



COED PEN-Y-FAI TRUST
TRUSTEES' ANNUAL REPORT FOR THE PERIOD
16.01.24. – 05.04.25.

1. CHARITY DETAILS

Name of charity: Coed Pen-y-fai Trust
Registration number: 1206555
Reporting period: 16.01.24. – 05.04.25.

2. TRUSTEES AND GOVERNANCE

The following trustees were in place for the above period:

Donald Atkinson
Hazel Atkinson
James Bater
Paula Hof
Celia House
Vincent Jordan
Kim Reffell
Simon Reffell
Lee Turner

There no trustee resignations or appointments during this period.

As a new CIO, the board worked towards achieving the principles set out in the Charity Governance Code; this work is ongoing.

3. TRUSTEE DUTIES

The trustees meet regularly to discuss activities and decide on planning. Trustees have a range of abilities to bring to the board, for example experience in conservation, land management, administration, finance and safeguarding.

4. THE AIMS AND OBJECTIVES OF THE CHARITY

The aim of the charity is to manage Coed-yr-Hela, an ancient woodland in Pen-y-fai village, and ensure its future sustainability. To achieve this we engaged with other organisations with an interest in this field. We also worked with young people, for example Pen-y-fai Primary School and First Pen-y-fai Scouts, to encourage their involvement with the natural world. We raised awareness of the organisation through volunteering, social media and social events.

5. ASSETS AND LIABILITIES

Coed Pen-y-fai Trust has minimal assets: tools for woodland maintenance and fuel. There are no liabilities.

6. INCOME AND EXPENDITURE

The principal income and expenditure related to transferring the land ownership to the newly established CIO. This required the involvement of Geldards Solicitors; funding came via BAVO. Other expenditure was for routine upkeep and insurance; income mainly related to fundraising social events.

7. PRINCIPAL RISKS AND MITIGATION

The main risk facing the charity is through unforeseen injury to the public when walking in the woodland. This risk is mitigated by regular inspection and reactive maintenance, including awareness of potential ash die back issues; appropriate insurance cover is also in place.

8. FUTURE PLANS

CIO status has raised the profile of the organisation and we are planning to expand the range of our activities, with the same aims and objectives described in section 1. We will formalise procedures as needed and increase the range of policies.

Simon Reffell, Chair
On behalf of the Trustees
29.11.24.

Coed Pen-y-fai Trust

CIO accounts 16.01.24. - 05.04.25.

Date	To/From	Per	Item	Debit	Credit
16.01.24.	Opening balance at HSBC				4744.65
28.01.24.	BAVO	Bank transfer	Legal fees grant - balance		965.00
05.02.24.	No receipt	Bank transfer	Equipment maintenance & consumables	164.40	
			Total	164.40	5709.65
			Closing balance at HSBC		5545.25
29.02.24.	HSBC to Co-op Bank	Bank transfer	Change of account provider		5545.25
29.04.24.	Kim Reffell	Bank transfer	Cash credit		14.60
17.06.24.	BAVO	Bank transfer	Solar Fund grant		227.60
28.09.24.	Geldards Solicitors	Cheque reimbursement to SR	Legal services for transfer to CIO	1727.60	
	Zurich Insurance	Cheque reimbursement to SR	Annual premium	134.40	
10.02.25.	Lee Turner	Bank transfer	Valentine's Event tickets		50.00
	Caroline Bryant	Bank transfer	Valentine's Event auction		110.00
	Kim Reffell	Bank transfer	Valentine's event cash		620.00
10.02.25.	Valentine's Event	Bank transfer	Hall hire	50.00	
24.03.25.	Sian Russell	Bank transfer	Easter Egg Hunt		25.00
			Total	1912.00	6592.45

Balance at bank at 05.04.25.		4680.45
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