



Patient Participation Group
Court Thorn Surgery
Low Hesket
Cumbria
CA4 0HP

www.courtthornsurgery.co.uk

Charity Number 1206720



TRUSTEES REPORT to 31st December 2025. Charity No 1206720

1. Object

During the year a new Agreement between the Patient Participation Group (PPG) and Court Thorn Surgery was agreed and will be reviewed on an annual basis. The Agreement sets out the basis on which the PPG and CTS will work together to ensure the views and experiences of patients are actively involved in the development, improvement and delivery of services in accordance with Care Quality Commission (CQC) and the Charity Commission expectations and standards.

2. Activities

There have been 5 meetings of the PPG with the Surgery. In each meeting there was a Practice update including performance, staff changes and other relevant information. A PPG representative was a member of interview panels during the year. There are three key stand-alone activities: -

a. Prescription Delivery Service

A free prescription delivery service for patients, who by reason of age, infirmity or live remotely and cannot collect their prescriptions. In 2025 our volunteer drivers covered 2,095 miles compared to 2,304 miles in the previous year. A review of the service by the Users started in early January

b. Health Education Seminars

Since 2013 a total of 24 Health Seminars have taken place, open to everyone in the community and covering a variety of health subjects, chosen by patients with assistance from the Surgery to find experts, who are recognised in the chosen topic. Owing to the attendance numbers declining, the PPG agreed to suspend this activity and re-visit in 2026.

c. Purchasing Equipment

There was no purchase of equipment in this period. Since its inception the PPG has purchased equipment valued at £22,336.08. This equipment is over and above the equipment used by the 'average' practice. The aim is to provide additional equipment to help the patients by speeding up diagnosis and providing equipment that frequently is not immediately available other than from a local hospital. The Practice now has access to other funds for purchasing equipment.

Individual PPG and other Patient help

**Patient Participation Group, Court Thorn Surgery,
Low Hesket, Carlisle, CA4 0HP**

Members of the PPG remain concerned about road safety, at access and exit points from the A6 to the Practice, where there is an often ignored 60 mph speed limit. A lengthy exchange of emails and letters with the Highways authority, Police, local Member of Parliament and other appropriate bodies and officials has not provided any solution. The situation is more critical if a patient wishes to use the local bus service, since there is no easy and safe way to cross the busy A6.

3. The Trustees are satisfied that all activities carried out, are in accordance with the Charity's Object and Charity law and guidance.

4. **Financial Review**

The opening balance was £3,773.19 and the closing balance was £2,881.29, of which £1,619.22 is ringfenced for the Prescription Delivery Service. Donations of £170.00 were received in this year, being £150.00 from the Partners of Court Thorn Surgery and £20.00 from patients. Expenditure was £1,061.90 of which £942.75 was in respect of the Prescription Service. The Trustees are satisfied that there are no concerns about the viability of the PPG on an ongoing basis. There are sufficient checks in place, together with regular comprehensive reports presented at meetings, to satisfy their responsibilities.

5. **Structure, Governance and Management**

Court Thorn Patient Participation Group is a Charitable Incorporated Organisation, whose number is 1206720. It follows the model constitution, as recommended by the Charity Commission.

6. **Trustees**

The following are the Trustees, who served during 2025 and are not due for re-election to 2027. Trustees appointed in 2023 were re-elected in 2024.

Name	Office	Appointed	Resignation
John Henry Poland	Chair	27 th June 2023	
Kenneth Thomas Sutton	Trustee	27 th June 2023	
Victoria Eileen Sant	Trustee	27 th June 2023	
Alan John Granger	Secretary	27 th June 2023	23 rd August 2025
Gillian Newton Campbell	Trustee	27 th June 2023	
Rachel Susan Brown	Trustee	18 th September 2024	

The Trustees declare that they have approved this Trustee's Report.

Signed-----

Name John H. Poland Date 13th January 2026

Patient Participation Group, Court Thorn Surgery,
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COURT THORN PATIENT PARTICIPATION GROUP - CHARITY NO. 1206720**12 MONTHS INCOME AND EXPENDITURE TO 31.12.2025**

£

January 1st 2025 Balance brought forward

£3,773.19**Income**

Donations- Anonymous

£20.00

Donations- Partners CTS

£150.00

£3,943.19**Expenditure**

Insurance

£99.15

Prescription Delivery Service

£942.75

Donations

Lottery Annual Fee

£20.00

Seminars Refreshments & Room Hire

£1,061.90

December 31st 2025 Balance carried forward

£2,881.29

Prescription Delivery Service *	£1,619.22
Balance available	£1,262.07
Total Balance	<u>£2,881.29</u>
Balance per Statement at 31.12.25	£2,923.84
Plus Petty Cash	£20.00
less chq 114 not cashed-pds dec 25	-£62.55
	<u>£2,881.29</u>

* ringfenced PDS, Court Thorn Surgery

Rachel Brown

13th January 2026

COURT THORN PATIENT PARTICIPATION GROUP

Financials to 31st December 2025

Prescription Delivery Service

Jan-25	Balance b/fwd	2561.97
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Payments

Jan	107.55
Feb	82.35
Mar	67.95
Apr	63.45
May	94.05
June	72.45
July	74.25
August	99.00
Sept	67.50
Oct	84.60
Nov	67.05
Dec	62.55

942.75

1619.22

Donations

Payments

0.00

Misc.

Zurich insurance	99.15
Lottery Fee	20.00

Total Expenditure this year

1061.90

Receipts

Donations	20.00
Donations	150.00
Total Income	<u>170.00</u>

Payments made to 13.01.2026

[illegible]

Bank Reconciliation -December 2025

	Account No.	
Statements as at 31.12.2025	54246618	£2,904.04
Statements as at 31.12.2025	53892828	£19.80
		<hr/>
		£2,923.84
Petty Cash (paid in Bank Jan 26)		£20.00
Cash at Bank and in Hand		<hr/>
		<u>£2,943.84</u>

no cheques outstanding - jan 25 only

COURT THORN PATIENT PARTICIPATION GROUP - CHARITY NO. 1206720

BALANCE SHEET AS AT 31.12.2025	£
Fixed Assets	£0.00
<u>Current Assets</u>	
Cash at Bank and in Hand	£2,943.84
<u>Current Liabilities</u>	
Creditors	£62.55
<u>NET ASSETS</u>	<u>£2,881.29</u>
PER INCOME & EXPENDITURE AS AT 31.12.2025	<u>£2,881.29</u>