



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 01/01/2024 Period start date To 31/12/2024 Period end date

Charity name: Copythorne Parish Hall

Charity registration number: 1206414 (301790)

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To maintain a village hall and surrounding land to provide a venue to be used for educational, recreational and other community facilities for the benefit and social welfare of the people of the Parish of Copythorne and surrounding areas by charitable means
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>The facilities provided are a Main Hall with Kitchen and a Small Hall available for hire by Clubs, Groups and Individuals. The Small Hall is used mostly as a Community Café. The Hall is set in grounds of approx. 3 acres which includes a playground playing fields garden and a car park which are open and available for the quiet enjoyment of the public.</p> <p>The Parish Hall is regularly used by 18 organisations on a daily, weekly or monthly basis: Community Café, Pre-School, Badminton Club, Camera Club, Keep Fit, Fit Mums, Indoor Bowls, Whist Club, Soccer School, Little Angels Baby and Toddler Group, Copythorne Womens Institute, Copythorne Parish Council, Copythorne History Group, Bartley Horticultural Society, Cadnam Sundowners Senior Citizens Club, Foresters Flower Club, Bird and Poultry Auctions and New Forest Tractor Club.</p> <p>The Parish Hall is used more occasionally for: Quiz Nights, Copythorne Amateur Theatrical Society productions, Horticulture and History Society Annual Shows, Jigsaw Puzzle Sales, Jumble Sales, Christmas events including songs and carols and as a Polling Station.</p> <p>The Parish Hall is also used for Adult and Children's Parties, Wedding Receptions, Shows and Presentations, Sports Events, Conferences and Seminars.</p>

Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	Copythorne Parish Hall Trustees have had regard to the guidance issued by the Charity Commission on public benefit.
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Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	Copythorne Parish Hall has 18 groups using the Hall on a daily, weekly or monthly basis. There are a further 12 events which regularly use the hall on an annual or bi-annual basis. The Hall is also available to the public for parties, wedding receptions and similar gatherings. Occupancy rates are a record level. There is a Community Café operating 6 days a week providing a venue for the people of Copythorne to meet and socialise, indoors or in the garden area. In 2024 improvements were made to ladies and disabled toilets, soundproofing and lighting, a new window was installed and a community orchard planted. Copythorne Parish Hall is at the heart of the community and offers facilities and events for all age groups.

Additional information (optional)

You may choose to include further statements where relevant about:

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Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The principal source of income is the hiring of Hall space for community activities. Revenue from this source has recovered well following years affected by the covid pandemic and reserves have increased.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The Committee has a reserves policy to commit at least £30,000 to reserves to provide for key risks such as unexpected damage to the building and to provide for the replacement of the roof. The roof covering will need replacing in 2025 and the cost of this will use up most of reserves held.
Amount of reserves held	Para 1.22	£46,475
Reasons for holding zero reserves	Para 1.22	n/a
Details of fund materially in deficit	Para 1.24	n/a
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	No uncertainties

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Unincorporated Trust 301790 to 8 Jan 2024 CIO 1206414 from 8 Jan 2024
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Proposed and Seconded by members of the committee. Majority vote required to authorise a proposal.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Copythorne Parish Hall
Other name the charity uses	n/a
Registered charity number	1206414 (301790)
Charity's principal address	Pollards Moor Road Copythorne Southampton SO40 2NZ

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Martin Lander	Chairman		
2	Paul Hayward	Vice Chairman		
3	Joy Vallis	Secretary		
4	Barbara Smith	Treasurer		
5	Owen Mills			
6	Graham Pearson			
7	Robert Newall			
8	Graham Chilcott			
9	Elizabeth Hughes			
10	Natalie Howard Jones			
11	Sylvia Wiggins			
12				
13				
14				
15				
16				
17				
18				
19				
20				

Corporate trustees – names of the directors at the date the report was approved

[illegible]

Name of trustees holding title to property belonging to the charity

[illegible]

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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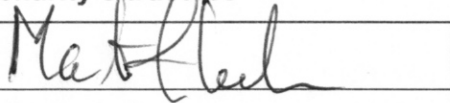
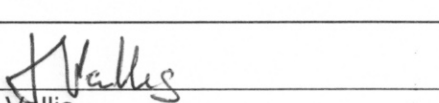
Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Martin Lander	Joy Vallis
Position (eg Secretary, Chair, etc)	Chairman	Secretary

Date 01/04/2024



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name
Copythorne Parish Hall

No (if any)
1206414 (301790)

Receipts and payments accounts

CC16a

For the period
from

Period start
01/01/2024

To

Period end date
31/12/2024


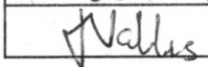
Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Hall Hire	38,553	-	-	38,553	39,353
Functions	3,608	-	-	3,608	5,007
Lottery Income	1,950	-	-	1,950	2,080
Grants	-	-	-	-	8,191
Donations	2,766	-	-	2,766	2,408
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	46,877	-	-	46,877	57,039
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	46,877	-	-	46,877	57,039
A3 Payments					
Wages Bookings Secretary	6,000	-	-	6,000	5,900
Wages Cleaner	3,890	-	-	3,890	4,434
Maintenance	2,783	-	-	2,783	8,292
Light Heat Phone Water Insurance Ect	8,624	-	-	8,624	15,849
Hall Improvements	10,089	-	-	10,089	44,252
Replacement Lawn Tractor	2,599	-	-	2,599	-
Legal Fees	2,077	-	-	2,077	-
Admin Expenses	5,785	-	-	5,785	-
	-	-	-	-	-
Sub total	41,847	-	-	41,847	78,727
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	41,847	-	-	41,847	78,727
Net of receipts/(payments)	5,030	-	-	5,030	- 21,688
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	-	-	-	-	-
Cash funds this year end	5,030	-	-	5,030	- 21,688

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Lloyds Deposit	25,067	-	-
	Current Account	21,355	-	-
	Petty Cash	53	-	-
	Total cash funds	46,475	-	-
	(agree balances with receipts and payments account(s))	Agreement Error	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	Martin Lander (Chairman)	01/04/2025
	Joy Vallis (Secretary)	01/04/2025

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees

Charity Name

Copythorne Parish Hall

On accounts for the year ended

31 December 2024

Charity no
(if any)

1206414 (301790)

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31 12 / 2024**.

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

W. J. Millard

Date:

30/03/2025

Name:

William Millard

Relevant professional qualification(s) or body (if any):

Chartered Institute of Management Accountants

Address:

Hawthorn Cottage

Pitmore Lane Sway

Hampshire SO41 6BW

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.