



# Wheels of Time (Kent)

## Trustees' Annual Report for the period

From 8<sup>th</sup> January 2024 to 30<sup>th</sup> September 2024

Charity registration number: 1206418

## Objectives and Activities

The Purpose of Wheels of Time (Kent) is to advance the education of young people in history and heritage through collaboration and joint promotion of museums and heritage sites by running a scheme or schemes in Kent.

Wheels of Time (Kent) was formed to take over the operation of the Wheels of Time badge collecting scheme in the administrative County of Kent and Medway Council areas from the unregistered, Wheels of Time network.

The Trustees operate the Charity with due regard to the guidance issued by the Charity Commission on Public Benefit

The scheme encourages children, generally in the age range of five to eleven years, to visit member museums and heritage venues by giving badges, unique to each venue, and award badges for collecting 10, 20, 30, 40 and all 57 badges from member venues.

During 2024 a slow recovery from the impact of the Covid pandemic continued.

The Charity was pleased to welcome The Lady Colgrain, The Lord Lieutenant of Kent, as its Patron.

In the absence of an operating bank account, during the initial four months of operation, the Ashford Borough Museum Society continued to manage funds and procurement for the Wheels of Time Scheme.

Members' Contributions were the sole source of income during the initial financial period. These are collected during January and February, hence were collected by Ashford Borough Museum Society.

The majority of expenditure also occurs in the first three months of the year, during which period badges, lanyards and brochures are procured. Some of these items were paid for from funds held by Ashford Borough Museum Society. Others were paid for by the Chair of Trustees and reimbursed after the Wheels of Time bank account had been opened.

The Trustees have delegated the operation of the Wheels of Time Scheme to a management committee, named the "Core Group", comprising representatives of Member organisations.

All of the members of the Core group are volunteers. The vast majority of Scheme Members are operated by volunteers one from each Member being tasked with operating the Wheels of Time Scheme at their venue.

## Achievements and Performance

As with all tourism and in person cultural activity the Wheels of Time Scheme suffered a very large drop in the number of participants during Covid and is seeing a gradual recovery from that low point.

It is likely that many pre-covid participants ceased their involvement in the Scheme during the pandemic and we are now seeing a gradual increase in the number of new participants.



# Wheels of Time (Kent)

In parallel with continuation of operation of the Scheme in Kent the Core Group are assisting the oversight of an Arts Council England funded project to expand the scheme to other areas of the country. This saw the starting of independently operated schemes in Essex and Surrey. The project has also provided the Kent scheme with a new website allowing better management of information about Member Venues and introducing an online portal permitting easier monitoring of numbers of participants.

## Financial Review

At the end of the financial period Wheels of Time holds has a balance o £ 1,700, equivalent to approximately 25% of the running costs of the Wheels of Time Scheme in Kent.

Because most of the expenditure falls within two months it is the aspiration of the Trustees to create a reserve equivalent to one year of operational cost. If this is not achieved the Contribution required from Member organisations increases which may be considered to be beyond their means.

Wheels of Time receives income in the form of Contributions from its Members and grants from grant making bodies.

The difficulty in obtaining funds from external bodies could see the need to increase Members' Contributions. If Members do not consider such an increase of sufficient value they may leave.

## Structure, Governance and Management

Wheels of Time (Kent) is a Charitable Incorporated Organisation operating under a constitution based on the Charity Commission Association Model.

Trustees are elected by Members of the Charity.

The Trustees have delegated the operation of the Wheels of Time Scheme in Kent to a Management Committee, named The Core Group, made up of principally of representatives of Member organisations. The Trustees are Members of the Core Group.

## Reference and Administrative details

Charity name	Wheels of Time (Kent)
Other name the charity uses	
Registered charity number	1206418
Charity's principal address	c/o Ashford Museum Church Yard Ashford TN23 1QG

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year
1	Robert Shrubbs	Chair	
2	David Gilbert		
3	Rosalind Meredith		
4	Brian Walters		

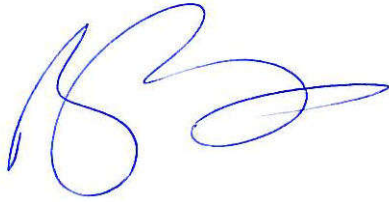



# Wheels of Time (Kent)

## Declarations

Signed on behalf of the charity's trustees

Signature(s)

	
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Full name(s)

Robert John Shrubbs	Rosalind Clare Meredith
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Position

Chair	
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Date

10 <sup>th</sup> July 2025
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**Statement of Accounts**  
**Wheels of Time (Kent)**  
to 30 September 2024

**Assets**

	Bank Balance, Lloyds Treasurer's Account	£ 1,751

**Other Assets**

	One set 4 no. promotional banners	£ 186

Chairman / Treasurer



R. Shrubbs

Trustee



R. Meredith

Examiner



S. Pilcher

	General Fund	2024	
	Balance B/F, 8th January 2024	£ -	
	Receipts	£ 5,200.75	
	Payments		£ 3,449.59
	<b>Current Balance</b>		<b>£ 1,751.16</b>

	Receipts	2024	
	Member Conts	£ -	
	Grants	£ -	
	Other Income	£ 5,200.75	
	<b>Total</b>	<b>£ 5,200.75</b>	

	Payments	2024	
	Supplies		£ 2,582.80
	Other		£ 866.79
	<b>Total</b>		<b>£ 3,449.59</b>

**Statement of Accounts**  
**Wheels of Time (Kent)**  
**to 30 September 2024**

**Note to the accounts**

1 Prior to the registration of Wheels of Time (Kent) [WoT], on 8th January 2024, the Wheels of Time Scheme was accounted for as a project by Ashford Borough Museum Society [ABMS], all funds were held by ABMS, were included in, and subject to the examination of, ABMS Accounts as reported to the Charity Commission.

ABMS continued to accept receipts for and make payments on behalf of WoT until the WoT bank account had been opened and all previously invoiced payment had been received. For accounting purposes those receipts and payments have continued to be treated as if an ABMS project.

This statement therefore relates only to funds received into the WoT bank account (from ABMS) and payments made therefrom.

For reference at 1 January 2024 ABMS held in its restricted account for WoT General Funds	£	4,319.95
Since 1 January 2024, ABMS has received on behalf of WoT	£	4,533.80
and has expended	£	3,653.00
The balance transferred to WoT (shown as receipts in this statement)	£	<b>5,200.75</b>