



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	1	9	2024		31	8	2025

Section A Reference and administration details

Charity name

WINGHAM PRESCHOOL CIO

Other names charity is known by

Registered charity number (if any)

1206861

Charity's principal address

The Village Hall

School Lane

Wingham

Postcode

CT3 1BD

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Matthew Butterworth	Chairperson	27/02/25 to 31/08/25	
2	Joan Berry		27/02/25 to 31/08/25	
3	Helena Forward		27/02/25 to 31/08/25	
4				
5				
6				
7				
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9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	CIO - Foundation
How the charity is constituted (eg. trust, association, company)	Trust
Trustee selection methods (eg. appointed by, elected by)	Elected at AGM for given terms. Trustees can be parents or interested members of the community.

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

All Pre-School Policies and Procedure are reviewed regularly and any amendments are adopted at our AGM held every September/October.

The trustees are responsible for the employment and appraisal of the staff.

Trustees are given an introduction and a copy of roles and responsibilities for committee members upon joining, Parents are informed of the AGM in plenty of time to enable them to attend. All parents of children at the pre-school and parent and toddler groups can be eligible to be elected to a trustee role.

Charitable activities were transferred over from See-Saw Pre-School at Wingham during April.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

THE CIO WORKS FOR PUBLIC BENEFIT HAVING AS ITS OBJECTS THE DEVELOPMENT AND EDUCATION OF CHILDREN AND YOUNG PEOPLE IN PARTICULAR BY; PROMOTING THEIR HEALTH AND WELL BEING, PROMOTING THEIR CARE AND SAFETY, FACILITATING THEIR EDUCATION AND PROMOTING PARENTAL INVOLVEMENT.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

We offer appropriate play and education and care facilities we include parents and offer opportunities for all children whatever their race, culture, religion, means or ability.
During the year, charitable activities transferred over from See-Saw Pre-School at Wingham.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Parents are encouraged to take a more active role within the setting through outings, fundraising and other pre-school events i.e. sports day, and productions. Parent volunteers enables staff to give more individual support to children and ensures strong parent and preschool partnership.
During the year, charitable activities transferred over from See-Saw Pre-School at Wingham.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

We have a strong and enthusiastic team of 8 staff who provide outstanding quality care and education. We offer morning sessions from 9am to 1pm Monday to Friday, plus afternoon sessions from 1pm to 3pm on Monday, Wednesday, Thursday and Friday.

Wingham Preschool CIO took over the charitable activities from See-Saw Pre-School at Wingham once Ofsted registration was approved (Summer Term 2025).

The minimum age of the children that can attend is 2 years for all sessions. Summer Term the preschool was full.

New staff were hired and our apprentice completed their course and gained their qualifications.

Section E

Financial review

Brief statement of the charity's policy on reserves

We regularly review the reserves policy and ensure we hold sufficient funds to ensure we can operate for one term without income and to be able to close the charity allowing for all statutory redundancy payments.

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Charitable activities were transferred during the year from See-Saw Pre-School at Wingham. This transfer has not been completed yet but will be shortly with all remaining assets transferred over.

Section F

Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	Hard copy signed	Hard copy signed
Full name(s)	Matthew Butterworth	Helena Forward
Position (eg Secretary, Chair, etc)	Chair	Secretary
Date	18/9/25	

2024-2025 WINGHAM PRESCHOOL CIO ACCOUNTS REPORT

(to be paraphred and dated by both treasurer and independent examiner for the end of year report)

INCOME														Total/Term current a/c excl trfr from savings	Interest	Total/Term all	Profit/Loss
To Bank Fees Parent & Toddler Fund Raising Donations Grants Training Uniform Trip money From Seesaw Account																	
Term 1	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -				£ -		£ -	£ -
Term 2	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -			£ -		£ -	£ -
Term 3	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -				£ -		£ -	£ -
Term 4	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -				£ -		£ -	£ -
Term 5	£ 13,781.40	£ 1,382.90	£ -	£ 395.00	£ 1,000.00	£ -	£ -	£ -	£ -	£ 3.50	£ 11,000.00			£ 2,781.40	£ -	£ 2,781.40	-£ 3,738.51
Term 6	£ 32,313.87	£ 3,947.00	£ -	£ 259.00	£ 200.00	£ 20,879.37	£ 25.00	£ -	£ 3.50	£ 7,000.00				£ 25,313.87	£ -	£ 25,313.87	£ 3,499.26
Sub-totals :														£ 28,095.27	£ -	£ 28,095.27	-£ 239.25
Budgeted this year :																69,350.00	-£ 15,890.00
over/below budget :																- 41,254.73	£ 15,650.75

EXPENSES														Total/Term excl trfr to petty cash/savings	petty cash expenses	Total/Term incl petty cash exp
Wages Rent Consumables Equip/admin Groceries Uniform Milk Memb Ins & reg Training & Recruit Fund Raising Trips Misc To Petty Cash To Savings Account																
Term 1	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -
Term 2	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -
Term 3	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -
Term 4	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -
Term 5	£ 5,535.58	£ -	£ -	£ -	£ -	£ -	£ 730.40	£ -	£ -	£ -	£ 60.00	£ 395.00	£ -	£ 6,325.98	£ 193.93	£ 6,519.91
Term 6	£ 18,585.35	£ 2,192.75	£ 661.22	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ 168.50	£ 259.00	£ 7,000.00	£ 21,607.82	£ 206.79	£ 21,814.61
Sub-totals :														£ 27,933.80	£ 400.72	£ 28,334.52
Budgeted this year :															£ 300.00	85,240.00
over/below budget :															£ 100.72	- 56,905.48

Bank Balance as per	31 August 2025	£ 10,507.47
Reserves		£ 7,000.00
Petty Cash		£ 483.60
Total Assets as at	31 August 2025	£ 17,991.07

The Treasurer
hard copy signed
Matthew Butterworth
Chairperson
9/18/2025

The Examiner
hard copy signed
Nick Scott Kilvert
Auditor
6/24/2026

Total Profit/loss : -£ 239.25

(* all white cells are to be filled manually)

	Balance at start of term	Income	Expenditure from bank account	transfers to petty cash	transfers from SeeSaw/to savings (+/-)	Balance at end of term column B + C -D-E-F	End of term date	Real end of term balance on bank statements	Difference Column G minus E	
TERM 1	£ -	£ -	£ -	£ -	£ -	£ -	11/3/2024	£ -	£ -	consolidated accounts
TERM 2	£ -	£ -	£ -	£ -	£ -	£ -	12/31/2024	£ -	£ -	consolidated accounts
TERM 3	£ -	£ -	£ -	£ -	£ -	£ -	2/23/2025	£ -	£ -	consolidated accounts
TERM 4	£ -	£ -	£ -	£ -	£ -	£ -	4/20/2025	£ -	£ -	consolidated accounts
TERM 5	£ -	£ 2,781.40	£ 6,325.98	£ 395.00	£ 11,000.00	£ 7,060.42	6/1/2025	£ 7,060.42	£ -	consolidated accounts
TERM 6	£ 7,060.42	£ 25,313.87	£ 21,607.82	£ 259.00	£ -	£ 10,507.47	8/31/2025	£ 10,507.47	£ -	consolidated accounts
		£ 28,095.27	£ 27,933.80	£ 654.00						
									£ -	

Total year income : £	28,095.27
Total year expenditure : £	28,334.52
Total Profit/Loss 2024-2025 : -£	239.25

The Treasurer :

Name: Matthew Butterworth, Chairperson

Date: 6/18/2025

Signature: hard copy signed

The Examiner:

Name: Nick Scott-Kilvert

Date: 6/24/2026

Signature: hard copy signed

Savings Account at start of term	Interest	transfer to/from savings (+/-)	Savings Account at end of term	Petty Cash at start of term	additions	expenses	Petty Cash at End of term	Actual Accounts balances I + O + S
£ -		£ -	£ -	£ -			£ -	£ -
£ -		£ -	£ -	£ -			£ -	£ -
£ -		£ -	£ -	£ -			£ -	£ -
£ -		£ -	£ -	£ -			£ -	£ -
£ -		£ -	£ -	£ 230.32	£ 395.00	£ 193.93	£ 431.39	£ 7,491.81
£ -		£ 7,000.00	£ 7,000.00	£ 431.39	£ 259.00	£ 206.79	£ 483.60	£ 17,991.07
£ -				£ 654.00		£ 400.72	£ 17,991.07	

431.39



Charity Name Wingham Preschool CIO	No (if any) 1206861
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Receipts and payments accounts

For the period from	Period start date 9/1/2024	To	Period end date 8/31/2025
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Fees - Grant paid	20,879	-	-	20,879	-
Fees - Self funded	5,330	-	-	5,330	-
Other	1,232	-	-	1,232	-
Fundraising	654	-	-	654	-
Transfers from See-Saw Pre-School at Wingham	18,230	-	-	18,230	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	46,325	-	-	46,325	-
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	46,325	-	-	46,325	-
A3 Payments					
Charitable activities	28,105	-	-	28,105	-
Fund raising	-	-	-	-	-
Other	229	-	-	229	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	28,334	-	-	28,334	-
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	28,334	-	-	28,334	-
Net of receipts/(payments)	17,991	-	-	17,991	-
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	-	-	-	-	-
Cash funds this year end	17,991	-	-	17,991	-

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Current Account	10,507	-	-
	Savings Account	7,000		-
	Petty Cash	484	-	-
	Total cash funds		17,991	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	Details			
	HMRC tax/NI account - credit balance due to SMP credits	-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
	hard copy signed	Matthew Butterworth	9/18/2025	
	hard copy signed	Helena Forward	9/18/2025	



Independent examiner's report on the accounts

Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name
Wingham Preschool CIO

**On accounts for the year
ended**

12 month period ended 31 August 2025

**Charity no
(if any)**

1206861

Set out on pages

6-7

(remember to include the page numbers of additional sheets)

**Respective
responsibilities of
trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

**Basis of independent
examiner's statement**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

**Independent
examiner's statement**

In connection with my examination, no matter has come to my attention ~~(other than that disclosed below *)~~

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
 - to keep accounting records in accordance with section 130 of the Charities Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

Hard copy signed

24/6/26

Name:

Nick Scott-Kilvert

**Relevant professional
qualification(s) or body
(if any):**

Fellow of the Chartered Association of Certified Accountants

Address:

Corondale, Preston Hill

Wingham

Kent CT3 1BY

Section B**Disclosure**

Only complete if the examiner needs to highlight material problems.

Give here brief details of any items that the examiner wishes to disclose.