



Kenilworth Runners

ANNUAL REPORT AND ACCOUNTS

Year ended 31 March 2025

Kenilworth Runners is an Association Charitable Incorporated Organisation in England and Wales (Number 1206878)

Kenilworth Runners

	Page
The Club	3
Trustees' Report.....	4
Financial Review	5
Structure and Governance.....	6
Objects	8
Independent Examiner's Report	9
Statement of Financial Activities	10
Balance Sheet.....	11
Notes to the Accounts	12



The Club

Kenilworth Runners is an established, friendly and supportive road and cross country running club with over 300 members, based in Warwickshire.

During the year, the Trustees and their roles in the Society were:

Chair	Rob Carr
Secretary	Richard Clarke
Treasurer	Lorne Williams
Membership Secretary	Neill Butler
Lead Welfare Officer	Clare Crofts
DBS ¹ Verifiers & Welfare Officers	Clare Crofts / Richard Clarke / Jenny Vaughan
Men's Captains	Neil Cressy / Ryan Baker
Women's Captain	Kelly Burnett-Nicholl
Head Coach	Dave Pettifer
Kit Officer	Kara Wasley
Youth Section	Colin Bailey
General Trustees	Hannah Jones, Harry Purewal, Melanie Beasley, Michael Reddy, Simon Dunnett

The Chair, Secretary and Treasurer were appointed as initial Trustees by approval of the constitution by the Charity Commission on 5 February 2024. They and all other Trustees, except Harry Purewal, were elected by the members at an AGM on 25 April 2024. Harry Purewal was appointed on 24 July 2024. No trustees left during the year.

All Trustees are elected for three-year periods by members of the Club at the AGM with the Chair, Secretary, Treasurer, Membership Secretary, Lead Welfare Officer, DBS Verifier, Men's Captain and Women's Captain elected to their specific posts.

The Trustees received no remuneration for their role during the year. A number of members, including 5 Trustees received free membership of the Club with a value of £52 each.

¹ Disclosure and Barring Service



Trustees' Report

The Trustees of Kenilworth Runners are pleased to present this report outlining the club's activities, achievements, and commitment to public benefit during the past year.

Objectives and Public Benefit

Kenilworth Runners exists to promote amateur running in our community by providing opportunities, facilities, and structured programmes for participation. We are committed to inclusivity, accessibility, and public benefit, ensuring that our activities contribute positively to both individuals and the wider community.

This year, we strengthened our commitment to these principles by:

- Offering weekly club runs, coached sessions and youth training to all members.
- Supporting athletes across various levels and backgrounds, including our couch to 5k programme and hosting the Refugee Run Club at our half marathon.
- Promoting inclusion by hosting a guest night and a female-only youth training session to encourage participation among young women in the sport.
- Migrating our club's social media community to WhatsApp, streamlining our engagement and communication channels.

Achievements and Performance

Throughout the year, Kenilworth Runners organised and participated in numerous events that reinforced our mission and enhanced public benefit:

- **Warwickshire Road Race League:** High level of member participation in the regional road racing league with the Women's Masters team finishing 1st, Women's Seniors 2nd and Men's Seniors 2nd overall.
- **Two Castles Run:** Our first year leading this major event in its 40th year, demonstrating our commitment to local racing and fund raising. As well as giving grants directly to charities from the proceeds of the run, we reserved places for Myton Hospice, enabling them to raise a further £23,888.



- **Cross Country League:** Men's Senior team achieved promotion to Division 2 for next season. Women's team was competitive and remains in Division 2.
- **Kenilworth Half Marathon:** Hosted our flagship race for the 24th time with a third of the membership volunteering in support of the event.

Grant-Making and Community Support

Kenilworth Runners' newly formalised grant-making process aims to support individuals and initiatives that align with our mission. By streamlining applications and approvals, we are ensuring that resources are allocated effectively to encourage running participation and community benefit.

Looking Forward

As we move into the next year, our priorities will focus on expanding our reach to more runners and finding better ways to serve our membership and community.

We remain dedicated to ensuring that running remains a vehicle for personal growth, well-being, and charitable impact in Kenilworth and beyond.

On behalf of the Trustees, we thank all members, volunteers, sponsors, and partners who have contributed to another successful year. We look forward to continuing our journey and building upon our achievements.



Financial Review

1. The Club became a Charitable Incorporated Organisation with an effective date for accounting purposes of 1 April 2024. The accounts which form part of this report show comparison figures for the 15 months ended 31 March 2024 when the Club was an incorporated organisation.
2. The Income and Expenditure Account shows a surplus of £4,732 (including a £5,000 transfer from Rotary in respect of a contingency fund they held related to the Two Castles Run for which the Club is in the process of taking ownership) for the year to 31 March 2025. This compares with a £9,851 surplus (including a £5,000 contingency transfer) for the 15 months to 31 March 2024.
3. £20,764 was distributed to local and national charities, representing around 50% of the profits from the Kenilworth Half Marathon and 100% of the net proceeds from the Two Castles Run. A sub-committee has been established to review charitable contributions.
4. In line with our charitable status, the club funded various cross country and relay races, together with track and facilities for the youth section.
5. Reserves now stand at £45,837 (£41,105 at 31 March 2024). These include £10,000 from the Two Castles contingency fund and £5,000 representing a loan to Kenilworth Wardens Sports Club.
6. Reserves are currently higher than the target set by the Club's Reserves Policy. This current target is £35,000, based on a calculation of £20,000 plus the value of contingency fund transferred to the Club in respect of the Two Castles Run plus the value of the loan to Kenilworth Wardens.
7. Total stock stands at £5,148 following write offs of £1,213 of kit in the year. Stock includes an original and prints of a watercolour.
8. The cash position is healthy at £39,842. During the year, we opened two interest bearing notice accounts with Lloyds Bank.



Structure and Governance

The Club is an Association Charitable Incorporated Organisation (CIO) in England and Wales and is governed by a constitution which has been approved by the Charity Commission for England and Wales and can only be changed by agreement of the members and further approval by the Commission.

The Club has been in existence for many years as an incorporated organisation. The Club became a CIO following approval by the Charity Commission on 5 February 2024 and agreement by the members at an AGM on 25 April 2024, with an effective date for accounting purposes of 1 April 2024. The accounts which form part of this report show comparison figures for the 15 months ended 31 March 2024 when the Club was an incorporated organisation.

The Club has a set of Club rules initially approved by the members, which can be amended by the Trustees.

The Club has policies in respect of the following:

- Health & Safety
- Inclusion
- Privacy
- Training Support
- Grant Making
- Reserves

The address of the Club's principal and registered office is 19 De Montfort Road, Kenilworth, CV8 1DE, UK.

Reserves Policy

Reserves are part of a charity's unrestricted funds that are freely available to spend on any of the charity's purposes.

The Code of Governance for Charities and IPC (guideline 6.3.1) states that "while all charities should maintain some level of reserves to ensure long term financial sustainability, the charity should disclose its reserves policy in the annual report".



Kenilworth Runners' income derives principally from member subscriptions and profits from races. Expenditure is wide ranging, but includes subsidised races, training facilities and social events.

Reserves are required as a buffer for unexpected items, for example COVID, tax liabilities and legal challenges.

We will aim to maintain a level of reserves in excess of £20,000 (representing annual membership fees for around 400 members) excluding the Two Castles Run contingency fund and the Kenilworth Wardens loan.

This policy is reviewed on at least an annual basis.

Objects

The Club's objects, as set out in its constitution, are:

- To advance the amateur sport of running in Kenilworth and its surrounding area for the public benefit by the provision of facilities and services for participation in the sport of running.
- To further such general charitable purposes according to the law of England and Wales by any means as the Trustees shall in their discretion determine.



Independent Examiner's Report

I report to the Trustees on my examination of the accounts of Kenilworth Runners for the year ended 31 March 2025.

I am a member of the Club but receive no benefit other than those benefits available to all members.

As the Club's Trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Club's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

A handwritten signature in black ink, appearing to read 'N. Smith'.

Neil Smith ACMA
Independent Examiner



Statement of Financial Activities
for the year ended 31 March 2025

	Note	2025 £	2024 15 months £
Income from:			
Member subscriptions	2	7,346	8,370
External races	2	54,626	40,024
Trading activities	2	2,040	2,540
Interest	2	1,185	643
Other	2	44	410
Total income		65,241	51,987
Expenditure on charitable activities:			
Grants	5	20,764	3,760
External races	3	28,068	22,222
Club races	3	3,037	4,048
Training	3	4,920	5,901
Other	3	126	254
Total expenditure on charitable activities		56,915	36,185
Expenditure on other activities:			
Cost of sales	3	1,807	1,915
Sponsorship	3	667	673
Social activities	3	3,094	3,367
Volunteer and life member benefits	3	732	762
Other	3	2,294	4,234
Total expenditure on other activities		8,594	10,951
Total expenditure		65,509	47,136
Net income / (expenditure)		(268)	4,851
Transfer from Rotary Club	4	5,000	5,000
Net movement in funds		4,732	9,851
Reconciliation of funds:			
Total funds brought forward		41,105	31,254
Total funds carried forward		45,837	41,105



Balance Sheet
as at 31 March 2025

	Note	2025 £	2024 £
Current assets:			
Stocks	6	5,148	6,880
Debtors: Amounts falling due within one year	7	5,846	2,916
Debtors: Amounts falling due after more than one year	8	0	7,450
Cash at bank and in hand		39,842	27,864
Liabilities:			
Creditors: Amounts falling due within one year	9	(4,999)	(4,005)
Total net assets		45,837	41,105

The funds of the Club:

Total Club funds	45,837	41,105
-------------------------	---------------	---------------

Club funds include £10,000 (2024: £5,000) transferred to the Club from Rotary Club of Kenilworth. This is intended as contingency in respect of the Two Castles race, the responsibility of organising which is in the process of being transferred from Rotary to the Club.

The notes on pages 12 to 17 form part of these financial statements.

The financial statements were approved by the Board of Trustees, authorised for issue on 1st May 2025 and signed on their behalf by:

A handwritten signature in black ink, appearing to read "Rob Carr".

Rob Carr
Chair

A handwritten signature in black ink, appearing to read "Lorne Williams".

Lorne Williams
Treasurer



Notes to the Financial Statements

1. Accounting policies

Since the Club's annual income is below £250,000, the Club may produce accounts on a receipts and payments basis. However, the Club has chosen to produce accounts on an accruals basis in accordance with the Statement of Recommended Practice (SORP) "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)".

Accounting convention

The financial statements are prepared on a going concern basis under the historical cost convention. The going concern basis is considered appropriate due to the strength of the Club's balance sheet, which would allow the Club to continue to operate if there was either a significant and prolonged reduction in income or an unexpected increase in costs, or both.

Income

Income is recognised in the financial statements when the Club is legally entitled to the income, receipt is probable, and the amount can be measured with reasonable accuracy. It is deferred when it relates to future accounting periods.

Stocks

Stocks are valued at the lower of cost and net realisable value if considered material by the Trustees.

2. Income

	2025	2024
	£	15 months £
Member subscriptions	7,346	8,370
External races		
Kenilworth Half Marathon	36,261	33,093
Two Castles Race	18,308	5,246
May Day Races	57	1,685
Sub-total	54,626	40,024
Trading activities	2,040	2,540
Interest		
Interest on loan	485	564
Bank interest	700	79
Sub-total	1,185	643
Other	44	410
Total income	65,241	51,987

Member subscriptions relate to a paying membership of 306 at 31 March 2025 (2024: 293). In addition 12 members are life members (2024: 12) and 16 members (2024: 22) receive free membership in recognition of work done for the Club. Total membership is 334 (2024: 327).

Trading activities largely represents sales of club kit to members.

3. Expenditure

	Note	2025	2024
		£	15 months £
Expenditure on charitable activities			
Grants	5	20,764	3,760
External races			
Kenilworth Half Marathon		20,094	19,989
Two Castles Race		7,544	920
May Day Races		430	1,313
Sub-total		28,068	22,222
Club races		3,037	4,048
Training		4,920	5,901
Other		126	254
Total expenditure on charitable activities		56,915	36,185
Expenditure on other activities			
Cost of sales		1,807	1,915
Sponsorship		667	673
Social activities		3,094	3,367
Volunteer and life member benefits		732	762
Other			
Write off of old kit		1,213	334
Website and similar costs		670	820
Storage shed		0	626
Free kit		10	148
Marathon bus		270	357
EGM venue		0	207
Tents		0	593
Legal settlement		0	200
Legal advice on structure		0	600
Other		131	349
Sub-total		2,294	4,234
Total expenditure on other activities		8,594	10,951
Total expenditure		65,509	47,136

Sponsorship was paid to Kenilworth Sporting Club whose facilities are used by the Club.



Social activities is the cost of a subsidy in respect of the Christmas party and refreshments provided monthly following a Club race or training run.

Volunteer and life member benefits are the cost of subscriptions to England Athletics in respect of life members and members who have been awarded free membership (including 5 Trustees) in recognition of work done for the Club. No other remuneration or benefits were paid to Trustees in the current or prior year.

The Club had no employees in the current or prior year.

4. Transfer from Rotary Club

During the year £5,000 (2024: £5,000) was received from Rotary Club of Kenilworth. This is intended as contingency in respect of the Two Castles race, the responsibility of organising which is in the process of being transferred from Rotary to the Club.

5. Grants

Grants to charities and other non-profit-making organisations were made as follows:

	Note	2025	2024
		£	15 months £
Kenilworth Centre		0	710
Kenilworth Wardens Sports Club		2,935	0
Water Aid		600	500
Guide Dogs for the Blind		400	500
Park Hill Junior School		0	200
Warwickshire Association		0	350
Lily Mae Foundation		0	500
Evelyn's Gift		0	500
Tastelife		0	500
Priorsfield School		212	0
Arden Forest Girls Wildcats		420	0
Leek Wootton SC		500	0
SWFT		2,500	0
CALM		500	0
Kenilworth School		941	0
Myton Hospice		7,500	0
MSAT		2,000	0
Step Kids		1,000	0
British Blind Sport		1,000	0
Alzheimers Society		56	0
Dogs Trust		200	0
Total grants		20,764	3,760

In some cases, grants were made in return for organisations assisting with marshalling at external Club races.

6. Stocks

Stocks largely represent Club kit.



7. Debtors: amounts falling due within one year

This represents payments made in respect of external Club races due to take place in the subsequent financial year and (for the year ended 31 March 2025 only) a loan of £5,000 made to Kenilworth Wardens Community Sports Club (see note 8).

8. Debtors: amounts falling due after more than one year

This represents a loan of £5,000 made to Kenilworth Wardens Community Sports Club in November 2017. During the year the Club agreed that accrued interest on this loan would be written off as a grant-in-kind to Kenilworth Wardens. The principal has been repaid following the year ended 31 March 2025.

9. Creditors: amounts falling due within one year

This represents receipts of entry fees in respect of external Club races due to take place in the subsequent financial year and advance payments.