

Trustees' Annual Report

For the period

From (start date)

0	1	0	4	2	4
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 to end date

3	1	0	3	2	5
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Section A

Reference and administration details

Charity name

1st Aylesbury Scouts

Other names the charity is known by

Registered charity number (if any)

1	2	0	6	4	5	0
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HQ registration number

1	0	0	0	9	9	1	6
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Charity's principal address

1st Aylesbury Scout Centre, Osier Way

Aylesbury

Postcode

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Names of the charity trustees who manage the charity

(These will be published in the annual report of the charity and the Charity Register if reporting for a Registered Charity with a charity regulator)

	Trustee Name	Office (if any)	Dates acted if not for whole year
1	Sarah Ashbourn Stacey	Group Lead Volunteer	
2	Mike Wise	Chair	Until 14/07/24
3	Andrew Wilson	Treasurer	
4	Emma Armstrong		Until 31/12/24
5	Rhys Peploe		
6	Helen Smith		Until 14/07/24
7	Pat Hiscock		
8	Matt Keens		Until 14/07/24
9	Emma Tomlinson		
10	Emma Quinlan		
11	Gemma Evans	Chair	Since 14/07/24

Section B

Structure, governance and management

Description of the charity's trusts

Type of governing document

(e.g. trust deed, constitution)

The Group's governing documents are those of the The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.

How the charity is constituted

(e.g. trust, association, company)

The Group is a trust established under its rules which are common to all Scouts.

Trustee selection methods

(e.g. appointed by, elected by)

The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

Additional governance issues (optional information but encouraged as best practice)

You may choose to include additional information, where relevant, about:

Policies and procedures adopted for:
a) the induction and training of trustees;
b) trustee' consideration of major risks and the systems and procedures to manage them

The Group is managed by the Group Trustee Board, the members of which are the 'Charity Trustees' of the Scout Group which is an educational charity. As charity trustees, they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

The Trustee Board consists of the Chair, Treasurer and up to ten appointed trustees (5 at end of reporting period; 1 ex-office, 4 appointed) and meets at least 3 times a year.

Members of the Trustee Board complete 'Being a Scouts Trustee' learning within the first 6 months of joining the Board.

Section B	Structure, governance and management (continued)
	<p>This Group Trustee Board exists to make sure the charity is well-managed, risks are assessed and mitigated, buildings and equipment are in good working order, and everyone follows legal requirements and the organisation's policies and rules. Their support helps other volunteers run high-quality and safe programmes that gives young people skills for life.</p> <p>The Group Trustee Board has identified the major risks to which they believe the Group is exposed, these have been reviewed and systems have been established to mitigate against them. The main areas of concern that have been identified are:</p> <p>Damage to the building, property and equipment. The Group would request the use of buildings, property and equipment from neighbouring organisations such as the church, community centre and other Scout Groups. Similar reciprocal arrangements exist with these organisations. The Group has sufficient buildings and contents insurance in place to mitigate against permanent loss.</p> <p>Injury to Leaders, helpers, supporters and members. The Group through the capitation fees contributes to the Scout Associations national accident insurance policy. Risk Assessments are undertaken before all activities.</p> <p>Reduced income from fund raising. The Group is primarily reliant upon income from subscriptions and fundraising. The group does hold a reserve to ensure the continuity of activities should there be a major reduction in income. The Board could raise the value of subscriptions to increase the income to the group on an ongoing basis, either temporarily or permanently.</p> <p>Reduction or loss of Leaders. The group is totally reliant upon</p>

volunteers to run and administer the activities of the group. If there was a reduction in the number of leaders to an unacceptable level in a particular section or the group as a whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.

Reduction or loss of members. The Group provides activities for young people aged 4 to 14. If there was a reduction in membership in a particular section or the group as whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario, the complete closure of the Group.

Section C	Objectives and activities
Summary of the objects of the charity set out in its governing document	<p>The Purpose of Scouting Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.</p> <p>The Values of Scouting As Scouts we are guided by these values: Integrity - We act with integrity; we are honest, trustworthy and loyal. Respect - We have self-respect and respect for others. Care - We support others and take care of the world in which we live. Belief - We explore our faiths, beliefs and attitudes. Co-operation - We make a positive difference; we co-operate with others and make friends.</p> <p>The Scout Method Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and: - enjoy what they are doing and have fun - take part in activities indoors and outdoors - learn by doing - share in spiritual reflection - take responsibility and make choices - undertake new and challenging activities - make and live by their Promise.</p>
Summary of the main activities in relation to these objects	<p>There are seven active sections in the Scout Group, with a second Scout Troop being reopened this year. Each section provided a varied and engaging Scout program whilst working towards their Scouts badges and Awards. The objectives listed above are incorporated into these activities, ensuring that the Values of Scouting are promoted through badge work and community events.</p>

Additional details of the objectives and activities (optional information but encouraged as best practice)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- contribution made by volunteers;
- policy on investments.

We have over 45 volunteers who give their time each week to either help run a weekly session, get activities ready for camps or ensure we have the subs being paid. They work well together and are vital to the running of Scouts. For families in need of financial support, we are able to review help on a need by need basis and always offer help where we can and can see the need.

Public benefit statement

The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

A large refurbishment has begun in the last 12 months, with new toilets installed, replacement of the flooring in the toilets and hallway, new internal and external lighting. As previously mentioned, the reopening of the second Scout Troop has allowed more local young people to join the Group from our waiting list and they can now benefit from the skills for life that Scouting champions.

Section E

Financial Review

Brief statement of the charity's policy on reserves

1st Aylesbury Scouts is to hold sufficient resources to continue the charitable activities of the Group should income and fundraising activities fall short. This is defined as unrestricted funds, and they exclude fixed assets. The Trustee Board considers that the Group should hold a sum equivalent to 3 months' running costs, approximately £5,000.

Quantify and explain any designations

Details of any funds materially in deficit (circumstances plus steps to eliminate)

No funds materially in deficit.

Further financial review details (optional information)

You **may choose** to include additional information, where relevant, about:

- the charity's principal sources of funds (including any fundraising);

The Trustee Board has adopted a low-risk strategy to the investment of Group funds. All funds are held in cash or banks/building societies that are a part of the Financial Services Compensation Scheme (FSCS). In the event the FSCS scheme is replaced, then the Trustee Board will use the appropriate replacement scheme.

Trustees regularly monitor the levels of bank balances and the interest rates received to ensure the Group obtains maximum value from its banking arrangements. Occasionally this may involve using an account that requires a period of notice before funds may be withdrawn, before doing so, the Trustee Board will consider the cash flow requirements over that period.

<ul style="list-style-type: none">• how expenditure has supported the key objectives of the charity;	Our primary income source is subscriptions paid monthly for each young person's membership of the Scout Group. Additionally, fundraising and grants may be used to provide funding for the Group to execute the charitable objectives set out.
<ul style="list-style-type: none">• investment policy and objectives;	

Section F	Other Optional Information
Plans for future periods (details of any significant activities planned to achieve them)	Plans to finish the refurbishment include painting the internal walls of the Scout Hut, which the funds have been secured for through grants, donations and income.

Section G	Declaration
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The trustees declare that they have approved the trustees' report above

Signed on behalf of the charity's trustees

Signature(s)	<div></div> <div></div>
Full name(s)	<div>Rhys Edward Peploe</div> <div></div>
Position (eg Secretary, Chair)	<div>Trustee</div> <div></div>
Date	<div><div></div><div></div><div></div><div></div><div></div><div></div></div>

1ST AYLESBURY SCOUTS

STATEMENT OF ACCOUNT FOR THE YEAR ENDING 31ST MARCH 2025

1st Aylesbury Scouts

Annual General Meeting – 23rd May 2025

Treasurer's report for the year end March 31st 2025

Last year's annual treasurer's report predicted an optimistic financial position for the 2024-2025 year and I am pleased to say that it has been a positive year for the group financially and with what we have been able to deliver with our available funds. This year has seen a large increase in our overall income due to being awarded a grant towards the cost of our new toilets as well as some generous donations. This resulted in a similar increase in our expenditure as these funds have been put to good use to further improve the facilities we have to offer. We also had a larger Gift Aid claim than usual as we were able to backdate some missing claims.

As you will all have seen we had our toilet blocks refurbished this year which was partly funded by a grant of £5,000 from the Shanly Foundation and the remaining £7,000 taken from our building development fund. We have also purchased new tents, new camp tables and new chairs for the building. We have also replaced the radiators in the Scout building as part of the hall refurbishment.

With all this in mind this does leave us recording a small deficit this year of around £3,300 which when taking into consideration improvements made to the building and the equipment purchased this this year puts us in a strong financial position. The small loss is solely attributed to the use of the building development funds to refurbish the toilet facilities. This therefore demonstrates that our budgeting is being carried out effectively and our day-to-day expenditure is being covered by our income through the subscription fees.

We have opened an additional bank account so we can ringfence our annual Scouts HQ membership costs which is reflected in the lower bank account balance than in previous years for this time of year.

Income Summary

Total income was £50,338.52 compared to £37,962.81 the year before, an increase of £12,375.71

The main factor influencing this increase was being awarded a £5,000 grant towards the refurbishment of our toilets as well as a £3,000 donation that was willed to us as a gift from a previous leader. We also had generous donations from two different local Freemason Lodges which was gratefully received.

Our fundraising team more than doubled their efforts this year raising a total of £1864 which is a fantastic effort.

Our Gift Aid claim was unusually high this year as we claimed for a previous year which has not been previously claimed.

Expenditure Summary

Total expenditure was £53,640.13 compared to £46,793.87 the year before, an increase of £6,846.26

Our total expenditure was higher than last year as a result of the costs to refurbish the toilets which came to a total of around £12,000.

Reserved Funds

The building development fund currently stands at £8,000 having used £7,000 to carry a refurbishment of our toilet facilities.

Plans to further improve the building are currently being considered but are likely to include improving our perimeter fence and updating the lighting in the building with more energy efficient LED lighting and replacing the carpet in the main hall.

We also have £2,000 remaining from a donation we received this year which we are hoping to use to further improve our outdoor space.

Andrew Wilson
Group Treasurer

	2024-2025	2023-2024
Income		
Bank Interest	213.09	336.72
Donation	3800.00	50.00
Events	11340.00	14,032.91
Fundraising	1864.48	716.30
Gift Aid	5476.95	1,782.87
Grants	5000.00	0.00
Investiture	660.00	235.00
Membership Fees	21734.00	20,617.01
Rent	250.00	0.00
Uniform	0.00	192.00
Total Income	£ 50,338.52	£ 37,962.81

Expense		
Activity Equipment	992.21	291.80
Admin	2499.58	2,070.05
Badges	2100.42	2,134.17
Camping Equipment	703.46	1,212.87
Cleaning Services	1300.50	1,696.50
Consumables	483.37	85.86
Events	11,924.63	10,500.25
Fire and Security Alarms	567.60	752.66
Fundraising	700.07	118.55
Gardening Services	400.00	0.00
GoCardless Fees	895.00	832.41
Insurance	1416.31	1,453.13
Investiture	186.28	513.64
Meetings	2308.59	2,399.01
Membership Costs	8970.00	8,866.00
Training	180.00	184.31
Uniform	330.95	540.73
Utilities - Broadband & Phone	439.38	397.78
Utilities - Electric	950.00	2,096.96
Utilities - Gas	1672.66	2,753.05
Utilities - Waste & Recycling	309.45	740.62
Utilities - Water	219.00	322.91
Venue Maintenance	14090.67	6,830.61
Total Expenditure	£ 53,640.13	£ 46,793.87

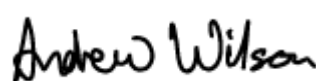
Account balances		
Expense Account	1916.22	2,433.69
Treasurers Account	8948.77	15,732.91
Savings (Subscription) - 9160	9000.00	15,000.00
Savings (General) - 7760	10000.00	0.00
	£ 29,864.99	£ 33,166.60

Summary		
Account balance brought forward	33,166.60	41,997.66
Total income	50,338.52	37,962.81
Total expenditure	53,640.13	46,793.87
Net income	-3,301.61	-8,831.06
Account balance carried forward	£ 29,864.99	£ 33,166.60

Approved by the trustees on 23rd May 2025 and signed on their behalf by



Gemma Evans
Group Chair



Andrew Wilson
Group Treasurer



Section A

Independent Examiner's Report

Report to the trustees

1st Aylesbury Scouts

On accounts for the year
ended

31.03.2025

Charity no
(if any)

1206450

Set out on pages

1-3

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended DD / MM / YYYY.

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

Date: 12.05.2025

Name:

Mrs Kathleen Flory

Relevant professional
qualification(s) or body
(if any):

n/a

Address:	6 Rachels Way
	Chesham
	HP5 1SZ

Section B**Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.