

COURT THORN SURGERY PATIENT PARTICIPATION GROUP

England & Wales · Charity number 1206720

Details

Other names COURT THORN SURGERYPATIENT PARTICIPATION GROUP

Status Registered

Legal form CIO

Registered 2024-01-25

Register [View on the Charity Commission register](#)

Contact

Address Court Thorn Surgery
Low Heskett
Carlisle
CA4 0HP

Phone 01697473548

Email nencicb-cu.a82631@nhs.net

Website www.courtthornsurgery.co.uk

Activities

Objects: TO PRESERVE AND PROTECT THE HEALTH OF PATIENTS OF COURT THORN SURGERY BY PROVIDING AND ASSISTING IN THE PROVISION OF FACILITIES, SUPPORT SERVICES AND EQUIPMENT, NOT NORMALLY PROVIDED BY THE STATUTORY AUTHORITIES.TO ADVANCE THE EDUCATION OF THE PUBLIC IN HEALTH CARE BY THE PROVISION OF LECTURES, FOR AND BY THE PUBLICATION OF NEWSLETTERS DEVOTED TO HEALTH CARE.

Activities: Court Thorn Surgery Patient Participation Group (PPG) carries out regular meetings to review performance and share feedback from patients reviews and other medical bodies. It provides a free Prescription Delivery Service. It arranges health education seminars. It purchases equipment over and above equipment used by an average practice. It acts as a partner at strategic and operational levels.

Classification

- **How:** Provides Other Finance, Provides Services, Provides Advocacy/advice/information
- **What:** Education/training, The Advancement Of Health Or Saving Of Lives, Disability
- **Who:** Children/young People, Elderly/old People, People With Disabilities, People Of A Particular Ethnic Or Racial Origin, The General Public/mankind

Geography

- Cumbria

Finances

Period end	Income	Expenditure	Assets	Employees
2025-12-31	£170	£1,062	-	-
2024-12-31	£40	£1,341	-	-

Trustees

Name	Role	Appointed
John Henry Poland	Chair	2023-06-27
Dr Kenneth Thomas Sutton		2023-06-27
John POLAND		2024-09-18
Victoria Sant		2023-06-27

COURT THORN SURGERY PATIENT PARTICIPATION GROUP

England & Wales - Charity number 1206720

Accounts



Patient Participation Group
Court Thorn Surgery
Low Hesket
Cumbria
CA4 0HP

www.courthornsurgery.co.uk

Charity Number 1206720



TRUSTEES REPORT to 31st December 2025. Charity No 1206720

1. Object

During the year a new Agreement between the Patient Participation Group (PPG) and Court Thorn Surgery was agreed and will be reviewed on an annual basis. The Agreement sets out the basis on which the PPG and CTS will work together to ensure the views and experiences of patients are actively involved in the development, improvement and delivery of services in accordance with Care Quality Commission (CQC) and the Charity Commission expectations and standards.

2. Activities

There have been 5 meetings of the PPG with the Surgery. In each meeting there was a Practice update including performance, staff changes and other relevant information. A PPG representative was a member of interview panels during the year. There are three key stand-alone activities: -

a. Prescription Delivery Service

A free prescription delivery service for patients, who by reason of age, infirmity or live remotely and cannot collect their prescriptions. In 2025 our volunteer drivers covered 2,095 miles compared to 2,304 miles in the previous year. A review of the service by the Users started in early January

b. Health Education Seminars

Since 2013 a total of 24 Health Seminars have taken place, open to everyone in the community and covering a variety of health subjects, chosen by patients with assistance from the Surgery to find experts, who are recognised in the chosen topic. Owing to the attendance numbers declining, the PPG agreed to suspend this activity and re-visit in 2026.

c. Purchasing Equipment

There was no purchase of equipment in this period. Since its inception the PPG has purchased equipment valued at £22,336.08. This equipment is over and above the equipment used by the 'average' practice. The aim is to provide additional equipment to help the patients by speeding up diagnosis and providing equipment that frequently is not immediately available other than from a local hospital. The Practice now has access to other funds for purchasing equipment.

Individual PPG and other Patient help

**Patient Participation Group, Court Thorn Surgery,
Low Hesket, Carlisle, CA4 0HP**

Members of the PPG remain concerned about road safety, at access and exit points from the A6 to the Practice, where there is an often ignored 60 mph speed limit. A lengthy exchange of emails and letters with the Highways authority, Police, local Member of Parliament and other appropriate bodies and officials has not provided any solution. The situation is more critical if a patient wishes to use the local bus service, since there is no easy and safe way to cross the busy A6.

3. The Trustees are satisfied that all activities carried out, are in accordance with the Charity's Object and Charity law and guidance.

4. **Financial Review**

The opening balance was £3,773.19 and the closing balance was £2,881.29, of which £1,619.22 is ringfenced for the Prescription Delivery Service. Donations of £170.00 were received in this year, being £150.00 from the Partners of Court Thorn Surgery and £20.00 from patients. Expenditure was £1,061.90 of which £942.75 was in respect of the Prescription Service. The Trustees are satisfied that there are no concerns about the viability of the PPG on an ongoing basis. There are sufficient checks in place, together with regular comprehensive reports presented at meetings, to satisfy their responsibilities.

5. **Structure, Governance and Management**

Court Thorn Patient Participation Group is a Charitable Incorporated Organisation, whose number is 1206720. It follows the model constitution, as recommended by the Charity Commission.

6. **Trustees**

The following are the Trustees, who served during 2025 and are not due for re-election to 2027. Trustees appointed in 2023 were re-elected in 2024.

Name	Office	Appointed	Resignation
John Henry Poland	Chair	27 th June 2023	
Kenneth Thomas Sutton	Trustee	27 th June 2023	
Victoria Eileen Sant	Trustee	27 th June 2023	
Alan John Granger	Secretary	27 th June 2023	23 rd August 2025
Gillian Newton Campbell	Trustee	27 th June 2023	
Rachel Susan Brown	Trustee		18 th September 2024

The Trustees declare that they have approved this Trustee's Report.

Signed-----

Name John H. Poland Date 13th January 2026

Patient Participation Group, Court Thorn Surgery,
Low Hesket, Carlisle, CA4 0HP

**Patient Participation Group, Court Thorn Surgery,
Low Hesket, Carlisle, CA4 0HP**

COURT THORN PATIENT PARTICIPATION GROUP - CHARITY NO. 1206720

12 MONTHS INCOME AND EXPENDITURE TO 31.12.2025

£

January 1st 2025 Balance brought forward

£3,773.19

Income

Donations- Anonymous
Donations- Partners CTS

£20.00
£150.00

£3,943.19

Expenditure

Insurance £99.15
Prescription Delivery Service £942.75
Donations
Lottery Annual Fee £20.00
Seminars Refreshments & Room Hire

£1,061.90

December 31st 2025 Balance carried forward

£2,881.29

Prescription Delivery Service *	£1,619.22
Balance available	£1,262.07
Total Balance	<u>£2,881.29</u>
Balance per Statement at 31.12.25	£2,923.84
Plus Petty Cash	£20.00
less chq 114 not cashed-pds dec 25	-£62.55
	<u>£2,881.29</u>

* ringfenced PDS, Court Thorn Surgery

Rachel Brown
13th January 2026

Bank Reconciliation -December 2025

	Account No.	
Statements as at 31.12.2025	54246618	£2,904.04
Statements as at 31.12.2025	53892828	£19.80
		<hr/>
		£2,923.84
Petty Cash (paid in Bank Jan 26)		£20.00
		<hr/>
Cash at Bank and in Hand		<u>£2,943.84</u>

no cheques outstanding - jan 25 only

COURT THORN PATIENT PARTICIPATION GROUP - CHARITY NO. 1206720

BALANCE SHEET AS AT 31.12.2025	£
Fixed Assets	£0.00
<u>Current Assets</u>	
Cash at Bank and in Hand	£2,943.84
<u>Current Liabilities</u>	
Creditors	£62.55
<u>NET ASSETS</u>	<u>£2,881.29</u>
PER INCOME & EXPENDITURE AS AT 31.12.2025	<u>£2,881.29</u>

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England & Wales - Charity number 1206720

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Patient Participation Group
Court Thorn Surgery
Low Hesket
Cumbria
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www.courtthornsurgery.co.uk

Charity Number 1206720



TRUSTEES REPORT to 31st December 2024. Charity No 1206720

Charity status was granted on 25th January 2024, but all reports will cover from 1st January 2024.

1. Object

Court Thorn Patient Participation Group (PPG) represents the Patient's interests in all aspects of dealing with Court Thorn Surgery. It aims to achieve that purpose as follows: -

- a, By working with the Surgery carrying out regular reviews in relationship to performance and sharing feedback from patient reviews and various medical bodies.
- b. By communicating with the practice population and other local bodies via newsletters and seminars to advise of service changes and other relevant key performance indicators e.g. booking appointments, non-attendance at appointments and future planning of services.
- c. By acting as a partner at strategic and operational levels, including supporting business planning, interviews for staff and visits from the Quality Care Commission.

2. Activities

There have been 4 meetings of the PPG with the Surgery, with one meeting having to be cancelled in June, at the request of the Surgery. In each meeting there was a Practice update including performance, staff changes and other relevant information. A PPG representative was a member of a recent interview panel. There are four key stand-alone activities provided: -

a. Prescription Delivery Service

A free prescription delivery service for patients, who by reason of age, infirmity or live remotely and cannot collect their prescriptions. In 2024 our volunteer drivers covered 2,304 miles compared to 2,234 miles in the previous year.

b. Health Education Seminars

Since 2013 a total of 23 Health Seminars have taken place, open to everyone in the community and covering a variety of health subjects, chosen by patients with assistance from the Surgery to find experts, who are recognised in the chosen topic. In 2024 the 23rd Seminar featured the work of the Air Ambulance. A proposed Health seminar for 2025 will focus on food, including healthy food, understanding food labels etc.

Patient Participation Group, Court Thorn Surgery,
Low Hesket, Carlisle, CA4 0HP

c. Purchasing Equipment

There was no purchase of equipment in this period. Since its inception the PPG has purchased equipment valued at £22,336.08. This equipment is over and above the equipment used by the 'average' practice. The aim is to provide additional equipment to help the patients by speeding up diagnosis and providing equipment that frequently is not immediately available other than from a local hospital.

d. Individual PPG and other Patient help

Members of the PPG are concerned about road safety, at access and exit points from the A6 to the Practice, where there is an often ignored 60 mph speed limit. A lengthy exchange of emails and letters with the Highways authority, Police, local Member of Parliament and other appropriate bodies and officials has not provided any solution. The situation is more critical if a patient wishes to use the local bus service, since there is no easy and safe way to cross the busy A6.

- 3. The Trustees are satisfied that all activities carried out are in accordance with the Charity's Object and Charity law and guidance.**

4. Financial Review

The opening balance was £5,074.19 and the closing balance was £3,773.19, of which £2,561.97 is ringfenced for the Prescription Delivery Service. Donations of £40.00 were received in this year. Expenditure was £1,341.00 of which £1,036.80 was in respect of the Prescription Service.

The Trustees are satisfied that there are no concerns about the viability of the PPG on an ongoing basis. There are sufficient checks in place, together with regular comprehensive reports presented at meetings, to satisfy their responsibilities.

5. Structure, Governance and Management

Court Thorn Patient Participation Group is a Charitable Incorporated Organisation, whose number is 1206720. It follows the model constitution, as recommended by the Charity Commission.

6. Trustees

The following are the initial Trustees, who all offer themselves for re-election.

Name	Office	Appointed
John Henry Poland	Chair	27th June 2023
Kenneth Thomas Sutton	Trustee	27th June 2023
Victoria Eileen Sant	Trustee	27th June 2023
Alan John Granger	Trustee/Secretary	27th June 2023
Gillian Newton Campbell	Trustee	27th June 2023
Rachel Susan Brown	Trustee	18th September 2024

The Trustees declare that they have approved this Trustee's Report.

Signed-----

Name John H. Poland

Date 15th January 2025

COURT THORN PATIENT PARTICIPATION GROUP

INCOME AND EXPENDITURE YEAR TO 31.12.2024

£

January 1st 2024 Balance brought forward

£5,074.19

Income

Donations S Williamson **£40.00**

£40.00

Expenditure

Insurance **£96.00**

Prescription Delivery Service **£1,036.80**

Staff Fund **£62.95**

Donations **£100.00**

Misc **£0.00**

Seminars Refreshments & Room Hire **£25.25**

Lottery Annual Fee **£20.00**

£1,341.00

December 31st 2024 Balance carried forward

£3,773.19

Prescription Delivery Service *			£2,561.97
Court Thorn Surgery B/fwd balance 1.1.24 *	B/fwd	£62.95	
paid 17.4.24 chq91-cancelled		£0.00	£62.95
Balance available			£1,211.22
Balance per Statement at 31.12 + chq 101			£3,836.14
Creditor - Court Thorn Surgery			-£62.95
			£3,773.19

* ringfenced PDS, Court Thorn Surgery

Rachel Brown
31st December 2024

COURT THORN PATIENT PARTICIPATION GROUP

BALANCE SHEET AS AT 31.12.2024 £

Fixed Assets £0.00

Current Assets

Cash at Bank £3,836.14

Current Liabilities

Creditors £62.95

NET ASSETS £3,773.19

PER INCOME & EXPENDITURE AS AT 31.12.2024 £3,773.19

COURT THORN PATIENT PARTICIPATION GROUP

Financials to 31st December 2024

Prescription Delivery Service

Jan-24 Balance b/fwd 3598.77

Payments

Jan 82.35
Feb 84.15
Mar 91.80
Apr 74.25
May 103.05
June 75.60
July 71.55
August 91.80
Sept 76.50
Oct 95.40
Nov 103.50
Dec 86.85
1036.80

2561.97

Court Thorn Surgery

B/fwd 62.95

Apr-24 62.95

Court Thorn Surgery Balance 0.00

Donations

Payments
April Air Ambulance 100.00

100.00

Equipment

0.00

Misc.

Zurich Insurance 96.00
Seminars & refreshments 25.25
Lottery Fee 20.00

141.25

Total Expenditure 1341.00

Total Income Donation 40.00

COURT THORN PATIENT PARTICIPATION GROUP

Payments made to 31.12.2024

Month Accounts	Date	Cheque	Amount	Equipment	Prescription Delivery Service	Staff Fund	Lottery Licence	Insurance	Donations	Seminars	Misc
	2/6/2024	87	£82.35		£82.35						
	2/29/2024	88	£84.15		£84.15						
Mar-24	4/3/2024	89	£96.00					£96.00			zurich
Mar-24	4/3/2024	90	£91.80		£91.80						
Apr-24	4/17/2024	CANCELLED NOT CASHED- EXPIRED	91	£62.95		£62.95					
Apr-24	4/25/2024	92	£100.00						£100.00		GNAAS
Apr-24	25/04.2024	93	£5.25							£5.25	refreshments V.Sant
april and may accounts	5/31/2024	94	£177.30		£177.30						
Jun-24	7/6/2024	95	£75.60		£75.60						
Jul-24	8/20/2024	96	£91.55		£71.55		£20.00				
Aug-24	9/2/2024	97	£111.80		£91.80					£20.00	
Sep-24	10/10/2024	98	£76.50		£76.50						
Oct-24	12/7/2024	99	£95.40		£95.40						
Nov-24	12/13/2024	100	£103.50		£103.50						
Dec-24	12/31/2024	101	£86.85		£86.85						
			£1,341.00	£0.00	£1,036.80	£62.95	£20.00	£96.00	£100.00	£25.25	£0.00
											£1,341.00

Bank Reconciliation -December 2024

	Account No.	
Statements as at 31.12.2024	54246618	3903.19
Statements as at 31.12.2025		19.8
		<hr/>
		3922.99
cheques not cashed	chq no 101	<hr/>
		-86.85
		<hr/>
		3836.14
cheque dated April 24 not cashed by Surgery - bank will now not cash it therefore cancelled and move to creditors	CHQ91	-62.95