

CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period January - December 2024

From 01/01/2024

Period start date To 31/12/2024

Period end date

Charity name: Little Kingshill Baptist Church

Charity registration number: 1206516

Objectives and Activities

| | SORP reference | |
|--|--------------------|--|
| Summary of the purposes of the charity as set out in its governing document | Para 1.17 | The principal purposes of the Church are: 3.1.1 The advancement of the Christian Faith according to the principles of the Baptist Denomination. 3.1.2 The Church may also advance education and other charitable purposes in the United Kingdom and /or other parts of the world. |
| Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts. | Para 1.17 and 1.19 | We operate a Baptist Church with religious services held in the Church building. We raise funds for charitable purposes and donate these to projects identified by our Mission Group. We operate a community hub for the use of the wider community and host relevant activities. |
| Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit | Para 1.18 | The Trustees can confirm that they have regard to the guidance issued by the Charity Commission on public benefit, and in particular, we seek to enable the General public to live their lives in faith as part of our Church community. |

Additional information (optional)

You may choose to include further statements where relevant about:

| | SORP reference | |
|--|----------------|---|
| Policy on grant making | Para 1.38 | We operate a Mission Group who seek to identify worthy projects for us to support in the UK and across the world. |
| Policy on social investment including program related investment | Para 1.38 | |
| Contribution made by volunteers | Para 1.38 | All Church and community activities that we undertake are run by volunteers. We have currently have no full time employees |

| | | |
|-------|--|--|
| | | |
| Other | | |

Achievements and Performance

| | SORP reference | |
|---|----------------|---|
| Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole. | Para 1.20 | <p>Worship and Prayer: We offer weekly Sunday services and monthly special worship throughout the year. Youth Church runs in parallel to the Sunday service. Membership and attendances have remained stable during this period.</p> <p>During this year we have operated a coffee shop in conjunction with a local business to provide a community hub for the village. At the same time we have completed a major investment project by constructing a new Community Hub building. This has been open since August and allows us to host a wide variety of community activities (Yoga, Fitness Classes, Ante-natal sessions, Craft Workshops and Warm Space Lunches). Footfall to the Coffee Shop has more than doubled since the new building opened.</p> <p>Within 6 months of opening, the new hall is booked at least 50% of the available time.</p> |

Additional information (optional)

You may choose to include further statements where relevant about:

| | | |
|--|-----------|---|
| Achievements against objectives set | Para 1.41 | |
| Performance of fundraising activities against objectives set | Para 1.41 | The Charity has successfully raised over £600,000 of endowment funds in 2 years to enable the construction of the new hall. |
| Investment performance against objectives | Para 1.41 | |
| Other | | |

Financial Review

| | | |
|--|-----------|--|
| Review of the charity's financial position at the end of the period | Para 1.21 | For the Financial Period to 31 December 2024: Total receipts of unrestricted funds was £61,194. Restricted Funds of £316,656 were raised to enable the construction of the new hall. £3,491 was given to selected charitable projects. There was an overall surplus of £2,143. Church cash general reserves were £72,064. In addition, we held £26,377 in cash funds for the Hall Building project. |
| Statement explaining the policy for holding reserves stating why they are held | Para 1.22 | The Trustees seek to hold at least one year of reserve funds and this was achieved this year. |
| Amount of reserves held | Para 1.22 | £72,064 |
| Reasons for holding zero reserves | Para 1.22 | |
| Details of fund materially in deficit | Para 1.24 | |
| Explanation of any uncertainties about the charity continuing as a going concern | Para 1.23 | None |

Additional information (optional)

You may choose to include further statements where relevant about:

| | | |
|---|-----------|---|
| The charity's principal sources of funds (including any fundraising) | Para 1.47 | General unrestricted funds are raised by members regular donations and income received from hiring out the Church and Church Hall. This year Restricted Funds for the building project have been raised by member donations and gifts/ grants from: HS2 Environment and Community Fund The Roland Callingham Foundation Bucks County Council Community Board Central Baptist Association |
| Investment policy and objectives including any social investment policy adopted | Para 1.46 | Church Funds are held in the Baptist Union Investment Fund. |
| A description of the principal risks facing the charity | Para 1.46 | As with most Churches the largest risk to the charity is falling member ship. At present our membership is stable. However, we hope that our greater involvement with the local community as a result of the opening of the new hall, will attract new members. The hiring income from the hall will also support Church funds in the immediate and long term future. |
| | | |

| | | |
|-------|--|--|
| Other | | |
|-------|--|--|

Structure, Governance and Management

| | | |
|---|-----------|---|
| Description of charity's trusts: | | |
| Type of governing document (trust deed, royal charter) | Para 1.25 | The Governing Document is based on the published Baptist Union guidance. |
| How is the charity constituted? (e.g. unincorporated association, CIO) | Para 1.25 | CIO |
| Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees | Para 1.25 | Trustees are elected by the Church Membership in accordance with the procedures outlined the in the Governing Document. |

Additional information (optional)

You may choose to include further statements where relevant about:

| | | |
|---|-----------|--|
| Policies and procedures adopted for the induction and training of trustees | Para 1.51 | New Trustees are offered training courses operated by the Baptist Union. All trustees must additionally undertake regular Safeguarding Training and have a current DBS certificate. |
| The charity's organisational structure and any wider network with which the charity works | Para 1.51 | |
| Relationship with any related parties | Para 1.51 | |
| Other | | |

Reference and Administrative details

| | |
|-----------------------------|--|
| Charity name | Little Kinghill Baptist Church |
| Other name the charity uses | |
| Registered charity number | 1206516 |
| Charity's principal address | Windsor Lane Little Kingshill HP16 0DZ |
| | |

Names of the charity trustees who manage the charity

| | Trustee name | Office (if any) | Dates acted if not for whole year | Name of person (or body) entitled to appoint trustee (if any) |
|----|----------------------|-----------------|-------------------------------------|---|
| 1 | Mr Leslie Giles | Church Elder | | |
| 2 | Mrs Susan Barnard | Secretary | | |
| 3 | Mr Edward House | Treasurer | | |
| 4 | Ms Helen Dunsmore | | From 1 st April 2025 | |
| 5 | Mrs Frances Madslien | Deacon | | |
| 6 | Dr Ajit Kadigamar | Deacon | From 1 st April 2025 | |
| 7 | Mrs Fiona Klima | Deacon | From 1 st April 2025 | |
| 8 | Mrs Wendy James | Deacon | Resigned 1 st July 2025 | |
| 9 | Mr Martin Hatfield | Minister | Resigned July 31 st 2025 | |
| 10 | | | | |
| 11 | | | | |
| 12 | | | | |
| 13 | | | | |
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| 15 | | | | |
| 16 | | | | |
| 17 | | | | |
| 18 | | | | |
| 19 | | | | |
| 20 | | | | |

Corporate trustees – names of the directors at the date the report was approved

[illegible]

Name of trustees holding title to property belonging to the charity

[illegible]

Funds held as custodian trustees on behalf of others

| | |
|---|------|
| Description of the assets held in this capacity | NONE |
| Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects | NONE |
| Details of arrangements for safe custody and segregation of such assets from the charity's own assets | NONE |

Additional information (optional)

Names and addresses of advisers (Optional information)

| Type of adviser | Name | Address |
|-----------------|------|---------|
| | | |
| | | |
| | | |
| | | |

Name of chief executive or names of senior staff members (Optional information)

Exemptions from disclosure

Reason for non-disclosure of key personnel details

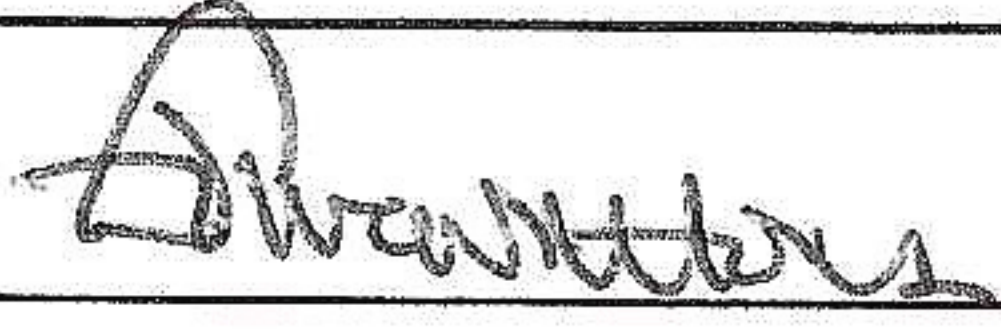
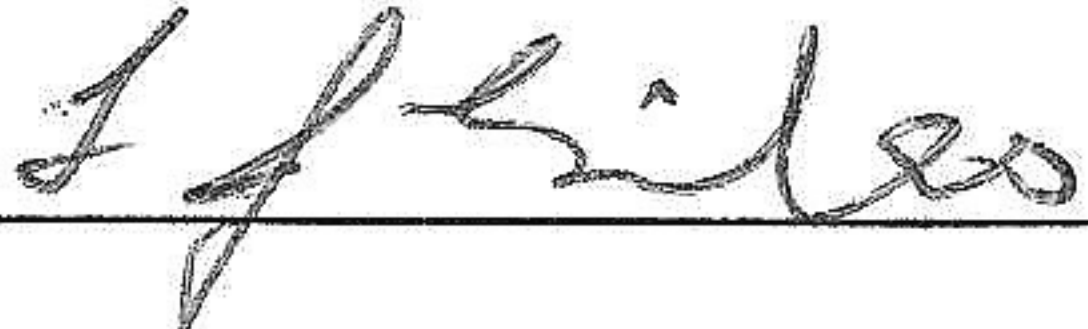
NONE

Other optional information

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

| | | |
|-------------------------------------|---|---|
| Signature(s) |  |  |
| Full name(s) | EDWARD HOUSE | LESLIE GILES |
| Position (eg Secretary, Chair, etc) | TREASURER | ELDER |
| Date | 9 October 2025 | |

28-Feb-25

LITTLE KINGSHILL BAPTIST CHURCH

Receipts and payments accounts - year ended 31 December 2024

| | Dec 2024 | Dec 2024 | Dec 2024 | Dec 2024 |
|--|---------------|------------------|------------------|----------------|
| | Unrestricted | Restricted | Total | Total |
| INCOME | £ | £ | £ | £ |
| Giving - standing orders | 28,344 | | 28,344 | 28,061 |
| Giving - cash | 1,062 | | 1,062 | 973 |
| One off donations | 1,741 | | 1,741 | 989 |
| Tax Rebates | 7,140 | | 7,140 | 3,466 |
| Hire of hall | 3,727 | | 3,727 | 16,509 |
| Kingshill Kitchen Rent | 13,701 | | 13,701 | |
| Building Fund | | 144,473 | 144,473 | 316,656 |
| Interest | 3,325 | | 3,325 | 4,142 |
| Fundraising Income | 631 | | 631 | 622 |
| Miscellaneous | 1,523 | | 1,523 | 612 |
| | 61,194 | 144,473 | 205,667 | 372,030 |
| EXPENDITURE | £ | £ | £ | £ |
| Ministers' Salary (Inc. NI and Pension) | 33,215 | | 33,215 | 30,809 |
| Ministers' Expenses | 1,740 | | 1,740 | 477 |
| Baptist Union Deficiency Contribution re Pension | 11 | | 11 | 12 |
| Manse Utilities | 3,247 | | 3,247 | 3,049 |
| Maintenance & small capital expenditure | 496 | | 496 | 783 |
| Church Utilities | 8,231 | | 8,231 | 9,330 |
| Insurance (Church and Manse) | 1,860 | | 1,860 | 1,647 |
| Church Cleaning | 445 | | 445 | 371 |
| Mission giving | 3,385 | | 3,385 | 3,140 |
| Other giving | 106 | | 106 | 498 |
| K Kitchen Expenses | 1,120 | | 1,120 | 1,795 |
| Ministry - Worship/H.Grp/Children/Yth/Ext Preach | 1,367 | | 1,367 | 5,038 |
| Building Fund Exp | | 310,100 | 310,100 | 293,606 |
| Solicitors Expenses KK | | 1,580 | 1,580 | 0 |
| Printing Village Newsletter + Stationery | | | 0 | 420 |
| CIO Expenses | 2,807 | | | 580 |
| Miscellaneous | 1,021 | | 1,021 | 1,516 |
| | 59,051 | 311,680 | 370,731 | 353,071 |
| Surplus/Deficit | 2,143 | (167,207) | (165,064) | 18,959 |

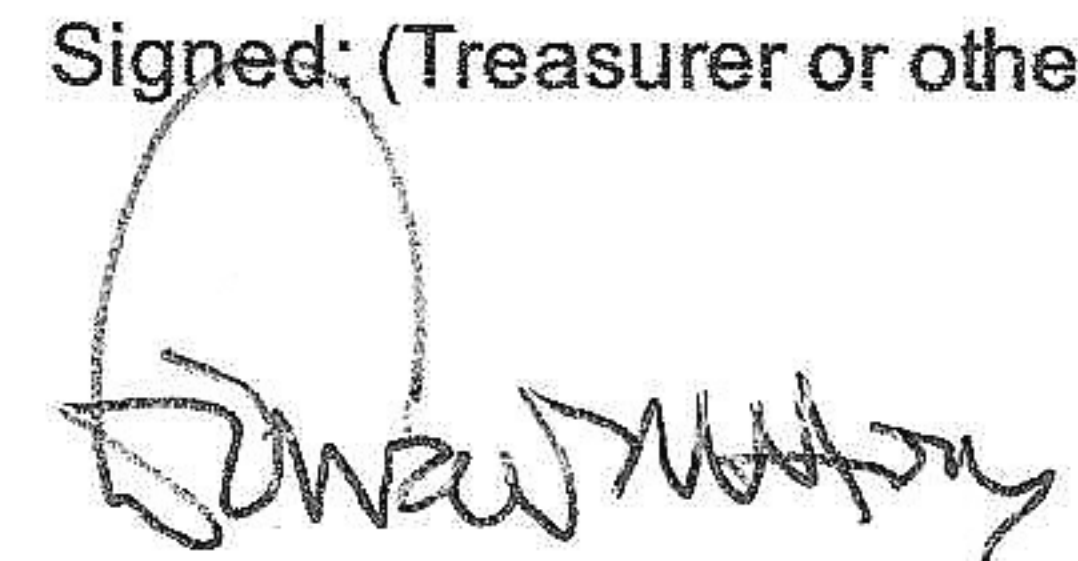
| Fund position | Dec 2024 | Dec 2024 | Dec 2024 | Dec 2024 |
|----------------------------------|---------------------|-------------------|-----------------|-----------------|
| | Unrestricted | Restricted | Total | Total |
| | £ | £ | £ | £ |
| Brought forward 1 January 2024 | 69,921 | 200,011 | 269,932 | 250,986 |
| (Deficit)/Surplus | 2,143 | (167,207) | (165,064) | 18,957 |
| Carried forward 31 December 2024 | 72,064 | 32,804 | 104,868 | 269,943 |

| Current cash position | | | |
|------------------------------|--|---------|--|
| | | | |
| Current account | | 41,405 | |
| Deposit accounts | | 63,716 | |
| Cash in hand | | 98 | |
| Deposits held | | (350) | |
| | | 104,869 | |

| Restricted funds | Opening fund | Income | Expenses | Closing fund |
|--|---------------------|---------------|-----------------|---------------------|
| | £ | £ | £ | £ |
| Building Fund | 193,584 | 144,473 | 311,680 | 26,377 |
| Manse Fund | 2,947 | | | 2,947 |
| Care Fund | 3,048 | | | 3,048 |
| Youth Fund | 282 | | | 282 |
| Other eg Grants/Fundraising Income/Expenditure | 150 | | | 150 |
| | 200,011 | 144,473 | 311,680 | 32,804 |

The accounts set out above relating to the year ending 31 December 2024 are as approved by the Deacons.

Signed: (Treasurer or other Deacon authorised to sign on behalf of all the Deacons)


Date: 28/2/2025

EDUARD HOUSE

TREASURER

Audit of Little Kingshill Baptist Church Accounts (23/24)

Date of audit: - 5th June 2024

Review of accounts from 01/01/2023 to 31/12/2024

Finance report: Clearly outlined financial activity for the year.

Bank Accounts – dual signatories on all accounts.

Barclays – 70591955 (Current active account)

Santander – 03159132 (Holding Account)

Barclays Premium – 60592005 (Savings Account)

Baptist Union – NL013

No change in the bank accounts held.

Barclays – as normal procedure Checked 5 random debits.

1. Wingfield and Hodgkin - £26,548.15 – Invoice Ref 414 – Paid 5/10/24 – Confirmed, payment refers to invoice number.
2. Monthly expense claim - £474.65 – Sue Barnard – Paid 5/10/24 – Receipts agree with expense claim form.
3. Chubb - £26.51 – DD – Invoice 1689984 – bank action on 30/12/24 all details match.
4. Anthony Collins – Invoice 4174690 - £516.60 – Paid 28th June – details match.
5. Expenses – May 24 – Ed orders items for the church via his business and then claims back – Expense form May 24 – series of invoices valued at £902.82 – paid on 3rd June. All OK but I have made a note below as direct payment via Bank card would be more straight forward.*

Donations and approval for payments clear, expense sheets OK

*Barclays should be able to give you a payments card, so that once an account has been set up with a company, they can claim invoice payment automatically when invoice is due – similar to DD instruction.

The transactions continue to be in good order and the system of accountability appear to be sound and in place.

The system is a bit variable as you use expense sheets, then sometimes you attach the bank payment receipt, other times a breakdown of costs then no associated paperwork, sometimes payment date is added. You keep invoices in groups, café, builders, Chubb etc etc, which handy. Just a suggestion, but it might be useful if you add a Ref to each one. Plus copy of Bank payment sheet? How can second signatory view the application for expense prior to authorising?

Invoices are referenced with activity, but possibly a number as well and then a list of invoices in Excel to reconcile payment against??? You tick some but no clear evidence that they have been paid without going through the statements

Barry Richardson

Treasurer – Seer Green Baptist Church