



**Report of
The Parochial Church Council
to the Annual Meetings 2025
The Parish of St Richard, Aldwick.**

Trust in the Lord with all your heart And lean not on your own understanding; In all your ways acknowledge Him, and He shall direct your paths.

Proverbs 3: 5-6

We are still here, perhaps should be the simple starting point for this report. Mthr Lucy left us last Easter 2024 to start the next chapter in her life. She touched so many people's lives and hearts in a relatively short period of time amongst us, that perhaps it was always going to be challenging to keep moving forward. Did we answer the questions she asked of us last year?

How carefully do we listen?

How well do we carry out the will of God in our lives?

How clearly can we discern the presence of God in our daily situations?

What kind of influence are we in our community?

Are we a force for greater unity?

I will leave you to individually reflect on these.

The quotation from proverbs above I thought was appropriate, for we here at St Richard's have certainly trusted in the Lord, and I believe he has directed our paths. So, it is with a great sense of joy that we can reflect on the past year. That we are indeed still here, that we have welcomed new members, that we have continued our path of closer links with our friends at St Thomas A'Beckett and that yes, we have answered Mthr Lucy in a positive response to her challenge to us.

On reflection the most prominent of the paths we have followed - there were many from the past year – perhaps would be, our setting up of the Church Wardens' Appeal, the trust we placed in the Lord by committing to the significant and important Quinquennial works, (which have now commenced), the response of both our church and the wider community to our fundraising events, which have been many, varied and all most enjoyable. Who could forget this year's Pantomime 'A Lad in a Manger', a major success not for the money it raised but for how it brought the Parishes of Aldwick and Pagham together. Other Church Warden fundraising events took us on a journey of Line Dances, Quizzes, Beetle Drives, Sponsored half marathon, the Sounds of the 60's evening, and most recently an evening with Kate Mosse. All were varied, all raised money towards our objective and all, most importantly brought people together from across our community. My heartfelt thanks to all of you that got involved, for some it was a leap of faith to hold their hands up and commit to organising something. All of you have made a difference. But these were not the only things going on, we still ran a Lent course built on "The Creed", special thanks here to Clive for running it so well. We held our children's Good Friday workshop including a children's service, our Sounds Familiar Concert and of course - The Christmas Tree Festival, which built so successfully on last year's event.

All these meeting points have given each of us the opportunity to reflect on life and faith, (*In all your ways acknowledge Him, and He shall direct your paths*). I feel we have all learnt, grown and been directed in the past year.

I am especially grateful to my colleagues on the PCC - without whom it would not be possible to maintain the church buildings and liaison with the community. To office holders - Jayne Foulks as Secretary, David Williams as Treasurer and Jane Thomson as Parish Safeguarding Officer, for their continued generous commitment and support. To Jonathan Tamblyn for his extraordinary efforts in working with our Architect and contractor to bring some order to the current building works. With special thanks to Angela Purser my fellow Church Warden, who in her first year, a year of vacancy, has proved herself to be an excellent custodian with a great sense of calm and organisation that has been so helpful.

To Julie, Barbara and Barbara who keep the vestry in such good order, and to Arthur who continues to provide us with church music with great enthusiasm and to Kevin for his encouragement.

Thanks, must also go to our visiting Priests and ministerial team: The Revd's Clive Ashley, Celia Woodruff, Emma Graeme, Susan Patterson, James Cooper and of course Rosemary Towse LLM for their continued commitment and contribution to our parish life.

Last but by no means least I extend my sincere thanks to each one of you, for your unfailing support, encouragement and cheer! Thank you.

Mike Broad

Church Warden St Richard's, Aldwick. Lay Chair of the PCC.

Parochial Church Council 2023-2024

PCC Membership

| | |
|----------------------------|---|
| The Reverend Lucy Sullivan | Chair until 31/03/2024* |
| Mike Broad | Churchwarden from 18/03/2024 and Lay Chair from 01/04/2024* |
| Angela Purser | Churchwarden from 18/03/2024* |
| Jayne Foulks | PCC Secretary* |
| David Williams | Treasurer from 18/03/2024* |
| Jane Thomson | Safeguarding Officer to 30/04/2025 |
| Patrick Harmsworth | Health and Safety Officer |
| Dr Spencer Thomas | Electoral Roll Officer |
| Jonathan Tamblyn | Quinquennial Works Officer* |

PCC 2022-2025

Carole Matthews and Jayne Foulks.

PCC 2024-2025

Jane Thomson.

PCC 2023-2026

Michael Vaughan, Patrick Harmsworth, Lisa Skinner (resigned from Electoral Roll).

PCC 2024-2027

David Williams*, Barbara Foster, Jo Farmer.

Deanery Synod (2023-2026)

Dean Casperson, Jonathan Tamblyn* and Dr Spencer Thomas.

*Denotes this member is also a member of the PCC Standing Committee.

The full PCC met 6 times in 2024, the overall attendance was 79%.

The PCC take their responsibilities seriously and make every effort to attend meetings, although it is inevitable that absences will occur for a variety of reasons. New members are elected each year to serve for three years, after which they are required to stand down. At the APCM in 2024, 3 new members were elected for 3 years and 1 member was elected for 1 year to fill a casual vacancy. The Chair thanks all PCC members for their efforts so willingly given.

The Standing Committee, which consists of the PCC Lay Chair, Churchwardens, PCC Treasurer, PCC Secretary and one other member of PCC Jonathan Tamblyn, who was elected as the Quinquennial Works Officer in April, continues to meet between full PCC.

St. Richard's is represented on the Deanery Synod by three members, Dr Spencer Thomas, Jonathan Tamblyn and Dean Casperson each serving for three years. Angela Purser represented the Deanery at Diocesan Synod until her term ended in May 2024.

The PCC applied for Listed Status of St Richard's Church, though sadly this application was not successful. It has been suggested that we re-apply once the church is 100 years old.

The Wardens' Appeal was launched in May 2024 to fundraise for the Quinquennial Inspection works, further details of which are given in the report below. Much of our focus for the year has been on fundraising for this Appeal and on applying for grants, alongside working to increase our income through various channels: 'easyfundraising' where people can raise funds when shopping online, and the Payaz station for contactless payments for irregular giving.

Our monthly 'Lunch on Sunday' on the first Sunday of the month has been well attended, with a wide variety of meals on the menu, that have been prepared by several different members of our congregation. This is a lovely opportunity to enjoy a relaxed and sociable lunch with each other, which has been enjoyed and appreciated by all. On the last Saturday of each month, Coffee, Cake and Conversation also continues to be very well attended and many volunteers have come forward to run them or help out, which is wonderful.

In April, a big leaving party was held for Mthr Lucy, jointly with the congregation from St Thomas á Becket; on Sunday 14th May, the 90th anniversary of the consecration of St Richard's was celebrated with a commemorative service and service sheet followed by a bring and share parish lunch; in June we took part in the national initiative, 'The Big Help Out', with a very productive gardening day, which was supported by a good number of the congregation; in July we hosted a concert by local choir 'Sounds Familiar' preceded by Pimms on the lawn; in September we held a Line Dancing evening, which was great fun, and in November we held a very successful Fish and Chips Quiz Night. In December we held a 2-day Christmas Tree Festival ending with a Carol singalong, an Advent Children's workshop and our annual Festival of Lessons & Carols, which was followed by refreshments and the Grand Prize Raffle draw. The big event in January was the Nativity pantomime, 'A Lad in a Manger', put on jointly with St Thomas á Beckett. It was a lot of work but provided so much fun to participants and audiences alike. In March, Bognor Regis Ukes and Guitars put on a wonderful afternoon, which included audience participation - singing along and playing percussion instruments. In April we had a prize bingo evening and held the Good Friday Children's workshop. Such a wide variety of events and activities. Something for everyone. It's been a busy year!

Angela Purser
Church Warden

Fabric Report

Quinquennial works (from 2019 QI report) started 22nd April 2025, expected to last circa three months, Archdeacon's List B Approval was previously granted. See separate Quinquennial report.

Fire Safety inspection of Extinguishers and replacements carried out 06/01/2025.

Gas boiler service and inspection was completed 4/10/2024. Certificate issued (Paine Mainwaring). Gas Boiler main pump replaced 31/10/2024 £1,548.46 incl.

Lightening Protection system – inspected and certificate issued 29/08/2024, by Cuttings. Next test booked 01/07/2025.

Electrical Installation Condition Report – our quinquennial report was carried out 17/01/2025 by our approved contractor George Robbins. There are no outstanding remedial works. Certificate issued.

Churchwardens Note: The Quinquennial Inspection report actions that remain outstanding.

- 1) Fire safety under stairs.

The Churchwardens have continued to make regular inspections of the church and grounds.

The Church Logbook is available for inspection, as is the Terrier report. There have been no recorded additions to the church plate.

Mike Broad, Lay Chair
and Churchwarden.

Electoral Roll Report

In accordance with Church Representation Rules a completely new Electoral Roll has to be produced every 6 years. The Parish of Aldwick has fulfilled its obligation in 2025 as required and in keeping with the specified procedures. The roll will re-open 14 days after publication of new roll.

The total number of applications received was 84. This is a reduction of 25 on the previous Roll of 109. There are a variety of reasons including failure to return application forms, members moving out of the parish and away from Bognor Regis, requests to be removed from the Roll, and those who have sadly passed away. This represents a challenge to replace and, indeed, exceed those who have left as there are inevitably consequences.

Dr Spencer Thomas,
Electoral Roll Officer

Financial Report

This can be found in a separate document.

Charitable Giving

The PCC remain committed to supporting charitable causes within our local community and further afield. We made our annual financial donations to the local church schools - Nyewood CE Infants, Nyewood CE Juniors and Bishop Luffa and we maintained our support of the Children's Society through individual collection boxes, with thanks to Jane Harmsworth for coordinating this. We are also able to continue our support to the Bognor Regis Food Bank, thanks to the generosity of the members of our congregation who generously donate food and toiletries in the collection point in the church porch throughout the year and also at our Harvest Festival. We are very grateful to Stephen Tribe, from the St Thomas á Becket congregation, for collecting and transporting our donations. The services of the food bank continue to remain in high demand.

What began as an element of a Brownie's Charities badge, has now become an established element of our charitable giving. Used newspapers that are left in the box in the porch at church are collection by Charlotte and her family and taken to Brent Lodge for animal bedding.

Charitable Giving for 2024

Nyewood CE Infants £250
Nyewood CE Juniors £250
Bishop Luffa PTFA £200

Angela Purser
Former Parish Treasurer

Deanery Synod Report

Dean Casperson, Jonathan Tamblyn and Spencer Thomas are our elected parish representatives serving on the Arundel and Bognor Deanery Synod 2023-2026.

The meeting in July was at St Mary's Parish Church in Yapton, with the theme of "Engaging with the environment in our churches". The meeting was preceded by an opportunity to spend a half hour looking at 15 various little projects undertaken by St. Mary's parishioners around the grounds of this ancient church. Examples: flower beds, large bug hotel, wild areas & mowed areas, bird boxes and a log/stick pile against a wall. Part of their notice board is reserved for news of the activities of this 'ECO church'. The main speaker was the Reverend Buff Stone from Brighton. She is the Diocesan Environment Officer. Her lively presentation efficiently provided the current context for environmental issues, which included the presently accepted science, theological connections and imperatives of striving for justice. Her five key points were: 1) global warming is real and due to carbon release; 2) global warming is due to industrialisation; 3) 97% of scientists agree; 4) there are bad consequences for peoples; 5) it is still possible to make changes to fix the problem. The C of E target is that we should be net zero by 2030.

The next meeting was in November at St Peter and St Paul's, Rustington, where the Diocesan Disability Advisor, Rev Jo King, led on the theme of "Becoming more welcoming". The presentation was designed to open our eyes to ways we get things wrong and could do better for people with disabilities (seen and unseen). Most importantly we need to get better at seeing things from their point of view. They know what they need. Rustington church was used as an example of some things got right and some got wrong. A thorough rebuild only 20 years ago left some of both. Revd King said the key thing is to aim to provide information so that disabled persons can just 'turn up and worship' – in the way that public transport is meant to allow people to just turn up and travel. A number of ideas were generated from her talk. Some would take time to implement and would come at a cost (she also gave details of sources of grant funding), as well as some quick wins. We now have an accessibility page on our website as a result of this talk.

The open meeting on 5th February 2025 at St Mary's, Felpham was a service to celebrate both 1700 years of the Nicene Creed and 950 years of the relocation of the Bishop's Seat from Selsey to Chichester — and, of Christian faith in our area. A series of such services are being held across the Diocese of Chichester in East and West Sussex. St. Mary's was full of clergy and laity. The proceedings were run by Bishop Ruth, the Bishop of Horsham, and Canon Nigel, recently appointed as Priest Vicar, represented the Cathedral. It was a wonderful evening, and the mood was indeed celebratory.

Angela Purser
Church Warden

Health and Safety

St Richard's PCC is diligent in meeting all statutory requirements about Health & Safety of both the church and Mosse Hall.

There are no major health and safety concerns to report.

Pat Harmsworth, as Health and Safety officer, continues to make regular Health and Safety checks, which include review of First Aid kits, Defibrillator (new pads replaced April 2025), Fire Risk assessment and he reports to the PCC at each meeting. Any concerns are also raised at first opportunity with the church wardens. Note: All First Aid kits have been replaced and brought up to date (May 2025).

Mosse Memorial Hall

The hall continues to provide a valuable service to the Parish. It is used by the parish for coffee each Sunday before our 11.15 service, for monthly Coffee, Cake and Conversation and 'Lunch on Sunday', for PCC meetings as well as for events for the church and the local community.

The PCC continue to support "Little Stones Pre-School", which runs in the Mosse hall Monday-Friday during term time and has extended its use into the committee room for babies.

Regular bookings in the hall also include Mothers' Union, Rainbows, Brownies, a Pilates group, Slimming World, the Stamp Group and the Art Group. The hall continues to be used as a Polling Station as and when required and is well used for private bookings.

The building and bookings continue to be well cared for and maintained by Jo Farmer, to whom we are very grateful.

Safeguarding

St Richard's PCC have agreed the annual Safeguarding Parish Agreement for 2025 stating our continued commitment to the safety of children and young people, vulnerable adults and those experiencing domestic abuse. The statement is displayed in the porch of the church.

The PCR2 (Past Cases Review 2) certificate is also displayed. This is issued to confirm that should there have been any cases of concerns about the behaviour of clergy and church officers towards children and vulnerable adults these would have been dealt with appropriately.

A comprehensive guide to our Safeguarding Policies and Procedures, and any other relevant information, is available on the link on our ACNY website, as required.

The PCC comply with section 5 of the Safeguarding and Clergy Discipline Measure 2016 (duty to have due regard to the House of Bishops' guidance on safeguarding children and vulnerable adults). On-line safeguarding training is used successfully by all those who are required to do so. Our Licensed Clergy and Safeguarding Officer all have in date Basic, Foundation and/or Leadership Safeguarding training as appropriate.

DBS, for those that need them, are up to date, and safeguarding training has been completed by those who require it.

Safeguarding is everyone's responsibility, and I would encourage you to undertake the CO (basic training) found on the church website ([Safeguarding.chichester.anglican.org](https://safeguarding.chichester.anglican.org))

After 9 years as PSO I have now stepped down. If you are interested in taking on this role or would like further information please speak to either the church wardens or Emma Lambert (contactable on Emma.Lambert@chichester.anglican.org).

I should like to take this opportunity for thanking you for your support during my time as PSO and especially to those that I have "encouraged" into completing their necessary training!

Jane Thomson
Parish Safeguarding Officer

Music

I hope that the congregation has noticed that our choir continues to improve in producing a good sound and so enhances the worship of our weekly 11.15 Sunday service. We have gained a good tenor in the last few months in Roger Parham who is also able to support the choir with his piano skills when I'm away. Again, the choir has achieved such a lot over the last year or so, and I'm so pleased that everyone works with determination and enthusiasm in order to produce a strong and homogeneous sound. I feel that the choir has a strong commitment to the joy of singing together.

As well as the weekly Sunday services and commitment to a regular weekly choir practice, the choir has sung for a number of special occasions including Holy Week, Remembrance Sunday and the Christmas Carol Service. On these occasions we learn more complex music, which is more challenging and hopefully more rewarding. We are fortunate to be able to augment the choir with singers from the Chichester Chorale joining us for special occasions. I am particularly grateful to Jane Thompson who provides a legendary tea before the Carol Service.

The children's choir continues to develop and, although small with only four regular members, it continues to grow in confidence and took part in the last Carol Service. We meet every Wednesday in church from 3:45-4:30. I'd be grateful if members of the congregation could spread the word and encourage others to join. The work with the local primary schools continues on a regular basis in the hope we'll attract more children to join.

Arthur Robson
Organist & Choirmaster

Coffee, Cake and Conversation

We have continued to hold a monthly Coffee, Cake and Conversation event on the last Saturday of the month, with the exception of March (Easter), August and December. We are committed to offering this time of fellowship as regularly as possible, where we meet friends old and new, and enjoy convivial conversation, as we do so! Each event has been very well attended, and many volunteers have come forward to run them or help out. Lots of offers of cake from many congregation members and raffle prizes, are also very much appreciated.

'Lunch on Sunday'

We have enjoyed a meal together on the first Sunday of every month except August. In May 2024, lunch was moved to the second Sunday of the month, the 14th, as this was the 90th anniversary of the consecration by Bp Bell of St Richard's church, and we held a celebratory bring and share lunch so that the whole parish could get involved. October was our harvest lunch, and in December it was our parish Christmas party, with decorations and our grateful thanks to our very own Regis Rhythms, who provided musical entertainment.

'Lunch on Sunday' is enjoyed by all and is particularly appreciated by those who would otherwise eat alone on a Sunday and those who look for company on a Sunday afternoon. Costs for the two-course meal are kept low, with the surplus going into a pot to fund 'trimmings' and could also be used to cover the cost of the meal for those who struggle to contribute (cost should not be a barrier to attending). Very many thanks to everyone who has helped in any way - it is a very important part of our shared ministry to the church and community, and a valued meeting point with neighbours from Pagham.

Mothers' Union

The Mothers' Union comprises of 4 million members worldwide. We support families worldwide, bringing hope and practical support through initiatives such as parenting, literacy and community development programmes. Our group here in Aldwick were pleased to be able to support a number of events in our own Parish during the year. We hosted the Parish Coffee, Cake and Conversation in January, provided the posies for Mothering Sunday, supported the Good Friday Children's Workshop in March, and entered a Christmas Tree in the Christmas Tree Festival.

Our AGM was held in February in The Waverley and was very well attended. During the remainder of the year we invited in speakers from various local charities including 4Sight, Kent, Surrey & Sussex Air Ambulance, Guide dogs for the Blind, Chestnut Tree Hospice, St Wilfrid's Hospice and Brent Lodge, and in December we had a Christmas party.

Our monthly meetings are all open meetings, so you don't need be a member to come along, to enjoy the fun, friendship and fellowship. You don't even need to be a mother to come and join in. Everyone is very welcome. Please look out for information about future meetings in the pews sheets and posters in church. You can be sure of a warm welcome.

Angela Purser
Mothers' Union Treasurer

Pints of View

"Pints of View" continues, normally on the second Thursday of each month, 7.30pm-9pm, in The Inglenook Hotel, Pagham. It provides an opportunity for men, primarily from Aldwick and Pagham, but men from elsewhere are equally welcome, to:

1. meet informally in a comfortable, familiar, and non-challenging environment
2. engage in open, non-judgmental conversation and discussion on topical and current issues of concern
3. explore ethical, philosophical, and spiritual ideas.

There is no membership and no restrictions or expectations regarding attendance other than respect for one another's varying points of view and a willingness to listen to everyone. All of the meetings are very enjoyable and worthwhile, with our thanks to the facilitator, The Revd Clive Ashley.

The Bear Necessities

"The Bear Necessities" is a conversation and meeting point for women of all ages, which is open to the whole of Aldwick and Pagham parishes and their friends. This group normally meets on the second Monday of the month, 7.30-9pm and invites participants to share in conversation and discussion on 'hot topics' of the day, usually selected from the day's newspapers or BBC online. All are encouraged to participate openly, and to share their thoughts and opinions in this non-challenging, non-judgmental environment. Again, there is no membership or expectation on attendance, other than to listen to and to respect each other's views.

We are grateful to The Bear Inn, Pagham for letting us use their restaurant for our gatherings and to Lesley Ashley who facilitates the sessions.

Quinquennial Inspection Report update

At the time of the last APCM in 2024, we had a Specification prepared by the Architect for all the Quinquennial repairs needed, we had chosen a contractor to do the work, and we had Diocesan approval to go ahead. The challenge we faced then was raising the £85,000 needed to cover the costs.

The “Wardens’ Appeal” fund was launched in May 2024. A display showing a selection of the work needed was put up in church, and the drive to raise the necessary funds was taken forward on a number of fronts, in particular:

- Applying for grants from various organisations. (11 applications were submitted, as a result of which £16,960 has been raised so far. We are still waiting to hear back about 3 of them.)
- A series of fundraising social events, from Quiz Nights and musical evenings to the Christmas Pantomime.
- Direct donations from parishioners and organisations within the Parish.
- Drawing down £20,000 from our Unrestricted Reserves.
- An interest free Archdeacon’s Loan of £10,000.

Several of the grant applications proved unsuccessful, probably because ‘repairs to the church stonework’, however urgent or essential the work, does not have quite the same appeal as building a new drop-in centre, and demand for grants is higher than ever. Nonetheless steady progress was made and by January this year the PCC was able to recommend that sufficient funds had been raised that the work should start, as any delay would result in further deterioration – and a greater cost. Following a planning meeting with the Architect and contractor, work formally started on 22nd April and is expected to last about three months.

Including the Archdeacon’s loan, we have so far raised just over 80% of our total, which means we still need to find a further £16,000 as well as paying back that £10,000 loan over the next 7 years, so the fundraising will definitely need to continue for a while yet.

Jonathan Tamblyn
Quinquennial Works Officer

Annual Financial Report

of

The Parochial Church Council of the Ecclesiastical Parish of

St Richard's, Aldwick

St Richard's Church, Gossamer Lane, Aldwick, Bognor Regis, West Sussex

Registered Charity no. 1206799

For the year ended 31st December 2024

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Summary of Financial Receipts and Payments

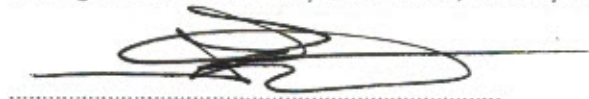
The financial effect of our activities during the year can be summarised as follows

| | Unrestricted | | Restricted Fund/s | Total | Total | Notes |
|--|-----------------|---------------------|----------------------|-------------------|-------------------|-------|
| | General Fund | Designated Funds | | All Funds 2024 | All Funds 2023 | |
| | £ | £ | £ | £ | £ | |
| Income and endowments from: | | | | | | |
| Donations and legacies | 39,395 | 32,001 | - | 71,396 | 49,253 | |
| Operating activities | 3,434 | - | - | 3,434 | 3,538 | |
| Other trading activities | 27,950 | 175 | - | 28,125 | 26,466 | |
| Investments | 26,429 | 233 | 1,852 | 28,514 | 25,528 | |
| Other receipts | - | 161 | - | 161 | 563 | |
| Total received | 97,209 | 32,570 | 1,852 | 131,631 | 105,348 | 3 |
| Expenditure on: | | | | | | |
| Cost of raising funds | 14,160 | 312 | - | 14,472 | 21,578 | |
| Operating activities | 2,636 | - | - | 2,636 | 1,967 | |
| Charitable costs | 77,840 | 1,946 | 84 | 79,870 | 84,759 | |
| Trading costs | 3,130 | - | - | 3,130 | 4,080 | |
| Other payments | - | 454 | - | 454 | 502 | |
| Total paid | 97,767 | 2,712 | 84 | 100,563 | 112,886 | 4 |
| <i>Reconciliation of funds:</i> | | | | | | |
| Net income or (net expenditure) | (558) | 29,858 | 1,768 | 31,068 | (7,538) | 5 |
| Transfers between funds | - | - | - | - | - | |
| Change of designation 2023/2024 | (2,569) | - | 2,569 | - | - | 6 |
| Net movement in funds | (3,127) | 29,858 | 4,337 | 31,068 | (7,538) | |
| Bank accounts at 1 January | 11,345 | 1,797 | 2,650 | 15,791 | 23,329 | |
| Bank accounts at 31 December | 8,218 | 31,654 | 6,986 | 46,859 | 15,791 | |

Statement of Assets and Liabilities

| | Unrestricted | | Restricted Fund/s | Total | Total | Notes |
|--|----------------|------------------|-------------------|----------------|----------------|-------|
| | General Fund | Designated Funds | | All Funds 2024 | All Funds 2023 | |
| Assets: | £ | £ | £ | £ | £ | |
| Bank PCC current account | (1,881) | 182 | 3,653 | 1,953 | 8,616 | |
| Bank Mosse Hall account | 1,710 | - | - | 1,710 | 4,267 | |
| Bank Premium account | 8,390 | - | - | 8,390 | | |
| MCA Account | - | 31,473 | - | 31,473 | | |
| CCLA deposit account | - | - | 3,333 | 3,333 | 2,908 | |
| PCC-owned bank balance | 8,218 | 31,654 | 6,986 | 46,859 | 15,791 | |
| Total bank and deposit accounts | 8,218 | 31,654 | 6,986 | 46,859 | 15,791 | |
| Mosse Hall rents outstanding | 158 | - | - | 158 | 157 | 7 |
| Parochial fees Q4 of 2024 (vacancy) | 424 | - | - | 424 | | |
| Arun Lettings / Cubitt & West | - | - | - | - | 892 | |
| Gift Aid recoverable | 923 | 1,001 | - | 1,924 | 700 | 8a |
| Debtors | 1,505 | 1,001 | - | 2,507 | 1,749 | |
| Katherine Mosse Trust: CBF Investment Fund CB3005674 | - | - | 52,573 | 52,573 | 51,396 | |
| Katherine Mosse Trust Curate Fund: CBF Investment CB3005174 | - | - | 10,677 | 10,677 | 10,364 | |
| CBF Investment fund: A/C CB3005046 | 36,995 | - | - | 36,995 | 43,374 | 5 |
| CBF Investment fund: A/C CB3005677 | 20,174 | - | - | 20,174 | 35,346 | 5 |
| Investment assets at market value | 57,169 | - | 63,250 | 120,418 | 140,481 | |
| Mosse Hall (at cost) | 14,586 | - | - | 14,586 | 14,586 | |
| 59 Westminster Drive (at cost) | 10,110 | - | - | 10,110 | 10,110 | |
| 11 Micklam Close (at cost) | 176,204 | - | - | 176,204 | 176,204 | |
| Church Organ (depreciating) | - | - | - | - | 2,630 | |
| Fixed assets at cost | 200,900 | - | - | 200,900 | 203,530 | |
| Total assets | 267,792 | 32,656 | 70,236 | 370,684 | 361,550 | |
| Liabilities: | | | | | | |
| British Gas Lite - gas - 1 December to 5 January | 915 | - | - | 915 | 564 | |
| British Gas Lite - electric - 11 December to 11 January | 99 | - | - | 99 | 85 | |
| British Gas Lite - electric - 5 December to 5 January - Mosse Hall | 188 | - | - | 188 | 177 | |
| HMRC refund of overpaid Gift Aid from Dec 2024 | 964 | - | - | 964 | - | 8b |
| Cassocks for Choir (Kate Agnew) | 71 | - | - | 71 | - | |
| Advent Workshop expenses (Kate Agnew) | 77 | - | - | 77 | - | |
| LW Gardening (Nov / Dec) | 50 | - | - | 50 | - | |
| Pagham PCC Printing | 60 | - | - | 60 | - | |
| Sim card (Aug-Dec) | 50 | - | - | 50 | 30 | |
| Grundon - Waste (December) | 63 | - | - | 63 | 70 | |
| Everflow - water - Mosse Hall | 21 | - | - | 21 | 46 | |
| Everflow - water - Church | 27 | - | - | 27 | 20 | |
| DBF (funeral fees) | 446 | - | - | 446 | 217 | |
| British Gas - gas & Elec other invoices Oct to Dec - | - | - | - | - | 423 | |
| J Farmer - cleaning & expenses Mosse Hall - December | - | - | - | - | 293 | |
| Music (Organist & chorister honorarium -Sept-Dec 2023) | - | - | - | - | 1,120 | |
| Mother Lucy expenses (Sep-Dec) | - | - | - | - | 420 | |
| Total liabilities | 3,030 | - | - | 3,030 | 3,465 | 9 |
| Total assets less liabilities | 264,761 | 32,656 | 70,236 | 367,653 | 358,086 | |

This Financial Report for the year ended 31st December 2024, including the notes following, was approved by the PCC and signed on its behalf by Mike Broad, PCC Lay Chair:



Date 28/04/2025.

Notes to the Financial Report

1. The financial statements of the PCC have been prepared in accordance with the Charities Act 2011 and current Church Accounting Regulations, using the Receipts and Payments basis.
2. The following assets are recognised but not valued in the Statement of Assets and Liabilities: movable church furnishings held by the churchwardens on special trust for the PCC, which require a faculty for disposal.
3. Analysis of total received

| | Unrestricted | | Restricted | Total | Total |
|--|---------------|---------------|--------------|----------------|----------------|
| | General | Designated | | All Funds | All Funds |
| | Fund | Funds | Fund/s | 2024 | 2023 |
| | £ | £ | £ | £ | £ |
| Planned giving (excl. tax refunds) | - | - | - | - | - |
| - Stewardship direct | 2,034 | - | - | 2,034 | 2,594 |
| - Envelopes | 3,463 | - | - | 3,463 | 3,128 |
| Weekly offerings | 5,263 | - | - | 5,263 | 7,810 |
| Income tax recovered | 3,567 | 1,177 | - | 4,744 | 5,182 |
| Parish Giving Scheme | 19,544 | - | - | 19,544 | 17,404 |
| Flagstoned garden area | - | - | - | - | - |
| Maintenance | - | - | - | - | 30 |
| Wardens' Appeal (MCA account) | - | 30,049 | - | 30,049 | - |
| Mthr Lucy's leaving gift | - | 776 | - | 776 | - |
| Other (Incl donations & legacies) | 5,524 | - | - | 5,524 | 405 |
| Shed & lawnmower | - | - | - | - | 200 |
| Sound system | - | - | - | - | 12,500 |
| Donations and legacies | 39,395 | 32,001 | - | 71,396 | 49,253 |
| Fees for weddings & funerals | 3,434 | - | - | 3,434 | 3,538 |
| Operating activities | 3,434 | - | - | 3,434 | 3,538 |
| Mosse Hall income | 21,531 | - | - | 21,531 | 18,264 |
| Flowers donations | - | 175 | - | 175 | 308 |
| Events | 5,923 | - | - | 5,923 | 7,566 |
| Sale of candles | 369 | - | - | 369 | 294 |
| Sundries | 127 | - | - | 127 | 33 |
| Other trading activities | 27,950 | 175 | - | 28,125 | 26,466 |
| Interest from investments | 1,912 | - | - | 1,912 | 2,040 |
| Interest from Premium Account | 40 | - | - | 40 | - |
| Interest from MCA (Wardens' Appeal) | - | 233 | - | 233 | - |
| CCLA interest incl Katherine Mosse Trust | - | - | 425 | 425 | 309 |
| Katherine Mosse Trust Interest | - | - | 1,427 | 1,427 | 1,405 |
| Letting of investment property | 24,477 | - | - | 24,477 | 21,774 |
| Investments | 26,429 | 233 | 1,852 | 28,514 | 25,528 |
| Other receipts | - | 161 | - | 161 | 563 |
| Total received on all funds | 97,209 | 32,570 | 1,852 | 131,631 | 105,348 |

Notes to the Financial Report

4. Analysis of total paid

| | Unrestricted | | Restricted | Total | Total | Notes |
|--------------------------------------|---------------|--------------|------------|----------------|----------------|-------|
| | General | Designated | | All Funds | All Funds | |
| | Fund | Funds | Fund/s | 2024 | 2023 | |
| | £ | £ | £ | £ | £ | |
| Flowers | - | 312 | - | 312 | 332 | |
| Commission and repairs | | | | | | |
| - 59 Westminster Drive | 3,087 | - | - | 3,087 | 323 | |
| - 11 Micklam Close | 778 | - | - | 778 | 13,648 | |
| Mosse Hall expenditure | 10,294 | - | - | 10,294 | 7,276 | |
| Cost of raising funds | 14,160 | 312 | - | 14,472 | 21,578 | |
| DBF fees for weddings & funerals | 2,636 | - | - | 2,636 | 1,967 | |
| Operating activities | 2,636 | - | - | 2,636 | 1,967 | |
| Ministry: | - | - | - | - | - | |
| - PMC to Chichester Diocese | 55,744 | - | - | 55,744 | 48,803 | |
| - Clergy Council Tax | 89 | - | - | 89 | 1,048 | |
| - Clergy water rates | - | - | - | - | 333 | |
| - Clergy expenses | 305 | - | - | 305 | 673 | |
| Church: | - | - | - | - | - | |
| - Gas & electric | 4,467 | - | - | 4,467 | 2,409 | 10 |
| - Water rates | 437 | - | - | 437 | 546 | |
| - Repairs & maintenance | 2,783 | - | - | 2,783 | 2,308 | |
| Sacristy expenses incl candles | 1,299 | - | - | 1,299 | 698 | |
| Choir & organ expenses | 5,833 | - | - | 5,833 | 2,927 | |
| Insurance | 6,184 | - | - | 6,184 | 6,510 | |
| Flagstoned garden area | - | - | 84 | 84 | - | |
| Noticeboard | - | - | - | - | 1,123 | |
| Sound system | - | 1,170 | - | 1,170 | 16,681 | |
| Mthr Lucy's leaving gift | - | 776 | - | 776 | - | |
| Church schools donation | 700 | - | - | 700 | 700 | |
| Charitable costs | 77,840 | 1,946 | 84 | 79,870 | 84,759 | |
| Printing, stationery & website costs | 730 | - | - | 730 | 270 | |
| Bank charges | 51 | - | - | 51 | 30 | |
| Sundries/events | 2,350 | - | - | 2,350 | 3,780 | |
| Trading costs | 3,130 | - | - | 3,130 | 4,080 | |
| Other payments | - | 454 | - | 454 | 502 | |
| Total paid on all funds | 97,767 | 2,258 | 84 | 100,563 | 112,886 | |

Notes to the Financial Report

5. Designated funds (The Church Wardens' Appeal) have been raised to enable the completion of urgent building restoration work identified in the latest Quinquennial inspection. These funds include individual donations, grants from various organisations and the transfer of monies from the CBF Church of England deposit funds.
6. A maintenance donation given in 2023 was redesignated as General funds as opposed to Restricted funds; CCLA and Mosse Trust interest was redesignated from General funds to Restricted in 2023.
7. Mosse Hall rents outstanding are from invoices raised in December but not paid by year end.
8. **a:** Gift Aid is recoverable on donations received up to year end since the last claim was submitted. **b:** Gift Aid overpaid in error by HMRC to be repaid.
9. Liabilities are the invoices received in December but not paid before year end and the invoices received in 2025 for goods and services consumed in 2024.
10. The cost paid for Gas in December 2024 included a Climate Change Levy of £61.43 and VAT at 20%, rather than the expected 5%. Having recently changed gas supplier we were told that the additional charges were as a result of exceeding the usage where VAT would automatically be charged at 5%. A VAT exemption was logged with the company, so that we would pay VAT at 5% and also not be charged the Climate Change Levy. This was agreed after the end of the 2024 financial year.

11. Statement of Funds:

Restricted funds are comprised of the money donated and income specifically restricted such as the Katherine Mosse Trust Fund income, which is for the living expenses of a curate.

Unrestricted funds are not subject to any specific conditions and can be spent as the PCC decides. Unrestricted funds include designated funds for the Wardens' Appeal, for maintenance work and for flower arrangements in church. Previously they have included items such as the noticeboard and sound system.

12. Summary of funds:

Fund income and expenditure and final balances are as follows:


| | Balances b/fwd. 1 Jan 2024 | Income | Expenditure | Transfers, other gains and losses | Balances c/fwd. 31 Dec 2024 |
|---|----------------------------------|----------------|------------------|---|-----------------------------------|
| | £ | £ | £ | £ | £ |
| Flagstoned garden area | 905 | - | (84) | - | 821 |
| CCLA account Katherine Mosse Trust Curate Fund income | 2,908 | 425 | - | - | 3,333 |
| Katherine Mosse Trust interest | 1,405 | 1,427 | - | - | 2,832 |
| Total of all restricted funds | 5,219 | 1,852 | (84) | - | 6,986 |
| Main account | 6,305 | 105,808 | (90,033) | (23,780) | (1,700) |
| Mosse Hall account | 4,267 | 23,698 | (10,446) | (15,810) | 1,710 |
| Premium Account | 0 | 40 | - | 8,350 | 8,390 |
| MCA account (Wardens' Appeal) | 0 | 233 | - | 31,239 | 31,473 |
| Total of all unrestricted funds | 10,572 | 129,779 | (100,479) | - | 39,872 |
| Total funds | 15,791 | 131,631 | (100,563) | - | 46,859 |

The Trustees of Aldwick Parochial Church Council confirm that, in financial terms, the PCC remains a going concern on the basis that there is a sufficient combination of income, cash and assets to cover its liabilities during the coming year.

Independent Examiner's Report
to the PCC of the Parish of Aldwick registered charity number 1206799
for the Year Ended 31st December 2024

Independent Examiner's Report
to the PCC of the Parish of Aldwick
for the Year Ended 31st December 2024

This is my report to the Parochial Church Council (PCC) of the Parish of Aldwick on the annual report for the year ended 31st December 2024 set out on pages 1 to 6.


| | |
|---|--|
| Respective responsibilities of trustees and examiner | <p>The PCC members are responsible for the preparation of the annual reports. The PCC members consider that an audit is not required for this year under section 144 of the Charities Act 2011 ("the Charities Act") and that an independent examination is needed.</p> <p>It is my responsibility to:</p> <ol style="list-style-type: none">examine the accounts under section 145 of the Charities Act,to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, andto state whether particular matters have come to my attention. |
| Basis of independent examiner's statement | <p>My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.</p> <p>In connection with my examination, no matter has come to my attention (other than that disclosed below in Section B *)</p> <ol style="list-style-type: none">which gives me reasonable cause to believe that in, any material respect, the requirements:<ol style="list-style-type: none">to keep accounting records in accordance with section 130 of the Charities Act; andto prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Acthave not been met; orto which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached. <p><i>* Please delete the words in the (brackets) if they do not apply</i></p> |
| Independent examiner's statement | |
| Examiner's signature |  |
| Examiner's name CAPITALS | J.R. Boulter |
| Date | 8 th April, 2025 |
| Relevant professional qualification(s) or body if any | |
| Examiner's address | No. 2, The Thicketts, Elizabeth Avenue, Bognor Regis, PO21 3HD. |

Independent Examiner's Report
to the PCC of the Parish of Aldwick registered charity number 1206799
for the Year Ended 31st December 2024

| Section B | Disclosure |
|---|--|
| | <p>Only complete if the examiner needs to highlight material problems, for example:</p> <ul style="list-style-type: none">• accounting records have not been kept in accordance with s132 of the Charities' Act 2011 and those accounts do not comply with the requirements of the 2008 Regulations setting out the form and content of charity accounts;• any material expenditure or action which appears not to be in accordance with the trusts of the charity;• any failure to be provided with information and explanations by any past or present trustee, officer or employee; and• any material inconsistency between the accounts and the trustees' annual report. |
| <p>Give here brief details of any items that the examiner wishes to disclose</p> | <p>Not applicable.</p> |

Independent Examiner’s Report
to the PCC of the Parish of Aldwick *registered charity number 1206799*
for the Year Ended 31st December 2024

This is my report to the Parochial Church Council (PCC) of the Parish of Aldwick on the annual report for the year ended 31st December 2024 set out on pages 1 to 6.

| | |
|--|--|
| Respective responsibilities of trustees and examiner | <p>The PCC members are responsible for the preparation of the annual reports. The PCC members consider that an audit is not required for this year under section 144 of the Charities Act 2011 (“the Charities Act”) and that an independent examination is needed.</p> <p>It is my responsibility to:</p> <ol style="list-style-type: none">1. examine the accounts under section 145 of the Charities Act,2. to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and3. to state whether particular matters have come to my attention. |
| Basis of independent examiner’s statement | <p>My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a ‘true and fair’ view and the report is limited to those matters set out in the statement below.</p> <p>In connection with my examination, no matter has come to my attention (other than that disclosed below in Section B *)</p> <ol style="list-style-type: none">1. which gives me reasonable cause to believe that in, any material respect, the requirements:<ol style="list-style-type: none">a. to keep accounting records in accordance with section 130 of the Charities Act; andb. to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Acthave not been met; or2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached. <p><i>* Please delete the words in the (brackets) if they do not apply</i></p> |
| Independent examiner's statement | |
| Examiner’s signature |  |
| Examiner’s name <i>CAPITALS</i> | J.R. Boulter |
| Date | 8 th April, 2025 |
| Relevant professional qualification(s) or body <i>if any</i> | |
| Examiner’s address | No. 2, The Thicketts, Elizabeth Avenue, Bognor Regis, PO21 3HD. |

Independent Examiner’s Report
to the PCC of the Parish of Aldwick *registered charity number 1206799*
for the Year Ended 31st December 2024

| Section B | Disclosure |
|---|---|
| | <p>Only complete if the examiner needs to highlight material problems, <i>for example</i>:</p> <ul style="list-style-type: none">• accounting records have not been kept in accordance with s132 of the Charities’ Act 2011 and those accounts do not comply with the requirements of the 2008 Regulations setting out the form and content of charity accounts;• any material expenditure or action which appears not to be in accordance with the trusts of the charity;• any failure to be provided with information and explanations by any past or present trustee, officer or employee; and• any material inconsistency between the accounts and the trustees’ annual report. |
| Give here brief details of any items that the examiner wishes to disclose | <p><i>Not applicable.</i></p> |