Appendix 1

Be Church Annual Report to the Charity Commission

Reporting Period: Jan 2024 – Mar 2025
Charity Number: 1206404
Submitted by: Trustees of Be Church

1. Overview of the Charity

Be Church was established with a vision to build a Christ-cantered community rooted in love, service, and discipleship. Our foundation is grounded in Ephesians 2:19-22, which emphasises believers as members of God's household, joined together to become a dwelling place for His Spirit. We officially became a registered UK charity in January 2024.

2. Charitable Objectives and Activities

Charitable objects

To advance the Christian religion in Leeds for the benefit of the public through the holding of prayer meetings, lectures, public celebration of religious festivals, producing and/or distributing literature to enlighten others about the Christian religion and carrying out pastoral and outreach work.

Main Activities in 2023–2024

Sunday Service

Be Church began its Sunday worship services on 3 September 2023 with 180 attendees, and attendance has steadily grown to around 240 each week. The service includes worship through music, prayer, and Bible teaching, followed by a fellowship tea time where attendees can connect and build relationships. These gatherings provide a safe and welcoming environment for individuals and families, especially those from the Cantonese-speaking community in Leeds, to explore the Christian faith and experience spiritual growth. The church places strong emphasis on both biblical teaching and community care, helping people find belonging, encouragement, and support through worship and meaningful connection.

Youth and Children Ministries

The "Be Kids" and "Be Youth" ministries were launched alongside Be Church's regular Sunday services to serve the next generation. Be Kids is designed for children from Reception to Year 6, and includes engaging activities such as games, kids worship, Bible stories, and creative art projects. Be Youth caters to young people from Year 7 to Year 13, offering a dynamic programme of games, youth-led worship, relevant Bible teaching, short sermons, and small group discussions. Both ministries aim to help children and youth

understand biblical truths and develop a strong sense of belonging within a Christian community. All volunteers involved in these ministries have completed enhanced DBS checks and safeguarding training, ensuring a safe and nurturing environment. The pastoral team meets regularly with core ministry members to plan and deliver age-appropriate, spiritually enriching programmes that support the faith journey of each child and young person.

Cell Group Ministry

The Cell Group Ministry was launched in November 2023 with 11 initial groups and has since grown to 15 groups, involving 120 active members and 41 core leaders. Rooted in the principle of Hebrews 10:24 – "And let us consider one another to provoke unto love and to good works" – the ministry exists to foster genuine Christian fellowship and mutual care. Groups meet weekly or biweekly, either online or in person, providing a warm, supportive environment where members can share needs, encourage one another, and study biblical principles together. Cell groups also serve as a foundation for pastoral care and outreach, helping members live out their faith practically and extend God's love to those around them.

First Baptism Ceremony

Be Church held its first baptism ceremony on 19 May 2024, marking a significant milestone in the life of the church. A total of 12 individuals were baptised, publicly declaring their faith in Jesus Christ, and 1 person received confirmation, affirming their commitment to the Christian faith. The event was a joyful and spiritually meaningful occasion, celebrated by the church community as a testimony of God's grace and the fruit of ongoing discipleship efforts. It also demonstrated the growth of the congregation and its commitment to nurturing believers in their personal faith journeys.

Legal Incorporation

In January 2024, Be Church was officially registered as a UK charity, marking a key step in establishing its legal and organisational foundation. This incorporation enables the church to operate in accordance with UK charity law, ensuring transparency, accountability, and good governance. It also strengthens the church's ability to manage finances responsibly, apply for grants, and engage in wider community outreach. Becoming a registered charity reflects Be Church's long-term commitment to serving the public through its faith-based activities and ensures compliance with all necessary legal and safeguarding requirements.

Safeguarding the Charity: Governance and Policy Development

Following its registration as a UK charity in January 2024, the trustee board of Be Church has taken deliberate steps to safeguard the charity and ensure it fulfils its charitable objectives responsibly and effectively. A comprehensive suite of governance policies and

procedures has been established to uphold the charity's commitment to transparency, accountability, financial integrity, and the safety of all those involved in its activities.

To ensure a strong foundation for organisational health, the trustees have implemented key policies covering areas such as bullying and harassment, complaints handling, conflict of interest, trustee expenses, and volunteer management. Financial oversight is supported through dedicated policies on internal controls, financial reserves, staff payments, investment of charity funds, and overall risk management. To protect beneficiaries, particularly children and vulnerable individuals, the church has adopted robust safeguarding policies and procedures, including those specifically addressing safeguarding of vulnerable beneficiaries and serious incident reporting.

In addition, guidance has been developed for managing social media, engaging external speakers, and ensuring trustees' conduct remains aligned with the charity's values and legal obligations. These policies are reviewed regularly and shared with relevant teams and leaders to ensure understanding and compliance. All trustees and volunteers receive appropriate training, especially in safeguarding and financial procedures. Through these measures, Be Church demonstrates its strong commitment to responsible governance and the long-term sustainability of its ministry and community outreach.

STATEMENT OF FINANCIAL ACTIVITIES (SOFA)
BE CHURCH

For the period from 15 January 2024 to 31 March 2025

(including pre-incorporation transactions transferred after incorporation)

	£	£
Income		
Donations and Offerings (including £50,525 pre-incorporation)		229,310.00
Bank Interest Income		282.00
Other Income (including £750 pre-incorporation)		2,055.00
Total Income		231,647.00
Expenditure		
Charitable Activities		
Church Ministries Expenses (including £8,033 pre-incorporation)	32,292.00	
Staff and Volunteer Expenses (including £24,108 pre-incorporation)	127,763.00	
Support Costs		
Depreciation	769.00	
Insurance	259.00	
Legal & Professional Expenses	936.00	
Other Administration Costs	1,005.00	
Total Expenditure		163,024.00
Net Surplus for the period		68,623.00

STATEMENT OF ASSETS AND LIABILITIES
BE CHURCH

For the year ended 31 March 2025

	£	£
Assets		
Fixed Assets		3,134
Current Assets		
Debtors	2,882	
Cash and Cash Equivalents	65,669	
Total Current Assets	68,551	
Current Liabilities		
Creditors and Accruals	3,062	
Net Current Assets		65,489
Net Assets		68,623
Funds		
Unrestricted Income Funds		68,623
Total Funds		68,623

Notes to the Accounts

1. Reconciliation with AGM Financial Statement:

The financial figures presented in the AGM documents differ by £250 due to over estimated the independent examiner service fee. This difference does not affect the overall financial position or audit opinion of the company.

Approved by the trustee board of Be Church on 5th November 2025 and signed on their behalf by the Mr. Kim Fung Shek (Trustee)



Mr. Kim Fung Shek
Trustee

Independent examiner's report to the trustees of Be Church

I report to the trustees on my examination of the accounts of the Be Church for the year ended 31 March 2025.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: _____

Name: Sik Wai Chan

The Assoication of Chartered Certified Accountants Member No.: 4942465

Address: Studio G04, 1 Quality Court, Chancery Lane, London WC2A 1HR

Date: 5th November 2025

STATEMENT OF FINANCIAL ACTIVITIES (SOFA)
BE CHURCH

For the period from 15 January 2024 to 31 March 2025

(including pre-incorporation transactions transferred after incorporation)

	£	£
Income		
Donations and Offerings (including £50,525 pre-incorporation)		229,310.00
Bank Interest Income		282.00
Other Income (including £750 pre-incorporation)		2,055.00
Total Income		231,647.00
Expenditure		
Charitable Activities		
Church Ministries Expenses (including £8,033 pre-incorporation)	32,292.00	
Staff and Volunteer Expenses (including £24,108 pre-incorporation)	127,763.00	
Support Costs		
Depreciation	769.00	
Insurance	259.00	
Legal & Professional Expenses	936.00	
Other Administration Costs	1,005.00	
Total Expenditure		163,024.00
Net Surplus for the period		68,623.00

STATEMENT OF ASSETS AND LIABILITIES
BE CHURCH

For the year ended 31 March 2025

	£	£
Assets		
Fixed Assets		3,134
Current Assets		
Debtors	2,882	
Cash and Cash Equivalents	65,669	
Total Current Assets	68,551	
Current Liabilities		
Creditors and Accruals	3,062	
Net Current Assets		65,489
Net Assets		68,623
Funds		
Unrestricted Income Funds		68,623
Total Funds		68,623

Notes to the Accounts

1. Reconciliation with AGM Financial Statement:

The financial figures presented in the AGM documents differ by £250 due to over estimated the independent examiner service fee. This difference does not affect the overall financial position or audit opinion of the company.

Approved by the trustee board of Be Church on 5th November 2025 and signed on their behalf by the Mr. Kim Fung Shek (Trustee)



Mr. Kim Fung Shek
Trustee

Independent examiner's report to the trustees of Be Church

I report to the trustees on my examination of the accounts of the Be Church for the year ended 31 March 2025.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: _____

Name: Sik Wai Chan

The Assoication of Chartered Certified Accountants Member No.: 4942465

Address: Studio G04, 1 Quality Court, Chancery Lane, London WC2A 1HR

Date: 5th November 2025