

CAMVALE TENNIS CLUB

(Charitable Incorporated Organisation no: 1206734)

REPORT OF THE TRUSTEES AND THE UNAUDITED INCOME & EXPENDITURE STATEMENT FOR THE YEAR ENDED 31 OCTOBER 2024

CAMVALE TENNIS CLUB CIO

TRUSTEES' REPORT FOR THE YEAR ENDING 31 OCTOBER 2024

Objectives and Activities

Since registered as a CIO in January 2024, the Camvale Tennis Club Trustees have ensured that the Club continually promotes local community participation in healthy recreation by providing facilities for playing, learning and teaching tennis for the benefit of the public.

Significant Activities

- Maintained its membership registrations with the Lawn Tennis Association (LTA) and Avon Tennis to continue with the benefits afforded by both organisations.
- Continued to advance and safeguard the interests of tennis, promoted increased participation at all levels of tennis including: the promotion and arranging of intra club competitions and junior activities; and selected teams for inter club matches.
- Promoted the teaching of tennis and the development of tennis at the Club.
- Employ funds in such a manner to further the Objectives of the CIO.

Public Benefit

The Trustees confirm that they have complied with their duty to have due regard to the guidance on public benefit published by the Charity Commission in exercising their powers and duties. The public benefit of the Charity's activities is the promotion of tennis as a healthy sport open to everyone within the catchment area of Camvale Tennis Club.

Social Investment

Camvale Tennis Club does not have a specific policy on social investment, but much of its work is for the benefit of those in the local community enabling all individuals to access a sport and the healthy lifestyle it brings.

Volunteers

All Trustees and members of the management committee are volunteers and as such give their time freely.

ACHIEVEMENTS AND PERFORMANCE

Charitable Activities

With Community Incorporated Organisation registration confirmed in January 2024, arrangements were quickly agreed to transfer the freehold land of the “old association” and the “holding trustees” into the name of the CIO. This process is nearing completion with the documentation currently with HM Land Registry awaiting formal registration.

A major refurbishment programme during the year saw the refurbishment of the “hitting wall”, the recolouring and applying of a binder to the KidsZone surface and the power washing/cleaning of the two main courts. The result is a far better aesthetic look for the Club as well as ensuring all areas are now accessible and free of unacceptable risks.

Membership of Camvale Tennis Club (Club) has remained steady at 58 individuals; 44 adults, 5 students and 9 juniors. Despite losing some members due to ill health, moving away from the area, etc. we did attract 11 new individuals plus 1 family, many taking advantage of a special discount membership package.

Unfortunately, our Head Coach left in February to take an opportunity which gave him a greater range and quantity of coaching. This left a gap in the Club’s ability to offer coaching for a couple of months whilst options were explored. Eventually, in April, the Club agreed a new arrangement with the Bishop Sutton Tennis Coaching team whereby LTA Accredited Coaches would be able to deliver adult coaching on a Friday morning and junior coaching on a Saturday afternoon. The Club now needs to promote awareness of these coaching programmes and encourage greater involvement so that we attract more people from the surrounding community.

During the summer two men’s teams participated in the Avon Tennis league enabling 15 members to represent the Club over the 20 fixtures. In addition, an inter-club friendly was arranged involving both female and male members.

The annual Club championships were once again well attended with the Finals Day bringing many together to enjoy a very social occasion.

The Club continued to support the Paulton in the Park community event in June by providing opportunities for all to play on several mini-courts and have the free use of tennis rackets and balls.

In October the Club held a Charity Day for Mind bringing together members for an enjoyable afternoon of social tennis whilst enjoying teas and cakes. This raised £120 for the Bath Mind charity.

Finally, the Trustees would like to thank all the volunteers who have contributed to the ongoing management and their commitment regarding the delivery of the Club’s objectives.

FINANCIAL REVIEW

Financial Position

Camvale Tennis Club's income for the year amounted to £5,057 whilst expenditure totalled £10,061. The deficit for the year, £5,004, was mainly due to the legal fees, etc. relating to the transfer of the freehold land to the CIO and the refurbishment of the "hitting wall", KidsZone and the power washing of the main courts.

As at 31 October 2024, total unrestricted funds amounted to £14,597 of which £13,750 was held with Cambridge & Counties Bank in a 95-day notice account. The remaining funds, £847 are held with NatWest in instant access accounts.

Principal Funding Sources

Camvale Tennis Club's principal source of funding is the receipt of membership fees.

Reserves Policy

Reserves are held to ensure the long-term sustainability of the Club, especially regarding the quality of the tennis courts and the floodlighting. The Trustees agree that the total reliance on grant funding from external organisations to improve the facilities is not a prudent or sensible approach.

Consequently, the Club has taken the view that the main courts would probably need resurfacing in 2030 whilst the floodlights will need replacing within the next two years, using an LED option. Ideally, the Club should, in the future, be annually allocating at least £3,600 into the reserves fund.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing Document

The charity is governed by its constitution dated 12 October 2023. The Club is registered with the Charity Commission under registered number 1206734.

Charity Constitution

The charity is constituted in the form of an Association Charitable Incorporated Organisation (with voting members) with limited liability.

Recruitment and Appointment of New Trustees

Trustees are elected at the AGM by the members of Camvale Tennis Club CIO.

Trustees

- Charlie Bryant
- Gary Dando
- Jenny Theed
- Brian Wessell

The Trustees declare that they have approved the Trustees' Report above.

Signed on behalf of the Charity's Trustees

Signature: *Jenny Theed*

Full Name: Jenny Theed

Position: Chair of Trustees

Date: 10 January 2025

CAMVALE TENNIS CLUB

(Charitable Incorporated Organisation no: 1206734)

Unaudited Income & Expenditure Statement for the year ending 31 October 2024

CAMVALE TENNIS CLUB					
INCOME & EXPENDITURE		Notes	1 November 2023 to 31 October 2024		1 November 2022 to 31 October 2023
Balance as at 1 November 2023					
	NatWest		£ 5,502.53		£ 2,277.94
	NatWest - Reserve		£ 306.50		£ 303.18
	Cambridge & Counties Bank		£ 13,183.48		£ 12,000.00
	Petty Cash		£ -		£ -
			£ 18,992.51		£ 14,581.12
Income					
	Total Interest Received (gross)	1	£ 609.25		£ 186.80
	Membership Fees	2	£ 3,948.00		£ 5,120.00
	Guest Fees		£ 120.00		£ 90.00
	Floodlight Meter Fees		£ 75.00		£ 82.00
	Ball Sales	3	£ 28.80		£ 75.00
	Avon Tennis League - Match Fees		£ 306.00		£ 240.00
	Coaching Contract	4	£ 400.00		£ 1,305.00
	Club Open Day (15 June) - catering net proceeds		£ 62.00		£ -
	EasyFundraising		£ 117.53		£ 90.54
	Club Tournament raffle proceeds		£ -		£ 95.00
	Electricity - refund		£ -		£ 203.10
	Miscellaneous		£ -		£ 5.25
	Income - Operating Account		£ 5,057.33		£ 7,305.89
Expenditure					
	LTA Registration Fee - 2023/24	5	£ 270.00		£ -
	Legal Fees	6	£ 1,167.20		£ -
	Insurance	7	£ 1,209.47		£ 618.40
	Non-Domestic Rates - 2024/25		£ -		£ -
	Electricity	8	£ 1,488.00		£ 903.00
	Water		£ 216.30		£ 146.67
	Grounds & Courts	9	£ 4,630.57		£ 62.34
	Membership Refund		£ -		£ 90.00
	Clubhouse Management/Maintenance		£ 104.78		£ 48.82
	Tennis Balls		£ 533.57		£ 819.36
	Tournament expenses, including trophies & engraving		£ 71.66		£ 216.82
	Avon League Fees		£ 60.00		£ 80.00
	AGM		£ 9.50		£ -
	Card Processing fees	10			
	GoCardless		£ 1.44		£ 13.22
	Stripe		£ 1.88		£ 2.69
	Sundries	11	£ 297.48		£ 79.98
	Expenditure - Operating Account		£ 10,061.85		£ 3,081.30
	Transfer to Reserves (net)	12	£ 300.00		£ -
	Transfer to Cambridge & Counties Bank		£ -		£ 1,000.00
Balance as at 31 October 2024					
	NatWest		£ 198.01		£ 5,502.53
	NatWest - Reserve		£ 648.95		£ 306.50
	Cambridge & Counties Bank		£ 13,750.28		£ 13,183.48
	Petty Cash		£ -		£ -
			£ 14,597.24		£ 18,992.51
The above Income & Expenditure Statement has been prepared from the bank statements and records for the year ended 31 October 2024.					
Ian Alexander					
Treasurer, Camvale Tennis Club					
11-Dec-24					

Notes to the Income & Expenditure Statement for the year ending 31 October 2024

1. Total Interest Received

- a. Cambridge & Counties Bank = £566.80
(95-day Business Notice Account)
- b. NatWest – reserve account = £42.45
(instant access account)

2. Membership Fees

Income of £3,948 resulting from the following membership categories:

		2023/24		2022/23
Full Adults	*	23		29
Restricted Adults	*	17		16
Students	*	5		5
Juniors	*	5		7
Family	*			
Adults		4		4
Juniors		4		3
Total		58		64

Note: * - These membership categories include new members who took advantage of the 50% cost reduction offer, i.e. 4 Full Adults; 4 Restricted Adults; 1 Student; 2 Juniors; and 1 Family.

3. Tennis Ball Sales

These include sales of old balls to:

- Members and the general public
- “Recycaball”

Those balls that are too badly worn or weather damaged are donated to the Bristol Animal Rescue Centre (Dogs) or the Bath Cats & Dogs Home.

4. Coaching Contract

The monies (£400) received relate to the four-month period whilst Ben was still coaching at the Club.

5. LTA Registration Fee

Relates to the annual registration fee for a small club (2 courts) for the year 2023/24.

6. Legal Fees

These fees relate to the legal transfer of the freehold property of the Club from the “holding trustees” into the name of Camvale Tennis Club CIO. The process is expected to be fully completed during 2025.

7. Insurance

Upon reviewing the insurance cover for the Club’s premises, courts and floodlights the Club identified a large difference between the actual value of the risk and what had been previously advised to the insurers. Consequently, the Club was required to declare a fair and current presentation of the risk which has resulted in an increase in the annual premium.

8. Electricity

Since the financial year end the Club has received a refund from the electricity company of £391.84.

9. Grounds & Courts

As agreed at the 2022/23 AGM the following work was completed:

- Refurbishment of the hitting wall = £530.13
- KidsZone recolouring and binder application = £2,868
- Main courts – power cleaning = £960

In addition, £34.24 was expended on minor items.

10. Card Processing Fees

- For those members using the ClubSpark system to register as a member there is a card processing fee (GoCardless) = £1.44
- For those members who book a court and bring a guest, the guest fee is processed via Stripe = £1.88

11. Sundries

This includes one new marketing courtside banner plus a portable roller banner to be used at events. Total cost = £237.48

12. Transfer to NatWest reserves

During the year inter NatWest account transfers were made to maximise the interest received. The position as at the year end was a £300 net movement to the NatWest reserve account.

Ian Alexander, Treasurer, Camvale Tennis Club