



**CHARITY COMMISSION
FOR ENGLAND AND WALES**

Trustees' Annual Report for the period

**From 5th February 2024 (charity formation)
To 31st August 2024**

Charity name: BrassNeck Theatre

Charity registration number: 1206864

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	FOR THE PUBLIC BENEFIT TO ADVANCE PUBLIC EDUCATION IN, AND APPRECIATION OF, THE DRAMATIC AND MUSICAL ARTS BY: (A) THE PROMOTION AND FACILITATION OF THE PUBLIC PRESENTATION OF ARTISTIC PERFORMANCES; (B) PROVIDING OPPORTUNITIES FOR MEMBERS TO PARTICIPATE IN THE PRODUCTION OF AMATEUR PERFORMANCES, INCLUDING SCRIPT WRITING, ACTING, CHOREOGRAPHY, PRODUCTION, THEATRE PRODUCTION, SET DESIGN, COSTUME, MAKE UP AND 'BACK STAGE' ELEMENTS OF STAGECRAFT. 2) TO FURTHER SUCH EXCLUSIVELY CHARITABLE PURPOSES FOR THE PUBLIC BENEFIT AS THE TRUSTEES IN THEIR ABSOLUTE DISCRETION SHALL THINK FIT FROM TIME TO TIME, IN PARTICULAR THROUGH THE MAKING OF GRANTS AND DONATIONS.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	BrassNeck Theatre stage one main theatrical production very year which is open to public audition. This is an 'amateur' production and no performers are paid to participate. BrassNeck theatre also organise smaller social and charitable events through the year as well as spending time on the upkeep of its assets and making preparation for our annual production. A summary of this activity (and financial reporting of them) is detailed in our annual accounts.
Statement confirming whether the trustees have had regard to the guidance	Para 1.18	We confirm trustees have had regard to the guidance issued by the Charity Commission on public benefit.

issued by the Charity Commission on public benefit		
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Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	During the period of this report BrassNeck theatre's main production was the musical Ghost. This was performed to great critical acclaim. A team of over 50 worked together on and off stage to deliver the production and benefited from the experience and over 2000 tickets were sold to bring high quality arts to the local region. A financial summary of the costs and revenue for the production is available in the Annual Accounts.

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	Please refer to submitted audited accounts.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The CIO holds reserves to allow the working capital to prepare for its main annual production as well as other ongoing activity as required through the financial year.
Amount of reserves held	Para 1.22	Please refer to submitted audited accounts.
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	N/A

Structure, Governance and Management

Description of charity's trusts:		N/A
Type of governing document (trust deed, royal charter)	Para 1.25	CIO Model Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Trustees are elected as per the rules in the CIO constitution.

Reference and Administrative details

Charity name	BrassNeck Theatre
Other name the charity uses	N/A
Registered charity number	1206864
Charity's principal address	C/o Yeadon Town Hall Town Hall Square, HIGH STREET YEADON LEEDS LS19 7PP

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Royston Edward Bayfield			
2	Barbara Rosemary Catton			
3	Peter David Cohen			
4	Adam John Folkard			
5	Ann Garnett			
6	Thomas Alexander Kyle	Chair		
7	Barbara Diane Matthews			
8	Pamela Slater			
9	Rachel Jane Sowerby			
10	Anne Christine Weston			
11	Jamie Keith Wilkinson			

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	None
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

Exemptions from disclosure

Reason for non-disclosure of key personnel details

N/A

Other optional information

N/A

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Thomas Alexander Kyle	
Position (eg Secretary, Chair, etc)	Chair	
Date	07/11/2024	

BrassNeck Theatre

Income and Expenditure account for the Year ended 31st August 2024

Income

	2024	2023
Membership	1,700.00	1,850.00
Bank/B.S Interest	1,304.44	619.38
Profit - External Hire	(4,611.24)	6,232.11
Profit on Social Events		-
After Show pizza	-	19.26
Ceilidh	-	54.95
Theatre Trips	2.50	27.60
BBQ/rounders	-	112.64
Singo Bingo	240.00	
Get out meal	(128.25)	
Supporters	1,743.86	1,549.02
Profit (loss) on shows		
Sunshine On Leith	-	7,085.77
Ghost	(16,596.43)	-
Profit on sale of Smoke machine	1,438.08	-
Total Income	(14,907.04)	17,550.73

Expenditure

Administrative Expenses	228.53	471.47
Insurance	2,134.36	1,587.43
Occasional Gifts & Flowers	517.31	618.13
NODA Membership	245.00	230.00
NODA medals		73.99
Website	71.80	221.80
Incidentals	-	174.78
Refreshments	73.72	452.52
Bank charges	113.82	121.29
Card charges	109.71	0.00
Donations - Show	475.00	500.00
Charity Donation	493.93	237.01
Charity Application costs	6,158.88	-
Taxation Accountancy	3,540.00	-
Total Expenses	14,162.06	4,688.42
Operational profit	(29,069.10)	12,862.31
Depreciation	400.94	175.93
Corporation Tax paid	3,869.94	
Net Profit for the year	(33,339.98)	12,686.38

BrassNeck Theatre

Balance as at 31st August 2024

Accumulated Funds		2024	2023
Balance Brought Forward		84,518.28	71,831.90
Surplus / (deficit) for the year		(33,339.98)	12,686.38
		<u>51,178.30</u>	<u>84,518.28</u>
Represented by			
Assets			
Current Account		1,775.51	718.54
Community Savings A/c		32,375.62	66,230.78
Building Society A/c		16,604.28	16,444.68
Cash in Hand		241.00	403.49
Fixed Assets		861.82	547.67
Prepayments	Storage Rental	-	250.00
	Storage Electric	-	120.00
Future Shows	Ghost	-	1,402.05
	Guys & Dolls	905.84	-
Less Liabilities			
Deferred income	Supporters	222.00	213.86
Charity Liability	Hug on a Tray	623.77	-
	Rob Burrow/MND	-	1,385.07
Accruals	Storage Rental	500.00	
	Storage Electric	240.00	
		<u>51,178.30</u>	<u>84,518.28</u>
		0.00	- 0.00

BrassNeck Theatre
Income and Expenditure Account
Accounts for the year ended 31st Aug 2024

External Hire

Income

Hire Charges 0.00

Loss 4,611.24

4,611.24

Expenditure

Storage rental 3,000.00

Storage electric 1,440.00

Stage Electrics 171.24

Profit

4,611.24

Social Fundraising - Singo Bingo

Income

Ticket sales 640.00

Raffle 101.00

741.00

Expenditure

Charity Donation (Raffle) 101.00

Tickets purchased 400.00

Profit 240.00

741.00

Social Fundraising - Get out meal

Income

Get Out Meal 255.00

Loss 128.25

383.25

Expenditure

Get Out Meal 383.25

383.25

Social Fundraising - Theatre Trips

Income

Wedding Singer 946.00

Adams Family 608.00

1,554.00

Expenditure

Wedding Singer 944.50

Adams Family 607.00

Profit 2.50

1,554.00

BrassNeck Theatre
Income and Expenditure Account
Accounts for the year ended 31st Aug 2024

Ghost

Income

Programme adverts	980.00
Donation from Memberships	475.00
Programme sales	917.55
FOH/ Ices	1,512.60
Raffle	717.90
Postage contribution	72.80
Box Office	52,644.00

loss 16,596.43

73,916.28

Expenditure

Royalties	9,375.84
Scores/librs	1,240.25
Rehearsal Pianist Auditions	2,378.33
Front of House	806.54
Sound	3,000.00
Moveable Set	738.70
Lighting	376.00
Digital Scenery/ Special effects	31,323.90
Set Transport	507.00
Props	1,111.29
Costumes	1,154.20
Make & Wigs	63.68
BSL Interpreter	150.00
Orchestra	3,060.00
Officials Expenses	2,100.00
Marketing	2,033.00
Tickets	194.40
Rehearsal Hall Hire exc YTH	1,540.00
Postage & PPS	783.90
Online booking fees	1,169.25
Town Hall Costs	10,000.00
Programmes	810.00

73,916.28

Future Show - Guys & Dolls

Carry forward to 2025 905.84

905.84

Royalties	500.00
Scores/librs	14.84
Marketing	143.00
Rehearsal Hall Hire exc YTH	188.00
Rehearsal Pianist Auditions	60.00

905.84

Hug on a tray

Show buckets	540.65
Carol singing	83.12

Carried forward to 2025 623.77

Rob Burrow MND

bfd	1,385.07
Anon charity donation	20.00
Brassneck donation	493.93
Raffle donation	101.00
RB/MND donation	(2,000.00)

Carried forward to 2024 0.00



CHARITY COMMISSION
FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees

Charity Name

BRASS NECK THEATRE

On accounts for the year
ended

31 AUGUST 2024

Charity no
(if any)

1206864

Set out on pages

7 To 10

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended ~~31 / 08 / 2024~~

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

~~The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [] if not applicable.~~

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Date:

27/06/2025

Name:

DARREN JOHN METCALFE

Relevant professional
qualification(s) or body

F.C.C.A.

(if any):

Address:

FRANK W DOBBS & CO LTD

55 FOUNTAIN STREET, MORLEY, LEEDS

LS27 0AA

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.