained Income C/F	<u>£2436</u>
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Our Donations & Fundraising comprised of the following:

Donations	£2500
Raffle Ticket Sales	£1149
Bake Sale	£150
Fundraising	£693

Bradford KPA does not have a reserves policy.

The trustees feel that this is unnecessary as we don't have any regular outgoings, and we would only aim to spend within our means.

Structure, Governance & Management

CIO - FOUNDATION Registered 29 Feb 2024 as amended on 05 Mar 2024 as amended on 19 Mar 2024 as amended on 11 May 2024

Bradford KPA is a CIO (Charitable Incorporated Organisation) whose only voting members are its charity trustees.

Appointment of New Charity Trustees

Details of how new charity trustees are recruited is set out in our Constitution under section 10 & 11 (See below)

10. Appointment of charity trustees

(1) Apart from the first charity trustees, every trustee must be appointed for a term of 3 years by a resolution passed at a properly convened meeting of the charity trustees.

(2) In selecting individuals for appointment as charity trustees, the charity trustees must have regard to the skills, knowledge and experience needed for the effective administration of the CIO.

11. Information for new charity trustees

The charity trustees will make available to each new charity trustee, on or before his or her first appointment:

- (a) a copy of the current version of this constitution; and
- (b) a copy of the CIO's latest Trustees' Annual Report and statement of accounts.

Each new trustee will be asked to read at least Section 2 of the Charity Commissions Guidance - The Essential Trustee: what you need to know, what you need to do.

They will be required to sign and date to say they have read this guidance.

No other policies have been adopted for the induction and training of trustees.

Bradford KPA does not have any custodian trustees.

Reference and administrative details

Name of Charity : Bradford KPA

Registration No: 1207260

Principal Office: 17 Institute Road, Eccleshill, Bradford, BD2 2HY

Charity's trustees on the date the report was approved and who served as a trustee in the reporting period;

Sofia Tsanou (Chairperson)

Michaela Smith (Treasurer/ Secretary)

Heather Galloway (Website)

Office copy 1147
All trustees to sign
on Page 1 Page 6
and return

BRADFORD KPA

Registered Charity Number 1207260

REPORT AND ACCOUNTS

FOR THE FIRST PERIOD ENDED

31ST JANUARY 2025

BRADFORD KPA
STATEMENT OF ACCOUNTS
FOR THE FIRST PERIOD ENDED
31ST JANUARY 2025

REGISTERED CHARITY:	CHARITY NUMBER 1207260
REGISTERED OFFICE:	17 Institute Road Eccleshill Bradford BD2 2HY
TRUSTEES:	Sofia Beatrice Tsanou (Chair) Michaela Jayne Smith Heather Galloway
ADMINISTRATOR:	Michaela Smith
ACCOUNTANTS:	Parker Hartley & Co Incorporated Financial Accountants 2 Waverley Street The Groves York YO31 7QZ
BANKERS	Santander UK plc 2 Triton Square Regent's Place London NW1 3AN

BRADFORD KPA

TRUSTEES' ANNUAL REPORT - PERIOD ENDED 31st JANUARY 2025

Introduction

The Trustees present their Annual Report and Accounts for the period ended 31st January 2025

Structure, Governance and Management

The Charity is managed overall by the Trustees. The day to day running of the Charity is carried out by the Trustees.

Objectives and Activities

The aim of the charity is to help preserve and protect good health for the benefit of patients living with kidney disease, for those on dialysis and their families.

The charity offers support throughout the treatment of patients and provides a platform to help them cope with the illness. Additionally, Bradford KPA assists patients by directing any enquiries to the relevant departments, and also host events throughout the year.

INDEPENDENT EXAMINER'S REPORT TO THE OFFICIALS OF

BRADFORD KPA

We have examined the Accounts on pages 5 to 7 which have been prepared under the Accounting policies set out on Page 8.

Respective Responsibilities of the Trustees and Independent Examiners

As described on Page 3, the Trustees are responsible for the preparation of the Charity's Accounts.

They consider that an Audit is not required for this year (under section 144 of the Charities Act 2011) and that an independent examination is needed. Having satisfied ourselves that the Accounts are not required to be audited for this year under Part 16 of the 2006 Act and are eligible for independent examination, we report as follows:-

Basis of Independent Examiner's Report

Our examination was carried out in accordance with the general directions given by the Charity Commissioners. An examination includes a review of the Accounting records kept by the Charity and a comparison of the Accounts presented with those records. It also includes consideration of any unusual items or disclosures in the Accounts, and seeking explanations from you as Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently, we do not express an audit opinion on the view given by the contents of the Trustees report.

Independent Examiner's Statement

The Charity had a slight deficit during this year, following the large surplus in the previous financial year. After discussions with the Charity staff, the Charity appears to be operating on a sound financial footing and funding currently seems very good.

The attached Accounts are in accordance with the books and records, information and explanations provided by the Charity.

No other matters have come to our attention, which gives us cause to believe that in any material respect the requirements:-

- (a) to keep records in accordance with Section 130 of the Charities Act and;
- (b) to prepare Accounts which accord with the Accounting records and comply with the Accounting requirements of the Charities Act or;
- (c) to which in our opinion, attention should be drawn in order to enable the proper understanding of the Accounts to be reached.

Signed: Parker Hartley

Parker Hartley & Co
Incorporated Financial Accountants
2 Waverley Street
The Groves
York
YO31 7QZ

BRADFORD KPA**TRADING AND PROFIT AND LOSS ACCOUNT****FOR THE PERIOD ENDED 31st JANUARY 2025**

	£	£
Donations & Fundraising		4,492
Less: Cost of Fundraising		
Fundraising Activities		998
		3,494
Less: Expenses		
Printing, Postage & Stationary	40	
Advertising	648	
Cleaning	3	
Accountancy	234	
Legal & Professional	107	
Subscriptions	26	
		1,058
Surplus for the period		2,436
Retained Income brought forward		-
Retained Income carried forward		2,436

BRADFORD KPABALANCE SHEET AS AT 31st JANUARY 2025

	£	£
<u>CURRENT ASSETS</u>		
Cash at Bank - Current Account	2,670	
	<u>2,670</u>	
<u>CURRENT LIABILITIES</u>		
Accruals	234	
	<u>234</u>	
Net Current Assets		2,436
		<u>2,436</u>
<u>FUNDS</u>		<u>2,436</u>

Signed by all of the Trustees

M. Smith Signed

Date 25/7/25

STJ Anou Signed

Date 25/07/2025

M. Anou Signed

Date 25/07/25

BRADFORD KPA**NOTES TO THE ACCOUNTS****FOR THE PERIOD ENDED 31st JANUARY 2025****1. ACCOUNTING POLICIES****a. Accounting Framework**

The accounts have been prepared under the regulations of the 2011 Charities Act.

b. Basis of Accounting

The Accounts have been drawn up on an "accruals" basis, that is incoming resources are recognised when receivable and expenditure when incurred, not as money is received or paid.

There has been no change to the accounting policies.

2. Donations & Fundraising**2025**

Donations	2,500
Raffle Ticket Sales	1,149
Bake Sale	150
Fundraising	693
	4,492