

## **THE LIBERTY CHURCH ESSEX**

**Registered Charity Number: 1207049**

**Trustees' Annual Report for the period: 15 February 2024 – 1 April 2025**

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### **1. Reference and Administrative Details**

**Charity Name:** The Liberty Church Essex

**Charitable Incorporated Organisation (CIO)**

**Registration Number:** 1207049

**Date of Registration:** 15 February 2024

**Registered Address:** 11 Warwick Gardens, Romford, RM2 6 QS

**Trustees During the Reporting Period:**

- Lee Chalkley, Chair
- Theresa Beckles, Treasurer
- Natasha Scott-Matthews, Secretary
- Laida Lucas, trustee
- Richard Daisley, Trustee
- Gary Jarrett, Trustee

**Bankers:** Barclays Bank

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### **2. Structure, Governance and Management**

The Liberty Church Essex is a **Charitable Incorporated Organisation (CIO)** operating under a Foundation or Association model. The CIO constitution outlines how trustees are appointed, their responsibilities, and governance procedures.

Trustees meet regularly to oversee:

- Compliance with charity law
- Financial stewardship
- Risk management
- Delivery of charitable activities
- Safeguarding and health & safety

New trustees receive an induction that includes governance training, safeguarding requirements, and CIO responsibilities.

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### **3. Objectives and Activities**

The Liberty Church Essex exists to advance the Christian faith in Essex and surrounding areas through:

- Weekly worship services
- Teaching, preaching, and discipleship
- Community outreach
- Support for families, young people, and vulnerable individuals
- Pastoral care
- Prayer gatherings, small groups, and programmes

#### **Public Benefit Statement:**

The trustees confirm that they have complied with the duty under the Charities Act to have regard to the Charity Commission's guidance on public benefit. All activities are carried out to benefit the public through spiritual, emotional, and social support.

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### **4. ACHIEVEMENTS AND PERFORMANCE (2024)**

Although 2024 was the organisation's first year as a registered CIO, significant progress was made in establishing the church's presence, structure, and outreach.

#### **Key Highlights:**

##### **a) Worship & Teaching**

- Weekly services held at Sir George Monoux Sixth Form College.
- Introduction of teaching series helping attendees grow in biblical understanding.
- Increased engagement over the year.

##### **b) Community Outreach**

- Distribution of food parcels during monthly community Sunday outreach in Walthamstow
- Support for local families and individuals in need.

##### **c) Pastoral Support**

- Counselling, home visits, and prayer support offered throughout the year.
- Bereavement support and crisis intervention where needed.

#### **d) Discipleship & Small Groups**

- Small group meetings launched/continued, supporting spiritual growth and connection.
- Courses such as Alpha, foundations classes Bible study groups conducted

#### **e) Events & Gatherings**

- Special services held (Christmas, Easter, baptisms, conferences, etc.
  - Youth or children's programmes
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### **5. Financial Review**

#### **Income**

The Liberty Church Essex received income from:

- Donations
- Tithes and offerings

**Total Income:** £19,726.00

#### **Expenditure**

Funds were spent on:

- Venue hire
- Equipment and resources
- Outreach and community support
- Operational costs

**Total Expenditure:** £18,019.00

#### **Gifts Received from Closed Charity**

- Bank Balance	£9,321.59
- Website	£1,796.00
- Equipment	£5,517.00

#### **Reserves Policy**

The trustees aim to maintain a reserve equivalent to **3 months of operating costs** to ensure sustainability.

Current reserves at year-end: £11,029.00

## **Going Concern**

The charity remains financially stable, and trustees are confident in ongoing sustainability.

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## **6. Risk Management**

The trustees have assessed major risks and implemented controls to mitigate them, including:

- Safeguarding procedures
- Financial controls and regular monitoring
- Data protection compliance
- Health and safety policies
- Volunteer training
- Contingency planning

Safeguarding remains a high-priority area with policies in place for both children and vulnerable adults.

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## **7. Plans for the Future (2025)**

The Liberty Church Essex aims to:

- Grow its worship gatherings and community presence
- Expand discipleship programmes
- Strengthen outreach initiatives
- Develop youth and children's ministries
- Increase leadership training and volunteer development
- Pursue a permanent venue
- Enhance online ministry and communication

These plans support the church's mission to serve the community and advance the Christian faith.

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## 8. Statement of Trustees' Responsibilities

The trustees are responsible for:

- Ensuring proper accounting records
  - Preparing accounts in accordance with the Charities Act and SORP
  - Safeguarding assets
  - Managing resources effectively for charitable purposes
  - Ensuring legal and regulatory compliance
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## 9. Approval of the Report

This report was approved by the Board of Trustees on:

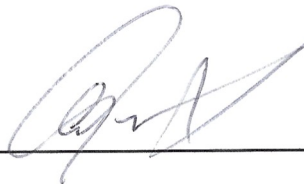
**Date:** 19<sup>th</sup> February 2026

**Signed on behalf of the trustees:**

**Name:** Gary Jarrett

**Position:** Trustee

**Signed:** \_\_\_\_\_



**Name:** Lee Chalkley

**Position:** Chairperson

**Signed:** \_\_\_\_\_



**REGISTERED CHARITY NUMBER: 1207049**

**Report of the Trustees and  
Unaudited Financial Statements for the Period Ended 30th April 2025  
For  
The Liberty Church Essex**

**M G Mundle and Co Ltd  
( Chartered Certified Accountants)  
63 Winifred Road  
Dagenham  
Essex  
RM8 1PP**



**The Liberty Church Essex**  
**Receipt and Payment Account**  
**Period ended 30th April 2025**

		<b>2025</b>
		<b>Total Funds</b>
		<b>(Unrestricted)</b>
		<b>£</b>
	<b>Note</b>	
<b>RECEIPTS</b>		
Charitable activities		<u>19,726</u>
<b>Total Income</b>		<u><b>19,726</b></u>
<b>PAYMENTS</b>		
Expenditure on charitable activities	6	<u>18,019</u>
<b>Total expenditure</b>		<u><b>18,019</b></u>
Net income		<u><b>1,707</b></u>
<b>Reconciliation of bank and cash balances</b>		
Bank and cash balance brought forward		-
Cash received from closed charity		<u>9,322</u>
Bank and cash balances carried forward		<u><b>11,029</b></u>

The statement of receipt and payment include all gains and losses recognised in the year. All income and expenditure derive from continuing activities.

The notes on pages 3 to 5 form part of these financial statements.

**The Liberty Church Essex**  
**Statement of Assets and Liabilities**  
**Period ended 30th April 2025**

			2025
	<b>Note</b>		
<b>Fixed assets</b>			
Intangible fixed assets	3	1,437	
Tangible fixed assets	4	<u>4,965</u>	
			6,402
<b>Current assets</b>			
Cash at bank and in hand		<u>11,029</u>	
Net current assets		11,029	
<b>Creditors: amount falling due within one year</b>	5	<u>-520</u>	
Net current assets			<u>10,509</u>
<b>Total assets less current liabilities</b>			<u><b>16,911</b></u>
<b>Funds of the charity</b>			
Unrestricted funds			<u>16,911</u>
<b>Total charity funds</b>			<u><b>16,911</b></u>

These financial statements were approved by the board of trustees and authorised for issue on 19th February 2025 , and are signed on behalf of the board by:

Mr Gary Jarrett  
Trustee



Mr Lee Charkley  
Chairperson



These notes on pages 3 to 5 form part of these financial statements



**The Liberty Church Essex**  
**Notes to the financial statements**  
**Period ended 30th April 2025**

**1 ACCOUNTING POLICIES**

**Basis of preparing the financial statements**

The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland and the Charities Act 2011. The financial statements have been prepared under the historical cost convention.

**Income**

All income is recognised in the Statement of Receipts and Payments once it has been established that it is probable that the income will be received and the amount can be measured reliably.

**Expenditure**

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefit will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

**Intangible fixed assets**

Intangible fixed assets are measured at cost less accumulated amortisation and any accumulative impairment losses.

**Tangible fixed assets**

Tangible fixed assets are measured at cost less accumulated depreciation and any accumulative impairment losses. Depreciation is provided on all tangible fixed assets at a rate calculated to write off the cost, less estimated residual value of each asset over its expected useful life as follows:  
Equipment - 10% straight line basis.

**Taxation**

The charity is exempt from tax on its charitable activities.

**Fund Accounting**

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

## 2 TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the period ended 30th April 2025.

### Trustees' expenses

There were no trustees' expenses paid for the period ended 30th April 2025.

## 3 INTANGIBLE FIXED ASSETS

£

Website development cost:

### Cost

Gifted on 15th February 2024

1,796

At 30th April 2025

1,796

### Amortisation

At 15th February 2024

-

Provided during the year

359

At 30th April 2025

359

### Net Book Value

At 30th April 2025

1,437

Website development cost is being written off in equal instalments over its estimated economic life of 5 years.

## 4 TANGIBLE FIXED ASSETS

Equipment

Totals

£

£

### COST

At 15th February

-

-

Additions (Gift on 15th February 2024)

5,517

5,517

At 30th April 2025

5,517

5,517

### DEPRECIATION

At 15th February 2024

-

-

Charge for the period

552

552

At 30th April 2025

552

552

### NET BOOK VALUE

At 30th April 2025

4,965

4,965

## 5 Creditors: AMOUNT FALLING DUE WITHIN ONE YEAR

30.04.2025

£

Accrual- Accountancy fees

520

## 6 Total expenditure on charitable activities

Total expenditure on charitable activities exclude the following non-cash items:

Amortisation of website development cost

359

Provision for depreciation of tangible fixed assets

552

## 7 MOVEMENT IN FUNDS

	At start of the period	Net movement in funds	At 30.04.2025
	£	£	£
Unrestricted funds (gifted)	16,635	-	16,635
Surplus for the period	-	<u>276</u>	<u>276</u>
<b>TOTAL FUNDS</b>	<b><u>16635</u></b>	<b><u>276</u></b>	<b><u>16,911</u></b>